



Clerk & RFO: Hannah Harwood
Telephone: (01275) 393551
Email: clerk@longashtonparishcouncil.gov.uk
Long Ashton Parish Council, Keedwell Hill, Long Ashton, Bristol, BS41 9DP
www.longashtonparishcouncil.gov.uk

To members of the Finance and General Purposes Committee: Councillors, Andrews, Bolton, Fagg, Hardingham, Harris, Ives, Jackson, James, McAllister and Tarsey.

You are summoned to a Finance and General Purposes committee to be held on Monday 27th February 2023 at 7.30pm at the Jubilee Pavilion, Keedwell Hill, Long Ashton

Hannah Harwood
21st February 2023

BACKGROUND PAPERS AVAILABLE ON REQUEST

As per the Councils Standing Orders, Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend only during the time designated for public participation. In exceptional circumstances, the chair may permit further public participation. The period of time designated for public participation at a meeting shall not exceed 30 minutes, this will be limited to 5 minutes per speaker. The chairman of the meeting may direct that a written or oral response be given.

Participation should be requested in advance by contacting the Clerk to ensure appropriate time is made available.

AGENDA

- 1) Election of Vice Chairman**
To elect a vice Chairman for the remainder of 2023. (The Committee may appoint a Vice-Chairman but does not have to do so).
- 2) Apologies for absence**
To receive any apologies for absence and to approve the reasons given.
- 3) Declarations of Interests and Grant of Dispensations.**
Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). *(NB this does not preclude any later declarations).*
- 4) Minutes of previous meetings**
To confirm and sign the minutes of the meeting of the Finance and General Purposes Committee held on 19th December 2022.
- 5) Finances – month 9 and month 10 (December and January)**
To approve the following reports for month 9 and month 10:
 - a) Bank reconciliations
 - b) Payments
 - c) Receipts
 - d) Expenditure against budget
 - e) EMR Report
- 6) Internal Auditor Report**
To note the Internal Audit report and to consider the recommendations that fall under the remit of the Finance and General Purposes committee.
- 7) Grants for 2023/2024**

To consider and approve the Youth and Small Grant applications for 2023/2024, to note that £7,500 has been agreed for grants in the 2023/2024 budget.

8) Youth Grants for 2022/2023

To note the youth grants awarded for 2022/23.

9) Large Grant Policy 2023/24

To discuss the Large Grant Policy for 2023/24 for recommendation to Full Council. This policy will cover large grants that are typically paid to Long Ashton Community Association and the Youth Club.

10) Insurance

To review the following information in order to confirm the annual renewal of insurance:

- a) Asset Register
- b) Health and Safety and Risk assessment
- c) Fidelity Insurance Cover
- d) General Insurance Cover
- e) Playground Insurance

11) Earmarked Reserves 2023/2024

To consider the proposed reserves for 2023/2024 as detailed in the attached report. This report will be formally approved by Full Council in March.

12) Annual Parish meeting

To decide on the details of the Annual Parish meeting (for residents) to be held at 7.30pm on Monday 3rd April 2023.

13) Year End Close Down

To approve the year end close down of the accounts at a cost of £755 with Rialtas.

14) Taylor Wimpey Areas

Transfer of the Taylor Wimpey areas and lease. To provide an update.

15) Skatepark Working Group report

To receive a report from the Skatepark working group.

16) Date of the next meeting

The date of the next Finance and General Purposes meeting is to be held on Monday 24th April 2023 at 7.30pm.

17) Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.