

# LONG ASHTON PARISH COUNCIL

## COUNCIL MEETING

### 19:30, 18<sup>th</sup> March 2019, Jubilee Pavilion

Present:- Vice Chairman – Mr R Sterland (in chair)

Mr A Batt

Mr C Cave

Mr A Cartman

Ms S Hardingham

Mr D Johnson

Mr P Jackson (from 19:34)

Ms L Lansley

Mr S McQuillan (from 19:34)

Mrs J Pullin

Mr M Semple (from 19:31)

Mr R Sterland

Miss M Uppington

Absent:-

Mr M E Harris

Ms S Hughes

Mr A Johnson

Mr N Moorcroft

Mr I Scoones

Mr J Thomas

Mr A Wilkinson

In attendance - The Clerk, Dr JE Turp, Assistant Clerk, Mrs T Warren (minutes), Mr M Riggall, Parish Liaison Officer, NSC (from 20:29) and 1 member of the public.

C19.037 - Apologies for absence were received from Cllrs Harris, Hughes, Moorcroft, Scoones, Thomas and Wilkinson, and District Cllr Stowey.

C19.038 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations were requested.

C19.039 - Exclusion of the press and public

No matters on the agenda require the exclusion of the press and public.

C19.040 - Chairman's remarks

The Chairman noted this is the last Full Council meeting of the current council and thanked Cllrs for their work during the council term.

C19.041 - Parish Council Minutes

The minutes of the meeting held on the 21<sup>st</sup> January having been circulated, were confirmed as a correct record and signed by the Chairman.

C19.042 - Matters arising for information

a) C19.006c – Microphones; no update

b) C19.026 – Councillor Training; it was agreed to proceed with the 'Good Councillors' training event on 15<sup>th</sup> July for the whole council at a cost of £200.

C19.043 - Planning Committee Reports:

The reports of the Planning Committee of the meetings held on 14<sup>th</sup> January and 11<sup>th</sup> February 2019 were adopted. Proposed by Cllr Miss Uppington, seconded by Cllr Cave. All in favour.

C19.044 - Highways and Burial Ground Committee Report:

The report of the Highways and Burial Ground Committee of the meeting held on 28<sup>th</sup> January was adopted subject to any alterations by the committee. Proposed by Cllr McQuillan, seconded by Cllr Cave All in favour.

#### C19.045 - Finance and General Purposes Committee

- a) The report of the Finance and General Purposes Committee of the meeting held on 18<sup>th</sup> February was adopted subject any alterations by the committee. Proposed by Cllr Hardingham, seconded by Cllr Cave. One abstention.
- b) It was RESOLVED to add Cllrs Jackson, McQuillan, Semple and Wilkinson as signatories for bank accounts. Proposed by Cllr Hardingham and seconded by Cllr Miss Uppington. All in favour.

#### C19.046 - Long Ashton Community Association (LACA)

Cllr Mrs Pullin gave the following report for information:

“LACA will be installing a door entry system for all users and all halls in the near future. This action will overcome possible anticipated future problems with caretaking. It will not replace caretakers completely. We have accepted a quote of £4908 + VAT, the lowest of those received. We intend to pay for this using money in hand from the refurbishment of the complex carried out in 2008.

We are grateful for the allowance from Kings Nursery S106 money which will enable us to replace some tired items in the playground and add some new pieces of equipment to the multi-use games area. We would, however, like to bring to your attention a request that any of the surplus money from this source be considered to enable LACA to resurface the Tennis Courts. This was last carried out in 2009 at a then cost of £18,000 and could now bear some remedial attention. The money for this would be better spent on a new surface, hence the request for money to add to the amount already in the fund.

LACA asks what progress has been made towards the lease from Taylor Wimpey for Peel Park, as we intend to install an outdoor gym there beginning with one item purchased with money from the Co-op. In order to expand this project we have a slot in Tesco, Nailsea for a donation from their plastic bag scheme. If you use Tesco please think of LACA and place your tokens accordingly, before the end of April. Also, if you use Amazon please could you nominate LACA on Smile Amazon.co.uk whereby 0.05% of your purchase will go to us. Café accounts for 10 months to February 2019 show a surplus of £5,000 instead of the projected NIL balance.

LACA understands a feasibility study has been carried out on placing the skate park in Peel Park but is disappointed we have not received a copy and therefore are not able to discuss the suggested plan. LACA has safety concerns with the proposed location and queries whether serious thought has been given to the location proposed some years ago, near the club room, given that the size of the two planned skate areas is almost the same.

The good news is that someone has shown interest in becoming Treasurer.”

Cllr Jackson confirmed that having received a free design study from one supplier, consultation to include residents can now occur and the merits of the different locations, costs and maintenance will be discussed with a report brought to full Council and that LACA will be kept fully informed as they have a representative on the group.

The Clerk confirmed Taylor Wimpey are awaiting completion of S106 issues before lease agreements are finalised and has written to them informing of the plans for gym style equipment. It was agreed the Clerk will write to Taylor Wimpey again following the agreement to the PROW to ask about the land transfer.

#### C19.047 - Community Safety - Local Action Teams (Long Ashton & Leigh Woods); reports

Cllr Cave confirmed that a PACT meeting was held on 14<sup>th</sup> February. The Police attended confirming that they intend to provide a greater presence in the parish. The beat manager will be changing but the two 2 PCO's and sergeant are remaining. Priorities were identified

as burglary, speeding and communication. Placing a camera on the SBL was discussed. The next meeting is planned for April.

Cllr Cave confirmed he and Cllr Scoones are trained to use Speed Watch equipment, a new gun has been requested and he is looking for volunteers and it was agreed this could be advertised in the next newsletter.

#### C19.048 - Youth Matters - Youth Club and Long Ashton Network

Cllr Jackson gave the following reports for information:

Youth Club: Monday and Wednesday club-based sessions are both going well with good engagement with young people across a range of activities to encourage learning and development. On Wednesday evening sessions the youth workers engage on streets around the village; the street based engagement allows the workers to connect with those young people who can be hardest to reach. This approach allows the youth workers to build trust and provide mentoring support on opportunities including training, development and careers. This approach is having an impact on anti-social behaviour around the village.

With the evenings becoming lighter, plans are being made to arrange a number of trips for the young people in the coming months. Fundraising activities are underway including engagement with Tesco and Coop.

Children and Young People's Network: A number of high-quality applications were received from local youth groups, and three youth groups will receive a total of £500. These are £200 for the junior football club, £150 for the junior Cricket Club and £150 for Girlguiding.

#### C19.049 - ALCA NS Group; Parish Forum meeting report

The Clerk and Cllr Scoones attended the ALCA forum which gave presentation about the renewal of the streets and open spaces contracts and parish councils will be contacted regarding which items they may want included. Cllr Cave noted Barnstaple Council have an initiative allowing parish councils to do some minor highways works.

The forum's main focus was social isolation and loneliness and what PCs can do to combat this. It was agreed that this will be included on the agenda for the new council and that the Clerk will write to the GP practice to ask if they are engaging in social prescribing. The West of England Rural Network has received funding as part of the 'Community Connect' service – it was agreed these details should be forwarded to the Memory Café.

#### C19.050 - Parish Councils Airport Association

The minutes from the last meeting have been circulated.

#### C19.051 - VES working group report and to agree any action required.

Cllr Hardingham gave a full report on the responses to the consultation to date: This highlighted that 2000 leaflets were delivered to households across Long Ashton explaining the VES proposals. 115 responses had been received up to 9th March with additional comments on Facebook and Next Door. 6 Councillors attended a VES stand at the village market on Saturday, 2nd March. Councillors also attended at Birdwell School one afternoon to engage with parents. The PC issued FAQs on 5th March on the PC website, Twitter and Facebook. An article appeared in the Bristol Post and the North Somerset Times.

Many detailed comments have been received and we thank residents for taking the time to make useful and informed points and the suggestions will be examined with North Somerset Highways department to see if they are practicable and it will be considered whether the proposals can be developed further. The overwhelming majority were in support of the proposals.

What was clear from those who commented was that more traffic calming is wanted, not less, and that road safety is a high priority for residents. The Council should be guided by this wish when considering future phases of the VES.

Following comments about the Brock's Lane markings further advice will be requested from NSC on those plans. Talks with the businesses near Piccolos are still taking place.

It was RESOLVED to:

1. confirm approval of the proposals as set out in the VES leaflet
2. authorize the working group to continue discussions with the vets and Piccolos and to agree a modified design if necessary and report back to Highways committee
3. to authorise the working group to proceed with finalizing detailed contract specifications with NSC, with the intention that the works are carried out in the financial year 2019/20, if necessary, omitting the Piccolos/vets area.

Proposed by Cllr Hardingham, seconded by Cllr Sterland. All in favour.

Cllr Sterland thanked Cllr Hardingham for the work carried out on the consultation.

Cllr Cave noted following concerns from the businesses he has written to NSC re enforcement of the waiting restrictions in the lay-by by the Post Office.

#### C19.052 - Library working group

A report of the working group was previously circulated and showed 359 survey responses were received noting:

- Disappointment at the closure of the public library
- Dissatisfaction with the limited hours and size of the proposed mobile library provision
- High demand for a community library from families and the elderly
- Demand for opening times that matched the needs of working families e.g. Saturday morning
- Willingness to volunteer in support of the library from over 100 people.

Cllr McQuillan highlighted the following from the report. Following an intensive research of Keedwell Church and a porta cabin as the 2 potential sites for an interim library solution for the next 2-5 years, the working group's recommendation is for the use of a porta cabin, for a basic library with its own stock operating to supplement to the current library service with some staffing to coordinate and manage volunteers. The long term aspiration remains for a permanent building.

The next stage is to survey the Community Centre site for possible porta cabin locations with expert opinion on matters such as access, services, location and long-term considerations, and draw up the governance arrangements.

It was RESOLVED to approve preparatory work with a cost up to £1,000 with the Clerk to oversee expenditure. Proposed by Cllr McQuillan, seconded by Cllr Cave. All in favour. The Vice Chairman thanked Cllr McQuillan for his work on the report.

#### C19.053 - Superfast broadband working group report.

A letter has been received by Truespeed's Community Engagement Manager with details of their full fibre, ultrafast broadband network. The service may be extended into Flax Bourton if enough support is received and could include Long Ashton if 30% of properties sign up to the service. The details have been passed to the working group for further engagement.

Mr Mike Riggall, NSC joined the meeting at 20:29

C19.054 - Community Engagement/ Website working group report. No report at this time.

C19.055 - Scout Group HQ Working Group report

Cllr Cave noted that contract agreement is very close and that the Scout leaders would like to attend a Council meeting to report their plans to Cllrs.

C19.056 - NDP Review Working Group report

There was no report and it was agreed that this should no longer be a standing item on the agenda.

C19.057 - Public Art Working Group report

It was agreed that the PC write to Taylor Wimpey to ask when payment is expected.

C19.058 - Community Resilience – No report.

C19.059 - RBL war memorial working group report.

Cllr Cave confirmed there was no new information to report.

C19.060 - Skate Park working group report

Cllr Jackson gave the following report for information:

The first Skate Park working group was held on 5<sup>th</sup> March consisting of three Councillors, a representative of LACA and a number of residents. The first meeting was used to get everyone up to speed including the NDP consultation, engagements with interested parties and the more recent discussions at Parish Council. The work prepared by a local skate park business was reviewed which provides an analysis of the two sites and a number of initial designs.

Input from young people was discussed and it is planned to engage with young people through a number of sessions held at the youth club. The next working group meeting is being arranged for 9<sup>th</sup> April, it is intended to invite the local skate park business to discuss the sites and the initial designs. In the first phase we will reduce the set of designs to around five to discuss these in further detail with young people and adults and recognising a range of costs.

Cllr Jackson confirmed that both the pre-2002 site and the area of Peel Park closest to Keeds Lane are being considered.

C19.061 - Elections

- a) To agree any further action to encourage candidates; 4 residents attended the meeting for prospective candidates and the notice of election is to be posted on 19<sup>th</sup> March.
- b) To note the nomination process and post-election requirements; NSC nomination packs are now available. It was noted that all candidates will have to return an expenses form within 28 days of the election even if nothing has been spent.
- c) To note effect of purdah; the Clerk reminded Cllrs Purdah starts 19<sup>th</sup> March - any publicity during that time should not include Cllr names or photos. At the annual parish meeting, those delivering reports should not promote any individual Cllrs and be mindful that that some Cllrs may be standing for NSC elections.

C19.062 - To appoint Cllrs to represent the PC on the Youth Club Management Committee and LACA and to note the requirements of LACA's constitution.

It was noted that LACA's constitution does not require for 2 of their trustees to be Cllrs.

There were no nominations and this will be considered again at the annual meeting in May.

C19.063 - S106 monies from the Tydings Close development

Cllr Batt confirmed that the consultation letter to be sent to local residents is ready.

NS have confirmed that the proposals do not require planning consent and confirmed that there could be some leeway on the date as long as good progress is being made. Cllr Batt

confirmed discussion with Sovereign have taken place regarding maintenance, care packages and grass strimming considerations and the plans will be revised to take these into account. It was RESOLVED that Cllrs Batt, Cave and Moorcroft present their agreed final plans to the F&GP meeting on 15<sup>th</sup> April and that the decision on the detail of the playground equipment is delegated to the F&GP committee. Proposed by Cllr Batt, seconded by Cllr Hardingham. All in favour.

Cllr Hardingham confirmed any remaining monies will be allocated to outdoor sports and facilities which may include LACA's Tennis Courts.

The S106 monies received from development in Leigh Woods will be spent on cookery classes for teenagers and improvements in the National Trust area.

#### C19.064 - Insurance quotes

It was confirmed that LACA insures the buildings on the community association site so the quotes do not cover this element. Quotes from various providers were circulated. It was RESOLVED to proceed with the Zurich quotation, as this provided the required cover and was the cheapest, at £1,199 amended to include the defibrillators, unless the additional premium makes the policy less competitive in which case the decision will be referred to F&GP. Proposed by Cllr Sterland, seconded by Cllr Cave. All in favour.

#### C19.065 - Great British Spring Clean

A resident has shown interest in taking part in this event which takes place between 22<sup>nd</sup> March and 23<sup>rd</sup> April. She has yet to contact Cllr Sterland for more information.

Cllr Cave has asked NSC to clear the bypass of litter but is aware that this would require a road closure. It was noted that Clarken Combe also has high levels of litter and it was agreed that the Clerk write to NSC to request the clearance of litter in these areas.

#### C19.066 - Joint Local Transport Plan:

Comments on the Plan need to be made by 20<sup>th</sup> March. It was discussed and the following areas were highlighted for comment:

- MetroWest – improvements to rail in the area; a commitment to re-open the Portishead line is a priority with a firm commitment to open by 2022 & bring forward reopening the station at Ashton Gate.
- Expansion of other railway stations, including Nailsea – it was agreed the PC should support improvement of the station in particular the lack of disabled access.
- MetroBus – expansion of service to Nailsea; The PC could support some services to pass through Long Ashton and the improvement of transport links to the Metro Bus including linkage of bus routes to the Ashton Gate bus stop and pedestrian access to the Ashton Park and Ride site.
- Sustainable transport improvements – The VES plans should be included in the appropriate map in the report.
- Airport – The PC should reiterate our current position and concerns of unlimited expansion and the need for improved transport links with long term metro links possibly via the Park and Ride.
- The new road extension up to Junction 20, M5 appears to be via Wraxall, if linking to Flax Bourton/Cambridge Batch, increased traffic may result in Long Ashton.
- The effects of increased development on areas distant to the development especially Long Ashton (as it is so close to Bristol) require mitigation.

#### C19.067 – GDPR

The draft 'Subject Access Request' and 'Data Breach' policies were considered and following minor amendments it was RESOLVED that they were adopted. Proposed Cllr Sterland, seconded Cllr Hardingham. All in favour.

#### C19.068 - Operation London Bridge

The PC has previously agreed that that it intends to have a book of condolence available for residents to sign. It was agreed that this should be purchased now. It was agreed that the PC would not make a formal announcement but that a suitable message would be put on the website. The Clerk will ask the Church what plans they have. It was RESOLVED that the Chairman will draft suitable words to be put on the PC's website which can be amended by a future Chairman as necessary and the Clerk make 'reasonable expenditure' to purchase a book of condolence and a portrait to put by the book of condolence. Proposed by Cllr Sterland, seconded by Cllr Cave – all in favour.

C19.069 - Annual Parish Meeting – It was noted that the RBL working group are attending and Tyntesfield are yet to advise person(s) to attend. It was agreed the Clerk contact Tyntesfield for confirmation and to remind the Chairman to organise a rota for refreshments.

#### C19.070 - The report of the Committee on Ethical Standards in Public Life

This was noted and will be reviewed once the Government makes its response.

#### C19.071 - Correspondence

- a) LULA re insurance – It was confirmed that the insurance funding request is in respect of a street parade as part of the celebrations of the 60<sup>th</sup> anniversary of the Community Centre on the 12<sup>th</sup> – 14<sup>th</sup> July. It was agreed to write to the resident to request a firm quote to present to F&GP for discussion.
- b) From JC Landscape asking for confirmation that his contract to continue at the current price. It was RESOLVED to accept and continue the contract at a cost of £620 per month. Proposed by Cllr Cave, seconded Cllr Hardingham. All in favour.
- c) From Great Weston Ride with details of this year's ride – this year's event takes place on Sunday 14<sup>th</sup> July with the route from Bristol to Weston–super- Mare via the Mendips and Somerset Levels passing through Long Ashton.
- d) Healthy Weston consultation – to consider whether to and how to respond. It was agreed to leave this to individual Cllrs to respond.
- e) From LA Shed re eligibility of project for community grant – the group plans, along with other organisations, to build a replica Spitfire as part of the 80<sup>th</sup> anniversary of Battle Of Britain celebrations were noted. It was agreed that, in line with community grant rules, the Manshed group having received a Community Grant in 2018/19 are not eligible to apply for the grant for 2019/20 but another group could apply for funding for the project.
- f) From resident re Cllr numbers – It was noted that a resident has enquired about the need for 19 Cllrs in the parish. It was agreed to respond to the resident to confirm that the numbers arose historically so as to give Long Ashton residents (in Long Ashton ward of the PC) similar representation to Leigh Woods residents (in Leigh Woods ward) given that the latter have 2 Cllrs.

#### C19.072 - Any items for information; none

Next meeting Monday 13<sup>th</sup> May 2019

Close of meeting at 21:45