

LONG ASHTON PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE MEETING
19:00, 4th September 2017, Jubilee Pavilion

Present:-

Mr M Harris (in the Chair)
Mr C Cave
Mrs B Mackwood
Mr N Moorcroft
Mrs J Pullin
Mr R Sterland
Miss M Uppington
Mr A Wilkinson

Absent:-

Ms S Hardingham
Mr P Jackson

In attendance: The Clerk, Dr J Turp, and Mrs V Lacey (minutes) from 19:04.

F17.76 - Apologies for absence

Apologies for absence were received from Cllrs Hardingham and Jackson.

F17.77 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

F17.78 - Minutes of the last meeting

The minutes of the meeting held on 12th June 2017, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

Mrs Lacey joined the meeting at 19:04.

F17.79 - Exclusion of the press and public

It was RESOLVED that members of the press and public would be excluded from the item discussing the quotes for tree works on Chancellors Park because of its commercially sensitive nature. Proposed by Cllr Cave, seconded by Cllr Wilkinson. All in favour.

F17.80 - Payment of accounts and Payments to Council

A list of payments and receipts was presented to the meeting and the content noted and approved. It was RESOLVED to approve expenditure of £68,304.18 and note receipts of £6,651.91 for the months of June and July 2017. Proposed by Cllr Harris and seconded by Cllr Wilkinson. All in favour.

F17.81 - Bi-monthly statement and Bank reconciliation

The bank reconciliation to the end of July 2017 was presented. The total amount in all accounts is £537,340.52. It was RESOLVED to approve the bi-monthly statement and bank reconciliation. Proposed by Cllr Harris and seconded by Cllr Cave. All in favour.

F17.82 - Review of Expenditure against Budget -Noted.

F17.83 - Finance items

a. NALC DIS. It was RESOLVED to renew the PC's subscription to the National Association of Local Council's Direct Information Service for another three years, at a cost of £81 per year. Proposed by Cllr Moorcroft, seconded by Cllr Miss Uppington. All in favour.

- b. It was RESOLVED to vire £50 from the PC's footpaths budget to a new hospitality budget, (to enable the PC to thank its volunteers by, for example, buying them refreshments after a working party) as discussed at July's Highways & Burial Ground Committee meeting. Proposed by Cllr Mrs Mackwood, seconded by Cllr Wilkinson.
- c. Burial Ground costs. The work on the Burial Ground to prepare for the recent consecration ceremony cost £420. As this was more than the £300 delegated authority given by the Highways & Burial Ground Committee to the Clerk the Clerk discussed the quote with the Chairs of Finance, Highways and Council as required by the resolution who were happy for the work to be carried out. The consecration itself will cost £800, plus the Bishop's travelling expenses as approved previously.

F17.84 - Taylor Wimpey Areas

The Clerk has received four quotes for work on trees in Chancellors Park. Following discussion it was RESOLVED to accept the quote from Gordano Tree Care as though this quote was not the cheapest the contractor made suggestions of further work that needed to be carried out as requested in the letter sent requesting the quotes. Proposed by Cllr Miss Uppington, seconded by Cllr Cave. Motion carried with one abstention. It was suggested that Cllr Scoones be asked to review the work when it's finished.

F17.85 - Health and Safety Risk Assessment

It was agreed that a review of post related risk assessments would be discussed at the next Finance & General Purposes Committee meeting on 16th October.

F17.86 - Correspondence

- a. Invitation to renew Open Spaces Society subscription. This was not renewed as agreed by Council at the annual meeting.
- b. From Triodos re Directors' Information form – the bank have confirmed they now have sufficient information.
- c. From CCLA re LAPF returns. The CCLA's Local Authorities' Property Fund is currently showing a return of 4.5%.
- d. From CCLA re market performance. Noted.
- e. From CCLA re LAPF 30th June fact-sheet & profile. Noted.
- f. From Nationwide re Business Terms and Conditions - to inform of a change of address for correspondence and other minor changes in terms and conditions. Noted.
- g. From Pension regulator re minimum contributions. To inform the PC of increases to the statutory minimum contributions for employer and employee. However these are already exceeded and no further action is required.

Date of next meeting – Monday 16th October

Meeting closed: 19.22