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Long Ashton Parish Council, Keedwell Hill, Long Ashton, Bristol, BS41 9DP
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Any member of the public wishing to attend this meeting please book a space: clerk@longashtonparishcouncil.gov.uk

To members of the Environment Committee: Councillors: Fagg, Jackson, Anderson, Cave Hardingham, Harris, Ives, James (Chairman), McAllister-Kemp, Purkiss, and Tarsey.

You are summoned to a meeting of the Environment committee to be held on **Monday 30th May at 7:30pm** at the Jubilee Pavilion, Keedwell Hill, Long Ashton, BS41 9DP.

Karen Aniola
Admin & Committee Officer
23 May 2022

As per the Council's Standing Orders, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend only during the time designated for public participation. In exceptional circumstances, the chairman may permit further public participation. The period of time designated for public participation at a meeting shall not exceed 30 minutes, this will be limited to 5 minutes per speaker. The chairman of the meeting may direct that a written or oral response be given.

Participation should be requested in advance by contacting the Clerk to ensure appropriate time is made available.

A G E N D A

1)	Apologies for Absence <i>LGA 1972 section 85 (1)</i> To receive any apologies for absence and to approve the reasons given.
2)	Declarations of Interests and Grant of Dispensations To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct (adopted on 17 th March 2022) and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33. <i>(NB this does not preclude any later declarations).</i>
3)	Minutes of the Previous Meeting (<i>Paper</i>) <i>LGA 1972, Schedule 12, paragraph 41(1)</i> To confirm and sign the minutes of the meetings of the Environment Committee held on 21 March 2022, noting that E22.025 should be amended to read "...quotes to be brought back to the next meeting before going to <u>July Full Council</u> with recommendation for spend authorization".
4)	Long Ashton Neighbourhood Development Plan 2013-2033 To discuss and agree next steps following the Parish Council's decision at their 23 May meeting regarding quotes for work in assisting the Parish Council to update the NDP.
5)	Burial Ground
a.	Annual Review of Fees (<i>Paper</i>) To agree new Burial Ground Fees for 2022-2023.

	<p>b. <u>Churchyard and War Memorial Trust (Paper)</u> To review the 2020 All Saints (Closed) Graveyard Memorials Inspection report and agree next steps regarding any urgent maintenance that is required.</p>
6)	Highways & Road Safety
	<p>a. <u>Hollis Close, Lodge Lane and Brocks Lane (Paper)</u> To note the Clerk's instruction letter to NSC Highways following Full Council authorization on 23 May, requesting the installation of yellow lines at the junction of Lodge Drive and Long Ashton Road be included in the review of traffic restrictions in the Parish, and that Brocks Lane be included in the School Safety zone for Birdwell School.</p>
	<p>b. <u>NSC Highways Scheme Delivery Programme Update (Paper)</u> To note content of the NSC Highways delivery programme for Long Ashton Parish projects due for implementation between now and April 2023.</p>
7)	Transport
	<p><u>Electric Car Charging Point</u> To receive an update on progress with the planned installation of 2 electric car charging points in Leigh Woods.</p>
8)	Parks and Play Areas
	<p><u>Playgrounds Inspection Reports (Paper)</u> To nominate 2 councillors to carry out weekly inspections when the Village Orderly is unable eg. holidays, sickness. And to note information illustrating the types of inspections available and Long Ashton's current inspection routine.</p>
9)	Litter Bins (Paper)
	<p>To review the location of existing LAPC and NSC litter bins, consider the potential relocation of NSC bins for most effective use, and review quotes for the potential purchase of new litter bins.</p>
10)	Village Enhancement Scheme ('VES')
	<p>To receive a verbal update from the Village Enhancement Scheme/Piccolo's Working Group.</p>
11)	Paths & Public Rights of Way ('PROWs')
	<p>a. <u>Dawson Walk</u> To receive an update and agree next steps.</p>
	<p>b. <u>Councillor Motion – Public Rights of Way ('PROW') Issues (Paper)</u> To consider whether to establish an adequately funded systematic Rights of Way Improvement Plan ('ROWIP') designed to maintain and improve LAPC PROWS. Also to agree that when expert advice is needed the PC joins the Open Spaces Society at a cost of circa £45 p.a.</p>
12)	Biodiversity and Public Open Spaces
	<p>a. <u>Biodiversity Working Group</u> To receive a verbal report, and to agree to consider biodiversity recommendations to the Committee in the coming year as per the Committee's Terms of Reference.</p>
	<p>b. <u>Chatty Benches</u> To note an update from LA Together about insurance – the benches will be signed off as safe/secure by the Man Shed and then the Parish Council takes over with existing public liability insurance as the benches become parish property.</p>

	<p>c. <u>Weedkiller Use (<i>Paper</i>)</u> To note the contents and agree response to an email received from a resident who has concerns about the use of weedkiller at Chancellor's Park.</p>
13)	To Receive Other Working Group Reports
	<p>a. <u>Public Art Working Group</u> To receive a verbal report.</p>
	<p>b. <u>Pollution, Recycling and Waste</u> To consider the need to revive this working group.</p>
	<p>c. <u>Public Art Working Group</u> To consider and approve the Group's Terms of Reference.</p>
14)	Date & Time of Next Meeting Monday 25 July 2022 at 7:30pm
15)	Exclusion of Press and Public Exclusion of Press and Public Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.
16)	Burial Ground - Gardener Contracts (<i>Paper</i>) To consider contractor quotes supplied for the Burial Ground Meadow area and Birdwell Rec and confirm a contractor for 2022-2023.
17)	Parks and Play Areas - Perry Road (Chancellor's Park) & Gardener's Walk (<i>Paper</i>) To consider quotes supplied for resurfacing Perry Road & Gardener's Walk playgrounds to fix flooding and mud issues, and instruct the works.
18)	Noticeboards (<i>Paper</i>) To consider carpenter quotes supplied for the repair of existing parish noticeboards as highlighted in the report brought to Environment Committee in February 2021, plus the noticeboard next to the Co-op which is wobbling and needs to be secured. Also, to consider quotes for 3 new noticeboards for Kings Croft, Community Centre and Kingcott Park Homes vicinities.