

LONG ASHTON PARISH COUNCIL

HIGHWAYS AND BURIAL GROUND COMMITTEE MEETING

19:30, 7th October 2019, Jubilee Pavilion

Present – Mr M Semple: Chairman
Ms S Barnes (from 19:34)
Mr C Cave
Ms S Hardingham
Dr P Jackson
Mr D Johnson
Ms L Lansley
Mr S McQuillan
Mr A Wilkinson

Absent:-
Ms C Fagg
Mr M Harris
Mr A Johnson
Mr O Lloyd-Jones

In attendance - The Clerk, Dr JE Turp, Assistant Clerk, Tracy Warren (minutes), Cllr McAllister Kemp and 11 members of the public.

Hb19.90 - Apologies for absence were received from Cllrs Fagg and Harris.

Hb19.91 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

Hb19.92 - Minutes of the previous meeting

It was RESOLVED that the minutes of Highways and Burial Ground Committee meeting held on the 5th August, previously circulated, be accepted as a correct record and were signed by the Chairman.

Hb19.93 - Exclusion of the press and public

There were no matters necessitating the exclusion of the press and public.

Hb19.94 - Chair's Comments – proposal for operation of meetings.

The Chairman has produced proposals for improving the operation of the business of the committee which he summarised. These will be circulated to all Cllrs for comment and for discussion at the next meeting and to the Clerk to see if they are appropriate. A suggestion was made to review the name of the Committee and this will be considered at the next meeting.

19:34 – Cllr Barnes entered the room

19:36 – Cllr McAllister Kemp entered the room.

Hb19.95 - Matters arising

- a) Hb19.73a – Management agreement; no response has been received from NSC.
- b) Hb19.73b – Seat in bus stop opposite Lovelinch Gardens; a contractor will fit this shortly.
- c) Hb19.73c – Replacement dog bins; these have been fitted and the need for additional emptying of bins is being monitored by contractors.
- d) Hb19.88e – Suitability of motorcycle inhibitors to allow access by 'Tramper' mobility scooters; the inhibitors are wider than the base of the scooter up to 620 mm and the manufacturer has been contacted to see if this is sufficient.

Hb19.96 - Road safety.

- a) Vehicle Activated signs (VAS) – It was noted that previously approximately 5 hours per month were spent looking after the signs and downloading and analysing the data. The batteries of both signs have been replaced by Cllr Cave who volunteered to manage them in the short term with the support of Cllr Wilkinson and one member of public who offered his assistance. The

Clerk requested those looking after the signs wear high visibility clothing and read the risk assessment for changing the batteries.

19:57 – meeting suspended to allow a member of the public at Kingcott Farm to speak.

20:07 – meeting reconvened

- b) Kingcott Farm; to consider safety concerns of residents and to agree the council response. The resident's comments along with correspondence received from those living at Kingcott Farm were discussed. It was noted that residents fear for their safety as there is no pavement in the Nailsea direction, including to the bus stop, and the pavements towards Cambridge Batch are very narrow which means that pedestrians feel at risk from vehicles passing very close to them at 40 mph. It was noted that most of the residents are elderly and unable to use the stile suggested by NSC and the landowner is not willing for a Public Right of Way to cross his land to access it. The residents would like to see, in the 500m from Cambridge Batch to the bottom of Belmont Hill, the speed limit reduced to 20mph, signs to warn road users of elderly persons, and double white lines to stop overtaking. A speed survey, costing £232, will be required by NSC before considering traffic calming measures.
- c) Kingcott Farm – Proposed signage near entrance
It was noted that the 'concealed entrance' sign is not a Highways sign but the highways department at NSC would be happy for 'elderly person' signs to be erected at an approximate cost of £400.
It was RESOLVED to agree to pay for a speed monitoring survey by NSC and elderly person signs up to a total budget of £630. Proposed by Cllr Cave and seconded by Cllr Jackson. All in favour.

d) Hollis Close - Safety Audit report and NSC plans
Cllr McQuillan summarised the NSC safety audit report (previously circulated). The report found that:

- No injury accidents have been recorded
- Visibility to the raised shared space area is acceptable
- Drivers leaving Hollis close might not realize the area is a shared space
- Parents are ignoring the 'motor vehicles prohibited' sign
- Vehicles and pedestrians on Hollis Close appear to be interacting well.

and recommended that though the raised area is working well it could be further emphasised by installation of planters, signage and road markings to emphasise the shared space and that drivers should proceed with caution. Cllrs discussed the report agreeing that it should be clear the shared space is a pedestrian-priority one and disagreed with NSC's comment that the "shared space area appears to be working well in its current arrangement" noting excessive parking and signage not being visible to vehicles. It was RESOLVED that the Clerk respond to the NSC report based on a draft response that Cllrs Semple and McQuillan will write and circulate to Cllrs for comment. Proposed by Cllr Semple and seconded by Cllr Cave. All in favour.

Hb19.97 - Parking

- a) Leigh Woods Parking scheme – A short summary of NSC's parking review was given to Cllrs confirming that the revised plan involves double yellow lines, together with a parking permit scheme and charges for non-residents, enforced 7 days per week including bank holidays with spaces for approximately 245 cars. It was noted that this is the first such scheme in NS and a decision paper will be considered at the Executive meeting at 2 pm on 23rd October in Weston-super-Mare and that the PC will not benefit from the fees charged by NSC. It was agreed that the report be circulated electronically to all Cllrs and this item be placed on the next Highways agenda. It was noted that this new proposal differs significantly from the previously presented scheme, which had involved the introduction of double-yellow lines, and this was the first that the committee had learnt of a proposal for a residents' parking scheme.

20:17 – 7 members of the public left the room.

- b) Lovelinch Gardens parking restrictions – update.

The NSC report for painting of yellow lines and restricted areas (previously circulated) was considered. The addition of double yellow lines on corners of Birdwell Lane and the access road to residential flats, and increased length of yellow lines to the junction of Lovelinch Gardens and Lampton Road, at no additional cost to the TRO, were noted. It was RESOLVED to respond to NSC to accept the proposed TRO with the provision that the PC will confirm the extent of the painting of yellow lines. Proposed by Cllr Wilkinson and seconded by Cllr Cave. All in favour.

20:32 – meeting suspended for member of public to speak

20:33 – meeting reconvened

It was agreed to take the 'Burial Ground and Closed Churchyard' items next:

Hb19.101 - Burial Ground and Closed Churchyard.

- a) Remedial work on monuments – no update.
b) Heaven Scent Garden - no update; the Clerk will check who has taken responsibility for the garden.
c) Mower – The Clerk will check with those who maintain the area whether the mower is suitable.
d) Request to put bench in burial ground – ongoing
e) Children's Burial Fund – It was agreed that the PC needs to take no action at this time; forms are available if needed.

20:41 – meeting closed to allow a member of the public to speak

20:42 – meeting reconvened

- f) Garden of Remembrance plots –

The PC noted the thanks for the works completed so far from some relatives of those in the garden of remembrance and their request for clarity and enforcement of the rules regarding placement of large pots and planting of shrubs, in order that the area can be maintained. It was noted that rules are not currently being adhered to. It was RESOLVED to agree that the Clerk write to the relatives of those in the garden to remind them of the rules of planting and that only the use of spiked vases are permitted in order to allow maintenance of the area. Proposed by Cllr Wilkinson and seconded by Cllr Cave. All in favour.

20:45 – 2 members of the public left the meeting.

- g) Closed Churchyard Maintenance; to discuss resident's presentation at the last Committee meeting (previously circulated)

20:53 – meeting closed for member of the public to speak

20:55 – meeting reconvened

The Clerk confirmed the closure of the Churchyard followed correct procedures and the Parochial Church Council has passed maintenance of the closed churchyard to the PC. It was noted that there may be funds for the maintenance of some of the older monuments and the Churchyard Trust has £2,000. Discussion of the fee originally paid to the PC by the PCC will be take place at another meeting.

Hb19.98 - Village enhancement

- a) Leigh Woods Village Enhancement Scheme – No working group report available. Cllr D. Johnson will contact Cllrs Harris and A. Johnson to arrange a meeting.
b) Long Ashton Village Enhancement Scheme working group
Cllr Hardingham gave a summary highlighting that the topographical survey showed that only one drain would be required to raise the crossing by the co-op but that estimates for the works

outside Piccolo's and the raised crossing at the Co-op are greater than originally allowed and further thought would be given to the works when the price is firmer. It was noted that Girlguiding had expressed safety concerns about moving the 30 mph limit past the Guide HQ but Cllrs decided not to amend the original proposal as they thought the limit is not well observed in its current location and the change could improve safety in the area. At Apple Day it was reported to Councillors that the community police support a 20mph limit throughout the village which will be considered at the next stage of the VES. It is hoped that work can start in January or February with the works at Piccolos' and the co-op crossing to be potentially agreed for implementation in March/April. Cllr D. Johnson agreed to circulate feedback gathered at the Apple Day on the VES and the Parish Council's Climate Emergency statement.

Hb19.99 - Footpaths and Cycle paths

- a) No working group report was presented. However, concerns were raised regarding the maintenance of the boardwalk netting in Dawson Walk and the fact that the wild flower meadow is returning to woodland and brambles following Greenbelt taking over the maintenance of the area; an ecological review of the area was proposed.
It was agreed to write to NSC to raise concerns regarding the areas maintained by Greenbelt.
- b) Peel Park footpath – Ongoing; NSC await a response from Taylor Wimpey.
- c) Festival Way - Bench for walkers; delivery of the bench is imminent.

Hb19.100 - Environmental Management

- a) Ashton Brook and Flood Management – the provision of immediate inundation maps. It was agreed Cllr McQuillan contact NSC following correspondence from the Environment Agency who felt this issue should be dealt with by NSC, Bristol CC, Bristol Water and the Environment Agency, but have passed the request to the reservoir team.
- b) Biodiversity – Cllr Lansley circulated a report to Cllrs following her attendance at a recent seminar on Climate Emergency with NSC. It was suggested that 'Biodiversity' should be added to the PC's Climate Emergency statement in consideration of preventing ecological disaster and this will be considered at the next council meeting..
- c) Tree planting and small public spaces in the Parish – Cllr D. Johnson has met with the Leigh Woods Ranger with a subsequent article placed in the Parish Newsletter, and has spoken with the Avon Wildlife Trust. Cllr D. Johnson agreed to contact the Woodland Trust in connection with their tree planting scheme available from March next year. It was noted that NSC are currently mapping land that might be suitable for tree planting.
- d) Noise from the SBLR (Cllr Cave/Cllr McQuillan) including correspondence from resident. It was noted the noise mitigations promised have not been delivered and planting of trees has been under-effective with many having died. Cllr Cave has met with NSC who agree to plant additional and replacement trees which will be funded by contractors. It was agreed that NSC be contacted regarding resident requests for acoustic shielding and a feasibility study be requested to be undertaken and to update the resident accordingly.

Hb19.102 - Notice Board repairs – No quote has been received from the contractor who carried out an inspection. It was noted that Manshed are repairing the noticeboard outside the Post Office.

21:32 – One member of the public left the meeting.

Hb19.103 - Correspondence

- a) From resident re job descriptions – It was agreed that a summary of job roles within the PC will be made available on the PC website.
- b) From resident re Park and Ride - It was agreed to respond to the resident to confirm the PC shares the resident's view that the Park and Ride could be used during local events. It is noted that Bristol City Council have yet to submit a planning application.
- c) From resident re Speed Indicating Devices - It was agreed to respond to the resident to clarify that the main use of the speed signs is as a deterrent although the data the signs provide is useful especially when non-standard conditions are being experienced and this will also be added to the website.

- d) From resident re PROW (public right of way) to the Park and Ride – It was agreed to obtain confirmation from NSC on any footpaths to be closed and update the committee and the resident accordingly.

21:45 – meeting closed for a member of the resident to speak

21:47 – meeting reconvened

- e) From resident re transfer of burial ground to PC – already discussed.

- f) From resident re TTROs (Temporary Traffic Road orders) around BCFC (previously circulated) A resident had pointed out that the TTRO notice for the Balloon Fiesta was for 18 months and wondered if this could be used to sort out match day parking. NSC has replied confirming that this order is locked but that any interested party should contact the event co-ordinator in regards to extending the use of a specific TTRO. No further action is required by the PC.

21:52 – Meeting suspended for resident to speak

21:55 – Meeting reconvened

Hb19.104 - Other Items for Information

Letters written by clerk under delegated authority; the Clerk has written 3 letters, including one to NSC, regarding trees and hedges.

Date of next meeting – 2nd December 2019

Meeting closed at: 21:57