



Clerk & RFO: Hannah Harwood  
Telephone: (01275) 393551  
Email: [clerk@longashtonparishcouncil.gov.uk](mailto:clerk@longashtonparishcouncil.gov.uk)  
Long Ashton Parish Council, Keedwell Hill, Long Ashton, Bristol, BS41 9DP  
[www.longashtonparishcouncil.gov.uk](http://www.longashtonparishcouncil.gov.uk)

To members of the Finance and General Purposes Committee: Councillors C Davis (Chairman), C James, D Smith, D Andrews, A Johnson, F Chaudhuri, D Wilkinson and E Burgh.

**You are summoned to a Finance and General Purposes committee to be held on Monday 28<sup>th</sup> April 2025 at 6.30pm at the Jubilee Pavilion, Keedwell Hill, Long Ashton**

Hannah Harwood  
22<sup>nd</sup> April 2025

### **BACKGROUND PAPERS AVAILABLE ON REQUEST**

*As per the Councils Standing Orders, Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend only during the time designated for public participation. In exceptional circumstances, the chair may permit further public participation. The period of time designated for public participation at a meeting shall not exceed 30 minutes, this will be limited to 3 minutes per speaker. The chairman of the meeting may direct that a written or oral response be given.*

*Participation should be requested in advance by contacting the Clerk to ensure appropriate time is made available.*

---

### **AGENDA**

- 1) Apologies for Absence**  
To receive any apologies for absence.
- 2) Declarations of Interests and Grant of Dispensations.**  
Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). *(NB this does not preclude any later declarations).*
- 3) Minutes of Previous Meetings**  
To confirm and sign the minutes of the meeting of the Finance and General Purposes Committee held on 3<sup>rd</sup> March 2025.
- 4) Finances – Months 10 - 12 (February- April)**  
To approve the following reports for months 10-12:
  - a) Bank reconciliations
  - b) Payments
  - c) Receipts
  - d) Expenditure against budget
  - e) EMR Report
  - f) Trial Balance
- 5) Community Grants 2025/2026**  
To consider and allocate funding to eligible Community Grant applications for 25/26. The Community Grant budget for this year is £25,000.
- 6) Earmarked Reserves Review**  
As part of a continuous review of Earmarked Reserves, it was agreed to review five earmarked reserves at each F&GP meeting. As part of this review, we will evaluate the following five EMRs and resolve to either keep, move, dissolve into general reserves, reduce, increase or investigate further:
  - a) 354 - Gardeners Walk play area - £2,000

- b) 353 - Professional Fees - £3,985
- c) 340 - Road Safety - £22,283.54
- d) 327 - Office Equipment - £2,500.31
- e) 328 - Training - £2,700.00

**7) Taylor Wimpey Areas**

Transfer of the Taylor Wimpey areas and lease. To provide an update.

**8) Standing Orders**

To review the Standing Orders for approval at the May Annual Parish Council meeting.

**9) Infrastructure Delivery Plan**

To review and update the infrastructure delivery plan.

**10) Investment Strategy**

To review and approve the updated Investment Strategy.

**11) Terms of Reference**

To review the terms of reference for approval at the May Full Council meeting.

**12) Peel Park – Noticeboard Approval**

To consider and approve the request from Long Ashton Community Association (LACA) to install a noticeboard in Peel Park, to be funded by the Parish Council's maintenance grant and installed by LACA.

**13) Date Of the Next Meeting**

The date of the next Finance and General Purposes meeting is to be held on Monday 30<sup>th</sup> June 2025 at 6.30pm.

**14) Exclusion of Press and Public**

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.