

# LONG ASHTON PARISH COUNCIL

## COUNCIL MEETING

19:30, 10<sup>th</sup> September 2018, Jubilee Pavilion

Present: Chairman – Mr A Wilkinson

Mr C Cave

Ms G Collins

Mr M E Harris

Mr D Johnson

Ms L Lansley

Mr S McQuillan

Mr N Moorcroft

Mrs J Pullin

Mr M Semple

Mr I Scoones

Mr R Sterland

Mr J Thomas

Miss M Uppington

Absent:-

Mr A Batt

Mr A Cartman

Ms S Hardingham

Ms S Hughes

Mr P Jackson

Mr A Johnson

Mrs B Mackwood

In attendance - The Clerk, Dr JE Turp, Tracy Warren, Assistant Clerk (minutes), one member of the public and one member of the press.

At 19:30, a representative from LULA addressed the Council about this year's Christmas lights arrangements.

C18.146 - Apologies for absence LGA 1972 s85(1).

Apologies were received from Cllrs Batt, Hardingham, Jackson, and Mr M Riggall - NS Liaison Officer.

C18.147 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

C18.148 - Exclusion of the press and public

There were no matters necessitating the exclusion of the press and public

C18.149 - Chairman's remarks; none.

C18.150 - Parish Council Minutes

Copies of the minutes held on the 25<sup>th</sup> June had been circulated. Further to the amendment of the minutes to add Cllr Jackson to and remove Cllr Sterland from the list of those present at the meeting and add Cllr Sterland to the list of those absent and in the second paragraph of minute C18.123 to delete "Cllr Lansley reported that the community café made a profit of £18,000 last year which was confirmed by Cllr Mrs Pullin and is shown in the accounts which have just been completed" and replace it with "Cllr. Lansley reported that the community cafe made a profit of £18,000 but Cllr. Pullin did NOT confirm this but stated that the accounts were still being looked at", the minutes were confirmed as a correct record and signed by the Chairman.

C18.151 - Matters arising for information

a) C18.144b - Flying of flags. It was agreed that although there was support within the PC for the flying of the Union Flag that flags other than the Union Flag should be flown at appropriate times and that although the flagpole belongs to the Royal British Legion it is situated on land leased by the PC so the PC should be involved in decisions about which flags should be flown. A letter will be written to the RBL.

- b) C18.144c – Long Ashton Flag. Information regarding design of community flags will be forwarded to the Communication working group who will meet in the first week of October.
- c) C18.123 - It was noted that the £18,000 profit ascribed to the community café at the last meeting was in fact the total surplus of £18,000 was made by LACA last year.

C18.152 - Planning Committee Reports (18<sup>th</sup> June, 23<sup>rd</sup> July and 20<sup>th</sup> August).

The reports of the Planning Committee of the meetings held on 18<sup>th</sup> June, 23<sup>rd</sup> July and 20<sup>th</sup> August were adopted. Proposed by Cllr Miss Uppington, seconded by Cllr Cave. All in favour.

Cllr Miss Uppington circulated information on the new MetroBus. Cllr Cave confirmed that the issue of increased fares applying to North Somerset was being taken up in Joint Scrutiny committee.

C18.153 - Highways and Burial Ground Committee Report (6<sup>th</sup> August)

The report of the Highways and Burial Ground Committee of the meeting held on 6<sup>th</sup> August was adopted, subject to any alterations by the committee. Proposed by Cllr Moorcroft, seconded by Cllr Cave. All in favour.

C18.154 - Finance and General Purposes Committee Report (13<sup>th</sup> August)

- a) The report of the Finance and General Purposes Committee of the meeting held on 13<sup>th</sup> August 2018 was adopted, subject to any alterations by the committee. Proposed by Cllr Harris, seconded by Cllr Sterland. All in favour.
- b) To consider invoking the High Volume Correspondence policy. It was confirmed that Cllr Hardingham has written to the resident and agreed that it was too early to decide its effect, and to defer this decision until the next Council meeting.
- c) To consider quotes for microphones (if available) and to agree with which to proceed. A quote of £498.60 + vat has been received for microphones to link with the existing T-hearing loop (it was considered unnecessary to purchase a separate receiver at a cost of £358). It was agreed that a second quote should be obtained and it was RESOLVED that the clerk could proceed with the work choosing the most appropriate quote but at no higher cost than the quote already received and that the equipment would be gifted to LACA so that it would be available to all users of the Jubilee Pavilion who need it. Proposed by Cllr Moorcroft, seconded by Cllr Cave. All in favour.

C18.155 - Long Ashton Community Association

- a) The following report was given by Cllr Mrs Pullin:  
 "This year the Village Picnic combined with Bark in the Park, but circumstances were against a truly successful day with the combination of very hot weather and England's World Cup Football match on that afternoon. There was a modest profit of £145. We feel that this event has run its course and we need to devise some other summer event, although next year there will be celebrations to mark the 60th anniversary of the building of the Main Hall. Ideas are being formulated by a group "Friends of LACA".

We have applied to Bristol Airport Diamond Fund for funds to provide a piece of Outdoor Gym equipment. We have a promise of some funds from the Co-op and together we could provide three pieces of equipment. By using 'Amazon Smile' you could contribute to LACA. 0.5% of any goods bought can go to the charity of your choice and LACA would be delighted if you make them your charity of choice.

We are keeping an eye on the area of bio diversity in Peel Park. The area has increased from the original plot and concern was expressed that wild seeds will be blown on to the pitch area. LACA has agreed to provide the paint needed for the Youth Club project to paint the shelter.

Unfortunately the Assistant to the Manager has resigned to give more time to her business. We have received many applications for her replacement and interviews of those shortlisted will take place this week.

The format for the AGM is changing to try to entice more people to attend. Refreshments will be served and hopefully more interaction with those attending, also two speakers will give short talks on local subjects. It would be good to see some councillors there - there has been a distinct lack in recent years. The AGM will be held next Tuesday 18th September in the Jubilee Pavilion at 7.15pm for business at 7.30pm.”

- b) Appointment of Natalie Mantle as trustee. It was RESOLVED to confirm Natalie Mantle as Trustee. Proposed by Cllr Mrs Pullin, seconded by Cllr Moorcroft. All in favour. It was noted by Cllr Wilkinson that the PC is not adding value to the decision process by approving the Trustee and it was agreed that the need for PC approval of trustees should be discussed with LACA for when they next change their constitution.
- c) It was noted that there has been no progress on the Charitable Incorporated Organisation.

#### C18.156 - Community Safety - Local Action Team

- a) Cllr Cave noted that the previous Beat Officer Martin Faithfull has moved roles and has been replaced by Phil Rudden. Mike Jordan and Charlotte Thompson are our Police Community Support Officers (PCSO's). It was agreed that the PC invite the new officers to the next Council meeting.
- b) Cllr Cave confirmed that the Leigh Woods parking scheme is still progressing.

#### C18.157 - Youth Matters

- a) Youth Club Report; the following report from Cllr Jackson was read out by Cllr Collins: The Youth Club re-opened on 5<sup>th</sup> September after the summer break. From September, the junior session will move to a Monday with the older session on a Thursday evening. The detached session of engaging young people on the streets will continue on a Wednesday evening Further to discussions between the Parish Council and Bristol City Football Club on community engagement, Kathy (EPIC Youth) has had further discussions with the Bristol City Community Trust. The details of this engagement with the youth club are being worked on, and are likely to including the Community Trust engaging around nutrition and exercise to support a series of sessions.

The grant funding from Quartet Express has come through and this will fund the street dance sessions from September until approximately the end of 2019. EPIC Youth were successful in registering with Asda Community Trust through their green token system in the Bedminster store and a cheque was recently collected. The youth club supported the Bark in the Park community event and raised funding. The main fundraising event will be in the village hall on 24<sup>th</sup> November, all are welcome to support the fundraising activity. The Youth Club Management Committee like many local organisations relies on volunteers, without which we couldn't operate and provide youth provision. The search continues for a new Treasurer, and would also be pleased to hear from people to join the management committee.

- b) Children and Young People's Network\_Report; A meeting was held in Peel Park on 8<sup>th</sup> September to discuss the possible site for a skate park in the community.

#### C18.158 - ALCA NS Group

NS branch AGM report. Cllr Scoones requested volunteers to attend the upcoming AGM on 6<sup>th</sup> October at 10:30 -12: 00.

#### C18.159 - Superfast broadband working group report.

Cllr Moorcroft confirmed the situation is unchanged and at a recent meeting with NSC it was confirmed that there is no expectation superfast broadband will be able to be put into the parts of the parish that do not have it.

#### C18.160 - Parish Councils Airport Association (PCAA)

- a) Report for information. Cllr Semple reported that at the recent meeting the expansion plans were discussed. Discussion regarding parking and access to the airport encouraged Park and Ride facilities to be put into places with bus access to neighbouring villages. Pressure is being maintained on the Airport to increase multi-storey car parking rather than develop into the Greenbelt. It was noted that only two of the planned three storeys of the car park have been built. Cllr Thomas noted the website "Bristol Airport Watch" <http://www.bristolairportwatch.org.uk> was available for ongoing information.
- b) Bristol Airports Draft Noise Reduction plan consultation. The PCAA have responded to the draft plan and it was agreed that the PC writes to endorse the PCAA comments and adds any further comments it suggests is necessary.

#### C18.161 - Community Engagement/ Website working group report.

The popular posting of the Birdwell 'cycle' on the Tour of Britain through the parish page was noted to have gained 25,000 likes. The group will meet in the first week of October.

#### C18.162 - Parish Scout Group HQ Working Group report

Cllr Cave noted that acquisition of the new site is progressing with terms having been agreed.

#### C18.163 - NDP Review Working Group

- a) Minor amendments to the NDP Agreement  
Cllr Sterland reported that discussions with NSC confirmed that there are three levels of change:
  1. Minor wording; those that can be submitted to and amended by NSC which do not change the NDP in any significant way.
  2. Intermediate, more substantial amendments that need to be reviewed by the Inspectorate, incurring a cost to the PC and NSC.
  3. Policy changes, requiring referendum.

The working group believes that, following discussions with NSC, the minor wording changes only should be progressed. The other changes identified were not significant enough to justify the extra costs involved. However it was important to be able to show the NDP had been fully reviewed was up to date and there were no conflicts with the new Joint Spatial Plan. It was RESOLVED to request NSC that the minor changes suggested by the working group to the PC are adopted, thus showing the document has been reviewed and the NDP is re-issued so that it is seen to be up-to-date.

It was noted that the process needed to make any changes to the document means that it cannot be used as a living document and that in development terms it potentially becomes out of date. It was also RESOLVED that the clerk should write to NALC to highlight the bureaucratic process required to review NDPs and how this means that it is difficult for NDP to remain up to date and not open to challenge by developers.

Proposed by Cllr Sterland and seconded by Cllr Cave. All in favour.

- b) Draft Infrastructure Development Plan submission to NSC. It was RESOLVED that the draft be adopted by the PC and that it is submitted NSC. Proposed by Cllr Sterland and seconded by Cllr Moorcroft. All in favour.

#### C18.164 - Public Art Working Group report. No update

#### C18.165 - VES working group report

Cllr Sterland gave an update from Cllr Hardingham confirming:

- The speed survey reports have now been carried out.
- The grant for a raised crossing area has been submitted.
- Cllrs Hardingham and Sterland have met with NSC who confirmed the Brocks Lane area can be marked in a different colour and that the surface has a ten-year guarantee.
- The previous speed limit options and prices are as in the previous F&GP meeting minutes.

#### C18.166 - Library working group report

The core group of volunteers has grown to 29. The working group has met with the NSC library officer. The sustainability of a volunteer-led library service is still a concern, noting that the Congresbury service required 45 volunteers. Cllr Lansley agreed to share a document of Congresbury's library experiences. A good reception was received at the village market and a positive response to the recent survey with approximately 151 responses gathered so far.

NSC's consultation on the library service begins in late September but a closure date has not been given. It was agreed that the Clerk write to NSC to clarify when consultation for the library closure will take place. Cllr Wilkinson thanked the working group and Cllr Cave confirmed he has been looking into alternative accommodation for LACA and a second-hand 32 x 10 feet portacabin is approximately £2,500-£3,500. This could be an option to provide temporary library space.

#### C18.167 - Community Resilience; No update

#### C18.168 – RBL war memorial working group

- a. Cllrs Cave, Moorcroft, Mrs Pullin and Wilkinson were appointed to the working group.
- b. Cllr Collins asked that anyone interested in the re-enactment to contact her.

#### C18.169 - Parochial Charity

Cllr Moorcroft said that he wished to resign as trustee; however, as there were no nominations to replace him Cllr Moorcroft confirmed he will continue to attend meetings when he can, subject to other commitments. Cllr Mrs Pullin is the other PC nominated trustee.

#### C18.170 - Skate Park – update on present situation and to consider suitability of Peel Park for location.

The current proposal is for Peel Park to be investigated as a site for a skate park and the NDP supports provision for youth facilities which could include permanent buildings and a skate park. It was noted that there would have to be significant fundraising - the build costs of the revamped skate park facilities in Nailsea reportedly cost £120,000 – at a time when the Scouts may also be fundraising for a Scout Hut. Cllr Cave has met with Cllrs Collins and Jackson of the Youth Club Management Committee at Peel Park. It was confirmed that the skate park is proposed for the North East end of Peel Park and would still allow access for ambulances and equipment. It is thought that further work may need to be done to check that this is a viable site given restrictions due to the bund and drainage and the needs of the Junior Football Club. Cllr Jackson has investigated using the other end of Peel Park, but access is more difficult, it would be more expensive and there are Police objections. A local residents group had objected the last time a skate park was proposed in Peel Park and were likely to again.

#### C18.171 - Plastic Free Long Ashton

- a. PC reduction of its plastic usage; councillors endorsed the PFLA initiative. It was agreed the PC will audit its plastic usage to see if any changes can be made and also for a Cllr

to attend PFLA meetings to act as a conduit between the PC and PFLA for ideas and information dissemination. Cllr Sterland volunteered.

- b. PC involvement in the Great British Spring Clean 2019. The PC agreed to support a litter picking initiative and to link with established groups such as Transition and Plastic Free Long Ashton, to gather support for a litter picking initiative. It was agreed that five councillors should take the lead and they could then involve other organisations such as Girl Guiding and the Scouts. Cllrs Lansley, McQuillan, Semple, Sterland and Wilkinson volunteered their support. It was agreed that the Clerk write to NSC for find out what support they can provide.

C18.172 - A Parish Council for the 2020s A workshop is planned for 24th September to look at how the Council operates in the future. Workshop topics suggested to be included are community engagement, strategic issues, how the council works and encouraging election participation and how to prepare for the May 2019 elections. (The October and February newsletters could be used to generate interest in the elections.) It was agreed that the workshop should be independently facilitated and Clive Stillwell, previously a Clerk at Midsomer Norton Town Council and who is setting up the consultancy arm of the SLCC. It was RESOLVED to meet the cost of the facilitator at £337.50. Proposed by Cllr McQuillan and seconded by Cllr Semple. Four Councillors abstained from the vote.

#### C18.173 - Foodbank – update

Cllr Lansley reported that there is no longer a foodbank basket or a community link person at the Long Ashton Co-op but that the new manager was anticipated to take this role. The Clevedon foodbank had been available to families in the parish over the summer with meal bags being delivered. The PC has statistics of the use by parish residents.

There are particular times of need such as post-Christmas and months with 31 days as these are particularly difficult for those on benefits. It was noted that the Facebook post regarding the Clevedon Foodbank was popular and awareness needed to be continued by social media and by using local organisations that involved families such as Girl Guiding and Scouts. The PC has a list of agencies that hold emergency vouchers. Foodbank donations can be made at St Mary's Leigh Woods and All Saints church in Long Ashton (though these are for a Bristol charity).

#### C18.174 - Mass messaging

No new modes of communication were identified and it was agreed to continue to use social media, noticeboards and the current publications.

#### C18.175 - Apple Day and November Village Market

It was agreed to have a PC stand at both events. Cllrs Collins, Lansley and Sterland agreed to volunteer at the Apple Day, with Cllr Moorcroft to confirm. The Library, VES and The Vale were potential subjects.

It was agreed that current material available about The Vale did not show the extent of the proposals well and that professional help to produce good material may be required. It was RESOLVED that the clerk could spend up to £300 for this purpose. Proposed by Cllr Moorcroft and seconded by Cllr Sterland. All in favour. The VES plans drawn up by NSC are not easy to interpret but the budget available for consultation can be used to produce accessible material showing the plans.

C18.176 - Dates of meetings in 2019; the draft dates previously circulated were agreed. It was noted that elections take place on May 2<sup>nd</sup> 2019.

C18.177 - External Auditors report – No report received.

#### C18.179 - Battles Over – update.

Plans are progressing well. The book launch will take place on 27<sup>th</sup> September at 19:30. The film 'Agent Rose' (about Madam Peel) will be shown after the Drumhead service in the village hall. Numbers are limited and tickets will be available from the PO.

#### C18.180 - Balloon Fiesta - to note correspondence from residents and to agree feedback to the organisers.

- a. Cllr Cave confirmed a debrief will be held to include traffic issues and the closure of the main road into Bristol.
- b. Correspondence from residents was noted. One reported that no parking cones at the top of Theynes Croft had been relocated. It was agreed to write to the person.

#### C18.181 - Correspondence to consider and respond

- a. From resident re CSAS (Community Safety Accreditation Scheme); the resident suggested that this might be a suitable scheme for the PC. The scheme was discussed but thought not suitable for PC employees so will not be pursued.
- b. From Chris Head – broadband briefing; noted
- c. From resident reporting difficulties with missed recycling collections. It was noted that since the new contract has been in place there have been problems with recycling collections and this is being addressed by NSC. Cllr Cave has raised this particular case with NSC. It was agreed that residents should be encouraged to report problems directly to NSC via their website.

#### C18.182 – Newsletter

- a. To remind residents to report non-collections of refuse and recycling to NSC.
- b. Article encouraging people to stand for election in May 2019.
- c. Cllr Mrs Pullin requested the cover of the newsletter advertise the Battles Over.
- d. Article re Clevedon foodbank.

#### C18.183 - Any items for information.

- a) Staff hours. The Assistant Clerk's post was originally advertised at 8-12 hours per week and her hours will increase from 8 to 12 hours per week with effect from 1<sup>st</sup> October.
- b) Reuse event will be held at the Community Centre on 8<sup>th</sup> October.

Next meeting - Monday 19<sup>th</sup> November 2018

Meeting ended 22:03.