



# **Long Ashton Parish Council**

## **Burial Ground**

**All Saints Church  
Church Lane**

## **Information**

## **Long Ashton Burial Ground**

The Burial Ground in Long Ashton is situated beyond the closed churchyard around All Saints Church, it is run and maintained by the Parish Council. The Parish Council also maintains the closed churchyard. No new plots are available in the closed churchyard but occasionally interments can be made into existing graves of family members if there is sufficient space in the plot. All enquiries about interments in the churchyard should be made to the Church Office (01275 393109).

The Parish Council Burial Ground was opened in the early seventies and accepts burials of bodies and cremated remains. There are two types of plot available for cremated remains, a traditional square plot (60cm x 60 cm) which can have a memorial stone placed on it or a plot in the Garden of Remembrance where a memorial brass plaque can be fixed to an adjacent wall.

All arrangements for Burials and Interment of Ashes should be made through an undertaker who will co-ordinate with the Parish Council, arrange for the grave to be dug and payment for all fees due. Similarly arrangements for Memorials should be made through a Monumental Mason who should be BRAMM accredited.

### **Who can be buried in the Burial Ground?**

In most circumstances burials (including interment of cremated remains) are restricted to:

- Persons who were resident in the Parish of Long Ashton at the time of death, irrespective of the period of residence.
- Persons who had resided in the Parish of Long Ashton or any part of the Parish affected by Local Government Boundary changes prior to those changes being made.
- Persons who during the five years prior to death had been regular attenders at All Saints Church, subject to the observations of the Vicar on the authenticity and merits of any such applications, and the approval of the Burial Ground Committee or its nominees.

However, if there are exceptional circumstances, requests to be buried in the burial ground from people not meeting the criteria will be considered by the appropriate committee of the Parish Council in their absolute discretion.

Fees are increased for those people who did not live in the Parish at or close to their time of death.

### **What types of plots are available?**

There are plots available for the burial of bodies or for the interment of ashes and they are allocated as and when required – you cannot reserve a plot. At the moment there is plenty of space within the burial ground so this will not cause a problem. The purchaser of a plot will be given a deed of grant, which grants the right to exclusive use of the plot for a period of eighty years. This deed proves ownership and will be needed if another burial/interment of ashes in the same plot is requested. For burial plots this can only happen if the grave was originally dug

deep enough to allow a second burial. There is almost always room to allow interment of Ashes in a burial plot but once this has happened it is unlikely that a second burial will be able to be accommodated. The cremated remains plots (of either type) will take two normal size caskets or the remains may be loosely interred without a casket. However, once there has been a loose interment there can be no subsequent interments.

The Burial Ground is kept as a lawned area, partly for ease of maintenance but also to ensure it remains a pleasant place for all to visit, so when you purchase a plot you will be asked to sign a form agreeing to keep the area as an open plan lawn and not to dig up any area or plant any shrubs or flowers around the graves. In the Garden of Remembrance plastic vases can be inserted in the ground by the wall and relatives can put flowers into these containers.

For safety reasons, to avoid serious injury to gardeners, glass jars/vases should never be used on any type of plot even on a temporary basis and they will be removed if seen.

### **Memorials**

Headstones not exceeding 900mm in height on a base 125mm high, 750mm wide & 300mm long OR a memorial vase not exceeding 300mm in height can be placed on the burial plots. A tablet not exceeding 600mm x 600mm (including the base) can be placed on a traditional cremation plot and in the Garden of Remembrance relatives have the right to install up to two 4 inch by 6 inch bronze plaques side by side on the wall adjacent to their plot.

All designs must be approved by the Parish Council before installation. There are no hard and fast rules laid down (other than limitations on size) except that photo memorials are not permitted. Where a design is unusual it will go to the Burial Ground Committee for approval. The committee will consider how the design will sit with other memorials already in place and whether it is appropriate for a village burial ground - its decision is final.

There is a fee for the right to erect a memorial (except in the case of a plot in the Garden of Remembrance where the right is included in the plot fee) and an additional fee for a second plaque/inscription.

### **Book of Remembrance**

The Book of Remembrance is displayed in All Saints Church opened at the appropriate date, and updated twice a year. Relatives will be offered the opportunity to make an entry in it when the Deed of Grant is sent. The current charges are shown in the Appendix.

## **GRAVES AND MEMORIALS IN THE BURIAL GROUND EXTENSION - information for Gravediggers and Memorial Masons**

The plots in the Parish Council Burial Ground Extension are set out in a series of curves, with concrete plinths, approximately 1 metre wide and 200mm deep, cast in segments in the ground, just below the grass. The top surface of the plinth is exposed when needed to install a Memorial. The position of each grave space is marked on the plinth by bricks at 1200mm centres, and these indicate the centre line of the grave, and the position where any headstone should be installed. (First Diagram)

The grave is dug, to the required depth, with the head end immediately in front of the plinth. It is the grave digger's responsibility to check the position before digging, using the marker brick as the centre line and to use shuttering as necessary. Large sheets of ply are available to protect the surface of the ground and any surplus soil, following the backfilling, is to be put in a pile adjacent to the compost bins. The ply should be returned to the store upon completion of the work. It is the Funeral Director's responsibility to ensure that the grave digger adheres to **all** current Health and Safety regulations and safe working practices.

Approval must be sought from the Parish Council before any Memorial is installed. Because of the concrete plinths Memorials can be installed at any time following the interment, without having to wait for the ground to settle.

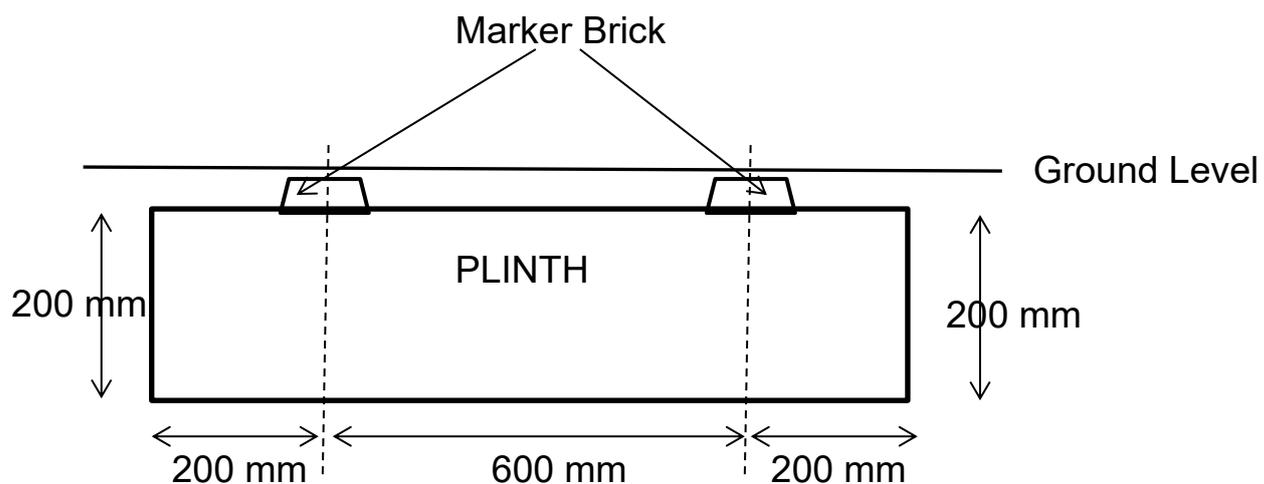
The Memorial must be installed centred on the centre line of the grave, and the centre of any vertical portion of the Memorial must be positioned 200 mm from the face of the plinth. (See second diagram). The locating brick must be removed from the plinth and the ground anchor must be inserted in a suitable fixing hole to be drilled on installation through the plinth and on into the soil below. This fixing hole will normally be in the centre of the position of the brick.

The installer is to make good any differences in levels. Any dowels used must be non-corrodible.

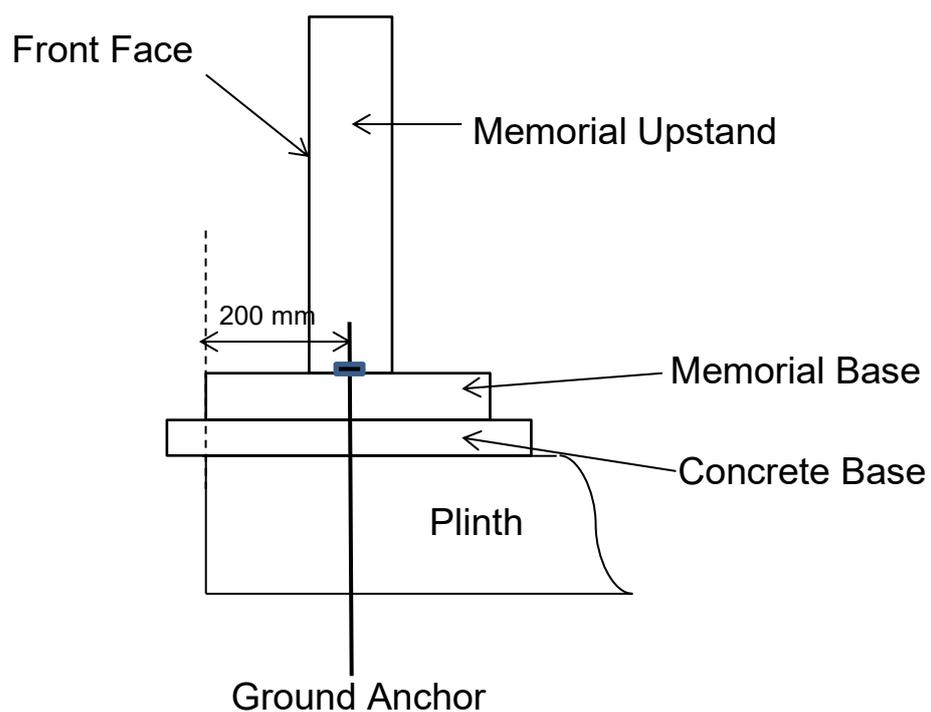
Upon completion any spoil is to be removed from the Burial Ground and the area around the site made good.

Diagrams showing how Memorials should be fixed to the concrete plinth.

**Diagram One - The Plinth**



**Diagram Two - Fixing the Memorial**



# **Appendix**

## **Details of Fees and Sample Interment & Acknowledgement Forms**

**LONG ASHTON PARISH COUNCIL**  
**LIST OF FEES FOR BURIAL GROUND – applicable from 1<sup>st</sup> July 2022**

The fees, payments and sums set out here are payable to Long Ashton Parish Council.

The fees in column A are payable where the person to be interred, or in respect of whom a right of burial is granted, is an inhabitant or resident of the Parish of Long Ashton, or in the case of a child under 18 years of age where the parents (or one of them) are residents of the parish. The fees in column B, are for past residents, where it can be shown that the person being interred was a former resident of the parish, and may be reduced at the discretion of the Council, or its agents.

**PART 1 INTERMENTS**

The fees indicated in 1, 2, 3 and 4 below :-

- a) do not include the digging of the grave. Contractors must adhere to the requirements of current Health and Safety at Work legislation;
- b) apply only where the interment is made between the hours of 9.30 and 17.00 on a weekday or on the certificate of the coroner or registered medical practitioner that immediate interment is necessary, in any other case an additional £66 is payable;
- c) apply only provided that the interment is made within 30 minutes of the time arranged with the Vicar of All Saints, Long Ashton, acting as agent for the Burial Authority; if not so made an additional £66 is payable.

	£A	£B
1. For the interment of a body of a child whose age at the date of death was under one year.	nil	nil
2. For the interment of the body of a child whose age at the date of death was under 18 years.	nil	nil
3. For the interment of a body of a person whose age at the date of death was 18 years or over.	250	500
4. For the interment of cremated remains in a grave.	150	300

**PART 2 EXCLUSIVE RIGHT OF BURIAL IN EARTHEN GRAVE**

For the exclusive right of burial for a period of eighty years

(a) In an earthen grave 2.4m x 0.75m	312	624
(b) In an earthen grave 600mm x 600mm (cremated remains only)	192	384

**PART 3 MONUMENTS, GRAVESTONES, TABLETS AND INSCRIPTIONS**

For the right to erect or place on a grave in respect of which the exclusive right of burial has been granted a -

Headstone not exceeding 900mm in height on a base 125mm high, 750mm wide & 300mm long OR a memorial vase not exceeding 300mm in height OR on a cremated remains plot a tablet not exceeding 600mm x 600mm (including base)	96	192
The above fees include the right for the first inscription, subsequent inscriptions	66	132

Permission for all memorials, within the maximum size limit, is at the discretion of the Clerk to Long Ashton Parish Council, having taken advice where necessary.

**GARDEN OF REMEMBRANCE**

The fee includes the exclusive right of burial of cremated remains for a period of eighty years, the interment of the cremated remains of one body and the right to commemorate this with a small bronze plaque, 6" x 4" (150mm x 100mm) sited on the wall behind the plot.	252	504
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For information on subsequent interments please contact the Clerk.

**Subject to revision without notice.**

In all cases where works are to be carried out, following permission being granted by the Council, the Vicar of All Saints should be informed when such works are to take place. (Church Office - 01275 393109)



## **BOOK OF REMEMBRANCE**

### **LIST OF CHARGES**

Maximum 3 lines	£102.00
Maximum 5 lines	£114.00
Maximum 8 lines	£132.00

Entries of five lines or more may include a Regimental Badge, or be embellished with a water colour painting of any flower, crest etc. which may be of significance to the family.

The charge is approximately £96, depending on choice, plus the cost of the above entry.

Quotes can be obtained on request.

# LONG ASHTON PARISH COUNCIL

Burials Admin: Karen Aniola  
Telephone (01275) 393551  
Email: [office@longashtonparishcouncil.gov.uk](mailto:office@longashtonparishcouncil.gov.uk)

Long Ashton Community Centre  
Keedwell Hill, Long Ashton  
Bristol, BS41 9DP

***This form must be completed and returned to Parish Council  
before a plot can be allocated or confirmed***

No .....

## **GARDEN OF REMEMBRANCE - NOTICE OF INTERMENT**

Notice must be delivered to the Office of the Clerk to the Council at least three CLEAR DAYS prior to the date of the interment, exclusive of weekends and Bank Holidays.

- 1 Forenames and surname of person to be buried
- 2 Last address of person
- 3 Profession or trade of person to be buried,  
in the case of minors the name and address of parents
- 4 Age of person to be buried
- 5 Date of death
- 6 Place where death occurred
- 7 Date and day of the week on which burial will take place
- 8 Hour of the day at which funeral will reach Burial Ground
- 9 Name of Minister to officiate
- 10 Is the burial of ashes to take place in an existing grave? **Yes/No** If yes then please state
  - b) Name of purchaser
  - c) Name of present owner / next of kin
  - d) Registered number of grave spacePlease return the Deed of Grant to the Parish Council office with this form if possible.
- 11 Is burial desired in a new purchased grave? **Yes/No** If yes then please state
  - a) Full name of purchaser
  - b) Address of purchaser, including postcode
  - c) Number of grave spaces
- 12 Is a casket to be used? **Yes/No** If yes state size and depth of grave

Alternatively ashes can be interred directly into the earth.

**I confirm the above is correct and I know it is the responsibility of the Funeral Director to arrange for the grave digging and to ensure that all current Health and Safety regulations, and safe working practices, are adhered to.**

Signature of Funeral Director -----  
Address

Date -----

For Office Use

Interment  
Purchase

Deed of Grant

# LONG ASHTON PARISH COUNCIL

Burials Admin: Karen Aniola  
Telephone (01275) 393551  
Email: [office@longashtonparishcouncil.gov.uk](mailto:office@longashtonparishcouncil.gov.uk)

Long Ashton Community Centre  
Keedwell Hill, Long Ashton  
Bristol, BS41 9DP

## GARDEN OF REMEMBRANCE ACKNOWLEDGEMENT FORM

I, ....., in making an application for a cremation plot in the Garden of Remembrance at the Burial Ground at All Saints, Church Road, Long Ashton, do hereby acknowledge that I have been told that the area is open-plan Garden of Remembrance with only small personalised memorial plaque(s) on a wall to the back of the garden allowed.

I, as next of kin of....., do hereby undertake on behalf of myself and my successors that we will keep the area as an open-plan area and will not dig up any area or plant any shrubs or flowers around graves.

I note that some areas are designated for shrubs and that permission may be requested, in writing, from the Long Ashton Parish Council, to plant memorial shrubs in these locations. This permission is not valid unless given in writing by the Clerk to the Council. Such shrubs will be tended by my family in addition to any pruning or maintenance the Parish Council sees fit to do.

Signed .....

Date .....

Address .....

.....

Postcode .....

=====

For Office Use

Plot No. .... Date .....

Permission given for .....

# LONG ASHTON PARISH COUNCIL

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Telephone (01275) 393551  
Email: [office@longashtonparishcouncil.gov.uk](mailto:office@longashtonparishcouncil.gov.uk)

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***This form must be completed and returned to Parish Council  
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No .....

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in the case of minors the name and address of parents
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- 5 Date of death
- 6 Place where death occurred
- 7 Date and day of the week on which burial will take place
- 8 Hour of the day at which funeral will reach Burial Ground
- 9 Name of Minister to officiate
- 10 Is this a burial of a body or ashes?
- 11 Is the burial to take place in an existing grave? **Yes/No** If yes then please state
  - a) Name of purchaser
  - b) Name of present owner/ next of kin
  - c) Registered number of the grave spacePlease return the Deed of Grant to the Parish Council office with this form if possible.
- 12 Is burial desired in a new purchased grave? **Yes/No** If yes state
  - a) Full name of purchaser
  - b) Address of purchaser, including postcode
  
  - c) Number of grave spaces
- 13 Proposed depth of grave and size of coffin/casket

**I confirm the above is correct and I know it is the responsibility of the Funeral Director to arrange for the grave digging and to ensure that all current Health and Safety regulations, and safe working practices, are adhered to.**

Signature of Funeral Director -----

Address

Date -----

For Office Use

Purchase  
Interment  
Deed of Grant

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## Acknowledgement Form

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Signed .....

Date .....

Address .....

.....

Postcode .....

=====

For Office Use

Plot No. .... Date .....

Permission given for .....