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To members of the Finance and General Purposes Committee: Councillors D Andrews, F Chaudhuri, C Davis (Chairman), C James, A Johnson, D Smith, and D Wilkinson.

**You are summoned to a Finance and General Purposes committee to be held on Monday 3<sup>rd</sup> March 2025 at 6.30pm at the Green Room, Keedwell Hill, Long Ashton**

Hannah Harwood  
25<sup>th</sup> February 2025

### **BACKGROUND PAPERS AVAILABLE ON REQUEST**

*As per the Councils Standing Orders, Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend only during the time designated for public participation. In exceptional circumstances, the chair may permit further public participation. The period of time designated for public participation at a meeting shall not exceed 30 minutes, this will be limited to 3 minutes per speaker. The chairman of the meeting may direct that a written or oral response be given.*

*Participation should be requested in advance by contacting the Clerk to ensure appropriate time is made available.*

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### **AGENDA**

- 1) Apologies for Absence**  
To receive any apologies for absence.
- 2) Declarations of Interests and Grant of Dispensations.**  
Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). *(NB this does not preclude any later declarations).*
- 3) Minutes of Previous Meetings**  
To confirm and sign the minutes of the meeting of the Finance and General Purposes Committee held on 9<sup>th</sup> December 2024.
- 4) Finances – Months 8 and 9 (November and December)**  
To approve the following reports for months 8 and 9:
  - a) Bank reconciliations
  - b) Payments
  - c) Receipts
  - d) Expenditure against budget
  - e) EMR Report
  - f) Trial Balance
- 5) Insurance**  
To review the following information and approve the annual renewal of insurance:
  - a) Asset Register
  - b) Health and Safety and Risk assessment
  - c) Fidelity Insurance Cover
  - d) General Insurance Cover
  - e) Playground Insurance

- 6) Community Governance Review – North Somerset Council**  
To consider the North Somerset Council Community Governance Review 2025, including the published Terms of Reference, consultation process, and potential implications for Long Ashton Parish Council. The review will assess parish boundaries, warding arrangements, and councillor representation. Councillors are invited to discuss and approve a response for submission during the first consultation phase, which runs from 21 February to 30 April 2025.
- 7) NALC Model Financial Regulations 2024**  
To review the adapted NALC Model Financial Regulations 2024 and recommend them for approval by Full Council.
- 8) Earmarked Reserves Review**  
As part of a continuous review of Earmarked Reserves, it was agreed to review five earmarked reserves at each F&GP meeting. As part of this review, we will evaluate the following five EMRs and resolve to either keep, move, dissolve into general reserves, reduce, increase or investigate further:
- a) 321 – Burial Ground
  - b) 322 – Footpaths
  - c) 333 – Future Allotments
  - d) 320 – Admin Cover
  - e) 337 – Election Costs
- 9) Year End Close Down**  
To approve the year end close down of the accounts at a cost of £1062 with Rialtas.
- 10) Devolution of Services Update**  
To receive a report from the working group on communication from North Somerset Council discussing potential service devolution and its implications for Long Ashton Parish Council.
- 11) Taylor Wimpey Areas**  
Transfer of the Taylor Wimpey areas and lease. To provide an update.
- 12) Banking signatories**  
To approve additional banking signatories for the Parish Council accounts.
- 13) Date Of the Next Meeting**  
The date of the next Finance and General Purposes meeting is to be held on Monday 28<sup>th</sup> April 2025 at 6.30pm.
- 14) Exclusion of Press and Public**  
Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.