

LONG ASHTON PARISH COUNCIL

COUNCIL MEETING

19:30 – 18th January 2021

Held remotely by video conferencing



Present:

Ms C Fagg (Chairman)
Ms L Anderson
Mr A Cartman
Mr J D'Alesio
Ms S Hardingham
Mr M Harris
Mr P Jackson (Vice Chairman)
Mr C James
Mr A Johnson
Ms R McAllister-Kemp
Mr S McQuillan
Mr A Wilkinson

Absent:

Mr C Cave
Ms L Lansley
Ms J Purkiss
Ms C Sellars
Mr A Johnson

In attendance - The Clerk, Mr Scott Jacobs-Lange and PCSO Olivia Newell.

C21.001

Resignation of Chairman

The Vice-Chairman presided over the meeting until the process to elect a new Council Chairman had been concluded. Mr Johnson has relocated and in doing so resigned from the Parish Council. Members thanked Mr Johnson for his hard work, time and energy over his tenure as Cllr and Chairman and the Parish Council wish Mr Johnson all the very best for the future.

C21.002

Election of new Chairman

Nominations for a new Chairman were invited.

RESOLVED: The Parish Council elected Cllr Fagg as Chairman. Cllr Fagg gave thanks to the previous Chairman Mr Johnson then presided over the meeting.

C21.003

Apologies for absence

Apologies for absence were received from Cllrs L Lansley, J Purkiss and C Cave.

C21.004

Declarations of Interests and Grant of Dispensations

Cllr P Jackson – raised an interest in item 8. Finance and General Purposes Committee and the budget and made a request for dispensation to take part in discussion around the budget advising he would then withdraw and not vote on the matter. This was agreed. There were no further interests declared during the meeting.

C21.005

Exclusion of the press and public

No items required the exclusion of the press and public.

C21.006

Parish Council Minutes

RESOLVED: The Parish Council approved the minutes of Council meetings: [16 November 2020](#), [23 November 2020](#) and [14 December 2020](#). The Chairman will sign at the next opportunity.

C21.007

Matters Arising (for information)

- a) 20.138 – Update from Clerk on Tydings Close s106 funding.

The Clerk provided a short updated – contact has been made with NSC to supply invoices to be included for that funding - awaiting confirmation. **Clerk to follow up.**

- b) 20.141(d) – Website changes: to confirm that recommendations can be decided upon at a future meeting of F&GP.
Date agreed for meeting and recommendations will be brought to next F&GP.
- c) 20.141(i) – Confirmation from Clerk regarding changes to Parish Council bank mandate.
Changes have been actioned.
- d) 20.155 – Update from Cllrs Jackson and James on Parish cluster meeting with Jo Walker, North Somerset Council.
Locality Meeting attended by Cllrs Jackson, James and the Clerk together with Jo Walker and members of the team. This meeting was one of eight held to cover the district. Meeting arranged as a result of NS Together to progress joint issues arising from the pandemic. Wide range of issues were discussed. It was recognised that Long Ashton was quite forward thinking in terms of its focus and priorities and the Parish Council are keen to participate in a future partnership with NS Together.
- e) 20.155 – Update regarding letter of support for CAMHS (Child and Adolescence Mental Health Service).
Cllr Anderson outlined the need for an update and highlighted Parish Council concerns around Child and Adolescent Mental Health Service and reduction of CAMHS services locally. Opportunity for further connection to be made discussed and members considered the Parish Council approach. **Cllr P Jackson and Cllr Anderson to make further enquiries.**

The meeting was paused at 19:59 hours to allow for public participation and the meeting resumed at 20:06 hours.

C21.008 **Finance and General Purposes Committee**

- a) **RESOLVED: The Parish Council adopted the Finance and General Purposes Committee minutes (14 December 2020) subject to any amendments made when the Cttee next meet.**
- b) Members noted 2021-22 funding and joint working arrangements with LACA. There are two working groups:
- Joint Working Group (made up of Cllrs Fagg, Wilkinson, Anderson and Hardingham).
 - The Constitution Working Group (made up of Cllrs Fagg, Anderson, Hardingham, James and Sellars).
- The first meeting of the JWG has taken place; a Ten Point Plan was discussed and minor changes made. The Ten Point Plan had been circulated so all Cllrs were aware of its content. A number of Cllrs also planning to attend a training event organised by Community Matters on Governance Structures for Community Centres – 9th February 2021.
- c) Questions on the proposed budget were invited. There were none.
At 20:11 hours Cllr P Jackson left the meeting for a vote to take place.
RESOLVED: The Parish Council approved the budget as recommended by F&GP on 14th December 2020 (previously circulated).
Cllr P Jackson was readmitted to the meeting at 20:12 hours.
- d) **RESOLVED: The Parish Council set the Precept requirement at £187,250. This represents 0% rise for Band D properties.**
- e) The Parish Council discussed the allocation of funding for the skate park.
RESOLVED: The allocation of funds to the skate park project - £2,000 in the budget for 2021-22 is funded from CIL already received by the Council and that £2,150 is vired to the skatepark EMR from the existing EMR for Tydings Close S106 funds.

C21.009 **Environment Committee**

RESOLVED: The Parish Council adopted the Environment Committee minutes (30 Nov 2020). *Members noted the role of Chairman of the Environment Committee is now vacant.*

C21.010 **Planning Committee**

RESOLVED: The Parish Council adopted the Planning Committee minutes (7 December 2020).

C21.011 **Working Group Reports**

Reports/ updates from the following Council Working Groups were invited:

- a) Library (Cllr Fagg and Cllr McQuillan)
A meeting took place before Christmas. Members of the working group have had to take stock as

a result of the obvious impact of the pandemic. Members still keen to pursue a community library as a future aspiration. Next steps include advice from external consultant.

b) Skate Park (Cllr P Jackson)

Updates from Skate Park Working Group supplied by Cllr P Jackson.

This included The Skate Park Market Survey (prepared and being reviewed by Project Advisory Group). Discussion included timeline for fundraising, planning and tender and procurement process.

RESOLVED: The Skate Park Market Survey will be brought to F&GP in February 2021

(subject to prior agreement by Skate Park Working Group and Joint Project Advisory Group).

c) LACA & LAPC Joint Working Group (Cllr Wilkinson)

Ten Point Plan – slight revision on emphasis. 6-7 items already underway by LACA. Next meeting arranged for 22nd January 2021.

d) Coronavirus Steering Group (Cllr's Anderson and Wilkinson)

No recent meeting of the Coronavirus Steering Group. Next meeting early February – final accountability meeting and anticipation will move to a community forum.

Cllr P Jackson reported on the Support Network activity. There has been an increasing demand on Covid-19 support during Lockdown 3 (this has included medication collection, grocery shopping, wellbeing calls, dog walking and accessing Nailsea Food Bank). Cllr P Jackson also touched on report from NS Together forum and a new NS structural change. A new partnership team created to act as vehicle for taking NSC and community discussions forward. Council members were grateful for all of the work that has been done to support residents during this difficult time and the wider community efforts as a whole. The Parish Council look forward to seeing how this will work and how the Parish Council may engage with it. The Chairman summarised the need to close the old support group then pause to have conversations with partners to determine how support could be provided in an enabling way.

e) Community Engagement Working Group (Cllr McAllister-Kemp)

Cllr McAllister-Kemp reported the Community Engagement Working Group is currently one member down following the resignation of D Johnson. Cllrs Fagg and Anderson volunteered to join and were appointed. The Working Group welcomes input from other Working Groups who may have community engagement needs. **Date of next meeting to be arranged by Caroline Tarbuck.**

f) Village Enhancement Scheme

The Clerk reported on the planters (part of phase 1). Planters will be positioned on 21st January 2021 to support Covid-19 social distancing for pedestrians. A Cllr asked about how this has been communicated to residents. Cllr McAllister Kemp to progress social media communication working with Cllr Fagg and the Clerk. Funds set aside for work at the Piccolo's forecourt. Some of the more significant parking issues to be considered under phase 2 and further communication to follow.

C21.012

Standing Orders

The Parish Council were asked to consider an amendment to the Standing Orders to clarify the ability of North Somerset Council Officers and Councillors to speak at meetings and participate in working groups.

RESOLVED: Standing Orders to be amended as follows:

“Due to the need for a close working relationship between North Somerset Council and Long Ashton Parish council, North Somerset Ward Councillors (who are not also Parish Councillors) and North Somerset Council Officers are permitted to contribute to debates and discussions at council meetings, but not vote or propose motions. They are also entitled to join working groups where appropriate.”

C21.013

Young People

Cllr P Jackson provided an update from the Long Ashton Youth Club. It continues to be a difficult time for young people. The Youth Club has returned to online service delivery. Activities include: cooking, street dancing and a current focus on mental health. The Youth Club has been engaging with local schools to help support young people.

C21.014

Volunteer policy

The Clerk introduced a draft [Volunteering Policy](#). Comments invited by the end of the month.

C21.015

Community Safety

Cllrs welcomed PCSO Newell to the meeting. PCSO Newell provided an update about local policing and community safety and a summary of current issues for Long Ashton. This included:

- Birdwell school – parking – issuing tickets. Increased patrols around the school and local area. Working with the school to resolve situation. Information has been published in the newsletter.
- Graffiti – an offender has been arrested and community resolution has been agreed which will include the cleaning up of certain locations.
- Theft from motor vehicle offences. Almost all were from unlocked vehicles. Leaflet drops and additional patrols have been carried out.
- Drug paraphernalia at the youth shelter (increased patrols to tackle this).
- Parking at Leigh Woods – mobile police station taken to the location with posters and engagement with drivers.
- Speed Watch and speed enforcement activity.
- An online PACT meeting on 19th January 2021.

A Cllr requested enforcement / communication for the new 20mph area. PCSO to park up and undertake foot patrol to help raise awareness. Electric scooters also raised as an issue. PCSO Newell will raise with Nailsea and Backwell school.

C21.016

Newsletter

Deadline for articles for the next LAPC Newsletter to Editorial Panel is 1st February when editorial panel meet. **Articles by email to Cllr McAllister-Kemp or the Clerk.**

C21.017

Councillor training and support

Cllr Hardingham offered Q&A session to support new members with any support / training / information required and recognised that meetings held currently over Zoom may lack some of the dynamic and discussion of a regular in-person meeting. This idea was widely supported by members.

C21.018

Outside groups and organisations

Members received updates from the following local groups and organisations:

- a) Children's Centre Joint Partnership Board. Virtual meeting has taken place. No services running in Long Ashton at present (including the Stay and Play). No services in Backwell. Some services running in Portishead. Next meeting March 2021.
- b) Parochial charities
A brief update was provided by Cllr Anderson.
- c) PCAA
Bristol Airport appeal. Cllr Fagg announced she would be stepping down as liaison due to new commitments as Chairman. Role recommended to members. **Contact Clerk for details.**
- d) Community Resilience Forum
No new update. Cllr Anderson volunteered to act as the Parish Council liaison.
- e) ALCA North Somerset Group
Cllr representative sought. Chairman and Clerk to progress.

C21.019

Correspondence

a) North Somerset Libraries consultation

Cllr Fagg has drafted a response to the consultation online. There were no comments or questions. The response will be submitted by the Clerk.

b) Email from Grant Ford re Community Wardens

The Clerk outlined that Mr Ford is offering time as volunteer to help develop this role. Discussion took place around what this may involve. A Cllr raised the sanctioned schemes under the Police. Police have advised that this could not be endorsed as a police matter as they operate their own schemes. Clerk to make further enquiries with Mr Ford and the Parish Council welcome a proposal / presentation for consideration at a future meeting.

C21.020

Date of next meeting:

Monday 22nd March 2021

There being no further business at 21.37 hours the Chairman closed the meeting.