



LONG ASHTON PARISH COUNCIL

Minutes of the Finance & General Purposes Committee
meeting held at the Green Room, Keedwell Hill, Long Ashton
on Monday 3rd March 2024 at 6.30pm

Present: Councillors F Chaudhuri, C Davis, D Smith, and C James.

In Attendance: H Harwood (Clerk & RFO)

F25.001 Apologies for Absence

To note – Apologies were received from D Andrews, D Wilkinson and A Johnson.

F25.002 Declarations of Interests and Grant of Dispensations

To note – There were none.

F25.003 Minutes of Previous Meetings

Resolved – That the minutes of the meeting held on 9th December 2024 were accepted as an accurate record and signed by the Chair.

F25.004 Finances – Months 8 and 9 (November and December)

Resolved – That the following reports for months 8 and 9 were approved:

- a) Bank reconciliations
- b) Payments
- c) Receipts
- d) Expenditure against budget
- e) EMR Report
- f) Trial Balance

F25.005 Insurance

Resolved – That the following information was reviewed and approved along with the annual renewal of insurance:

- a) Asset Register
- b) Health and Safety and Risk assessment
- c) Fidelity Insurance Cover
- d) General Insurance Cover
- e) Playground Insurance

F25.006 Community Governance Review – North Somerset Council

Resolved – The North Somerset Council Community Governance Review 2025 (CCGR) was considered, including the published Terms of Reference, consultation process, and potential implications for Long Ashton Parish Council. The Committee agreed to recommend a reduction in councillor numbers to 14 for Long Ashton and 2 for Leigh Woods for consideration at the next Full Council meeting.

F25.007 NALC Model Financial Regulations 2024

Resolved - The adapted NALC Model Financial Regulations 2024 were reviewed and approved.

F25.008 Earmarked Reserves Review

Resolved - As part of a continuous review of Earmarked Reserves, the following five earmarked reserves were reviewed and updated:

- a) 321 – Burial Ground – increase to £20,000 at year end.
- b) 322 – Footpaths – no change
- c) 333 – Future Allotments – no change
- d) 320 – Admin Cover – no change
- e) 337 – Election Costs – no change

F25.009 Year End Close Down

Resolved - The year end close down of the accounts at a cost of £1,062 with Rialtas was approved.

F25.010 Devolution of Services Update

To note - A report was received on communication from North Somerset Council discussing potential service devolution and its implications for Long Ashton Parish Council.

To note – Councillor C James left the meeting.

F25.011 Taylor Wimpey Areas

To note – An update was received on the Transfer of the Taylor Wimpey areas and lease.

F25.012 Banking signatories

To note – It was agreed to extend the request to approve additional banking signatories for the Parish Council accounts to all Councillors at the next Full Council meeting.

F25.013 Date of the Next Meeting

To Note - The date of the next Finance and General Purposes meeting is to be held on Monday 28th April 2025 at 6.30pm.

Meeting closed 20:03