

LONG ASHTON PARISH COUNCIL

PO Box 3102, Long Ashton, Bristol, BS41 9XA

Clerk: J E Turp MA DPhil

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A meeting of the Finance Committee will be held on Monday 5th October 7:30 pm. The meeting will be held remotely using Zoom the link to access the meeting will be on the meeting dates page of the PC website (http://www.longashtonparishcouncil.gov.uk/LongAshton-PC/Meeting_Dates_Agendas_and_Draft_Minutes_10566.aspx) by noon of the day of the meeting. Members of the public are welcome to attend the meeting.

Janet Turp
29.09.2020

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AGENDA

For this meeting public participation, which will take place before the formal meeting starts, will be limited to questions/comments on agenda items and each speaker limited to 5 minutes.

- 1) Apologies for absence
- 2) Declarations of Interests and Grant of Dispensations. Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).
- 3) Minutes of previous meetings - to confirm and sign the minutes of the meetings of the Finance and General Purposes Committee held on the 17th February (previously circulated).
- 4) Exclusion of the press and public - To agree any items to be dealt with after the public, including the press, has been excluded.
- 5) Matters arising for information
- 6) Payment of accounts and Payments to Council – to resolve to approve expenditure during June, July, August and September and to note receipts over the same period.
- 7) Statement and Bank reconciliation
To receive and resolve to approve the statement and bank reconciliation
- 8) Review of Expenditure against Budget – to note.
- 9) Covid support steering group update.
- 10) New Clerk Induction.
To agree handover arrangements.
To agree to all reasonable initial training such as for example ILCA, Cemetery management, alpha accounting package, cemetery mapping and planning.
To agree Parish familiarisation programme and the involvement of Cllrs.

- 11) Working groups – to receive updates and agree any actions required:
 - a) Skate park
 - b) Library
 - c) Joint LACA Working Group
- 12) Finance Items
 - Accounts for the year 2019/20 - To note the external auditors report if available and to agree any actions to recommend to council.
 - Reinvestment of Hampshire Trust Bank Bond, to consider the options and to agree how to proceed.
 - Wreath for Remembrance Day – to approve expenditure of £30.
 - To approve the list of frequent payments – payments to suppliers/ organisations on this list do not need to be approved prior to payment.
 - Community Grant - Scouts and the spitfire group - update
 - To agree date for finance workshop re budget setting
 - Proposed increase in ALCA subscriptions – to discuss
- 13) Website accessibility – to agree how to proceed with quotes for updated website.
- 14) Banking arrangements – to agree strategy for changing signatories etc.
- 15) Planters outside the Post Office – update on progress
- 16) To review the following (circulated)
 - Grant Policy
 - Freedom of Information - available information guide
 - Complaints Policy
 - Policy on residents identified as generating an unusually large volume of correspondence with the Parish Council
 - Standing Orders
 - Financial Regulations
- 17) To discuss how the Action Plan, 3yr budget and current budget should be reviewed in light of the impact of COVID 19.
- 18) Taylor Wimpey Areas
 - a) Transfer of the Taylor Wimpey areas and lease to LACA - update (if any).
 - b) Public Art – update from Taylor Wimpey and to agree any action.
 - c) Correspondence from resident re Perry Road play area - to agree how to address her concerns and a way forward.
- 19) Correspondence – to consider and respond to those listed and to note others
 - From CCLA, updates, reports and LAPF restart of trading.
- 20) Matters for information
- 21) To agree hourly rate for present clerk to provide support following completion of hand over period.

Date of next meeting – Monday 14th December 2020