

LONG ASHTON PARISH COUNCIL

COUNCIL MEETING

19:30, 24th June 2019, Jubilee Pavilion

Present:- Mr D Johnson (Chairman)
Ms L Anderson
Ms S Barnes
Mr A Cartman
Mr C Cave
Ms C Fagg (from 19:40)
Ms S Hardingham
Mr M Harris
Ms L Lansley
Mr O Lloyd-Jones
Mr S McQuillan (from 19:32)
Mr M Semple
Mr T Weir (from 19:58)
Mr A Wilkinson

Absent:-
Mr A Johnson
Mr P Jackson

In attendance - The Clerk, Dr Janet Turp and Mrs Tracy Warren, Assistant Clerk (minutes)

C19.120 - Apologies for absence were received from Cllr Jackson and Mike Riggall, NSC Parish Liaison Officer.

C19.121 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

C19.122 - Exclusion of the press and public

There were no matters necessitating the exclusion of the press and public.

C19.123 - Chairman's remarks

The Chairman noted the workload of the PC and thanked the PC staff and all Cllrs for their efforts and enthusiasm.

C19.124 - Parish Council Minutes

The minutes of the Long Ashton Parish Council meeting held on the 13th May, previously circulated, following replacing 'commended' with 'recommended' in minute C19.101, were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Hardingham and seconded by Cllr Fagg. All in favour.

C19.125 - Matters arising for information.

C19.111 - Scout Group HQ Working Group – it was noted that a recent planning appeal gave permission for a Scout hut in the Green Belt noting the special circumstances of its use.

C19.126 - Vacancies

No applications have been received for the Cllr vacancies. It was agreed to invite prospective Cllrs to an informal meeting where they can find out more about the role.

C19.127 - Planning Committee

The report of the Planning Committee of the meeting held on 20th May was adopted. Proposed by Cllr Lloyd-Jones and seconded by Cllr Harris. All in favour.

C19.128 - Highways and Burial Ground Committee

The report of the Highways & Burial Ground Committee of the meeting held on 3rd June was adopted subject to amendment by the committee. Proposed by Cllr McQuillan and seconded by Cllr Wilkinson. All in favour.

C19.129 - Finance and General Purposes Committee

- a) The reports of the Finance and General Purposes Committee of the meetings held on 20th May and 10th June were adopted, the latter subject to amendment by the committee. Proposed by Cllr Hardingham and seconded by Cllr Cave. All in favour.
- b) Internal Auditor's Report; the report was considered and the F&GP response noted and agreed. Proposed by Cllr Hardingham, seconded Cllr Cave. All in favour.
- c) To approve and sign the Annual Accounts for 2018/19 – Following their review, it was RESOLVED to approve and adopt the Annual Accounts for 2018/2019 Proposed by Cllr Hardingham, seconded by Cllr Barnes. All in favour. These were then signed by the Chairman of F&GP, the Chairman of the Council, and the Clerk.
- d) Annual Governance Statement in section 1 of the 2018/19 Annual Return - Each of the Governance statements were considered in turn and it was RESOLVED that the PC could answer yes to each of the questions, that part 1 of the annual return be completed and signed by the Chairman and clerk. Proposed by Cllr Hardingham and seconded Cllr Wilkinson. All in favour.
- e) It was RESOLVED to approve the accounting statements in section 2 of the 2018/19 Annual Return. Proposed by Cllr Hardingham and seconded by Cllr Cave. All in favour. These were then signed by the Chairman.
- f) Following discussion it was RESOLVED to adopt the Investment Strategy as agreed by F&GP. Proposed by Cllr Hardingham and seconded by Cllr Cave. All in favour.
- g) The bank signatories proposed by F&GP were reviewed and it was RESOLVED to accept the list as proposed. Proposed by Cllr Hardingham and seconded by Cllr Wilkinson. All in favour.

The Chairman thanked Cllr Hardingham for her work on the accounts and reports.

C19.130 - Long Ashton Community Association

- a) There was lengthy discussion of the Trustees' role and the relationship between the PC and LACA. It was agreed that clarity was needed where Cllrs are appointed as Trustees to avoid a conflict of interest. It was noted that the Trustees have personal liability and that the PC has offered to make funds available to change LACA's constitution to avoid this. A planned maintenance report and a strategic business plan are awaited. The PC hopes to be provided with quarterly financial reports when the new treasurer is fully up to speed. It was noted that the LACA's constitution requires the PC's agreement to the appointment of Trustees.

It was RESOLVED to agree the appointment of Ms Cathy Murphy and Mr Dean Williams (Treasurer) as Trustees to LACA's management committee. Proposed by Cllr Wilkinson and seconded by Cllr Cartman, carried.

It was suggested that if any Cllr is interested in filling a trustee vacancy they could contact LACA for further information about what is involved.

- b) Cllr Cave gave the following report. Two picnic benches have been installed next to the play area and following an accident, an overhanging tree and barbed wire are to be removed. In Peel Park trees and bushes require attention. Verti draining and other work will need to be increased which will result in an additional annual cost of £1,000. It was suggested that the PC add an additional annual amount to the budget for this area. LACA has not approved the current proposals for the Skate Park and has concerns with vehicular access for landowners and emergency services and also notes the income from use of football pitches which are planned to be extended. It was agreed a meeting

should be arranged with members of LACA, the Skate Park working Group and the Youth Club. Library; the proposed location for the Portacabin is agreeable to LACA. A meeting between LACA and the Library working group will be arranged and is anticipated to be held at the end of September / beginning of October.

C19.131 - Community Safety; Local Action Teams

a) Long Ashton - report

- The PACT meeting on 18th June was attended by the Police but poorly attended by residents. The agreed priorities are robbery, burglary and vehicle speeding. Thefts of motorbikes with the bikes being sold or burnt were noted. The Police asked that all incidents are recorded. They offer a permanent security-marking service for bicycles. Anti-social behaviour in the village was discussed. Speed watch guns are available and two volunteers were noted. The Police will write to those whose speed is recorded in excess of 36 mph or who are frequent offenders. It was agreed one member of the PC needs to be responsible for the vehicle signs.
- Repair works to the pavement opposite the Dr's surgery are expected to be carried out this financial year.
- Matters that need NSC attention include hedges at the bottom of Warren Lane that are growing onto the highway, pot holes and no road markings at Cambridge Batch and fly-tipping.

b) Leigh Woods – no report at this time

C19.132 - Youth Matters

a) Youth Club Report – Cllr Cartman read Cllr Jackson's report:

"The Monday night is our junior session and we have seen the numbers build up gradually over the weeks. We continue to do our usual activities including multi sports, pool, crafts and issued based activities such as smoking and alcohol abuse. We also had the Health and Wellbeing coach from Bristol City Football club come along and deliver sessions on healthy eating which went down well with the young people. The Wednesday night is our Outreach session where we engage with young people on the street. This has been successful, and we have seen a good number of young people, and this has also helped to address anti-social behaviour in the village. We have engaged with young people in the club room also where we have addressed issues such as bullying and relationships. The presence around the Community Centre has had an impact on the cars that use to visit for short periods and that we suspected were dealing with drugs. The Thursday sessions is currently our senior night but we are also seeing a younger age group. We have continued doing cooking, crafts and Street Dance. We have an upcoming trip to Bristol City Football Club for a personal tour of the club. We have received the first round of money from the Co-Op Community Fund for our intergenerational project to revamp the youth shelter which we will start planning soon. We also received £1000 from Tesco Bags of Help scheme to continue our street dance sessions."

b) Long Ashton Network Report – no report.

- ##### c) Youth services; the lack of a Children's Centre or similar drop-in baby clinic in Long Ashton was noted and it was agreed this item be added to the next Council agenda. Cllrs Anderson and Fagg agreed to find a suitable person to invite to a Council meeting to discuss this. Cllr McQuillan noted he has a seat on the NSC Children's scrutiny committee and may be able to assist. It was noted that all Cllrs are invited to the Youth Club meeting open evening.

C19.133 - ALCA NS Group

The Clerk and Cllr D. Johnson attended the AGM of the group on 13th June where in addition to the normal business matters the new leader of NSC spoke about how, following the elections, the council would be moving forward and a presentation was given on the proposed Airport Park and Ride Scheme near junction 21 of the M5.

C19.134 - VES working group

NSC will require an order for works by the end of July if the work is to be completed by November. The work to be carried out outside Piccolos still needs finalising. The working group will meet with NSC in July. NSC have agreed they would like the PC to carry out the consultation for the proposed waiting restrictions in Lovelinch Gardens and confirmed that materials will be charged but there should be no other additional cost associated with these restrictions. The first planter and tree has been placed in front of the Dental Practice, those involved were thanked for their work. The Chairman thanked the VES working group.

C19.135 - Library working group

Cllr McQuillan confirmed the working group are developing a detailed business plan and thanked Cllr Fagg for her contribution. It is hoped that the library to be fully operational by March 2019 with the building in place with planning permission agreed, by the year end. Full proposals will be presented to LACA. It was noted that the mobile library is used well with possibly too many users.

C19.136 - Parish Councils Airport Association

- a) Report for information – there has been no meeting to report on.
- b) To appoint representative to the PCAA. - Cllr McQuillan has resigned from this role, to avoid any potential conflict of interest that may arise with his role as NSC Cllr. Cllr Fagg was appointed as the PC representative on the PCAA.

C19.137 - Superfast broadband working group – no report at this time.

C19.138 - Skate Park working group – no report at this time.

C19.139 - Memorial working group

The memorial working group, an external group has submitted a planning application for the memorial to NSC.

C19.140 - Community Resilience

Cllrs McQuillan and Wilkinson will attend the next meeting and report back to the Council.

C19.141 - Council workshop (29th July 19:00 to 21:00)

It was RESOLVED to agree to the independent external facilitator fee of £632 to include the workshop and additional research and reporting. Proposed by Cllr Fagg, seconded Cllr Anderson. All in favour. It was suggested that the workshop includes meeting and committee structures, working groups, community engagement, resourcing projects and priorities, the Council's vision, aims and objectives and the ability to determine the Council's success.

C19.142 - Annual Parish Meeting – This agenda item was deferred to the next meeting.

C19.143 - Vehicle Activated Sign – No one volunteered to supervise management of the signs.

C19.144 - Volksfest and Ashton Gate concerts

- a) Volksfest; a complaint has been received with regards to noise and it was noted that on one evening music overran but it was thought that generally it went well.
- b) Ashton Gate concerts; the traffic arrangements were noted to be excellent although they did cause some delays to residents returning to Long Ashton.

21:56 - Cllr Semple left the meeting

C19.145 - Council issues

- a) Draft Council Minutes – It was agreed these should be placed in the LACA café with the café's permission.
- b) Committees to agree status of non-members at committee meetings - discussion on this item was deferred to the next meeting.
- c) Dual hatted members; to agree whether a protocol is needed - It was noted that dual hatted Cllrs may find themselves voting differently at PC and NSC meetings. A discussion took place, and in reference to planning decisions it was noted that Cllrs should come to each meeting with an open mind and without a pre-determined view. It was agreed that the matter could be usefully discussed at the good Cllr training event.

22:01- Cllrs Lansley and Harris left the meeting.

- d) Cllrs agreed that their photos and information can be placed on the PC website
- e) It was agreed that the Council meeting planned for the 18th November can be moved to 25th November.
- f) It was RESOLVED to agree that the Clerk can investigate and, if appropriate, open an Amazon Business account for the PC. Proposed by Cllr Fagg, seconded by Cllr Weir. All in favour.

C19.146 – Police community donation.

The police are going to be receiving a donation to be used for the benefit of Long Ashton residents. In order that it can be retained for this use the police have asked if the PC can hold the funds on their behalf. It was RESOLVED to agree that the Council can hold these funds on behalf of the police.

C19.147 – GDPR; the Clerk reminded Cllrs to use their Cllr addresses

C19.148 - Correspondence

- a) Letter from resident re to all Cllrs with comments on Council budgeting, project management and finances and the suggestions for a village lottery and seeking legacies were noted.
- b) From ALCA re VE Day noting the celebrations that will take place next May. Noted
- c) From a resident wishing to organise a fun run. The Clerk has responded to advise the PC do not have authority to give permission and consultation will be required with NSC and other landowners. Cllrs Fagg and Weir will liaise with the resident to assist in planning the event.

C19.149 - Any items for information.

- a) ALCA; Being a Good Cllr Training - this will be held on 15th July at 19:30 in the Jubilee Pavilion. Cllrs to confirm attendance to the Clerk.
- b) Finance workshop 30th September – This workshop will address budget processes and familiarisation with accounting practices.

Meeting closed at: 22:14

Date of next meeting Monday 9th September 2019