



LONG ASHTON PARISH COUNCIL

Deputy Clerk: Hannah Harwood
Telephone (01275) 393551
Email: clerk@longashtonparishcouncil.gov.uk

Long Ashton Community Centre
Keedwell Hill, Long Ashton
Bristol, BS41 9DP

Council Meeting

Dear Councillor

You are hereby summoned to a Full Council meeting to be held on Monday 27th March 2023 at **7.30pm** at *The Jubilee Pavilion, Keedwell Hill, BS41 9DP*.

Hannah Harwood, Clerk
21st March 2023

Members of the public wishing to attend this meeting please book a space
clerk@longashtonparishcouncil.gov.uk

As per the Council's Standing Orders, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend only during the time designated for public participation. In exceptional circumstances, the chair may permit further public participation. The period of time designated for public participation at a meeting shall not exceed 30 minutes, this will be limited to 5 minutes per speaker. The chairman of the meeting may direct that a written or oral response be given.

Participation should be requested in advance by contacting the Clerk to ensure appropriate time is made available.

A G E N D A

1. Apologies for Absence LGA 1972 s85(1)

To receive and accept apologies for absence.

2. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). *(NB this does not **preclude** any later declarations).*

3. Confirmation of Minutes

That the minutes of the Parish Council meeting held on 23rd January 2023 are approved as a correct record and signed by the Chairman. LGA 1972, Schedule 12, paragraph 41(1).

4. Internal Auditor report

- (i) To note and receive the report from the Internal Auditor
- (ii) To note the actions and comments from the Finance & General Purposes committee.

5. Burial Ground

To approve the recommendation from the Environment Committee to authorise recommended investigative work at a cost of £5477.50 + VAT due to flooding at the burial ground.

6. Preparation for End of Current Council

To agree that councillors who are not planning to re-stand for election in May, should provide 'handover' notes for the Council about important projects, outlining: background, progress, outcomes, main contacts and suggested next steps. To be provided for the May Full Council meeting.

7. Schedule of meetings

To note the schedule of meetings for June 2023 to May 2024.

Nb due to the availability of the Jubilee Pavilion there is limited flexibility to amend these dates

8. Earmarked Reserves 2023/2024

To approve the proposed reserves for 2023/2024 as detailed in the attached report. This report has been reviewed by the F&GP Committee.

9. Large Grant Policy 2023/24

To approve the Large Grant Policy for 2023/24 as recommended by the F&GP Committee. This policy will cover large grants that are typically paid to Long Ashton Community Association and the Youth Club.

10. Notice of Elections

To note the Notice of Election to run from Monday 20th March 2023 until 4pm Tuesday 4th April 2023.

11. Local Heritage list - Church House

To consider whether local buildings and other places should be added to the North Somerset Council Heritage list <https://www.n-somerset.gov.uk/sites/default/files/2022-10/local%20heritage%20list%20handbook.pdf> to identify the as places of local of local significance.

12. Annual Parish Meeting

To confirm final details of the Annual Parish meeting including a budget of up to £100.

13. Healthy Village Analysis

To receive the reports from each committee identifying their response to the healthy village analysis.

14. Working Group Reports

To receive reports from the following groups:

- o Youth Club
- o Skatepark
 - a) To consider an application to NSC shared prosperity fund for grant funding for the Skatepark.
- o Newsletter
- o LACA joint working group
- o LULA working group

15. Date of the next meeting

To note that the next scheduled meeting of the Parish Council to be held on Monday 15th May 2023 at 7.30pm.

16. Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

17. Insurance

The F&GP committee reviewed the information required for the Parish Council insurance renewal. It was agreed that Full Council should formally approve the following:

- a) The level of insurance for playground equipment
- b) Asset Register
- c) Health and Safety and Risk assessment
- d) Fidelity Insurance Cover
- e) General Insurance Cover
- f) Zurich's quote for 2023-2024.