

Long Ashton Parish Council - Action Plan 2018/19

Ongoing Actions	Community Engagement	Review
Manage and control parish finances – meeting all Statutory requirements and deadlines.	Discussion and decisions at Committee and Council meetings open to the public	Ongoing – at every F&GP meeting
Approve Annual Return by 30 June	Full Council meeting open to the public	30 June 2018
Submit Annual Return to external auditor	Public right to inspect and object	30 September 2018
Prepare and approve budget for 2018/19 and set precept	Discussion and decisions at Committee and Council meetings open to the public	Throughout process, final review Jan 2019
Provide appropriate grants to organisations for the benefit of residents	Decisions taken at December F&GP Committee meeting open to the public.	Subsequent meeting
Convene Annual Parish Meeting	Any elector can speak and vote and ask for resolutions to be put on the agenda.	23 April 2018
Comment on planning applications by resolution at Planning Committee meetings	Planning Committee agenda published on website, meeting open to the public.	Subsequent meeting
Continue representations and watching brief on threat to green belt and consider ways of retaining and enhancing its value.	Community to be kept informed of threats.	Ongoing/March 2019
Newsletter - produce every four months	Keeps residents informed of Parish Council work and Community events	March 2019
Twitter – factual items of interest to community tweeted	Keeps residents up to date	March 2019
Facebook – factual items of interest to the community posted	Keeps residents up to date	March 2019
Maintain footpaths, enable & manage footpath group.	Footpath group community led.	Ongoing
Public Open Space areas: maintain and manage.	Discussion and decisions at Committee and Council meetings open to the public	Ongoing
Maintain and manage Theynes Croft Car Park	Discussion and decisions at Committee and Council meetings open to the public	Ongoing
Maintain and manage burial ground.	Discussion and decisions at Committee and Council meetings open to the public	Ongoing
Play areas – maintain and manage. Arrange and respond to safety surveys.	Discussion and decisions at Committee and Council meetings open to the public	Ongoing
Have appropriate training programme for Clerk, Assistant Clerk and Cllrs.	Discussion and decisions at Committee and Council meetings open to the public	Ongoing
Engage with NS's Community Resilience programme	The programme will include community membership.	Ongoing
Biodiversity – to promote where appropriate	To inform and involve the community	Ongoing

Specific Actions	Community Engagement	Review
Achieve Foundation level status in the Local Council Award Scheme. To consider Quality Award.	Achieved Discussion and decisions at Committee and Council meetings open to the public	December 2017
Purchase new table tennis table or similar	Meeting where decision to purchase and site to be open to public.	September 2017
Implementation of NDP - Village Enhancement Scheme	Ongoing – community membership of working group, wide consultation including specific events.	Throughout process
Community Grant – participatory budgeting	Any group in the Parish can put forward a project, decision on which to fund made by public at a dedicated meeting.	December 2018
To provide support to Leigh Woods residents in resolving parking issues.	Leigh Woods Society fully involved in discussions with NSC	Highway & Burial Ground (H&BG) Committee Meetings
Facebook Page – Parish Council to set up Face book page.	Will increase the number of ways that the PC can engage with the community	September 2017
To produce action plan in response to tree survey.	Discussion and decisions at Committee and Council meetings open to the public	December 2018
Christmas Lights - to increase impact of Christmas decorations	Ongoing – community membership of working group.	January 2019
Flood risk – to examine, investigate and consider mitigation	Discussion at Highways and Burial Ground Committee meetings open to the public.	Each H&BG Committee Meeting
To take over management of Theynes Croft car park. Car park now leased from NSC	Discussion at Highways and Burial Ground Committee meetings open to the public.	Each H&BG Committee Meeting
To assist the Long Ashton Scout Group in identifying a suitable site for their new headquarters.	Discussion and decisions at Committee and Council meetings open to the public	Each Council meeting
To commission two pieces of public art for the Kings Croft and Chancellors Park estates.	Working group to be set up – could include members of public. Discussion and decisions at Committee and Council meetings open to the public – public consultation to be considered	Each F&GP meeting
North Somerset Recycling Scheme	Silver award achieved - To encourage improved recycling rates in the parish. Publicised in Feb newsletter and village market	Each Council meeting
Improve the PC office and to consider future requirements.	Discussion and decisions at Committee and Council meetings open to the public	Each Council meeting
New woodland area	Discussion and decisions at Committee and Council meetings open to the public	March 19
3 year settlement with LACA and Youth Club	Discussion and decisions at Committee and Council meetings open to the public and consultation with LACA and Youth Club representatives	Summer 18

Specific Actions	Community Engagement	Review
Respond to and take forward potential traffic calming/improved road safety where requested especially around schools.	Discussion & decisions at Committee & Council meetings open to public. Village Enhancement Scheme working group to be involved and includes community members. Consultation planned before implementation.	March 19
To assist in setting up alternative arrangements for Library provision in Long Ashton	Discussion and decisions at Committee and Council meetings open to the public	October 18
Topple test in Burial Ground	Discussion at Highways and Burial Ground Committee meetings open to the public.	March 19
Hearing Loop improvement for Council meetings	Discussion and decisions at Committee and Council meetings open to the public	March 19
Projector for Jubilee Pavilion	Discussion and decisions at Committee and Council meetings open to the public	March 19
GDPR to move towards compliance with new Data Protection regulations	Discussion and decisions at Committee and Council meetings open to the public	November 18