



LONG ASHTON PARISH COUNCIL

Deputy Clerk: Hannah Harwood
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Long Ashton Community Centre
Keedwell Hill, Long Ashton
Bristol, BS41 9DP

Council Meeting

Dear Councillor

You are hereby summoned to a Full Council meeting to be held on Monday 23rd January 2023 at **7.30pm** at *The Jubilee Pavilion, Keedwell Hill, BS41 9DP.*

Hannah Harwood, Clerk
17th January 2023

Members of the public wishing to attend this meeting please book a space
clerk@longashtonparishcouncil.gov.uk

As per the Council's Standing Orders, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend only during the time designated for public participation. In exceptional circumstances, the chair may permit further public participation. The period of time designated for public participation at a meeting shall not exceed 30 minutes, this will be limited to 5 minutes per speaker. The chairman of the meeting may direct that a written or oral response be given.

Participation should be requested in advance by contacting the Clerk to ensure appropriate time is made available.

A G E N D A

1. Apologies for Absence LGA 1972 s85(1)

To receive and accept apologies for absence.

2. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not **preclude** any later declarations).

3. Confirmation of Minutes

That the minutes of the Parish Council meeting held on 21st November 2022 are approved as a correct record and signed by the Chairman. LGA 1972, Schedule 12, paragraph 41(1).

4. Budget and Precept

- a) To approve the draft budget of £239,516 as recommended by the Finance and General Purposes committee meeting held on 19th December 2022. To note, a budget must be agreed in order to be able to set the precept.
- b) To approve the level of precept for 2023-2024. To note, the deadline for submission to North Somerset Council is the 27th January 2023.

Summary of the draft budget - by taking £32,164 from general reserves, requires a precept of £199,875 which relates to £71.21 for a Band D property. Long Ashton Parish Council raised a precept of £195,00 for 2022/2023. This was an annual charge of £70.12 for a Band D property.

5. Final External Auditor report and Certificate for 2021/2022

To note the final external auditor report.

6. Appointment to committee

To approve the appointment of Councillor D Smith to the Environment Committee.

7. May Elections

- a) To agree the details for a meet and greet for prospective Councillors, information to be included in the newsletter.
- b) Voter Authority Certificate registration for those who do not have the required photo ID for the May 2023 elections opens on the 16th January 2023. All information will be held on the North Somerset Council's website www.n-somerset.gov.uk/localelections. To agree options for publicity.

8. Governance Review

To receive an update on the possibility of a governance review (reducing the number of Councillor spaces on the Council).

9. Burial ground

To approve the recommendation from the Environment Committee to agree up to £7,800 for the Young Johnson Safety Inspection report (EMR 321 Burial ground). To note that grave owners will be contacted in the first instance to pay for these repairs.

10. Chancellor's Park

To approve the recommendation from the Environment Committee to authorise up to £7000 for a new piece of equipment for Chancellors Park (Restricted Reserves 331 S106 Taylor Wimpey Areas), with the choice of equipment to be agreed by consultation with residents for which an additional £300 was authorized.

11. Coronation Apple Tree

To consider whether to plant a Coronation apple tree to commemorate the King's Coronation. To allow a budget of up to £300 (EMR Tree Planting) to include a commemorative plaque.

12. Awards for All

To identify a project suitable for the National Lottery Awards for All grant (up to £10,000) for projects and activities that support communities to thrive. Projects must address one of the following:

- Build strong relationships in and across communities
- Improve the places and spaces that matter to communities
- Help more people to reach their potential by supporting them at the earliest possible stage
- Support people, communities and organisations that are facing increased demands and challenges as a direct result of the cost-of-living crisis

13. Working Group Reports

- (a) To receive reports from the following groups:
 - o Youth Club
 - o Skatepark
 - o Newsletter
 - o LACA joint working group
 - o LULA working group

- b) To decide whether working groups should be allocated 12 hours of Council funded meeting time per year (Griffin room or Green Room). This is to ensure that the Parish Council keeps within budget for meeting room hire. All bookings to go through the Assistant Clerk.

14. Healthy Village Analysis

To receive the reports from each committee identifying their response to the healthy village analysis.

15. May Meetings Change of Date

To note the change of date for the May Annual Meeting of the Council 15th May 2023 & Environment Committee 22nd May 2023.

16. Date of the next meeting

To note that the next scheduled meeting of the Parish Council to be held on Monday 27th March 2023 at 7.30pm.

17. Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider staffing and commercial matters.

18. Contract Renewals

To approve the following quotes for renewal of essential Council services:

- a) Ambience quote (dog bin emptying).
- b) Idverde quote (grounds maintenance).
- c) Long Ashton Community Centre (meeting room hire).

19. HSBC Signatories

To update the current list of signatories.

20. Staff and Councillor Welfare

To provide information on ongoing issues regarding the working environment for Councillors and staff.