

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE - 14th January 2013

Present:- Ms S Hardingham - Chairman
Mr C Cave
Mr M Moorcroft
Mrs J Pullin
Miss M Uppington
in attendance the Clerk, Dr J Turp, and Ms L Price (minutes).

Apologies were received from :-
Mr R Cook
Mr M Harris
Mr G Williams

F1- Declarations of Interests and Grant of Dispensations

To be declared during the meeting.

F2 – Proposed Budget for 2013/14 – To consider budget proposed on the 17th December in the light of the precept information from NS.

The level of anticipated support grant from North Somerset means that the budget proposed at the F&GP meeting on the 17th December can be recommended to the Council for adoption. The proposed expenditure will mean an increase of 4.89% in the Parish Council's element of the Council Tax for a band D property rising from £52.38 to £54.94, an increase of £2.56 a year. This increase can be justified as the Parish Council has significantly increased its spending on Youth Provision, needs to increase its reserves for Burial Ground repairs (after significant spending over the last two years) and expected expenditure to implement the Neighbourhood Development Plan.

It was PROPOSED to recommend the proposed budget for 2013/14 to Council. Proposed by Cllr Hardingham and seconded by Cllr Cave Unanimously agreed.

It was PROPOSED to recommend the precept request of £137,009.46 to Council. Unanimously agreed.

The budget for 2013/14 will go to Full Council for final approval.

F3 – Any Other Matters – for information only

None.

Date of next meeting –18th February 2013

Meeting closed 9.30pm

Salaries/NI/Pension	39,500		42,365		39,500	27,500	29,000	
Pension Deficit vired from reserves					24,600	24,600		
Staffing reserves	1,500		1,500		1,500	1,500	750	
Tel/Post/Mileage/Stationery	3,500		4,234		3,750	2,200	3,250	
Insurance	3,300		2,846		3,500	3,000	3,700	
Courses/Conf/Training	2,000		1,192		2,500	1,000	1,500	
Audit fees & accountant	3,000		2,200		3,250	3,045	3,500	
Subs ALCA/LCRev/DIS/LC Ad Serv	2,300		1,747		2,500	1,800	2,000	
Office Equip maint/renewal	1,500		1,500		0		500	
Chairman's Allowance	600		600		250	250	250	
Councillor mileage	150		150		150	150	400	
Room Hire	650		60		650	200	300	
Office Expenses	600		600		500	400	500	
Website	800		437		800	800	1,300	
Directory							1,300	
Newsletter	3,500		3,005		3,000	3,000	3,000	
Accounts Software	0						500	
ELECTION COSTS - Contingency	2,790		2,790		0		3,000	
Contingency	0		0				4,000	
Total		65,960		65,260		86,450	69,445	59,050
PLANNING (SBL/BRT 2013)	15,000	15,000	15,000	15,000	5,000	5,000	1,500	5,000
Total								5,000
GRANTS								
Community Association								
Shortfall - exp over income	27,050	27,050	27,050		31,000	31,000	39,600	28,500
SWEB	250		250	27,050	250			
Sports Field				0				13,000

												41,500	
Youth Provision (LA)	8,500			8,500			10,000	10,000		17,000			
Youth contingency							7,000	7,000					
Judo Club (NEW)	1,500			1,500									
Nailsea Community Transport	600			600			650	650		700			
NS CAB	50			50			55	55		100			
St Johns Ambulance, Nailsea	30			30			0						
Drug Misuse	100			100			100	100					
MS Therapy Centre	50			50			55	55		100			
Victim Support	100			100			0			100			
Nailsea Disability Initiative	50			50			55	55					
LA Junior Football Club	500			500			0			1,500			
LA Cricket Club	200			200			0						
Alzheimers	100			100			0						
Local History Society (shelving -one off)	250			250			0						
Other / Contingency							900	900		500			
Grants total (exc LACA)	2,370		12,030	4,340		12,030		18,815		18,815		20,000	
						0		5					
Totals	146,370			145,940		-	5,975	174,615	-	178,700	6,070	170,450	170,450
												0	

For F& GP 14th Jan

2013/14 Summary

Income (VO Grant, Burial Ground)	£6,070.00
Tax Base Grant from NS	£7,370.54
Draw from S106 North side playground	£2,500.00
Draw from S106 south side playground & POS	£2,500.00
Draw from S106 sportsfield	£12,000.00

Draw from Youth Reserves	£3,000.00
Total	£33,440.54

Expenditure	£170,450.00
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Needed from Precept	£137,009.46
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Equivalent Band D rate	£54.94
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Band D rate 2012/13	£52.38
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% increase on last yrs	4.89%
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LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 14th January 2013

Present: Miss M Uppington - Chairman
Mr C Cave
Ms S M Hardingham
Mr N Moorcroft
Mrs J Pullin
Mr I Scoones
Mrs S Sterland
Mr H C H Williams

Apologies were received from :-
Mr D G Aggett
Mr A Butcher
Mr R Cook
Mr J Glew
Mr M Harris
Mrs B Mackwood
Mr H B Roberts
Miss A Moser
Mr G Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes)

P1 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting.

P2 - Minutes of the last meeting

The minutes of the meeting held on 10th December 2012 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P3 – Matters arising

- a. P223a – Ashton Vale Town Green – the information requested by the FOI request has been sent.
- b. P223e – Extension on Lampton Road – no update. Clerk to write to NS enforcement.

P4 - Correspondence

- a) List of enforcement cases were previously circulated.

P5 - New Planning Applications

It was RESOLVED:- that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

12/P/2133/F - 51 Long Ashton Road, BS41 9HW - Increase ridge height of garage to create first floor living area and a single storey extension to rear of garage. Officer- Angela Norris.

The Council note that there is no increase in the ridge height. This Council recommends refusal as this is an unsuitable development particularly in a conservation area. It has the potential to be a separate dwelling and is an overdevelopment of the site. This Council is also concerned that design means that three neighbouring properties would be overlooked.

12/P/2147/LUP – 21 Lyvedon Way, BS41 9ND – Certificate of Lawful Development for the proposed erection of a single storey rear extension. Officer – Steven Sims. This Council has no objection to this application providing materials match those used in the existing dwelling.

12/P/2170/F - 86 Ridgeway Road, BS41 9HA - Erection of a two storey rear extension and single storey side extensions. Officer- Angela Norris. This Council has no objection to this application providing materials match those used in the existing dwelling. This Council notes that the application appears to include loss of the garage which is of concern as parking is congested in the road already.

12/P/2188/F – 5 Estune Walk, BS41 9LN - Erection of a single storey side extension and extension of rear terrace. Convert garage to living accommodation and in fill carport to create a garage. Officer – Steven Sims. This Council has no objection to this application.

12/P/2211/F – 32 Parsonage Road, BS41 9LN – Erection of a two storey side extension. Officer – Julie Walbridge. This Council has no objection to this application providing materials match those used in the existing dwelling.

12/P/2271/F – 57 Theynes Croft, BS41 9NN – Erection of a conservatory. Officer – Gaynor Whittington. This Council has no objection to this application.

13/P/0022/NMA – Land to rear 20, Lyvedon Way, BS41 9ND - Non material amendment to 12/P/1747/F – (Erection of a two storey dwelling with vehicle and pedestrian access from, Copford Lane) to allow for alterations to fenestration to south-west elevation. Officer - Steven Sims. This Council has no objection to this application.

13/P/0032/F – Bracken Hill House, North Road, BS8 3PL - Alterations to garden layout to provide new 2.7m wide driveway with gates (north-east of Coach House), rearrangement of existing gates with erection of wall and construction of parking area (2no cars) to existing driveway, erection of estate fence, part removal of existing footpath and drive to be replaced with planting and a new gravelled footpath and parking area (7no cars). Officer - to be allocated. This Council has no objection to this application however due consultation should take place with neighbours and the Leigh Woods Society and sufficient time given for them to consider their response.

12/P/2222/F -30 Ridgeway Road, BS41 9ES - Erection of a two storey extension. Extend existing garage and convert to living space. Officer - Steven Sims. Whilst this Council has no objection to the extension this Council is concerned that the present rear access to the property will be removed.

12/P/2223/F - Durnford Quarry, Longwood Lane - An extension in time for the extraction of minerals together with an aggregates recycling operation, aggregates merchenting and a revision to the restoration scheme involving the importation of inert infill material. Officer - David Tate. This Council is pleased to see the proposed alterations to the junctions of

Providence and Longwood Lane with the B3128 and encourage North Somerset Council and Tarmac to work together to further improve the junction. Safety would be further improved if North Somerset Council ensured that all foliage around the junctions is well cut throughout the year. It would also ask that maintenance of the road metalling on Longwood Lane be included. This Council has concerns regarding the amount of dust which could be generated and asks that air quality and dust levels are monitored closely. This Council considers it important that the current routing agreements are maintained and should apply to all vehicles, including contractors', using the site. This Council is broadly in support of this application.

12/P/2263/F - The Penthouse (Third Floor), Telford House, North Road, BS8 3PP - Balcony on north-east elevation enclosed with to form living accommodation. Erection of glazed canopy on northern terrace. Officer - Julie Walbridge
Although this Council has no great objection to this application, the windows included in the application will be visible from higher vantage points such as the suspension bridge. Neighbours and the Leigh Woods Society should be given adequate time to comment.

P6 - Comments made on applications prior to meeting

12/P/2163/WT - Penn House, Bannerleigh Road, BS8 3PF - 3 Silver Birch - crown reduce 30%, 1Macrocarpa crown raise to 5m (Penn House side of boundary). Officer – Jason Cox (Wendy Thomas).

12/P/2184/WT - 2 Hillside Road, BS41 9LG - 1Hornbeam - Crown reduce by approx. 20%, 1.5m back to the previous pruning points. Officer – Jason Cox (Wendy Thomas).

12/P/2185/WT - 136 Long Ashton Road, BS41 9LS - 1 Copper Beech - Crown reduce by approx. 20% (1.5m), lift over driveway to 3m and over the roof to give a minimum clearance of 1m. Leyland Cypress (H1) - Reduce hedge height to approx. 8-10ft, Leyland Cypress (H2) Fell hedge to ground level. Officer – Jason Cox (Wendy Thomas).

The Clerk has sent in comments to North Somerset Council stating no objection.

P7 - North Somerset Decisions (circulated previously)

Decisions on 20, Lyvedon Way, land adjacent to 9 Church Lane and Cedar Homes advertising board were noted. 20 Lyvedon Way has been approved. A Certificate of Lawfulness has been granted for land adjacent to 9 Church Lane. The Blue Cedar Homes sign has been granted permission for a limited period of two years. The appeal was upheld by the Planning Inspector for 1 Lyvedon Way.

P8 - The Localism Act/Neighbourhood Development Plan

Concern was raised about the timescale for writing the Plan, which has slipped. The s106 agreement for the Barrow Hospital site has been finalised.

P9 - South Bristol Link Road

A recent briefing meeting has been held at NS.

P10 - Development until 2026 in and around Long Ashton

The Core Strategy will be reviewed after 5 years therefore the PC should be aware of the need to resist further development at that time.

P11 - Any other matters for information.

None.

Date of the next meeting – 11th February 2013.

Meeting closed 9.20pm

LONG ASHTON PARISH COUNCIL COUNCIL MEETING – 21st January 2013

Present: - Chairman – Mr N Moorcroft Apologies were received from:-
Mr D Aggett Mr M E Harris
Mr A Butcher Miss A Moser
Mr C Cave Mrs J Pullin
Mr R Cook Mr H B Roberts
Mrs H Fordham (arrived 7.45pm) Mr J D Skeeles
Mr J Glew Mr H C H Williams
Ms S Hardingham
Mrs B Mackwood
Mr N Moorcroft
Mr I Scoones
Mr P Sterland
Mrs S Sterland
Miss M Uppington
In attendance - The Clerk, Dr JE Turp and Ms Price (minutes) and
Mr M Riggall NS Liaison Officer

C1 - Chairman's Remarks

The Chairman remarked on his sadness at the resignation of Cllr Gwyn Williams due to ill health, and how he had been a very appreciated and effective member of the Council in the short time he has served.

C2 - Declarations of Interests and Grant of Dispensations

The Clerk advised that all Councillors need a Grant of Dispensation to vote on the budget and precept as they are council tax payers and therefore have a pecuniary interest. Requests for dispensations were received from Cllrs Aggett, Butcher, Cook, Mrs Fordham, Glew, Mrs Mackwood, Miss Moser, Roberts, Scoones, Skeeles, R Sterland, Mrs S Sterland and Williams. (All other Councillors having received a dispensation at the F&GP meeting on the 17th December). It was RESOLVED that the Grant of Dispensation to discuss and vote on the budget and precept be given to all Councillors, as it would not be possible to set a budget or precept otherwise. To apply until the next Council election. Proposed by Cllr Cave, seconded by Cllr Miss Uppington. Unanimously agreed.

The Clerk advised that Dr Phil Jackson had requested a Grant of Dispensation, to be effective until the next Council elections, to discuss and vote on matters relating to the Youth Club and the Long Ashton Network as he is Chairman of the Youth Club Management Committee and Long Ashton Network and his spouse is Director of EPIC Youth. It was agreed that this dispensation would not apply to discussions around the awarding of grants by the Parish Council to the Youth Club or Long Ashton Network. It was RESOLVED that the Grant of Dispensation be awarded as it is in the interests of the inhabitants of the Council's area. Proposed by Cllr Ms Hardingham, seconded by Cllr Mackwood. Unanimously agreed.

C3 - Minutes of the last meeting

Copies of the minutes of the meeting held on 10th December had previously been circulated. C144 – Declarations of Interest and Grant of Dispensations - Cllr Ms Hardingham asked that the wording be changed to “Cllr Ms Hardingham asked for a Grant of Dispensation relating to her position on the Youth Club Management Committee representing the Parish Council, to be able to take part and vote in items relating to the Youth Club as agreed in the Council meeting of 3rd September (C98); and also the fact that one of the candidates was also on the committee. A vote was taken and all agreed that the Dispensation should be granted until the next election as it was in the interests of the inhabitants of the Council's area.” All agreed. Further to that amendment the minutes were confirmed as a correct record and signed by the Chairman.

C4 - Matters arising

None.

C5 - Minutes of the meeting of the 5th November 2012

The minutes of the meeting held on 5th November, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

C6 - Matters arising

Presentation by Alliance Homes – Arranging a meeting date with Andrew Cartwright of Alliance Homes is ongoing.

C7 - Planning Committee Reports

The reports of the Planning Committee of the meetings held on 19th November, 10th December & 14th January were adopted, subject to any alterations by the Committee.

C8 - Highways and Burial Ground Committee Reports

The report of the Highways and Footpaths Committee of the meeting held on 26th November was adopted, subject to any alterations by the Committee.

C9 - Finance and General Purposes Committee Report

The report of the Finance and General Purposes Committee of the meeting held on

17th December & 14th January were adopted, subject to any alterations by the Committee.

C10 - Proposed Budget 13/14 (F&GP Appendix) to be agreed.

Cllr Phil Jackson declared a pecuniary interest in the following item and left the room during its consideration.

Cllr Mrs Fordham arrived at 7.45pm.

Resolution to set precept at £137,009.46 – Cllr Ms Hardingham explained that the proposed increase in the precept of 4.98% would mean an increase of £2.56 per year on the council tax for a Band D property. This increase is due to significantly increased spending on Youth Provision, the need to increase the reserves for Burial Ground repairs (after significant spending over the last two years) and expected expenditure to implement the Neighbourhood Development Plan.

- a. It was RESOLVED to set the precept at £137,009.46. Proposed by Cllr Ms Hardingham, seconded by Cllr Cave. Unanimously agreed.
- b. Resolution to adopt the budget as recommended by F&GP committee on 14th January. It was RESOLVED to adopt the budget as recommended by the F&GP committee on 14th January. Proposed by Cllr Ms Hardingham, seconded by Cllr Cave. Unanimously agreed.

C11 - Community Association Report.

A report was given by Cllrs Cave and Cook. The Community Centre has a difficulty with refuse collection. The volume of rubbish generated by the Centre is now at a level which may require a commercial collection service.

There are problems with drainage from the football pitch and land above it which may cost in the region of £20,000 to correct. It appears that the drainage pipe in Keeds Lane has been broken due to contractor traffic in the lane and that other pipes are either blocked or broken. LACA to approach Wessex Water and Taylor Wimpey regarding mending the pipe in Keeds Lane. Clerk to write follow up letters if requested.

Wi-Fi is being installed in the Village Hall complex.

C12 - FLoW Report

Cllr Sterland gave a report. A local energy organisation, CSE, has assisted FLoW in writing their contribution to the Neighbourhood Development Plan. The Government is offering funds to organisations to promote its Green Deal programme – FLoW will be promoting the programme over the next two months at the village market.

C13 - Community Safety - Local Action Team Report

Cllr Cook gave a report. The next PACT meeting is on 20th March at 7.30pm at the Royal British Legion. There was a major incident of fly tipping on Belmont Hill which received no initial interest from the Police nor NS Council. Due to efforts by Cllr Cook the Police did attend and found evidence which will most likely lead to prosecution. Concerns were voiced that changes to Bristol City Council tipping policy at civic amenity sites has led to increased fly tipping in the parish.

C14 - Youth Matters

- a. To appoint a Councillor to represent the Parish Council on the Youth Club Management Committee and Long Ashton Network – It was RESOLVED to appoint Dr Phil Jackson to represent the Parish Council on the Youth Club Management Committee and Long Ashton Network. Proposed by Cllr Mrs Mackwood, seconded by Cllr Glew. Unanimously agreed.

- b. Youth Club Report

Cllr Jackson gave a report. The Youth Club continues to provide community based provision linked in to NS Council's Strategic Commissioning Services. There are ongoing funding challenges however the Club is more active and vibrant than it has ever been due to PC funding. The Club has a better understanding of the local needs now and perhaps more importantly the ability to react to the changing needs of youth provision.

The management committee is as strong as it's been for a long time, and the team is committed to providing high quality youth provision which matches the needs. With the break from the NS Youth Service we have now taken a number of steps to strengthen our governance associated with managing the youth club; this has included putting our own processes in place together with safeguarding training now planned for February.

Thanks to hard work and success of EPIC Youth's fundraising we have been able to extend and diversify the range of activities provided including basketball, football training and regular street dance sessions.

At times the behaviour of some of the older members has been challenging and the youth workers have managed this with support where necessary from the Beat Officer and the PCSOs. In mid-October the need for a separate senior's session was identified and within a couple of weeks a fourth session was launched on Wednesday evenings working with a multi-sports coach overseen by the youth workers. This is working well and providing valuable learning experiences for the young people.

Together with NS Innovation Funding and other grants and the 500 Club we expect to be able to maintain the increased provision of four sessions through the current calendar year. We also plan to have a further detached session in the Blackcurrant Drive area with a youth bus.

Following the launch the number of 500 Club subscriptions is currently around 150. The Management Committee thanks all those that are supporting the youth club in this manner. We remain some way from the target and Parish Council support is requested to promote and encourage further take-up of the 500 Club.

Cllrs Cave and Glew have recently attended evenings held at the Youth Club and both expressed how impressed they were with the activities offered.

- c. Long Ashton Network Report

The Long Ashton Children and Young People's Network has been launched and has been meeting every other month to facilitate children and young people's activities within Long Ashton. The three Innovation Funded activities are underway and making good progress. First, the healthy living programme which will operate in conjunction with the youth club on a Wednesday evening. The detached work programme in the Blackcurrant Drive/Bramley Copse area has been launched with a consultation in the new estate and a Community Event in Perry Road Park, and finally fundraising to be carried out in support of all children and young people's groups in Long Ashton.

Through the fundraising activity, grant funding has been secured for a youth bus in the Blackcurrant Drive area and this is planned to commence when the lighter evenings come around April/May.

I think that we have demonstrated to NS Commissioning Services that our Network has been successfully set up and is now delivering good youth provision. The focus on the Network is also helping in building links between the various youth groups in Long Ashton; in particular thanks are due to Hebron Church for their continuing support

Innovation funding may be in doubt for next financial year.

Cllr Miss Uppington gave a report on a recent Long Ashton Children's Centre meeting she had attended. The Centre organises activities for children up to 4 years of age. It is aiming to create a Parent Forum Group. Lisa Campbell has produced a valuation report about the activities offered. The Centre is anxious to get more publicity. Andrew Cartwright from Alliance Homes gave information about changes to welfare benefits and how this will affect approximately 800 families in NS.

The Chairman asked Cllr Jackson if a representative from the Network could be found to attend the Neighbourhood Development team meetings. **Dr Jackson** to enquire.

- d. Resolution – To transfer the £2000 given to LAPC by Avon and Somerset Police for Youth work to Long Ashton Youth Club Management Committee. It was RESOLVED to transfer the £2000. Proposed by Cllr Ms Hardingham, seconded by Cllr Mackwood. Unanimously agreed.

C15 - ALCA NS Group Report

Cllr Scoones gave a report. A new County Secretary, John Furze, has been appointed. The next meeting is on February 19th. The membership is increasing and the subscription rate has been lowered.

C16 - Parish Councils Airport Association Report

The PCAA response to a Sustainable Framework for UK Aviation has been produced. Cllr Glew summarised the report. Clerk to forward the report to the Chairman. The Airport has a fund for deserving causes in its local vicinity. It was suggested that the Youth Club / Long Ashton Network could apply.

C17 - Neighbourhood Development Plan Report - Update

Cllr Mrs Fordham gave a report. The team are being assisted by “Locality” to write the plan but this has been delayed due to illness within that organisation. The team are still meeting fortnightly. Del Piero, GVA Grimley and Revd. Ann Sargent attended the last meeting. Del Piero advised that the Barrow Hospital s106 agreement has been drawn up. The Barrow Hospital development will impact mainly on Long Ashton and it should not be only Barrow Gurney who will receive s106 funds. Del Piero advised that the Long Ashton Doctors Surgery had turned down the opportunity to provide GP services to residents at the development. Cllr Mrs Fordham has invited the Surgery Practice Manager, Emma Dent, to attend a NDP meeting to which she has agreed. Rev. Ann Sargent was asked if Keedwell Church could be used for e.g. youth work. However, as it is a church it can only be used for that purpose.

NDP minutes are now put on the lalive.org.uk website.

Engagement with the community is continuing and Locality will hold a workshop towards the end of February to present the draft plan. It was recognised that Cllr Gwyn Williams has been one of the key members of the team and that his significant contribution was appreciated and will be missed.

C18 - Taylor Wimpey – Progress on the s106 payment.

NS Council has advised the PC not to accept the s106 funds from Taylor Wimpey until the PC has taken responsibility for the land. Funding for Chancellor’s Park and the South Side Public Open Spaces could be accepted subject to the appropriate certificate from Roz Williams of NS. Cllr Cave to ask Roz Williams the amount of s106 funds which would be required to take over Chancellors Park and then approach Taylor Wimpey for that amount. Cllrs Ms Hardingham and Cave (with advice from Cllr Scoones) to advise the Clerk about the decision regarding taking over Chancellors Park and the cheque already received.

C19 - Bus Rapid Transit - Update

Cllr Sterland gave a report. He recently attended a meeting with Stop BRT2 attended by Mr George Ferguson, Bristol Mayor. Mr Ferguson has asked for revised plans for the scheme to be produced which don’t include Prince’s Bridge or the historic Docks area.

C20 - South Bristol Link Road

- a. Update – Cllr Sterland gave a report. There is some uncertainty about the future of the SBLR, even though Mr Ferguson appears not to be in favour of the scheme it does not mean it will be stopped. Its justification relies on BRT as it is currently proposed. If the BRT scheme changes then the arguments for SBLR will have to change. There are also concerns about how the funding can be retained if the schemes change. **Cllr Sterland** to draft a letter to Mr Ferguson supporting his proposals, to be endorsed by Cllrs Cave and Moorcroft.
- b. Barrow Gurney Plans (previously circulated) – the Chairman advised that there is no need to comment on this at the present time.

C21 - Electoral review of North Somerset

The Clerk advised that NS Council is reviewing the number of Cllrs for the District and that the PC have an opportunity to respond to the consultation. It was RESOLVED that the Clerk send general comments to say that the PC is concerned about representation; that 51 Cllrs would be able to carry out the duties required; and that a Cllr per 3,000 voters is appropriate. 12 for, 2 abstentions.

C22 - Community Orchard / Providence Plantation

Cllr Mackwood reported that she had been in discussions with Bristol University who, in recognition of the long term association between the University and the village, want to donate land to the Parish and have suggested that the Parish Council take over ownership of Providence Plantation between Keeds Lane and the Old Research Station Directors cottage. Cllr Ms Hardingham to have oversight over the project. It was RESOLVED that LAPC would, in principle, be happy to take ownership of land, and for Cllr Mackwood to continue talks with the University to this purpose. Proposed by Cllr Cook, seconded by Cllr Jackson. Unanimously agreed.

C23 - Durnford Quarry Plans

The plans for the quarry were discussed at the last Planning Committee meeting. It was suggested that given the long timescale this should not be part of the NDP.

C24 - Annual Parish Meeting - Identification of possible speaker

Andy Coombes was suggested to speak on Community Orchards. Cllr Mrs Mackwood to ask.

C25 – Correspondence

- a. Request from LACA to use PC broadband to provide Wi-Fi access in Pavilion – Clerk to further investigate the security, including methods of controlling access, and other implications of using the PC broadband and whether the coverage may cause a problem to the Youth Club. It was RESOLVED that LACA can use the PC broadband subject to the Clerks enquiries. Cllr Cave proposed, Cllr Mrs Sterland seconded. 12 for, 2 abstentions.
- b. University Hospitals Bristol – Annual Review – for information.
- c. Information from NS re Tax Base and precept – previously covered.
- d. Private Housing Condition Survey (link circulated) – Chairman urged Cllrs to read the document. Clerk to put on the next agenda for discussion.

C26 - The Long Ashton & Leigh Woods Newsletter

Items on Community Orchard and an update on the NDP were suggested.

Date of next meeting – 18th March 2013

Meeting closed 10.20pm

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
28th January 2013

Present: Mrs J Pullin - Chairman

Mr A Butcher

Mr C Cave

Ms S Hardingham

Mr M E Harris

Mrs B Mackwood

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Miss M Uppington

Mr H C H Williams

In attendance - The Clerk, Dr J E Turp and Ms L Price (minutes)

Apologies were received from:-

Mr D Aggett

Mr H B Roberts

Hb1 – Declarations on Interest and Grant of Dispensations

None.

Hb2 - Minutes of the last meeting

The minutes of the meeting held on the 26th November 2012 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

Hb3 - Matters arising

- a. Hb89a Railings by the zebra crossing at Northleaze – No reply. Chairman to talk to Cllr Cook for update.
- b. Hb89d First Bus – No reply. To be removed from agenda.
- c. Hb89f Ashton Road Signage – No reply. Clerk to write to The Dovecote and Ashton Court.
- d. Hb89i – White lines Providence Lane – Not yet done but it was agreed to wait until the weather conditions improve to pursue this.
- e. Hb89l - Balloon Fiesta meeting date – Email has been received inviting interested parties (Parish Councils and the Police) to a meeting at Ashton Court on 14th March at 10am. Cllrs Miss Uppington, Scoones, Moorcroft, Mrs Pullin, Harris to attend.
- f. Hb89k - Pavements Chancellors Park – NS have advised which pavements they will be adopting this includes all except one from Bramley Copse to Weston Road at the west end of the development and Perry Road to Paulman Gardens (as this is cycle track it should be maintained by NS). Clerk to write to NS to query both. Clerk to write to John Painter at NS offering for the PC to cut the first 1.2m (4ft) from the road for NS if NS will pay

the PC for the work.

- g. Hb91a - Yellow Lines Kings Croft – the PC is hopeful that NS will paint the yellow lines on Kings Croft after Chancellors Park has been adopted.
- h. Hb92e – Footpath 12/33 Forest Lodge – Chairman to ask Cllr Cook for advice on removal and storage of the kissing gate.
- i. Hb98 – Flooding Keeds Lane – LACA are looking into the drain issues above the football pitch. An approximate estimate for the work is £12-15,000. It is hoped that a grant may be obtained from Sport England to fund the work.
- j. Land at Glebe Close – Overgrown vegetation at Glebe Close – to be considered at next meeting.

Hb4 - Burial Ground and Closed Churchyard

Cllr Scoones declared a personal interest in the following item and took no part in the discussion or vote.

The contract for grass maintenance for Birdwell Recreation Ground and the Burial Ground is due for consideration. The Clerk suggested that the present contracts are extended for this year and the contracts put out for quotes in the autumn for the following year. It was RESOLVED to extend the present contracts up to a maximum increase of 5%. Cllr Moorcroft proposed, Cllr Miss Uppington seconded. Unanimously agreed.

Hb5 - Road safety issues.

- a. Visibility exiting Guide Hut over new cycle path - The Chairman explained that visibility is poor exiting the Guide Hut over the new cycle path due to vegetation on the Bristol side. Cllr Cave to ask David Murphy at NS if the vegetation can be cut back.
- b. Top of Providence Lane – Cllr Cave has spoken to David Murphy NS to tie in NS with the proposals from Tarmac to improve the junction.

Hb6 – Footpaths

- a. Report – Cllr Butcher – It has been far too wet to undertake any work. It is hoped to put down hard-core on the path from Keeds Lane to the field above for which grants could be applied for. It was agreed to set up a sub-committee of Cllrs Butcher, Mrs Pullin, Williams and Mr Tony Hibbitt to discuss problems across the whole network. All agreed. The Sub-committee to meet 12th February at 2pm in the Committee Room.
- b. Footpath 12/12A – Diversion – The Council has received an email from Sustrans offering to construct a path on the alignment of the diverted path from the Festival Way to the churchyard wall. Sustrans to raise funds and indemnify the PC. Chairman to talk to Cllr Cook in order to respond to Sustrans. It was RESOLVED to delegate authority to the Clerk in conjunction with the Chairman to decide whether to take up the offer from Sustrans. Cllr

Moorcroft proposed. Unanimously agreed.

- c. Diversion of footpaths on Golf Course a meeting to be held with Golf Club 30/1/13 – noted.
- d. Suggestion that a cycle barrier should be fitted at the rear of houses in Copford Lane – it was decided to leave this in abeyance.

Hb7 - Cycle Report

Item to be removed from the agenda.

Hb8 - Festival Way

Chris Wilmott from Transition Group has been given wildflower seed which she suggested could be sown next to the track at Yanley Lane. The river bank by Northleaze School will be undergoing re-profiling by the Environment Agency and it was agreed to suggest that the seed could be sown after these works had been completed. It appears that there are plans to replace some trees on the south side. Clerk to write to Sustrans to ask what their plans for future landscaping along the track are.

The cycle track works at Gatcombe will include road resurfacing during the next financial year. The white lines on the road will be repainted.

Hb9 - Bus Rapid Transit Scheme / Hb10 - South Bristol Link Road

Nothing further to report.

Hb11 - Ashton Brook Flood Management

Cllr Moorcroft gave a report. The Clerk has a copy of the EA report on flood management for the area for Cllrs who would like it. It appears that there is no joined up thinking regarding flood management. The bund over Ashton Brook is not of decent build quality and is not being cleared. When it was built NS refused to adopt it. The Clerk read out responses from NS regarding the bund. Clerk to write to Doug Barker at NS asking who is the management company for the bund, find out who is responsible, ask for a safety assessment and if the structure is fit for purpose as there is a school downstream. If the management company fails the liability goes back to Barratts.

Hb12 - Status of dam, roads and open spaces on Theynes Croft Estate

The roads, open spaces and drains have now been adopted by NS and there is an overall drainage plan. Clerk to write to NS and Wessex Water regarding the adequacy of the sewage pipework from the new Barrow Hospital development and the condition of the pipe that crosses Ashton Brook.

Hb13 - Additional planters at Chestnuts Dental Practice and tidying up and planting at Tripps Row

The VO has suggested putting in planters at the Chestnuts. The dental practice owns all of the pavement and layby. It was agreed to leave it as it is for the time being. Chairman to talk to the practice about possible placing of planters in the future.

The VO also suggested planting along pathway at the end of Tripps Row to improve the area due to litter and dog mess. It was agreed to put up signage regarding picking up dog mess and to report anybody not cleaning up after their dog. The residents living above the Co-op have been seen allowing their dog to mess on the grass verge and pavement by the shop and will be reported to NS.

Hb14 - The Co-op Car Park

The VO asked whether the Co-op car park is part of VO's duties and it was agreed that it should not be as it is private land and, therefore, the Co-op is responsible. Clerk to write to the Co-op regarding the state of the car park. Also as parking has become more difficult recently, the Clerk to write to the Co-op highlighting the possible effect of the presence of an increasing number of long stay parked cars on their business.

Hb15 - Dog Bin Contract

The Clerk advised that Fountains have lost the Streets and Open Spaces contract and that Glendale are replacing them. By Friday NS will have sent the clerk the available options under the new contract. It was RESOLVED for the Clerk to have delegated responsibility to take the decision on the dog bin emptying contract after appropriate consultation. Cllr Moorcroft proposed, Cllr Cave seconded. Unanimously agreed.

Hb16 – Correspondence

- a. Road Closure – Clarken Coombe – previously circulated.
- b. Resurfacing of Long Ashton / Weston Road – an email has been received from Paul Glen of NS informing the PC that, due to further utility works along the roads, the planned resurfacing has been delayed until 2014-15. Clerk to write to emphasise that the PC would like the Wales and West work to be completed as soon as possible to enable timely resurfacing and to complain about the lack of consultation.
- c. Request for Dog Bin – Ryecroft Rise – due to the uncertainty about the new contract costs and as there are dog bins reasonably close by it was agreed not to provide a dog bin at this location at this time. It was agreed that the PC will do more to promote good behaviour by dog owners through signage and the newsletter emphasising zero tolerance.
- d. Request for temporary headstone – Clerk to inform the family that it has not been the PC's policy to allow temporary headstones and to provide details of other stone masons if needed but a final decision to be deferred until details of the proposed headstone have been received.
- e. Local Access Forum Annual Report – available from the Clerk.

- f. Re. Disabled Cycling Access – Festival Way Birdwell – 'Two's Company' for Life Cycle UK, who run tandem rides for adults and young people who are blind or visually impaired have written as their tandem cannot be taken through the K frame at Birdwell Rec. NS are already considering modifications to the frame which though the PC do not want it removed completely are happy for it to be widened if it still prevents motor bike access. Clerk to advise the group to talk to Kate Hood at NS.
- g. Flood and Drainage Update briefing from NS - circulated.

Hb17 - Other Items for Information

- a. Clerk has written to Birdwell Cottage to ask them to cut their hedge. Clerk to write again.
- b. Article in Estune regarding traffic management – to be put on agenda for next meeting.
- c. Email from Ian Wilson at NS regarding snow wardens. Clerk to ask for further information regarding the resources that need to be stored.
- d. Grit bins require refilling – Clerk has reported.
- e. Access between car park at Church House and the pavement – Could paving slabs be laid over the grass at the top corner by the noticeboard. Clerk to write to NS Education department.
- f. Two bad accidents in Bridge Road, LW recently.

Date of next meeting – 25th March 2013

Meeting closed 10pm.

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 11th February 2013

Present: Miss M Uppington - Chairman

Mr D G Aggett

Mr A Butcher

Mr C Cave

Mr R Cook

Ms S M Hardingham

Mr M Harris

Mrs B Mackwood

Miss A Moser

Mrs J Pullin

Mr I Scoones

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes) and five members of the public.

Apologies were received from:-

Mr J Glew

Mr N Moorcroft

Mr H B Roberts

Mrs S Sterland

Meeting suspended to allow members of the public to comment on a planning application.

P12 - Declarations of Interests and Grant of Dispensations

Cllrs Cave and Mrs Mackwood declared a pecuniary interest in planning application 13/P/0165/F – Land at Hengaston Barn, Gatcombe Lane, BS48.

P13 - Minutes of the last meeting

The minutes of the meeting held on 10th December 2012 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P14 – Matters arising

- c. P3a – Ashton Vale Town Green – Bristol City Football Club have drawn up plans to develop the existing site. The current application at Ashton Vale is however still in progress. The Inspector will be making her decision in October. Cllr Cave will be meeting Guy Price from BCFC in the near future to discuss issues.
- d. P3b – Extension on Lampton Road – PC has had a reply from NS which advised that the if the owner decides to convert the garage to living quarters then a new application will be required. Ongoing – NS to be re-contacted if necessary.
- e. P7 – North Somerset Decisions – Yellow direction signs for the Warren Garden development have been erected without permission to. Blue Cedar Homes claim that these are to direct heavy traffic to the site and have been advised that they cannot remain in place unless the house picture is either replaced or augmented by one of a lorry.
- f. P8 – The Localism Act / Neighbourhood Development Plan – the Barrow Hospital site s106 agreement has still not been signed yet. There are issues

remaining about the timing of the completion of reserve matters..

- g. P9 – South Bristol Link Road – The application is to be submitted in the very near future. Paul Paton is the Transport Policy Officer dealing with it. The PC now have a meeting arranged with George Ferguson.

P15 - Correspondence

- b) Response to query re house in Lampton Road – already discussed.
- c) From Start to Finish a checklist for building projects – this has been mentioned in the newsletter.
- d) Sites and Policies Plan Consultation and Workshop – the Clerk and Cllr Miss Uppington to attend. Consultation document to be discussed at next meeting.

P16 - New Planning Applications

It was RESOLVED:- that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

13/P/0050/F – 42, Glebe Road, BS41 9LH – First floor rear extension. Officer- Tom French.

This Council has no objection to this application provided that materials match those used in the existing property and neighbours, particularly those in no. 44 have been notified and given chance to comment.

13/P/0069/LUP – 42, Glebe Road, BS41 9LH – Certificate of Lawful Development Proposed for a loft conversion with dormer to south side elevation, 2no roof lights to front elevation and erection of a flat roofed dormer to west rear elevation with Juliet balcony. Officer – Karen Bartlett.

This Council notes that this is permitted development, however, ask that the neighbours have been notified and given chance to comment.

13/P/0121/F – 18 Heath Ridge BS41 9EW - Erection of a single storey detached garage. Officer- Julie Walbridge.

This Council has no objection and is pleased to see the position of the garage has been changed.

13/P/0123/MMA - 18 Heath Ridge BS41 9EW - Removal of Conditions 4 - external seating area revised - and 5 - to allow repositioning of kitchen windows - and variation of Condition 3 - to allow zinc roof finish - of planning permission

12/P/1337/F (Erection of a two storey side extension, single storey front and rear extension together with external alteration to existing house and associated landscape works following demolition of existing garage.) Officer - Julie Walbridge.

This Council notes that lawful development consent has been given for zinc to be used on the original house roof, so this will now match.

Cllr Harris left the room during the discussion of following application as he has an interest in it.

13/P/0125/F – QEH Sports Club, Clevedon Road, BS8 3TN - Variation of condition 5 of planning permission 08/P/0357/F (Proposed erection of 4no. temporary modular buildings to provide changing rooms, office, groundsmans facilities and

groundsmans store. Siting of a freestanding bunded fuel tank for the storage of red diesel) to extend the use of the temporary buildings to 31 May 2015. Officer – Lee Bowering.

This Council has no objection for the use of the mentioned temporary buildings to be extended to 31 May 2015, however, it is aware that other structures have been erected on site for which permission has not been sought and this Council objects to these and wishes for them to be removed. Photos enclosed. This Council will be referring this to Enforcement for investigation.

Cllr Harris returned to the room.

13/P/0126/F – Miniature Railway, Ashton Court, BS8 3PX - Erection of a single storey extension to existing carriage shed to provide facilities for repair and maintenance of carriages and locomotives used by the society. Officer – to be allocated.

This Council recommends approval.

Cllrs Mrs Mackwood and Cave declared a pecuniary interest in the following application and left the room during its discussion.

13/P/0165/F – Land at Hengaston Barn, Gatcombe Lane, BS48 3QT - Construction of an all-weather area for horse riding and turnout. Erection of post and rail fencing. Officer - Julie Walbridge.

It was RESOLVED to approve the application providing the arena is only used for private use as described in condition 2 of the decision notice for the stable 10/P/0843/F, no lights are erected as described in condition 4 and the new fencing is screened by hedging. Proposed by Cllr Cook, seconded by Cllr Scoones.

Unanimous. This Council is also aware that neighbours have not been notified and given chance to do so and we ask that this is addressed before the decision is made.

13/P/0179/MMA – 165 Long Ashton Road, BS41 9JQ - Variation of conditions 3 and 4 of 12/P/1848/F (Erection of a single extension to north-west elevation, raise roof height on south-west half of building, install 6no. conservation roof lights together with external access to a new mezzanine level) to allow render of the extension to match existing dwelling. Officer - Julie Walbridge.

13/P/0180/MMA – 165 Long Ashton Road, BS41 9JQ - Variation of conditions 3 and 5 of permission 12/P/1854/LB (Erection of a single storey extension to north-west elevation install 2no conservation roof lights together with external access to on the north west elevation, internal spiral staircase, mezzanine and 2no bathrooms, new side window on the 2nd floor, new boiler and external flue, no. 6 roof lights within the original roof and repositioning of the side first floor window) to allow render of the extension to match existing dwelling. Officer - Julie Walbridge

This Council has no objection.

Trees

13/P/0183/WT – Woodleigh, North Road, BS8 3PN – 1 Ash Fell. Officer – Jason Cox.

This Council has no objection.

P17 - North Somerset Decisions

The Council noted the decision on 51 Long Ashton Road which was contrary to PC comments and the Chairman read out the reasons.

P18 - Private Sector Housing Delivery Plan Consultation

Cllrs had been circulated the link <http://www.n-somerset.gov.uk/PSHorg>. It was agreed that Cllrs Mackwood, Cave and Aggett complete the questionnaire.

P19 - DCLG Consultation – Streamlining the planning application process.

Cllrs had been circulated the link <https://www.gov.uk/government/consultations/streamlining-the-planning-application-process>. The questionnaire was completed during the meeting. It was agreed that in future the Clerk will advise Cllrs of central government consultations by circulation and Cllrs to advise the Clerk if comment by the PC is required.

P20 - The Localism Act/Neighbourhood Development Plan

A recent meeting has been held with Emma Dent, Practice Manager from the Doctor's Surgery. She advised that the practice wants to provide more services than they do at present and issues with staffing have led to a few problems that are being addressed. The chemist will now be opening at lunchtime.

P21 - South Bristol Link Road

No report.

P22 - Development until 2026 in and around Long Ashton

No report.

P23 - Any other matters for information.

- a. New planning measures – conversion of unused offices to housing without planning permission. Chairman raised concern.
- b. Allowing free schools to open in almost any building for a year without the need for planning permission – noted.
- c. Resilience Meeting - The Clerk asked for volunteers to attend the Resilience Meeting on Weds 13th March. Cllr Cave to attend.
- d. Meeting with Licencing Officers from NS and Poppy Stevenson of BRISFEST on Mon 25th February at 10am at Cllr Cook's home. Cllrs Cave and Scoones to attend.

Date of the next meeting – 11th March 2013 Meeting closed 9.35pm

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES - 18th February 2013

Present: - Ms S Hardingham - Chairman Apologies were received from:-
Mr C Cave Mr R Cook
Mr M Harris Mr N Moorcroft
Mrs J Pullin
Miss M Uppington
in attendance the Clerk, Dr J Turp, and Ms L Price (minutes).

F4 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting.

F5 - Minutes of the last meeting – 14th January

Copies of the minutes of the meeting held on 14th January were confirmed as a correct record and approved for signing.

F6 - Matters Arising

None.

F8 - Minutes of the meeting on 17th December 2012

Copies of the minutes of the meeting held on 17th December were confirmed as a correct record and approved for signing.

F9 - Matters arising

- a. Triodos Account – the account is now open.
- b. Standing Orders – ongoing.

F10 - Payment of Accounts and Payments to Council

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of £25,121.30 and note receipts of £8,350.00 for the months of December and January.

F11 - Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation to end of January and Summary. A difference of 88p was noted between the summary figure and the expected amount. This was due to a typing error in the original deposit certificate of the NatWest A/c (opened for the North Side s106 monies) provided by the bank. The total amount in all accounts is £251,484.10 (includes long term investments of £77,726.00). It was RESOLVED to approve the bimonthly statement and bank reconciliation.

F12 - Review of Budget to date

The Clerk presented a review of the 2012 -2013 budget to date. 71.10% of expected expenditure has been made to date (with two more months left of the financial year) therefore expenditure is expected to fall within the proposed budget for the year.

F13 - Review of Documents

- a. Earmarked Reserves – A review of Earmarked Reserves was presented. It was agreed that Admin Cover should be increased by £1,500, Burial Ground by £2000 and the Planning Contingency by £3500. The values were approved subject to these amendments as shown below

EARMARKED RESERVES

The following amounts have been earmarked specific purposes:

	2012	Adj.		Remain	Add	2013
	£	£		£	£	£
Admin Cover	15,180	-10,000	(pension deficit)	5,180	1,500	6,680
Burial Ground	20,732	-12,858	(repairs)	7,874	2,000	9,874
Footpaths	4,533	-500		4,033		4,033
Street Furniture & Bus Shelters	6,000			6,000		6,000
Double Yellow Lines	2,500			2,500		2,500
Youth	7,500	7,500	(from Youth Café)	15,000	-3,000	12,000
Cemetery Software	1,000			1,000		1,000
Youth Café	7,500	-7,500	(vired to Youth)	0		0
Office Equipment	15,500	-10,000	(pension deficit)	5,500		5,500
Training	1,250			1,250		1,250
Planning Contingency	55,700	-1,500	BRT	54,200	3,500	57,700
S106 (Kings Croft play area)					35,276	
					6	35,276
				102,53	35,77	141,81
Total	137,395	-34,858		7	6	3

- b. PC Financial Regulations – the document had previously been circulated. The Chairman queried para 5.2 and the consistency of the sums contained in paras 10.3 and 11.1g and 11.1h. Clerk to revise as necessary and recirculate the document for consideration at the next meeting. It was agreed to remove the words ‘to be taken from the appropriate list’ from section 11.1b.
- c. Full Asset Register – the Clerk presented the Full Asset Register for review. A number of additions were made including three extra dog bins, an extra noticeboard and some office equipment. It was agreed that the play area at Kings Croft needed to be added with its play equipment. Cllr Cave to provide valuations for the play equipment if possible. A printer has been sold so was removed from the list. Clerk to amend the document as agreed.
- d. Review of Fidelity Insurance Cover – The Clerk presented the cover document which details that all members and employees are covered up to £250,000. Clerk to talk to the insurance company to see if this needs to be changed once the s106 money is received from Taylor Wimpey.

- e. Review of Insurance Cover – The Clerk presented the insurance cover for Cllrs to consider. The current insurance levels were agreed as they stand. The Clerk reminded the Cllrs that this was the third year of a five year agreement to use Zurich as the insurance providers.

F14 - S137 expenditure

It was RESOLVED to agree the following expenditure under s137 and 139 of LGA 1972, in the budget year 13/14, (which in the opinion of the Council is in the interest of the area or its inhabitants), and will benefit them in a manner commensurate with the expenditure - up to £200 for the maintenance of Arch Grove Bank, £100 to be granted to Victim Support and £100 to be granted to the MS Therapy Centre. Cllr Ms Hardingham proposed and Cllr Cave seconded. Unanimously agreed.

F15 - Request from resident for a resolution

Mr Ives has requested that Councillors agree to releasing the monies raised in 2006 in order to finance footpath improvements subject to a project plan being submitted and agreed by NS.

It was noted that the PC does not accept resolutions from individual members of the public and that it wishes to retain dealing with footpaths as it currently does. It was also noted that the money he is referring to has already been spent. Clerk to write to Mr Ives.

F16 - HMRC Real Time Information

The Clerk advised Cllrs that HMRC are bringing in a new system in April where information regarding PAYE will be submitted directly on line to HMRC on a month by month basis and not at the end of the financial year. This requires that timesheets from staff must be submitted by 5th of next month so that payment is not delayed to the following month.

F17 - Photocopying charges for Freedom of Information requests

It was RESOLVED to reduce the charge from 50p a page to 10p a page for black and white A4 photocopies to reflect the reduced cost of providing copies. Cllr Ms Hardingham proposed, Cllr Ms Uppington seconded. Unanimously agreed.

F18 – Taylor Wimpey Play Areas

- a. Update – Cllr Cave advised that the intention is for the PC to take over Chancellors Park and Andrée Peel Park on 1st April. Cllr Cave has reminded Steve Baker of TW regarding outstanding work. He has also spoken to Roz Williams regarding indexing of funds. NS have advised that Chancellors Park is in a suitable condition to be taken over by the PC. However, as regards the grass strip by the highway, there is no commuted sum to cover NS costs to meet their obligation to cut this. Clerk to bank the cheque (already received) only when the balance of the s106 money is received. Cllr Cave to advise the Clerk when the contractors should commence cutting – following speaking to Steve Baker.

- b. Extension of existing contract for grass maintenance - it was agreed to accept the 3% price increase in the price for grass maintenance from the present contractors and to extend their contract for the Kings Croft play area.

F19 - Employment - payment to clerk for weekend training course.

It was agreed to pay the Clerk overtime for the training course. The Chairman advised Cllrs that the Clerk is hard-pressed because of a full workload so Cllrs should please be mindful of this before making demands on her time.

F20 - Correspondence

- a. From John Ives re Reserves – three emails have been received from Mr Ives. Chairman outlined the main points. A letter of reply has been sent.
- b. From NS confirming precept.
- c. Post Office Re renewal of redirection – it was agreed that this was not to be renewed.
- d. Response from OSS – noted.
- e. Email from NALC advising that Cllrs will no longer need a dispensation to vote on or to discuss the precept or budget

F21 - Any Other Matters for Information

LACA have been looking at joining Fields in Trust, however in order to be a member the PC would have to give some control of the sports fields over to Fields in Trust. It was agreed to inform LACA that the PC saw no benefit in becoming a member.

Date of next meeting – 29th April 2013

Meeting closed 9.25pm

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 11th March 2013

Present: Miss M Uppington - Chairman
Mr A Butcher
Mr C Cave
Ms S M Hardingham
Mr M Harris
Mrs B Mackwood
Mr N Moorcroft
Mrs J Pullin
Mrs S Sterland
Mr H C H Williams

Apologies were received from :-
Mr D G Aggett
Mr R Cook
Mr J Glew
Miss A Moser
Mr H B Roberts
Mr I Scoones

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes)

P24 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting.

P25 - Minutes of the last meeting

The minutes of the meeting held on 11th February 2013, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P26 – Matters arising

The meeting was suspended to discuss the following item at 7.33pm.

- h. P14a – Ashton Vale Town Green – Cllrs Cave and Moorcroft met with Guy Price and Martin Griffiths from Bristol City Football Club who confirmed that they are looking at alternative plans involving refurbishment of Ashton Gate.

The meeting recommenced at 7.35pm.

- i. P14e – South Bristol Link Road – a meeting with George Ferguson has been arranged for 2nd April.

P27 - Correspondence

- e) Response to query re QEH Sports Club – letter from NS received stating they are investigating the matter.
- f) List of current enforcement cases from NS – previously circulated.

P28 – Report of meeting with Jason Beale re. paperless operation

Cllr Ms Uppington and the Clerk met with Jason Beale, Systems and Performance Manger in the planning department at North Somerset, regarding paperless operation. It was agreed that LAPC will be paperless as of April 2013. The Clerk and Miss Uppington raised with him that some residents had not been notified of planning applications adjacent to their properties in good time. To help residents comment on applications it was agreed to add the wording 'Planning applications

can be viewed at www.n-somerset.gov.uk/environment/planning/ ' to planning agendas to advise the public where they can view plans.

P29 - New Planning Applications

It was RESOLVED:- that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

13/P/0192/F – 3, Clevedon Road, BS48 1NQ – Erection of a single storey rear extension and additional dormer to rear. Officer – Steven Sims. This Council has no objection to this application provided that materials match those used in the existing property and neighbours have been notified and given chance to comment.

13/P/0196/F – 65, Theynes Croft, BS41 9NN – Erection of a two storey rear extension. Officer – Steven Sims. This Council has no objection to this application provided that materials match those used in the existing property and neighbours have been notified and given chance to comment.

13/P/0206/F – 97, Long Ashton Road, BS41 9JE - Erection of a timber garden studio following demolition of existing garage. Officer – Gaynor Whittington. This Council has no objection to this application.

13/P/0207/MMA – 9, Warren Lane - Minor material amendment to planning permission 10/P/0368/F (Erection of 12no detached retirement dwellings with 2 detached car barns , detached double garage and detached bin store with associated means of access, car parking, landscaping and open space following demolition of dwelling at no 9) to allow insertion of vehicle and pedestrian entrance gates. Officer - Mike Cole. Although this Council is not against the gates it anticipates that there could be problems created by people delivering or visiting these properties as vehicles stopping will block the lane. The gates should be positioned to allow sufficient space for a vehicle to stop and allow other vehicles to pass along the lane.

13/P/0238/F – Land at 10, Warren Lane, BS41 9DA – Erection of a detached dwelling. Officer – Steven Sims. This Council thinks that it is important that the ash tree roots should be protected and the house should be sited on the plot accordingly. This Council notices that the height of the house has increased from the original application. Neighbours should be informed and given chance to comment particularly those which will be affected by the change in height.

13/P/0268/NMA – 1 Lyvedon Way, BS41 9ND - Non material amendment to planning permission 12/P/0984/F (Erection of a two storey side extension) to reduce the height of the soffit to the rear of the proposed development. Officer - Steven Sims. This Council has no objection to this application.

13/P/0277/F – 100, Long Ashton Road, BS41 9LF - Replacement of all windows with timber sash windows, removal of side porch and re-rendering and painting the exterior. Officer – Angela Norris. This Council has no objection to this application. This Council is pleased to see the options for the colours of the rendering.

13/P/0286/F – 2, Kingston Cottages, Burwalls Road, BS8 3PT – Erection of a single storey extension and enlarge existing balcony to south elevation. Officer- Julie Walbridge. This Council has no objection to this application provided that materials

match those used in the existing property. This Council is pleased to see this application as it will improve the appearance of this area.

13/P/0304/F – Viridor Ltd, Yanley Landfill Site, Bridgewater Road, BS13 8AF - Variation of conditions 2, 21 and 22 of planning permission 08/P/1374/F (Continuation of operations permitted under planning permission 01/P/1562/F2 subject to variation of conditions 2, 3 and 4 of planning permission 01/P/1562/F2 to permit an additional 12 months of landfilling to enable approved final ground levels to be achieved.) to allow for variation of land form and planting areas updated to reflect current site conditions. Officer – Peter Davey. This Council has no objection to the extension for an additional 12 months in the anticipation that the final levels will meet the specification originally laid out.

13/P/0310/RM – Land west of Birches Farm, Track off Redwood Lane, Cambridge Batch, BS48 3QS – Submission of reserved matters of access, appearance, landscaping, layout and scale for the erection of an agricultural dwelling and garage pursuant to Outline Planning Permission for the erection of an agricultural workers dwelling with garage, treatment plant and use of existing access off Redwood Lane. Officer – Andrew Stevenson. This Council has no objection to this application.

13/P/0314/F – 11, Folleigh Drive, BS41 9JD – Erection of a two storey side and rear extension to include a first floor balcony, following demolition of single storey outbuilding. Officer – Steven Sims. This Council has no objection to this application provided that materials match those used in the existing property and neighbours have been notified and given chance to comment.

13/P/0323/F – 10 Folleigh Drive, BS41 9JD - Erection of a two storey side and single storey rear extension following demolition of existing rear extension. Alterations to garage roof and erection of new boundary wall and gate. Officer – Steven Sims. This Council has no objection to this application provided that materials match those used in the existing property and neighbours have been notified and given chance to comment.

13/P/0326/F – Land at 9 Warren Lane, BS41 9DA – Installation of 1no. additional roof light to each roof of plot Nos. 5 and 6. Officer - Mike Cole. This Council has no objection to this application.

13/P/0346/F - Workshop and Storage Buildings, Long Ashton Golf Club, Clarken Coombe, BS41 9DW - Erection of a single storey building for storage of course materials adjacent to machinery shed following demolition of existing detached shed. Erection of single storey building to house welfare facilities for green-keepers adjacent to water tank following demolition of existing detached building. Officer - Peter Davey. This Council has no objection to this application as long as the colours match the existing buildings.

13/P/0353/LB – 165 Long Ashton Road, BS41 9JQ - Erection of a single storey extension to north-west elevation (new walls to be lime render), install 2no conservation roof lights together with external access to the north west elevation, internal spiral staircase, mezzanine and 2no bathrooms, new side window on the 2nd floor, new boiler and external flue, 6no. roof lights within the original roof and repositioning of the side first floor window. Officer - Julie Walbridge This Council has no objection to this application.

P30 - North Somerset Decisions

Those previously circulated were noted. 42 Glebe Road – the first floor rear extension has been approved but the certificate of lawfulness was not.

P31 - Sites and Policies Plan & Parking Standards

Cllrs Cave, Cook and Miss Uppington and the Clerk attended a workshop last week. The PC has been asked to comment on the consultations for the Sites and Policies Plan and Parking Standards. It was RESOLVED to appoint a subcommittee of Cllrs Cave, Cook and Miss Uppington with the Clerk to put together responses to the consultations. Proposed by Cllr Moorcroft, seconded by Cllr Mrs Pullin. Unanimously agreed.

P32 - Challenge to North Somerset Core Strategy – To consider the judgement, North Somerset's response and to discuss what action, if any, it considers the Parish Council need to take.

The judgement and implications were discussed. The hearing to consider the remitted policies is unlikely to be before the Autumn. There will be pressure to increase the housing numbers. It is important, therefore, that the writing of the Neighbourhood Development Plan is not delayed.

The Clerk advised that the Estune has asked the PC for its response to the judgement. It was RESOLVED that Cllrs Moorcroft and Cave put together a response to be sent to Estune.

P33 - The Localism Act/Neighbourhood Development Plan

This item had been previously covered during the meeting.

P34 - South Bristol Link Road - Update

The latest plans show a variation to the route initially proposed.

P35 - Development until 2026 in and around Long Ashton

Cllr Cave suggested that due to the potential threats to the villages it is clear that contingencies should be made to allow the Council to fight inappropriate planning applications.

P36 - Any other matters for information.

None.

Date of the next meeting – 15th April 2013

Meeting closed 9pm

LONG ASHTON PARISH COUNCIL COUNCIL MEETING – 18th March 2013

Present:- Chairman – Mr N Moorcroft Apologies were received from:-
Mr D Aggett Mr R Cook
Mr A Butcher Mr M E Harris
Mr C Cave Miss A Moser
Mrs H Fordham Mr H Roberts
Mr J Glew Mr J D Skeeles
Ms S Hardingham
Dr P Jackson
Mrs B Mackwood
Mr N Moorcroft
Mrs J Pullin
Mr I Scoones
Mr P Sterland
Mrs S Sterland
Miss M Uppington
Mr H C H Williams

In attendance - The Clerk, Dr JE Turp and Ms Price (minutes), Mr M Riggall NS Liaison Officer and one member of the public

Public Participation

Mr John Ives spoke on the subject of footpaths.

Presentation

Mr Alan Milnes of Alliance Homes attended the meeting for a Q & A session on affordable housing.

C27 - Chairman's Remarks

None. It was suggested by Cllr Cave to have a 'Liaison Officer' agenda item early on the agenda which would enable the Liaison Officer to leave after the item. To be included as an agenda item for discussion at the next Full Council meeting.

C28 - Declarations of Interests and Grant of Dispensations

No declarations were made nor dispensations requested.

C29 - Minutes of the last meeting

The minutes of the meeting held on 21st January had previously been circulated. Further to an amendment of C17 - on the top of page 6 to read '...mainly on Long Ashton and it should not be Barrow Gurney only...', the minutes were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Miss Uppington, seconded by Cllr Cave. Unanimously agreed.

C30 – Matters arising

- a. Community Orchard / Providence Plantation – The university has abandoned the idea of allotments or community orchard on the fort site because of heritage issues. However there is a meeting with the University to discuss the transfer of Providence Plantation to the parish enabling a community orchard to be planted.

C31 - Planning Committee Reports

The reports of the Planning Committee of the meetings held on 11th February and 11th March were adopted, subject to any alterations by the Committee.

C32 - Highways and Burial Ground Committee Report

The report of the Highways and Footpaths Committee of the meeting held on 28th January was adopted, subject to any alterations by the Committee.

C33 - Finance and General Purposes Committee Report

The report of the Finance and General Purposes Committee of the meeting held on 18th February was adopted, subject to any alterations by the Committee.

C34 - Community Association Report

Cllr Pullin made a report to members for information. The quiz night held in February was attended by 130 people and made £590. It was commented that the prize was small and it was agreed to increase next year's prize by 25% to £50. Help has been found for 2 hours a week assist the Manager in marketing the complex. The football pitch is drying out and games are booked for the end of March. Arrangements are proceeding for a café to be run in the Club Room from Monday to Thursday. The Holiday Activity Day will take place on Tuesday April 2nd with the same format as last year.

C35 - FLOW Report

Cllr Sterland gave a report to members for information. FLoW had applied for funding to promote the 'Green Deal' within its area, however, disappointingly had only received £1,000.

C36 - Community Safety / Local Action Team Report

Cllr Cave gave a report for members to consider. The new Beat Officer, PC Peter Rooke, is now in place and suggested it is important to encourage him to attend Council meetings as we have had no representation from the police for over a year. PC Rooke has advised the clerk, that either himself or PCSO Pen Gatenby will attend in future. No LAT meeting has been held since the last Council meeting, however, there will be a meeting with the Police regarding the car park at the top of Belmont Hill to consider the poor visibility when using the the exit. The next PACT meeting is on Wednesday 20th March at the British Legion. Crime figures had been circulated. Clerk to thank PCSO Pen Gatenby for supplying the figures.

C37 - Youth Matters

Dr Phil Jackson gave reports to members for information.

a. Youth Club

The management committee has been working to strengthen our governance since the break with the Youth Service. Whilst the management committee members are not in regular contact with young people, all members are CRB checked and have had safeguarding training.

The youth club is still open for four sessions with a wide range of activities including street dance and multi-sports. The three professional youth workers of EPIC are supported by two adult volunteers, all of whom are CRB checked and safeguarding trained. EPIC have commenced a young people volunteering scheme and a number of young people have completed the programme. In conjunction with the network a fifth detached youth work session around Blackcurrant Drive will commence after Easter.

Attendance remains good with regular attendance around 15 for the three sessions in the Club Room and around 12 at the weekly sessions in the Tennis Courts. Each of the sessions is tailored around an age group to meet their particular needs.

b. Long Ashton Network Report

The healthy living programme which operates in conjunction with the youth club on a Wednesday evening is working well. An issue based session looking at effects of smoking, substance mis-use and bullying & relationships was held on 6th March in conjunction with Hebron Church youth club.

The second Community Event was held on 16th March in Chancellors Park and was well supported by children and young people aged 8 to 16 years. A circus skills session run by a local professional was well supported as was working with safe candle wax. The event was also supported by the NS Community Librarian and this was a useful opportunity to make links with the young people in Long Ashton.

The detached youth work sessions will commence after the Easter break and contact has already been made with some of the young people in that area.

C38 - ALCA NS Group Report

Cllr Scoones gave a report to members for information. John Furze has been employed as County Secretary by ALCA for the next three years.

C39 - Parish Councils Airport Association Report

Cllr Glew gave a report to members for information. At the meeting on 29th January the South Bristol Link Road was discussed. A new planning application will be submitted by the Airport as and when its passenger figures reach 10 million, predicted to be 2019. As Cllr Glew is unable to attend the meeting on 26th March Cllr Moorcroft will attend.

C40 - Neighbourhood Development Plan Report

Cllr Mrs Fordham gave a report for consideration by members. The last NDP meeting was held on 28th February to present the draft Plan. Graham Quick talked

on the high court challenge to the Core Strategy and advised that it was acceptable to include no potential housing sites in the NDP. The team has 10 more days of advice from Locality to help draft the plan.

The Plan is divided into 5 key areas and the next step is to create focus groups to write the policies, hopefully including the new attendees from the last meeting. Next NDP meeting is Tuesday 19th March. It is important that NDP should be pushed forward in the absence of the Core Strategy and to endorse the Core Strategy as it stands now. It was agreed that September would be a good time to hold the referendum. The Clerk was asked to include primary school allocation on the agenda for the next Council meeting.

C41 – Co-option of new Parish Councillor

A vote was held for the two applicants. Emma Stevenson – 9 votes, Stuart McQuillan – 4 votes, 1 abstention. It was RESOLVED that Emma Stevenson be elected.

The Chairman suggested that the process be reviewed so that in future candidates could attend a meeting to meet members. The Clerk suggested that a policy for the process for filling a casual vacancy should be adopted. It was agreed to include this on the agenda for the next Council meeting.

C42 - Legal Challenge to North Somerset's Core Strategy

Clerk to write to North Somerset (Liaison Officer to identify the best recipient) to say that 'the PC supports the Core Strategy adopted prior to its challenge in the High Court specifically supporting the 14,000 housing requirement, the planned allocation within Long Ashton and the retention of the green belt around the Parish.

C43 - Newsletter Distribution

Cllr Mrs Pullin asked for a volunteer to take on distribution of some newsletters. Contact Cllr Mrs Pullin.

C44 - Taylor Wimpey Sites – Progress on the s106 payment.

Cllr Cave gave a report to be considered by members. Roz Williams (S106 Officer NS) has been asked to index link the amount to the end of this month (March 2013). The PC holds a cheque for one third of the payment and Taylor Wimpey should send the balance to the PC. There is still some work outstanding.

C45 - Bus Rapid Transit

Cllr Sterland gave a report to members for information. As a response to the Mayors decision on the proposed route there are currently two alternative options being considered:

1. Cumberland Road route
2. Hotwells Road route – this is preferred by Transport for Greater Bristol.

Discussions have been held by the BRT team with the Minister regarding how the change of route will impact funding and this will depend on whether the changes are perceived as minor. The preferred option will be identified in May.

C46 - South Bristol Link Road

Cllr Sterland gave a report to members for information. The South Bristol Link Road cannot be finalised until the route of the BRT is decided. NS will need to re-appraise the SBL in response to any changes to the BRT and this will affect the SBL timescale. Bristol City Council will also need to put in a planning application for the SBL. The opposition to the scheme have made a submission to BCC Scrutiny Committee advising them that they intend to oppose the road. The PC could be a signatory to this or write an opposition letter of its own. The opposition are trying to put together the information to put into doubt the business case for the scheme. Cllr Sterland asked members for flexibility on the 3 days funding already agreed for Keith Buchan so that it could be spent at any time rather than just for the planning inquiry. It was RESOLVED that the PC in principal will consider contributing to Keith Buchan's fees to examine the business case. Proposed by Cllr Sterland, seconded by Cllr Ms Hardingham. 13 in favour, 2 abstentions. To be discussed at Finance and General Purposes Committee on April.

C47 - Report of meeting of Councillors with Balloon Fiesta Organisers

The Chairman gave a report for consideration by members. The meeting was very positive. The PC made clear the concerns about helicopter noise, parking, litter and anti-social behaviour. The organisers will be providing resident's parking permits, increasing parking availability within Ashton Court and public information will be improved. Discretionary VIP passes will be provided which could be raffled for charity. The Fiesta will be held on Thursday 8th to Sunday 11th August.

C48 - Community Resilience

Clerk gave a report for members to consider. NS is arranging workshops to help parish councils develop their own community resilience network. Cllr Moorcroft volunteered to lead in this area.

C49 – Correspondence

- a. Reply from Allan Milnes (Alliance Homes, circulated).
- b. Letter of thanks from Northleaze School PSA for grant.
- c. Letter from resident re Youth Club Funding – Clerk read the letter.
- d. Letter from NALC re S137 Expenditure Limit – the s137 limit has been increased to £6.98 per elector.
- e. 2011 Census information from NS. Previously circulated.
- f. From NS Electoral Services – Parliamentary constituency boundary review – postponed until 2018.
- g. From Trevor Byford - changes to the Long Ashton Neighbourhood Policing team – circulated for information.

- h. Email from resident re difficulties caused by parking restrictions for Balloon Fiesta.
- i. Copy of letter sent by resident to NS in response to Estune Article.
- j. Wraxall and Failand PC response to National Grid Consultation – Clerk read out.

C50 - Annual Parish Meeting

The Clerk advised that Andy Coombe from Transition has agreed to speak on community orchards.

Date of next meeting – 13th May 2013

Meeting closed 9.50pm

LONG ASHTON PARISH COUNCIL HIGHWAYS AND BURIAL GROUND COMMITTEE MEETING 25th March 2013

Present: Mrs J Pullin – Chairman

Mr C Cave

Mr B Cook

Mr M E Harris

Mrs B Mackwood

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Mr H C H Williams

In attendance – The Clerk, Dr J E Turp and Ms L Price (minutes) plus one member of the public.

Apologies were received from:-

Mr A Butcher

Miss M Uppington

Hb18 – Apologies for absence and to consider whether to approve reasons given LGA 1972 s85 (1)

Apologies were received from Cllr Butcher and Cllr Miss Uppington. It was agreed that whether to include approval of reasons given should be discussed at the next Full Council meeting.

Hb19 - Declarations of Interest and Grant of Dispensations – Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e).

No declarations made.

Hb20 – Minutes of the last meeting – to confirm and sign the minutes of the meeting of the Highways and Burial Ground Committee held on the 28th January 2013 (previously circulated) LGA 1972, Schedule 12, paragraph 41(1).

The minutes of the meeting held on 28th February 2013 were previously circulated. Further to an amendment of HB3j – Flooding Keeds Lane (not Gatcombe) the minutes were approved and signed by the Chairman.

Hb21 – Matters arising

- a. Hb3a - Railings by the zebra crossing at Northleaze – Clerk has written twice to John Painter requesting the go ahead for removal. Cllr Cook to speak to NS to endeavour to move this forward.
- b. Hb3c - Ashton Road Signage – re cyclists – Clerk has written to both Ashton Court and Dovecote but has yet to receive a reply.
- c. Hb3d – Balloon Fiesta Meeting Report – Long Ashton Road – north side to be coned from Clerken Coombe to Chestnut Road with the exception of three properties with no off-street parking. South side – Clerken Coombe to Yanley Lane to be coned. Theynes Croft to be coned to no.64. Providence Lane to be designated no waiting or loading. Church Lane to be coned. Cllr Ms Hardingham to advise Chairman of those properties in Providence Lane which require on-street parking. Glebe Road to be coned from the junction with Long Ashton Road to the bridge on Yanley Lane. Parsonage Road to be coned both sides for its entire length.
- d. Hb3f – Pavement Chancellors Park – No reply as yet as to whether adoption has place or as to the status of two of the paths – Clerk to email information to Cllr Cook.
- e. Hb3g – Yellow Lines Kings Croft - No reply received as yet. Unknown whether adoption has yet taken place. In abeyance in anticipation of improving weather. Clerk to chase.
- f. Hb3i – Flooding Keeds Lane – Drain across top of football pitch is clogged with gravel which may be cheaper to remedy than previously thought.
- g. Hb3j – Land at Glebe Close – Clerk to contact the residents of 5 Glebe Close to ask them to cut back vegetation.
- h. Hb4 – Grass Maintenance Contract – Churchyard, Burial Ground and Birdwell Rec. Both the present contractors submitted acceptable prices for next year and their contracts will continue.
- i. Hb5b – Road safety issues – top of Providence Lane – David Murphy at NS has drawn up an improvement scheme. Cllr Cave to put him in touch with

Tarmac and to ask that the PC is advised of progress. Cllr Cook to talk to Paul Hopkins, Tarmac regarding the Quarry entrance.

- j. Hb13 – Planters outside Chestnut Dental Practice – Chairman still to contact dental practice.
- k. Hb15 – Dog Bin Contract – Glendale will take over from Fountains at the same rate of £2 per bin.
- l. Hb16b – Resurfacing Long Ashton Road / Weston Road – Clerk has written to Paul Glen requesting earlier re-surfacing than proposed. He replied 12th February saying that he will contact Wales and West Utilities and then inform PC. No communication to date.
- m. Hb17 – Paving slabs at Church House Car Park – Clerk contacted Northleaze School and is awaiting information.

Hb22 – Burial Ground and Closed Churchyard – Emergency Tree Work needed.

Branches of the Atlantic Cedar were broken in recent high winds and presented a hazard. A quote of £185 has been obtained for the work which has been carried out.

The Transition Group have been working in the garden – Clerk to write to them to ask for a report to be provided to Highways and Burial Ground Committee meetings.

Hb23 – Road safety issues

- a. Recent changes to the Gatcombe Lane/ Farm Shop Junction are an improvement.
- b. There has been a suggestion that the exit at the top of Belmont Hill from Ashton Hill Plantation car park is dangerous. A recent site meeting with the police suggested Give Way and Slow markings on the roads – to be considered by NS. Clerk to write to NS asking for “Concealed Entrance” and “Beware Horses Crossing” signage.
- c. Parking outside Church House – Home Instead employees appear to be parking on the pavement outside Church House. Clerk to write to the owner asking him to encourage his staff to use the car park or the PC will have to consider double yellow lines.

Hb24 – Footpaths

- a. Report – no report.
- b. Footpath 12/12A – update on progress of diversion – Cllr Cook met with Adrian Woolacott and Charlie Bloyce. There has been agreement to install kissing gate (not a self closing gate which would allow cyclists and motor

cyclists to enter the churchyard). This will be situated a few feet from the corner to avoid a tree and a short length of tarmac will be laid from the opening to the existing path. Cllr Cook is obtaining quotes for the gate. NS yet to decide which budget this will be paid from. Ongoing.

- c. Diversion of footpaths on Golf Course – report of meeting held between footpath group and Golf Club – Cllr Williams reported that the consensus was that costs were too high for proposals originally suggested. Golf Club has agreed to make sight lines better and put signage up on existing paths. The footpath which runs along the centre of the Golf Course has been cleared of vegetation.

Hb25 – Festival Way

- a. Planting Scheme – Reply from Sustrans indicated tree planting and sections of hedging would take place along several sections of the track and that this had been in the plans for the track, although not shown to the PC. NS were surprised to find, when asked if it could be reconsidered, that the planting had already taken place. The hedge could be kept to fence height. NS have responsibility for maintaining the hedge but the wording on specification is unclear and it might only be for 5 years. Clerk to write to NS to express concern regarding who will undertake ongoing maintenance.
- b. Official Opening 6th May 2013 – Cllr Sterland to attend as PC representative.
- c. Marking of track/path round Northleaze School for safety reasons – There have been many dangerous near misses at morning school time between cyclists and children at the point where the track has a 90 degree turn. Suggest that the track has a dividing line painted the whole of the school perimeter with cyclist and pedestrians painted on separate sections. Chairman to ask Cllr Miss Uppington to confirm their preferred option and to write to NS to ask for a white line to be painted in support of the schools proposal.

Hb26 – Bus Rapid Transit Scheme and South Bristol Link Road - update

Cllr Sterland gave a report for consideration by Members. Cllr Sterland has spoken to other interested parties regarding joint funding for Keith Buchan. Cllr Sterland to talk to Keith Buchan regarding the assistance he can give.

Hb27 – Ashton Brook Flood Management

Reply from Doug Barker 19th February. He is liaising with Green Belt for more information into the workings of the bund. The work identified in the Environment Agency report has been assigned priority levels by NS but the timescales are long. Action is awaited from NS and the recent tree fall has been identified as low priority. The trash filter on the bund is not being cleared bimonthly as the schedule requires. Clerk to write to Doug Barker at NS re. filter.

Hb28 – Status of dam, roads and open spaces on Theynes Croft Estate

Letter regarding Barrow Hospital drainage sent to NS and Wessex Water.

Hb29 – Traffic management in Long Ashton – to consider the article in January's Estune

The Chairman RESOLVED to take this agenda item at the end of the meeting.

Hb30 – Dog fouling - to consider what response the Parish Council can make to recent correspondence and difficulties with bin near Yanley Lane.

Complaints have been received regarding fouling on path between Yanley Lane and Long Ashton Road. There is a suggestion from resident that a meeting is held between a representative of Northleaze School (as pupils are affected), the Dog Warden and Chairman of Highways and Burial Ground Committee. Awaiting further information. It was suggested to install a larger dog bin at Yanley Lane end of Festival Way as there are problems with it overflowing. Unanimously agreed.

Hb31 – Himalayan Balsam – to consider and resolve arrangement for dealing with Himalayan Balsam near Northleaze School

Cllr Moorcroft reported that the whole of the bank from corner of Northleaze school to Clarken Coombe is covered by Himalayan Balsam. The bank alongside Northleaze school is owned by NS. Clerk to write to NS for permission to remove the plant and their policy regarding undertaking removal. It was RESOLVED that quotes for removal of this to be sought. Locations to be specified. Proposed by Cllr Cave.

Hb32 – Tidying up of Land on Yanley Lane – to discuss the difficulties that have arisen and to agree a way forward.

John Ives started work, however Northleaze asked him to stop. School and NS to have a meeting.

Hb33 – Christmas Lights – to consider proposal put forward by residents

Chairman was approached by a group of residents who are also willing to contribute to the cost of Christmas lights. Chairman to advise the group that the PC are in principal in favour of the idea, but to ask for a specific proposal to be put forward with an indication of the costs and to suggest that they consult with Backwell PC and to emphasise that they should be of 'quality rather than quantity'.

Hb34 – Footpath behind Copford Lane – to consider what action the Parish Council should take following further correspondence received re problems caused by cyclists using the path.

Since last meeting statements have been received concerning cyclists using this footpath and not keeping to the cycle track. The cyclists have been abusive when challenged by walkers. It was suggested that a barrier restricting access for cycles should be erected. Adrian Woolacott of NS has advised NS has no funds therefore the PC will have to pay. Chairman to ask Mr Woolacott for a site visit to advise what

is the best solution and then the Clerk to get a quote. It was RESOLVED that Cllr Ms Hardingham, Clerk and Mrs Pullin are satisfied with the quote to proceed. Proposed by Cllr Moorcroft, seconded by Cllr Scoones. Unanimously agreed.

Hb35 – Grit bin in Leigh Woods – to consider request for grit bin in Leigh Woods at junction of Bridge Road and the slip road.

It was RESOLVED that PC will pay for a grit bin. Clerk to make the request to NS for the bin to be placed on the slip road side.

Hb36 – Speed sign poles – to consider new sites for speed sign poles.

Sites were identified where the camera could be used; the Bristol end of Long Ashton Road coming into the village before the wall gets higher and where grit bin is situated at Bourton Mead. It was RESOLVED that Cllr Scoones and Cave should draw up a list of sites and get agreement from NS to get posts installed.

Hb37 – Area on B3128 under by pass – proposed solution to litter problem

NS have been asked to clear litter currently at this site. When completed the village orderlies will be able to manage future litter. The working party will be asked to clear vegetation on the slope and at the entrance to the footpath. It was agreed not to site a litter bin.

Hb38 – Correspondence

- a. Re. Dog fouling Ryecroft Rise and path to Yanley Lane
- b. Re. Cyclists using footpath along Ashton Brook behind Copford Lane.
- c. From John Ives re HA1980 s56 notice he has issued on behalf of the Open Spaces Society to North Somerset claiming that the section of footpath LA12/14 under the length of the railway bridge was 'out of repair' – there is a serious drainage issue. NS have admitted liability. Clerk to write to NS to suggest duck boards or concrete blocks are put down.
- d. Cycle Forum Meeting – call for agenda items – Weds. 24th April Scotch Horn Leisure Centre at 5.30pm. Invited nominations for Chairman and items for discussion – noted.
- e. Request for work to be done at Folleigh Lane – Request has been put to NS for vegetation to be cut back. Clerk to write to Birdwell Cottage regarding their hedge as it has not been cut back sufficiently hard.
- f. Cycle path signage at Cambridge Batch – The sign has been moved to point in the wrong directions by residents who don't want cyclists using the path. Clerk to write to David Murphy and Sustrans regarding the cycle route through Blackcurrant Drive to see if it can be re-routed along Pear Tree Avenue. It was thought preferable that the Cambridge Batch section should be a cycle path only not for walkers.

- g. Woodland Burials – email from resident asked why has been dropped from agenda. Clerk to write that it was considered however there is not sufficient room.

Hb39 – Other items for information

- a. Replacement bench on Wild Country Lane – the bench has been replaced and the insurance claim settled.
- b. Local Access Forum meeting – Barrow Gurney Village Hall, 7.30pm 9th April.
- c. Narrow footpath on Long Ashton Road near Yanley Lane – there is no room for refuse bins. Cllr Cook to ask for a price from NS of their widening scheme.
- d. Resurfacing of the main road – Clerk to follow up Paul Glen for timescale.
- e. Carl Francis Pester surgery at 10am Wednesday 27th March in Leigh Woods regarding s106 for Bracken Hill etc.
- f. Meeting of the Bridge Trust – Thursday 28th March 10am regarding half price tolls.
- g. 7pm 26th March – ALCA meeting.

Hb12 – Traffic Management in Long Ashton.

Deferred to next meeting.

Date of next meeting – 3rd June 2013

Meeting closed 9.50pm

LONG ASHTON PARISH COUNCIL PLANNING COMMITTEE MEETING – 15th April 2013

Present: Miss M Uppington - Chairman
Mr D G Aggett (arrived 7.20pm)
Mr A Butcher (arrived 7.20pm)
Mr C Cave
Mr R Cook
Mr J Glew
Mrs H Fordham
Ms S M Hardingham
Mr M Harris
Miss A Moser
Mrs A J Neale
Mrs J Pullin
Mr I Scoones
Mrs S Sterland
Mr H C H Williams

Apologies were received from:-
Mrs B Mackwood
Mr N Moorcroft

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes) and 1 member of the public

Before the meeting there was an informal presentation by Freemantle Developments regarding their proposal to submit a planning application to North Somerset for change of use of the Auto Scuderia site to residential.

Mark Logan of Viridor gave a presentation to explain the plans for their site re. the planning application discussed at last meeting.

P37 – Apologies for absence

Apologies for absence were received from Cllr Moorcroft and Cllr Mrs Mackwood.

P38 - Declarations of Interests and Grant of Dispensations

The Chairman asked that any interest be declared during the meeting. No dispensations were requested.

P39 - Minutes of the last meeting

The minutes of the meeting held on 11th March 2013, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P40 – Matters arising

- j. Sites and Policies Plan & Parking Standards – Cllr Miss Uppington reported that the Clerk had not received any comments from Members. Cllrs Cook, Cave and Miss Uppington worked with the Clerk on the response to be made to the consultation. This included asking for two further areas in the village (Birdwell Rec and the open area at the top of Theynes Croft) to be identified as Local Green Spaces.

P41 - The Localism Act/Neighbourhood Development Plan – to receive any updates from the NDP team.

A report was given by Cllr Mrs Fordham to update Members on progress made by the NDP team. A full presentation will be given at the Annual Parish Meeting. The team has now divided into five groups – Community and facilities, Environment, Transport, Housing and Business each group with its own lead. Each of these five groups will write the policies that will make up the plan and also gather the evidence required to support the Plan. It is hoped that the Plan will be written by September for distributing to households in October / November. The referendum will then be held in December.

Cllr Mrs Fordham left the meeting at 8.15pm.

P42 – Correspondence

There was no correspondence.

P43 - To consider and provide comments to North Somerset Council on the following new planning applications affecting property in the parish.

It was RESOLVED that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

13/P/0442/MMA – Land off Estune Walk to rear 5, Highlands Road, BS41 9EN - Variation of condition no18 of 11/P/1747/F - (Erection of detached two storey dwelling with attached home office to include 2no solar panels to roof and accessed off Estune Walk) and amended by 11/P/2243/F - (to remove condition 8 -re footpath) to amend the external materials from stone to brick on south, east and west elevations and remove door to north elevation. Officer – Steven Sims.

This Council feels that if brick is to be permitted that it should be of similar type to that used in the adjacent properties.

13/P/0454/F - Land to rear 5, Highlands Road, BS41 9EN - Removal of conditions nos 11, 12, 13 and 14 of 11/P/1747/F - (Erection of detached two storey dwelling with attached home office to include 2no solar panels to roof and accessed off Estune Walk) to change home office to ancillary residential accommodation. Officer – Steven Sims.

This Council has no objection to the change of home office to ancillary residential accommodation.

13/P/0455/LDE – 50 Keedwell Hill, BS41 9DR - Certificate of lawful development existing for the erection of a two storey side extension with integral garage. Officer – Karen Bartlett.

This Council has no objection to this application.

13/P/0473/F4- Barrow Hospital, Wild Country Lane BS48 3SE - Extension of time for 05/P/1198/O - amended by 07/P/2237/F and 11/P/0400/O - (Outline application for demolition, conversion and redevelopment to provide a mixed use scheme comprising employment , residential and leisure together with associated amenity space , car parking, access, servicing and other ancillary uses in development.) to extend the time limit for application of the reserved matters by amendment to condition 3. Officer – Neil Underhay.

This Council has no objection to the extension in time requested by this application, however, it does regard it as important that the planned care village remains in the final development.

13/P/0497/F – 69 Theynes Croft, BS41 9NN – Erection of a single storey rear extension and alterations to front garden area/private amenity space. Officer – Gaynor Whittington.

This Council has no objection to this application providing that materials used match those of the existing dwelling.

Trees

13/P/0523/TPO – Beech House, Church Road, BS8 3PG – A1 – Beech- 20% crown reduction and removal of two limbs overhanging the garden of 'Treetops'. Officer – Jason Cox.

This Council has no objection to this application.

13/P/0530/WT – 62 Long Ashton Road, BS41 9LE - 1 Yew - crown reduce approx. 1.5m all round (25%) and crown lift to 3.5m on the side adjacent to the neighbouring property. Officer - Jason Cox

This Council has no objection to this application.

P44 - To note applications where comments have already been made to NS.

13/P/0420/WT – 114 Long Ashton Road, BS41 9LS - 1 Magnolia - Reduce branches on east side (facing house and site of future extension) of tree by approximately 2m to appropriate growth point. No objections were made.

P45 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Members were asked to also note -13/P/0443/LUP - 42 Glebe Road, BS41 9LH - Lawful development certificate for proposed development for loft conversion with side and rear dormer windows, 2 roof lights to front elevation, juliet balcony to rear. Officer - Karen Bartlett. Already approved by North Somerset. Noted.

P46 - To consider and comment on an Application for a Street Trading Consent by Ashton Court Farmers' Market to trade at Ashton Court Stables.

This Council understands that this market is already in operation. This Council has no objection to the market continuing but it would be interested to hear the definition of Farmers' Market.

P47 - South Bristol Link Road – to receive an update on any new information regarding the SBL plans.

Cllrs Cave and Moorcroft met with the Bristol Mayor George Ferguson and raised a number of issues. Firstly with regards to Ashton Court parking charges and the effect this has on Long Ashton residents, Mayor Ferguson agreed to consider whether the concessionary tickets available for Bristol City Council Council Tax payers could be made available to residents of North Somerset, but said that he was concerned about commuter parking becoming a problem. The threat from large scale development was raised and the plan for Long Ashton to remain a 'green

finger' into Bristol through the writing of the Neighbourhood Development Plan was highlighted. The proposed South Bristol Link Road and the proposals by Bristol City Football Club to refurbish the stadium site versus development of the new site were also discussed.

P48 - Development until 2026 in and around Long Ashton – to receive any relevant information.

The presentation given by Freemantle Developments regarding the Auto Scuderia site is relevant.

P49 - Any other matters for information.

- a. Cllrs Cave and Scoones are to meet with Taylor Wimpey on Wednesday 17th April with the expectation that the Council will receive the s106 funds at that time. There is still some work outstanding which TW need to agree to complete. Cllr Cave thanked Cllr Scoones for all his advice and hard work.
- b. There is an archaeological dig taking place at Gatcombe apparently for an undisclosed developer. Clerk to write to Vince Russett at NS Council requesting further details.

Date of next meeting – 20th May 2013

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES – 29th April 2013

Present:- Ms S Hardingham - Chairman Apologies were received from :-
Mr C Cave Mr R Cook
Mr M Harris Miss M Uppington
Mr N Moorcroft
Mrs J Pullin
in attendance the Clerk, Dr J Turp, and Ms L Price (minutes) and 1 member of the public.

F22 - Apologies for absence

Apologies were received from Cllr Cook and Cllr Miss Uppington.

F23 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting.

F24 - Minutes of the last meeting

The minutes of the meeting of the Finance and General Purposes Committee held on the 18th February 2013 were confirmed as a correct record and approved for signing.

F25 - Exclusion of the press and public

It was agreed that the public, including the press, were to be excluded for the item 17 - Employment.

F26 - Matters arising

- a. Insurance – The Clerk reported that she has amended the insurance policy to include all noticeboards, increased fidelity cover to cover the extra s106 money and has asked for quotes for insuring the play equipment.
- b. PC Financial Regulations –it was noted and RESOLVED to accept changes to the Financial Regulations (previously circulated)
Namely
 - 5.2 – to reflect practice of schedule of payments being accepted by F&GP
 - 5.3 – to reflect that cheques are countersigned by the clerk
 - 7.2 – to reflect delegation to F&GP
 - 11.1b - appropriate approved list removed as the approved list no longer exists
 - 11.1h – to clarify the requirements for tenders, quotations and estimates

Proposed by the Chairman, seconded by Cllr Moorcroft, unanimously agreed.

F27 - Payment of accounts and Payments to Council

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of £18,026.07 and note receipts of £1,782.18 for the months of February and March 2013.

Proposed by the Chairman and seconded by Cllr Moorcroft. Unanimously agreed.

F28 - Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation to end of March 2013 and Summary. The total amount in all accounts is £236,959.01 (includes long term investments of £77,726.00). It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by the Chairman and seconded by Cllr Moorcroft. Unanimously agreed.

F29 - Review of Budget

The outturn against budget was noted.

F30 - Standing Orders

The Clerk suggested a committee be put together to review draft standing orders with a view to a recommended version being presented to the next F&GP meeting. Cllrs Miss Uppington, Moorcroft and Ms Hardingham. Meeting date to be arranged.

F31 - Taylor Wimpey Areas

- a. Update - The PC has received the s106 payment of £207,152.19 from Taylor Wimpey and the Parish Council has taken over the areas concerned. Thanks were given to Cllrs Cave and Scoones for their considerable input in ensuring

that the PC interests were well represented. Of that figure £7,000 is for the additional area at Paulman Gardens and £2,000 is for two information boards on Peel Park and £360 for spraying the clover. Cllr Pullin to check that LACA is now insuring the sports pitch and park and to talk to LACA about arranging the information boards. PC to have input into the wording. LACA to arrange the official opening with PC input.

- b. Legal Transfer of land – The Clerk contacted three solicitors to act on behalf of the PC for the formal transfer of land; and LACA and the PC for extension of the lease. Two quoted and Lyons Davidson was chosen as they dealt with the initial s106 work, PC to pay the costs. Need a formal agreement from LACA – Chairman to contact Sara Taylor.

F32 - Investment of s106 money received from Taylor Wimpey

A Triodos deposit account was opened last year with a view to investing the s106 money. The clerk had looked at other accounts but the Triodos fixed rate bond still offered the best rate of interest. It was agreed that of the £207,000:- £140,000 is to be invested for three years into Triodos at 2%. A further £40,000 to be invested in Triodos at 1.5% for 12 months. The balance to be placed in the Triodos deposit account. Proposed by the Chairman, seconded by Cllr Cave. Unanimously agreed.

F33 - Accounting Software

It was RESOLVED to approve purchase of RBS Alpha software, together with technical support. Proposed by Cllr Moorcroft, seconded by Cllr Cave. Unanimously agreed.

F34 – Reserves

It was RESOLVED to add to the financial regulations that the Parish Council will comply with the guidance on reserves contained in the Practitioners Guide. Proposed by the Chairman, seconded by Cllr Cave. Unanimously agreed.

F35 - Footpath leaflets

Mr Tony Hibbitt has asked the PC to print walk leaflets for the footpath group. It was RESOLVED to approve. Proposed by Cllr Moorcroft, seconded by Cllr Cave. Unanimously agreed.

F36 – Correspondence

No items received.

F37 - Any Other Matters for Information

- a. The Chairman advised that the Clerk will be undertaking a review of hours worked by Clerks to other Parish Councils to see what would be appropriate for Long Ashton.
- b. Cllr Harris reported that the works relating to the s106 funds for Bracken Hill are being costed by NS Council.

F38 - Employment – to confirm payment of salary increment to Clerk.

This was confirmed.

It was also agreed that the Full Council be asked to consider extending the admin assistant's extra 3 hours a week until end March 2014.

Date of next meeting – **Wednesday** 19th June 2013

LONG ASHTON PARISH COUNCIL COUNCIL MEETING – 13th May 2013

Present:- Chairman – Mr R Sterland Apologies were received from:-

Mr D Aggett

Mr A Butcher

Mr C Cave

Mr R Cook (arrived 7.35pm)

Mrs H Fordham

Mr J Glew

Ms S Hardingham

Mr M E Harris

Dr P Jackson

Mrs B Mackwood

Mr N Moorcroft

Miss A Moser

Mrs J Pullin

Mr I Scoones

Mr J D Skeeles

Mrs S Sterland

Ms E Stevenson

Miss M Uppington

Mr H C H Williams

In attendance - The Clerk, Dr JE Turp and Ms Price (minutes)

Mr M Riggall NS Liaison Officer

C51 - Appointment of Chairman /Signing the Declaration of Acceptance of Office of Chairman

It was proposed by Cllr Cave and seconded by Cllr Ms Hardingham that Cllr Sterland be appointed Chairman of the Council. This was agreed by all those present. Cllr Sterland duly accepted the Office of Chairman and signed the Declaration of Acceptance of Office witnessed by the Clerk.

C52 - Apologies for absence

No apologies for absence were received.

C53 - Appointment of Vice Chairman

It was proposed by Cllr Moorcroft, seconded by Cllr Cave and agreed by all those present that Cllr Skeeles be appointed Vice Chairman of the Council. Cllr Skeeles duly accepted the Office of Vice-Chairman.

C54 - Declarations of Interests and Grant of Dispensations

Declarations of interests to be taken during the meeting.

C55 - Exclusion of the press and public

It was agreed that press and public should be excluded from item 42 – to resolve to employ the admin assistant for an extra three hours.

C56 - To be RESOLVED: - that the Chairman and Vice-Chairman will serve as Ex-Officio members on all committees.

It was RESOLVED that the Chairman and Vice-Chairman will serve as Ex-Officio members on all committees. It was noted that as members they will have the right to vote. All agreed.

C57 - Election of Planning Committee

It was RESOLVED that the following persons will serve on this committee:

Mr D Aggett	Mr A Butcher	Mr C Cave	Mr R Cook
Mrs H Fordham	Mr J Glew	Ms S Hardingham	Dr P Jackson
Mr M Harris	Mrs B Mackwood	Mr N Moorcroft	Miss A Moser
Mrs J Pullin	Mr H B Roberts	Mr I Scoones	Mrs S Sterland
Miss M Uppington	Mr H C H Williams		

It was RESOLVED that the Planning Committee to have delegated powers to deal with planning matters related to the committee's responsibilities.

It was RESOLVED that the Clerk be given delegated powers to deal with planning applications mid-month in consultation with as many Councillors as seems appropriate.

The Chairman directed that the above three resolutions be taken together. The there resolutions were proposed by Cllr A Butcher, seconded by Cllr Miss Uppington. Unanimously agreed.

Cllr Bob Cook arrived 7.35pm.

C58 - Election of the Highways and Burial Ground Committee

It was RESOLVED that the following persons serve on this committee:

Mr D Aggett	Mr A Butcher	Mr C Cave	Mr R Cook
Ms S Hardingham	Mr M Harris	Mrs B Mackwood	Mr N Moorcroft
Mrs J Pullin	Mr H B Roberts	Mr I Scoones	Mr R Sterland
Ms E Stevenson	Miss M Uppington	Mr H C H Williams	

and that the Committee to have delegated powers to deal with matters related to the committee's responsibilities. Proposed by Cllr Mrs Pullin, seconded by Cllr Miss Uppington. Unanimously agreed.

C59 - Election of Finance and General Purposes Committee

It was RESOLVED that the Committee to have delegated powers to deal with matters related to the committee's responsibilities and that the Finance and General Purposes Committee will be made up of the Chairman and Vice-Chairman of the Council, the Chairman and Vice-Chairman of each committee, North Somerset District Councillors and one LACA member if they are also a Parish Councillor plus up to two other Councillors. The last three persons shall be nominated at the Annual Council Meeting.

It was RESOLVED that LACA Committee member Mrs Pullin, Cllr Moorcroft and Cllr Ms Hardingham be the three nominated persons.

The Chairman directed that these two resolutions be taken together. These were proposed by Cllr Butcher, seconded by Cllr Mrs Mackwood. Unanimously agreed.

C60 - Neighbourhood Development Plan Steering Group

It was noted that the Neighbourhood Development Plan Steering Group members will be:

Mrs H Fordham	Mrs S Sterland	Mrs B Mackwood	Mr A Butcher
Mr N Moorcroft	Mr R Sterland	Ms E Stevenson	
With Mr C Cave	Mr M Harris	Ms S Hardingham	co-opted onto the group.

C61 - Website Committee

It was noted that the Website Committee members to be Mr M Harris, Ms S Hardingham, Mr A Butcher, Mrs H Fordham and the Clerk.

C62 - Newsletter Group

It was noted that the Newsletter Group members to be Miss M Uppington, Mrs J Pullin, Mrs H Fordham and the Clerk. Distribution to be carried out by Peter Gough, Tony Parsons and Cllr A Moser.

C63 - Parochial Charity

The Parish Council appoints two Trustees of the Parochial Charities. It was noted that the terms of office of Cllr Mrs Pullin and Cllr N Moorcroft continue to 2015.

C64 - Wildlife Trust Membership and representation

It was RESOLVED that the Parish Council will continue membership of the Wildlife Trust and that Cllr Mrs Mackwood will continue to represent the Council at meetings. Proposed by Cllr Moorcroft and seconded by Cllr Cave, unanimously agreed.

C65 - Avon Local Councils Association

The Chairman directed that the following resolutions be taken together.

It was RESOLVED that the Parish Council will continue with membership of ALCA. It was RESOLVED that the Parish Council continue with subscription to LCR for 22 copies.

It was RESOLVED that Cllr Scoones, Chairman and Vice-Chairman be the Parish Councillors representatives.

All three proposed by Cllr Moorcroft, seconded by Cllr Harris, unanimously agreed.

C66 - Long Ashton Churchyard Trust Representatives

It was noted that Cllr Mrs Pullin and Cllr Cave's terms of office are still current.

C67 - Membership of other groups

It was RESOLVED to continue membership of (a) Council for the Protection of Rural England (CPRE) (b) Volunteer Agency of North Somerset (VANS) (c) Parish Councils Airport Association (d) Society of Local Council Clerks (for the clerk) (e) Open Spaces Society. Proposed by Cllr Cave, seconded by Cllr Glew, unanimously agreed.

C68 - Long Ashton Community Association Management Committee Trustees Appointments

It was noted that Cllr Mrs Pullin, Cllr Cave and Cllr Butcher appointments are still current.

C69 - Nomination to Other Bodies / Sub Committees

It was noted that the following persons will represent the Parish Council on the following bodies:

- a) Parish Councils Airport Association – Cllr Glew and Cllr Harris.
- b) Youth Club Management Committee – Cllr Ms Hardingham and Dr Jackson.
- c) Long Ashton Children's Network – Cllr Ms Hardingham and Dr Jackson.
- d) Long Ashton Crime & Disorder Representatives – Cllrs Cook, Scoones, Aggett and Cave.
- e) Durnford Liaison – Cllrs Scoones, Miss Uppington and Mrs Fordham.
- f) Viridor Liaison – Cllr Mrs Pullin.
- g) Welcome LA – Cllr Mrs S Sterland.

C70 - Parish Council Minutes

The minutes of the meeting of Long Ashton Parish Council held on the 13th March 2013 were confirmed and signed by the Chairman.

C71 - Matters arising

- a. C40 - Update on school places in Long Ashton – The Clerk had spoken to NS school admissions and gave an update. Birdwell School has increased its intake by 15 to provide 60 reception places and, therefore, will in time provide 420 places. At the first round of allocations both schools were oversubscribed. The number of places available for reallocation at the second round is 2 for Birdwell, 1 for Northleaze and 4 are on the waiting list for

Birdwell, and 3 for Northleaze. A discussion was held regarding the lack of availability of school places. Cllr Cave to further investigate.

- b. C30a - Community Orchards – Cllr Mackwood reported that she, Cllrs Hardingham and Fordham are to attend a meeting with Bristol University on 20th May regarding the possibility of land being provided to plant a community orchard. Update to be provided at next Council meeting. It was noted that the pear trees in Perry Road belong to the PC and it was suggested that the fruit from these trees could be harvested. Clerk to send an invite to Transition Group to harvest the fruit.

C72 - Planning Committee Report (15th April)

The report of the Planning Committee of the meeting held on 15th April was adopted, subject to any alterations by the Committee.

C73 - Highways and Burial Ground Committee Report (25th March)

The report of the Highways and Burial Ground Committee of the meeting held on 25th March was adopted, subject to any alterations by the Committee.

C74 - Finance and General Purposes Committee Report (29th April)

The report of the Finance and General Purposes Committee of the meeting held on 29th April was adopted, subject to any alterations by the Committee.

C75 - Community Association Report

Cllr Mrs Pullin gave a report. LACA are expecting a FIT (feed in tariff) payment from the solar panels on May 28th. Calculations suggest an approximate saving of £50 on the corresponding quarter last year.

Installation of WiFi in the Club Room is complete and LACA are now going ahead with installing it in the Pavilion.

A productive discussion between the manager, one trustee and the two youth leaders was held to iron out various issues.

The Activity Day held in the Easter holidays was again successful with approximately 150 children attending, slightly fewer than last year. Helpers were stretched, especially in the cafe. The day raised £262. The next event will be the Village Picnic on Sunday 9th June when there will be bouncy castles, Punch & Judy and a hog roast amongst other attractions. In the autumn half term, on Tuesday 29th October, there will be a Pirate Attack and possibly a Treasure Hunt and other activities. The Trustee arranging the Beer Festival has resigned, however, another person has come forward who seems to have experience and has sponsorship for some barrels of beer so the event is now back on on Saturday 28th September.

Flooding made the football pitch unplayable for a large section of the football club's fixture list which meant hiring of pitches elsewhere. The club has undertaken some remedial work at their own expense in order to play some matches to avoid loss of league points. Currently a proposal to dig up the pitch and get the drainage working properly is being considered by the football club and LACA at a cost of £2700.

However it is not just the pitch which is affected when flooding occurs and further works will be needed to rectify the problem. A drainage trench at the top end of the Recreation Ground with a new drain across Keeds Lane is thought to be the best solution to avoid future problems. A verbal quote has put the cost of this at £15,000. Firm quotes for referral to this council are being sought.

It was proposed by Cllr Moorcroft and seconded by Cllr Cave that LACA take advice from Cllr Scoones regarding the drainage issues.

LACA has been looking into the provision of a cafe in the Club Room to open five days a week. As the Club Room is empty during the day, except for Friday mornings, the idea is to obtain an income from this space. A cafe originally run by LACA trustees on Fridays has evolved into a group of older residents attending regularly who now more or less organise themselves and so have become a little club. The suggestion of a "commercial" cafe was greeted with dismay by this group and discussions have taken place to try to include them in arrangements but to no avail. Two proposals were submitted from commercial companies but discussions have fallen through. Currently LACA is still investigating ways in which to carry the idea forward.

Cllr Cook proposed a vote of thanks to LACA for all their hard work. Seconded by Cllr Moorcroft. Unanimously agreed.

C76 - Neighbourhood Development Plan Report

Cllr H Fordham gave a report. The team now meets as five policy groups (the last one of which – Housing – is to meet 14th May at 5.30pm in the Club Room) and these groups are shaping policies in their area. The Parish Plan has very much formed the basis for the NDP. The team has applied for a grant for expert advice on transport issues within the village and will be meeting with the consultant on 4th June at 5.30pm in the Club Room. (For further information on their work see the website - <http://www.hamilton-baillie.co.uk/>) The Team is also looking at further facilities for children. Recognising that any changes to the present medical arrangements lie with the practice the idea of a new health centre will remain in the plan but as a long term aspiration. The next step is to put the policies together. NS will now be funded for the referendum and examination costs which has freed up some of the frontrunner funding. It is planned to hold the referendum in December. It was suggested that as Bristol City Council are considering a congestion charge that this should be taken into consideration when writing the plan.

C77 - FLOW Report

Cllr Sterland reported that the group are currently considering their plans for this year.

C78 - Community Safety

Cllr Cook gave a report. PC Peter Rooke is our new Beat Officer. The Police have undergone severe financial cuts and the beat area that officers now cover is much wider. A written report detailing crime figures in the Parish had been provided by PCSO Gatenby and circulated. There is a possibility that Long Ashton will be assigned a Special Constable in the near future. The next PACT meeting is on Weds 12th June at the Royal British Legion at 7.30pm.

Ian Wilson is now responsible for Community Resilience within NS and Cllr Moorcroft is the PC's link.

C79 - Youth Report

Dr Jackson gave a report.

Youth Club

The four youth club sessions continue to run well with a wide range of activities for the young people across the 11 to 19 years age group. The current funding from the Innovation Fund in particular for the healthy living programme is enabling the club to run the street dance, multi-sports and healthy eating/living activities.

Attendance remains good with regular attendance around 17 for the three sessions in the Club Room and around 12 at the weekly sessions in the Tennis Courts.

The Youth Club Management Committee, as previously briefed, has focused on strengthening its governance in the new model of community based youth provision, and Stuart McQuillan has now joined the management committee to provide his support in moving the Youth Club forward.

The Parish Council is now providing a significant contribution to the running of the Youth Club, but there is still a shortfall to meet the young people's needs. The 500 Club is now well embedded into the local community. Fundraising is being addressed through other means including grants for activities.

Long Ashton's Got Talent was held recently to provide opportunities for young people to show off their talents and helped raised funding for the Youth Club. The Village Fete to be held in July will act as a further fundraising event, in this case in conjunction with All Saints Church.

The management committee have recently been discussing strategy to move the youth club forward. Two priorities have been identified – to consider movement to a Charity (to further strengthen governance and support fundraising efforts) and secondly to move forward with the Youth Centre project in line with the NDP plans.

Children and Young People's Network Report

The detached youth work programme starts in the Perry Road area on 16th May. Grants have successfully been achieved to fund a youth bus in this area over approximately a six month period. Further to the two community events held in Perry Road EPIC Youth have been successful in obtaining funding for two further events in this area for later this year.

Through the Network EPIC Youth have been working more closely with Northleaze School and opportunities for future activities are being discussed. One example of this is a project being discussed to upgrade the school play area which could be open up to the junior youth club members for activities.

Further funding from the Innovation Fund looks uncertain. A meeting is currently being arranged with the Deputy Director CYPS in NS to discuss future strategy and funding.

C80 - ALCA NS Group Report

Cllr Scoones gave a report. A recent joint meeting with NS was attended by Richard Kent, Head of Development at NS Council who confirmed that NS are very short of funds. At a more recent meeting PCs were offered access to mapping software and training at a cost of £20 for access to the maps and £250 for training per person. Cllr Scoones suggested that Long Ashton PC should express an interest in receiving this. It was proposed by Cllr Moorcroft and seconded by Cllr Cave that the PC is in principle interested in using the mapping system. Unanimously agreed. To be discussed at next Council meeting. The next ALCA NS meeting is on 17th July.

C81 - Parish Councils Airport Association Report

The last meeting was held on 26th March. The main interest was that the forecasted rate for growth in air travel is projected to slow down from previous predictions to 1-3% to 2050.

C82 - Bus Rapid Transport and South Bristol Link Road

Cllr Sterland gave a report – A group is being formed in Bristol, including Bristol Friends of the Earth, Transport for Greater Bristol, Avon Wildlife Trust and the Malago Society, to devise a strategy for challenging the planning application expected at the end of May. At this time they will be able to access the supporting documentation. Mr Keith Buchan has agreed to provide advice once the documents are released. It may be necessary to engage further expert time to review the documents, and Cllr Sterland asked that the PC to consider potentially funding this work. Further information will be provided at the next Finance and General Purposes Committee and Full Council regarding any extra funds that may be required.

C83 - To consider having a Liaison Officer item early on Council Meeting Agenda

Cllr Cave suggested that it may be helpful to include an agenda item to cover any Liaison Officer matter early in the meeting to allow our NS Liaison Officer to leave the meeting if he wanted to. Mike Riggall has stated that he would still stay for the whole of the meeting. It was agreed not to include this as an agenda item.

C84 - To consider how apologies for absence should be recorded

The Chairman decided that due to time constraints that this agenda item be postponed to the next Council meeting.

C85 - Policy for filling Casual Vacancy

The Chairman decided that due to time constraints that this agenda item be referred to the next Council meeting.

C86 - Taylor Wimpey Sites

Cllr Cave gave an update.

- a) Update on the Parish Council take over - the PC has taken over the sports pitch, amenity area and play park on Chancellor's Park. There are still a few items to sort out.
- b) Consider areas not covered by the s106 agreement – there are some grassed areas on Kings Croft and Chancellor's Park which are not being cut. These areas are not ones that are being transferred to the PC and should be the responsibility of to NS Council, however it is believed that NS have not received any commuted sum to maintain them. Clerk to contact Roz Williams to ask whether NS are going to take on maintenance of these areas. If not then it was proposed that the PC take on maintenance of these areas up to a cost of £500 per year. All in agreement.
- c) Consider how to pay LACA for maintenance of amenity area – LACA have asked for 6 monthly payments in advance to reimburse them for maintenance of amenity area. LACA has also employed an Orderly for 3 hours a week at a rate which is higher than the PC pay their own staff. It was RESOLVED to pay LACA 6 months in advance for maintenance costs and also to pay for the cost of their Orderly but at the same rate that the PC pay their own. Proposed by Cllr Cave, seconded by Cllr Glew. 19 for, 1 abstention. Carried. An opening event for Peel Park will be held on a date to be decided.

C87 - Local Government Boundary Review

The Clerk reported that the first part of the review has been undertaken reducing the number of Councillors for NS District Council to 51. The next part of the review is to decide where the ward boundaries should be. Discussion was held and it was agreed that the Parish Council would favour the boundaries remaining as they are. However, full consideration of the response was delegated to the Clerk in consultation with Cllrs Cave and Cook.

C88 - Report of meeting with the Bristol City Mayor, George Ferguson

A meeting with George Ferguson was held on 2nd April to discuss parking charges in Ashton Court, Bristol City Football Club Stadium, South Bristol Link and Bristol Rapid Transit.

Ashton Court parking – concessions are given to Bristol City Council Tax payers and it was discussed whether this could be extended to NS Council Tax payers and this was not rejected. BCFC Stadium – George Ferguson supports the suggestion of refurbishing the current stadium.

C89 - Increase in Suspension Bridge Tolls

Cllr Cave declared a non-pecuniary interest as he is a Trustee of the Clifton Suspension Bridge Trust.

Cllr Harris reported that the Bridge Trust is planning to increase the toll fee from 50p to £1. Leigh Woods residents are very unhappy about the plans and Leigh Woods Society has produced a statement. Cllr Harris asked if the statement could be sent

to the Clerk for circulation. Agreed. After further discussion Cllr Miss Uppington proposed and Cllr Skeeles seconded that the Chairman move to the next business.

C90 - Correspondence

- a. From J Ives re Town Green Judicial Review costs – Cllr Ms Hardingham summarised the email and it was noted. The Clerk has replied stating that the PC contribution was used to fund the first aborted Judicial Review, the costs of which were not fully refunded after Bristol City Council pulled out of the subsequent JR.
- b. Infrastructure Planning Regulations, High Voltage Link at Hinkley Point – Clerk to contact Wraxall and Failand PC to ask for a copy of their response. Response to be circulated to Councillors. Clerk and Chairman to formulate a response to be sent.
- c. Post Office, refurbishment of branch at Weston Road – the Post Office is to be closed between 6th and 15th June for refurbishment.

C91 - Long Ashton and Leigh Woods Newsletter

Cllrs were asked to send in articles for the newsletter to Cllr Mrs Pullin. Deadline mid day 1st June.

Mike Riggall arrived at 10.10pm.

C92 - To resolve to continue to employ the admin assistant for an extra 3 hours per week until end of March 2014.

It was RESOLVED to continue to employ the admin assistant for an extra 3 hours per week until the end of March 2014. Unanimously agreed.

Date of next meeting – 24th June 2013

Meeting closed 10.15pm

LONG ASHTON PARISH COUNCIL PLANNING COMMITTEE MEETING – 20th May 2013

Present: - Miss M Uppington - Chairman

Mr D G Aggett

Mr A Butcher

Mr C Cave (arrived 7.40pm)

Mr R Cook

Mr J Glew

Ms S M Hardingham

Dr P Jackson

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Mrs S Sterland

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes) and 9 members of the public.

Apologies were received from:-

Mrs H Fordham

Mr M Harris

Miss A Moser

Mrs B Mackwood

Mr N Moorcroft

Mr H B Roberts

Mr J Skeeles

Mr H C H Williams

Before the meeting there was a presentation by Kirstie and Paul Deane regarding their planning application for 167 Long Ashton Road.

Cllr Cave arrived at 7.40pm.

Jonathan Davies of Lambridge Place Developments Ltd and Duncan Powell of Nash Architects gave a presentation regarding their proposed development on an area of land within Gatcombe Farm.

P50 - Apologies for absence

Apologies for absence were received from Cllrs Mrs Fordham, Harris, Mrs Mackwood, Miss Moser, Moorcroft, Roberts, Skeeles and Williams.

P51 - Election of Chairman

It was proposed by Cllr Mrs Pullin and seconded by Cllr Butcher that Cllr Miss Uppington be elected Chairman. This was agreed by all those present. Cllr Miss Uppington duly accepted the office.

P52 - Election of Vice-Chairman

It was proposed by Cllr Mrs Pullin and seconded by Cllr Butcher that Cllr Cave be elected Vice-Chairman. This was agreed by all those present. Cllr Cave duly accepted the office.

P53 - Declarations of Interests and Grant of Dispensations

The Chairman asked that any interest be declared during the meeting. No dispensations were requested.

P54 – Minutes of the last meeting

The minutes of the meeting held on 15th April 2013 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P55 – Matters arising

- k. P46 – Response from North Somerset re. Farmers Markets – the Clerk read out the email response from NS. The Clerk to forward the email to Cllr Cook.

It was noted that Cllr Cook declared an interest in the following item. Cllr Cook took no part in the discussion.

- l. P49b - Archaeological Dig at Gatcombe – Clerk read out an email from Vince Russett, NS Council. The field in question is not scheduled. The Clerk to find out what the process is in regard to scheduling the field. Clerk to include this as an agenda item for next meeting. The parish council is obliged to allow Lambridge Place Developments Ltd to talk to the Neighbourhood Development Plan team.

The meeting was suspended at 8.31pm to allow a resident to provide information regarding the archaeological survey at Gatcombe.

The meeting was re-convened at 8.32pm.

P56 - Correspondence

- g) Details regarding current enforcement actions within the Parish were circulated – the Chairman read out.

P57 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

13/P/0572/F -125 Weston Road BS41 9AE - Change a three panel window on the front elevation of the property to a French door of the same width. Officer Gaynor Whittington.

This Council has no objection to this application.

13/P/0609/LB – St Martins, 1 St Martins, BS41 9HP - Replacement of roof including removal of existing ceilings and insertion of 3 roof lights to rear (inner) roof pitch. Officer – Julie Walbridge.

This Council has no objection to the application providing that the tiles on the outside of the roof are retained or replaced like for like.

13/P/0695/NMA – Former Barrow Gurney Hospital, Wild Country Lane, Barrow Gurney, BS48 3SE – Non Material amendment to planning permission 11/P/0400/O (Variation of condition 6 of planning permission 07/P/2237/F (Variation of condition 50 of outline consent 05/P/1198/O to read: The new build B1/Office space shall be limited to a total floor space of 24,000 m2 over a building footprint area of 11,000m2) to allow no more than 43 dwellings to be erected from conversion of existing building and construction of new buildings with the net increase not exceeding more than 38 dwellings) to allow amendments to conditions: 3,9,11,12,15,16,21,24,28,29,30 and 34. Officer - Neil Underhay.

This Council is concerned to see that it is the intention that the houses will be built first. It was this Council's understanding that the Care Village and housing are one scheme so that conditions should apply to the whole scheme and should not be separated off. This Council would expect to see the Care Village built and the houses built either at the same time or subsequently.

13/P/0720/F – 4 Short Lane, BS41 9EH – Erection of a single storey rear extension and side garage conversion to living area. Officer – Tom French

This Council is disappointed to see the loss of a garage and would wish to see sufficient parking space retained within the property. This Council is concerned regarding the rear extension as this Council feels that it will cause significant loss of light in the adjoining property. Neighbours should be notified and given chance to comment.

13/P/0740/NMA – 8 Ridgeway Road, BS41 9EU – Non-material amendment to 12/P/0634/F – (Erection of a two storey rear extension and alterations to rear terraces and front driveway following demolition of single storey rear extension) to re-locate soak away from lawn to back of footpath to avoid existing tree roots. Officer – Tom French.

This Council has no objection to this application.

13/P/0753/F – 45 Theynes Croft, BS41 9NA – Erection of a single storey rear

extension. Officer – Steven Sims.

This Council has no objection to this application providing materials match those in the existing dwelling. Neighbours should be notified and given chance to comment.

13/P/0798/F – Avon Court, North Road, Leigh Woods, BS8 3PN – Erection of a boot room and garage with annexe apartment above ancillary to the main dwelling.

Internal alterations and additions to openings on the east and south elevations.

Officer – to be allocated.

13/P/0799/F – Avon Court, North Road, Leigh Woods, BS8 3PN – Erection of a boot room at ground floor. Internal alterations and additions to openings on the east and south elevations. Officer – to be allocated.

This Council has no objection to these applications providing materials match those in the existing dwelling.

Trees

13/P/0671/WT - Woodleigh Cottage Vicarage Road, BS8 3PH - 1 Lime - Pollard back to main trunk (below major fork). Officer – Jason Cox.

Providing the tree officer has no concerns the Parish Council has no specific comments.

13/P/0674/WT – Towerhurst, Church Road, BS8 3PG - 1 Yew - Rebalance tree by reducing upper crown by up to 2 metres. Officer – Jason Cox.

Providing the tree officer has no concerns the Parish Council has no specific comments.

13/P/0785/TPO – 159 Long Ashton Road, Long Ashton, Bristol, BS41 9JQ – T1 – Horse Chestnut – Balanced crown reduction of up to 2.5m. Crown thin by up to 20% (no large branches to be removed from the interior of the crown). Officer – Jason Cox.

13/P/0800/TPO – 159 Long Ashton Road, Long Ashton, Bristol, BS41 9JQ – T1 – Horse Chestnut – Balanced crown reduction of up to 2.5m. Crown thin by up to 20% (no large branches to be removed from the interior of the crown). Officer – Jason Cox.

Providing the tree officer has no concerns the Parish Council has no specific comments.

13/P/0795/WT – Melbury House, St Martins, Long Ashton, BS41 9HP – 1 Poplar – Pollard back to old points. Officer – Jason Cox.

Providing the tree officer has no concerns the Parish Council has no specific comments.

P58 - To note applications where comments have already been made to NS.

The comments that already have been made were noted.

P59 - North Somerset decisions

Those previously circulated were noted.

P60 - The Localism Act/Neighbourhood Development Plan

All topic groups have now met. Cllr Ms Hardingham and Mrs Mackwood have met with Bristol University. The University have now stated that land would only be transferred to the Parish Council as part of a s106 agreement should planning permission be granted on their land for housing. Regarding the woodland, the University are happy for it to be used as a community asset. BTCV (British Trust for Conservation Volunteers) have undertaken some work to open up new pathways. The University have suggested that the part adjacent to Providence Lane could be used for allotments, however, it would require too much work to clear it. An area of land has been identified as a possible site for a community orchard and a geophysical survey will be carried out to clarify what archaeology is there and if suitable could be used as a community orchard on a 30 or 50 year lease. Enquiries are currently being made as to whether the soil is adequate for fruit trees.

P61 - South Bristol Link Road

No further update.

P62 - Development until 2026 in and around Long Ashton

No further update.

P63 – Any other matters for information.

- a. Library - £15,854 (s106 money from the Tydings Close development) is available to refurbish the library in early July. The work will create a meeting space and the library is keen to enter into a partnership with a group who would like to use the space. There is no plan currently to serve coffee there but that could be a possibility.

Date of next meeting - 17th June 2013

Meeting closed 9.45pm

LONG ASHTON PARISH COUNCIL

HIGHWAYS & BURIAL GROUND COMMITTEE MEETING – 3rd June 2013

Present: Mrs J Pullin - Chairman
from:-

Mr A Butcher
Ms S Hardingham
Mr M E Harris
Mr J Skeeles
Mrs B Mackwood
Mr I Scoones
Mr R Sterland
Ms E Stevenson
Miss M Uppington
Mr H C H Williams

In attendance - The Clerk, Dr J E Turp and Mrs Smith (minutes) and 1 member of the public

Apologies were received

Mr C Cave
Mr R Cook
Mr N Moorcroft

Presentation - Before the start of the meeting Mr Nigel Harper presented his views on traffic management in Long Ashton.

The Chairman welcomed Ms Emma Stevenson to her first Highways and Burial Ground Committee meeting.

Hb40 – Election of Chairman

The Chairman, who did not want to be considered for re-election, asked for nominations for the position of Chairman. None were received. Cllr Mrs Pullin agreed to chair the current meeting and it was agreed that the election of Chairman would be included on the agenda of the next meeting.

Hb41 – Election of Vice Chairman

As it was unclear whether the current vice chair was prepared to re-stand it and there were no other nominations it was decided that the election of Vice Chairman would be included on the agenda of the next meeting.

Hb42 – Apologies for absence and consider whether to approve reasons given

Apologies were received from Cllrs Cave, Cook and Moorcroft.

Hb43 - Declarations on Interest and Grant of Dispensations

Any declarations to be made during the meeting. No dispensations were requested.

Hb44 - Minutes of the last meeting

The minutes of the meeting held on the 25th March 2013 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

Hb45 – Traffic management in Long Ashton

The Chairman invited comments on the presentation. Options were discussed and comments given on the proposals. The meeting was adjourned to allow Mr Harper to speak and then was reconvened.

As a first step to improve visibility it was recognised that there is a need for vegetation to be cut back at some junctions – Clerk to write to NS to request that Longwood Lane, the end of the B3128 and trees at Clarken Coombe be cut back frequently.

It was RESOLVED that the Clerk write to Rob Thompson at NS to ask an officer to attend the next Highways and Burial Ground meeting to discuss the Parish Council proposals.

Hb46 - Matters arising

- a. Hb21a - Railings by the zebra crossing at Northleaze – no update. Clerk to write again.
- b. Hb21d - Pavements Chancellors Park – It has been confirmed by NS that they will be taking on responsibility for all the pavements on Chancellors Park.
- c. Hb21e - Yellow lines Kings Croft – no update. Clerk to write to NS Council and copy in Cllrs Cook and Cave.
- d. HB21i – Road safety issues – Clerk to write to David Murphy at NS to ask if the PC can have sight of his proposals for the top of Providence Lane.
- e. Hb21j – Planters outside the Chestnuts Dental Practice – Clerk to write to Martin Smith to ask formally for permission for planters and to ask his views on their location.
- f. Hb21l - Resurfacing Long Ashton Road/Weston Road – Clerk gave an update. Changes to the resurfacing method used means that resurfacing these roads is no longer planned and has not been identified for central government funding, and may not be included in any plans up to 2016. Clerk to phone Darren Gilbert at NS for response to earlier emails and to write to Frank Cox, copied to the Highways Director, to inform them that the PC is appalled that resurfacing of these roads is not planned before 2016.
- g. Hb21m - Paving slabs at Church House Car Park – the governors at Northleaze are happy for the work to be done as long as there is not financial contribution required from the school. The wall between Church House and the top of Theynes Croft has some loose stones and may be a hazard. Clerk to report to NS.
- h. Hb23b - Request for signs near Ashton Plantation car park – email from John Painter at NS – signs are being considered. Clerk to write to be asked to be kept informed.
- i. Hb23c - Parking outside Church House – email from Home Instead that staff have been advised not to park on the pavement.

- j. Hb25a - Festival Way planting scheme – the contract between Sustrans and NS has yet to be signed. Once it has NS Council will be responsible for maintenance for at least the following 40 years.
- k. Hb25c - Festival Way, marking of path near Northleaze School – Clerk wrote to NS – awaiting reply.
- l. Hb30 - Large Dog bin for Yanley Lane end of Festival Way – Bin has been installed.
- m. Hb31 - Himalayan Balsam – the Clerk has written to NS as owner of the land – but has received no reply. The following locations where Himalayan Balsam is growing were identified – Clarken Coombe on flat part above the lodge, Merriott's Field/Festival Way B3128, bank of stream by Northleaze School. Clerk to get estimates for removal for each individual location.
- n. Hb32 – It was confirmed that Northleaze School held a meeting with Pepe Sanjurjo, NS Highways Officer, where it was agreed that work on the area by the school should stop. Chairman to speak to Pepe re. next steps for management of the land.
- o. Hb33 – Christmas lights – the group are still discussing their plans.
- p. Hb34 - Footpath behind Copford Lane – email from Adrian Woolacott at NS – signs to deter cyclists to be erected as the type of barrier that could be used would not be effective.
- q. Hb35 - Grit bin in Leigh Woods – installed.
- r. Hb36 - New sites for speed sign poles – Cllr Scoones reported that three new locations and one re-location had been identified. Speed at other areas where the speed sign could be located is generally controlled by parked cars. Now need to speak to the Police and Highways at NS. Cllrs Cook and Scoones to progress.
- s. Hb38e - Hedge cutting request – Clerk read out response.
- t. Hb38f - Request for diversion of Festival Way – no update.
- u. Hb39c - Narrow footpath on Long Ashton Road nr Yanley Lane – no update.

Hb47 - Burial Ground and Closed Churchyard

- a. To consider request for a Regimental Badge to be included on a headstone – it was RESOLVED to give consent.
- b. To receive report from Transition LA on the Heaven Scent Garden – report circulated and read. To be included in the newsletter.
- c. Japanese Knotweed – Clerk to contact Jason Collins regarding removing the knotweed growing close to the Vicarage wall.
- d. Weeds on Clockstones – Clerk to ask Jason Collins to apply weed killer.

Hb48 - Road safety issues

- a. Park Homes bus stop access - NS Disability Access Officer contacted Cllr Mackwood regarding a disabled resident of Park Homes who is unable to safely access a bus stop. The pavement to the bus stop needs to be modified to allow disabled access. Clerk to write to NS to ask them address the issue stating that it has been raised by the Disability Access Officer. The issue of lack of footpath on the bend of B3130 was raised.
- b. White line on Providence Lane – Clerk to write again to Adrian O’Keefe.

Hb49 – Footpaths

- a. To receive report from Cllr Butcher - The working party work has been running smoothly with several repairs completed.
- b. Footpath 12/12A – no update.
- c. Footpath LA12/14 – Cllr Williams reported that the railway bridge was to be coated to reduce water seepage. A temporary chippings walkway is to be installed.

Hb50 - Festival Way

Cllr Sterland reported that the route has been officially opened with 200 cyclists leaving Queens Square to cycle the route.

Adrian Woolacott highlighted one or two areas which may be considered for improvement e.g. re-routing the Blackcurrant Drive section of the route and signage.

David Neale has asked for route 34 to be diverted onto the Festival Way taking cyclists off the main road. Clerk to write to Sustrans stating that the PC would support this move.

Cyclists not using Festival Way at Gatcombe – Clerk to write to Sustrans to ask them for assistance in encouraging cyclists to use this section of the path.

Hb51 - Bus Rapid Transit Scheme and South Bristol Link Road

- a. Bristol Rapid Transit - Cllr R Sterland reported that it appears that the Cumberland Road will be the preferred route for the BRT. This route crosses Ashton Fields.
- b. South Bristol Link Road – still awaiting the documents which were due at the end of May. There is to be a walk along the route led by the Ramblers on 23rd June starting at 2pm from The Angel public house.

Hb52 - Ashton Brook Flood Management

Email from Doug Barker, NS Flood Officer, regarding the maintenance of the bund grill. Item to remain on the agenda.

Hb53 - Status of dam, roads and open spaces on Theynes Croft Estate

Covered previously on the agenda.

Hb54 - Commuter Parking in Leigh Woods – To receive report (Cllr Harris)

Maps showing the proposed yellow lines were circulated. Cllr Harris reported that parking in Leigh Woods has increased over time due to bridge toll increases, cyclists etc. Reluctantly residents have now agreed with NS for double yellow lines to be painted in certain areas where parking is hazardous. The plan will be available for consultation. A coach park has been added to the plan which Leigh Woods residents are against. This is likely only to be the first phase as problems caused by parking are expected to increase.

Hb55 - Provision of Dog Poo bags

The advantages and possible difficulties of providing Dog Poo bags were discussed. It was RESOLVED that a trial be conducted, providing bags for the bins by the sports pitch and Yanley Lane. Proposed by Cllr Skeeles.

Hb56 – Correspondence

- a. Letter from Christine Johnson re. Dawson's Walk – Chairman read out letter re. attention needed on Dawson's Walk – working party has done some work.
- b. Email from Ann Simmons – re. vegetation dumped on cycleway at Theynes Croft. Now been removed.
- c. Gate erected on footpath in Yanley Lane – owner to remove trip hazard and erect waymark before NS sign it off. PC to inform owner regarding any further concerns.
- d. Request from Open Spaces Society for donation to their 'Greens – what next?' appeal – not supported as could not be justified to be of direct benefit to residents.
- e. From North Somerset re closure of Barrow Street – the road is expected to be closed between June 3rd and December 13th.
- f. Email re. Street Orienteering event - in Long Ashton 5-8pm on 13th July.
- g. Resident of Warren Lane – complaining re. the effect of the work in Warren Lane.
- h. Alliance Homes regarding vegetation on neighbouring footpath at Bourton Mead – the working party will be asked to look at it.
- i. Letter from Perry Road resident regarding nets to cover the recycling bins – noted (added after meeting - Streetscene states that these are available for sale from NS waste management team member - Andrew Prestt.)

Hb57 - Other Items for Information

- a. Residents parking permits in Bristol – concerns were expressed that, if implemented, the scheme will cause parking problems in Long Ashton and Leigh Woods – Clerk to include as item on agenda for next meeting.
- b. Northleaze Clock – the clock at the old Northleaze School is not working. Clerk to contact Knightstone Housing.
- c. Grass cutting on Chancellor's Park – PC to arrange for NS areas to be cut and to negotiate with NS for them to pay the PC.
- d. Length of meetings – it was discussed how to reduce the length of meetings and make them more manageable. Time taken for various items to be monitored.
- e. Grass cutting – the new NS contractor has making an appalling job of grass cutting. Clerk to write to NS Council.

Date of next meeting – 29th July 2013

Meeting closed 10.05pm

LONG ASHTON PARISH COUNCIL PLANNING COMMITTEE MEETING – 17th June 2013

Present: - Miss M Uppington - Chairman

Mr D G Aggett

Mr A Butcher

Mr C Cave

Ms S M Hardingham

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Mr J Skeeles

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes) and 3 members of the public.

Apologies were received from:-

Mr J Glew

Mr M Harris

Mrs B Mackwood

Miss A Moser

Mrs S Sterland

P64 – Apologies for absence

Apologies for absence were received from Cllrs Mr J Glew, Mr M Harris, Mrs M Mackwood, Miss A Moser and Mrs S Sterland.

P65 - Declarations of Interests and Grant of Dispensations

Any interests to be declared during the meeting. No request for dispensations were received.

P66 - Minutes of the last meeting

The minutes of the meeting held on 20th May 2013 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P67 – Matters arising

- a) P55b - Development at Gatcombe Farm – Clerk has spoken to Vince Russet of NS Council regarding designating the land as a Scheduled Ancient Monument. Mr Russet advised that there are several arguments that could be used in favour of scheduling the field such as that as the land surrounding the field has been designated and that archaeology was found during the recent survey. Mr Russet also offered to provide copies of aerial photographs. It was agreed to put in an application to schedule the land as an ancient monument.
- b) P60 – The Localism Act / Neighbourhood Development Plan – English Heritage have stated that it won't allow planting on the land which was offered by Bristol University as a community orchard therefore the land cannot be used.

P68 - Correspondence

- h) Letter from resident re. fence on Long Ashton Road – the fence is a wooden closed slatted fence which is very high and somewhat overpowering. It was agreed for the Clerk to write to NS Council to state that the fence is overpowering and ask if it is permitted development in a conservation area.
- i) Letters from Lambridge Developments - the Clerk read out the letter from Lambridge Developments and the Chair read out the reply. Letter to be discussed at the Neighbourhood Development Plan meeting on Tuesday 18th June to agree the way to proceed. NDP team to advise Clerk of the next steps.
- j) NS Council Renewable and Local Carbon Energy Supplementary Planning Guidance – invitation to comment. The Chairman of the Council has passed it to the FLoW group for their consideration and to provide comment as they see fit.

P69 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

13/P/0817/LUP - 81 Providence Lane BS41 9DL- Certificate of lawful use proposed for conversion of loft into living accommodation including the erection of a rear dormer window. Officer Julie Walbridge.

Cllr Ms Hardingham having made a declaration of pecuniary interest left the meeting during the consideration and discussion of this item.

This Council has no objection to this application providing the materials match those of the existing dwelling and the obscured glazing is non-opening.

13/P/0873/F - Parsonage Farm 9 Church Lane, BS41 9LU - Change of use from redundant agricultural building to B8 storage and distribution (retrospective). Officer – Anna Hayes.

This Council is displeased to see that this is yet another retrospective application from this property. In the event of permission being granted this Council would like to see conditions applied regarding a) times of operation (not before say 8am and not on Sundays or Bank Holidays) and b) that the existing structure housing the scaffolding should be demolished. Although the application states that that the site cannot be seen from a public road, public footpath, bridleway or other public land, the building can be seen from footpath 12/12, from the rear of Parsonage Road and the Festival Way and is in the curtilage of an existing listed building. This Council is very concerned regarding the size and weight of vehicles on Church Lane.

13/P/0881/F - 167 Long Ashton Road, BS41 9JQ - Erection of a two storey side extension linked by a single storey glass corridor following the part demolition of existing single storey wing. Improved vehicular access and formation of courtyard parking and turning area to front of house. Officer – Julie Walbridge
This Council has no objection to this application.

13/P/0882/CA - 167 Long Ashton Road, BS41 9JQ – Conservation area consent to demolish part of existing single storey wing. Officer – Julie Walbridge.
This Council has no objection to this application.

13/P/0913/F - Bristol Balloon Fest Land at Ashton Court, BS41 9JN - Installation of a temporary 15m mobile base station and silenced generator sited in container with area surrounded by 2m high fencing. Officer – Steven Sims.
This Council has no objection provided that the mast is used only for the Bristol Balloon Fest and it queries why it is required over such a long period of time.

13/P/0964/NMA – Rear of 20 Lyvedon Way, BS41 9ND - Non Material Amendment to permission 12/P/1747/F (Erection of a two storey dwelling with vehicular and pedestrian access from Copford Lane) to allow the addition of a low retaining wall to the north east side of the site; a new section of close boarded fencing to the east corner of the dwelling and new sections of hazel hurdle fencing and gate added to south west side of dwelling. Officer - Steven Sims.
This Council has no objection to this application.

13/P/0932/WT – The Coach House, 1A Chestnut Road, BS41 9HR – 1 Birch Fell.
This Council has no objection provided the NS Tree Officer is satisfied with the proposed work.

13/P/0952/WT – 22 Long Ashton Road, BS41 9LD – 1 x Laurel Fell; 1 x Leyland cypress hedge – fell. Officer Jason Cox.
This Council has no objection provided the NS Tree Officer is satisfied with the proposed work.

P70 - North Somerset Decisions

The North Somerset Decisions previously circulated were noted. The Chairman commented on the application at St Martins (13/P/0609/LB) that it had been refused and outlined the reasons why. The application at 9 Warren Lane has been given consent and the Chairman outlined the reasons. The originally proposed tree work

on the lime at Woodleigh Cottage has been refused however alternative work has been granted.

P71 - North Somerset Development Management – Town and Parish Council Workshop 23rd May

Cllrs Ms Hardingham, Cook, Miss Uppington and Cave and the clerk attended the workshop. The Chairman summarised the topics covered. The Clerk to send an email to Richard Kent to express the PC's appreciation for the work done in preparing for the event and express that it is valued. A new mapping resource – Earthlight – is to be made available to PC's from NS Council. Training is to be provided.

P72 - Affordable Housing Supplementary Planning Document Consultation

The document was discussed. It was agreed to comment that the Local Connection Criteria must be applied in Long Ashton as a Rural Exception site and that NS Council must ensure that the system which is laid down is rigidly followed.

P73 - The Localism Act/Neighbourhood Development Plan

Cllr Sterland provided an update. The Plan document is progressing. A meeting was held with Ben Hamilton-Baillie regarding transport and village centre consultation work. The information provided was extremely interesting and was met with a lot of enthusiasm from attendees including NS Council transport and planning officers. It was agreed that the Neighbourhood Development budget will fund his initial assessment work which should give proposals to improve the quality of life of residents and also make the village more attractive to local businesses. It was explained that as for funding the proposals, some will be low cost and will be able to be implemented reasonably easily.

P74 - South Bristol Link Road

Nothing further to report.

P75 - Development until 2026 in and around Long Ashton

Nothing further to report.

P76 - Any Other Matters for Information

- a) CPRE Invitation to Gatcombe Court Garden talk, herb tasting and AGM – 3rd July at 6.30pm. The Clerk asked if Cllrs were interested to attend to advise her.
- b) LACA AGM in the Pavilion Tuesday 18th June 7.30pm.

Date of next meeting – 22nd July 2013

Meeting closed 9.10pm

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES – 19th June 2013

Present:- Ms S Hardingham - Chairman
Mr C Cave (arrived 7.40pm)
Mr N Moorcroft (arrived 7.40pm)
Mrs J Pullin
Mr J Skeeles
Mr R Sterland (arrived 7.40pm)
Miss M Uppington
in attendance the Clerk, Dr J Turp, and Ms L Price (minutes).

Apologies were received from :-
Mr R Cook

F39 - Apologies for absence

Apologies were received from Cllr Cook.

F40 – Election of Chairman

It was RESOLVED to appoint Cllr Ms Hardingham as Chairman. Proposed by Cllr Miss Uppington, seconded by Cllr Mrs Pullin.

F41 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting.

F42 - Minutes of the last meeting

The minutes of the meeting of the Finance and General Purposes Committee held on the 29th April 2013 has previously been circulated. Further to the amendment that there was one member of the public present the minutes were confirmed as a correct record and approved for signing.

F43 - Exclusion of the press and public

It was agreed that the public, including the press, were to be excluded for the item 22 - Employment.

F44 - Matters arising

- a) F31a Taylor Wimpey Areas Update – Cllr Mrs Pullin is currently writing the wording for the information boards. Water has been collecting in the attenuation pond on the Sports Pitch which was perceived as a potential hazard, however the pond was landscaped with terraces to ensure anyone falling in the pond could get themselves out. A query was raised over whether the pond could be insured.

Cllrs Moorcroft, Cave and Sterland arrived at 7.40pm.

- b) F33 – Accounting software – the Clerk now has the new accounting software.

F45 - Payment of accounts and Payments to Council

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of £228,548.49 and note receipts of £293,606.16 for the months of April and May 2013. Proposed by the Chairman and seconded by Cllr Moorcroft. Unanimously agreed.

F46 - Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation to end of March 2013 and Summary. The total amount in all accounts is £492,694.3. It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by the Chairman and seconded by Cllr Cave. Unanimously agreed.

F47 - Review of Expenditure against Budget

The Clerk presented the review of expenditure against budget which was noted.

F48 - Accounts for the year 2012/13

- a) Accounts for the year 2012/13 – The draft accounts for 2012/13 were circulated. The Chairman highlighted those budget headings where there was significant variation when compared to 2011/12 and explained the variation.
- Income – the headings concerned are:
- Grants and Donations – this has increased due to funds received for the Neighbourhood Development Plan and for the Youth Club.
 - S106 receipts – no S106 receipts were received during 2011/12.
- Expenditure – headings concerned are:
- Administration expenses – variation is mainly due to the pension deficit paid during 2011/12.
 - S137 Payments – the PC is now able to claim a VAT refund on a payment made last year, which is greater than the s137 spend for 2012/13.
 - Grants and subscriptions – variation is due to expenditure on Solar Panels for LACA and funding of the Youth Club.
 - Neighbourhood Development Plan – no expenditure was made on the Neighbourhood Development Plan during 2011/12.
- b) To review the Internal Auditors Report and to recommend to Council a plan to meet any necessary actions – The Chairman circulated the Internal Audit Recommendations for discussion. The Chairman commented on the following points highlighted as requiring attention.
- 1. Pension – point made by the auditor was noted
 - 2(b) Bank – Nat West account matures within the next month or two. The PC will undertake a general review at that time.
 - 5. Earmarked reserves – the internal auditors have requested that when making decisions on earmarked reserves detailed information supporting the decision should be recorded. This is noted for when the reserves are reviewed. Item is on the agenda. The reserve re. Kings Croft Play area should not be amended as the PC is paying for maintenance of this area.
 - Risk assessment – item is on the agenda.

- b) To recommend approval of the audited accounts for the year 2012/13 to the Council meeting on 24th June - it was RESOLVED to approve the audited accounts. Proposed by Cllr Miss Hardingham, seconded by Cllr Cave. The Chairman explained that the external auditors had requested the £37,000 s106 funds from Kings Croft which is invested in NatWest be moved into Total Fixed Assets as a payment. Now this money is a short term investment as matures during the next 12 months the external auditor is unsure how it should be treated. The Clerk expressed her concern that if this money is treated as a receipt, this will take the PC's income over £200,000 which would require it to have an intermediary audit. The internal auditor is currently discussing with the external auditor the way to proceed. It was RESOLVED to accept the Annual Governance Statement. Proposed by Cllr Moorcroft, seconded by Cllr Cave, unanimously agreed. The Annual Return Reconciliation from Wyatt Pakeman was circulated and noted.
- c) To recommend agreement of the Annual Governance Statement to the Council meeting on 24th June – it was RESOLVED to recommend agreement of the Annual Governance Statement. Proposed by Cllr Miss Uppington, seconded by Cllr Moorcroft. Unanimously agreed.

The new terms of engagement from Wyatt Pakeman were circulated and noted. It was RESOLVED to agree to the terms of engagement. Proposed by Cllr Moorcroft, seconded by Cllr Skeeles, unanimously agreed.

It was RESOLVED to add Peel Park, Chancellors Park and Kings Croft to the list of assets. Proposed by Cllr Cave, seconded by Cllr Skeeles, unanimously agreed.

F49 - Fixed Rate Deposit Accounts – To consider how to invest the funds from the NatWest FRD accounts which are about to mature.

The Chairman explained that the accounts holding the £37,000 s106 for Kings Croft and the £40,000 surplus are due to mature. The Clerk suggested a 1% Fixed Rate Deposit from NatWest for one year. It was RESOLVED to invest the £77,000 into the suggested NatWest account. Proposed by Cllr Moorcroft, seconded by Cllr Cave, unanimously agreed.

F50 - Standing Orders — To consider the draft standing orders, circulated. To suggest any changes and to resolve to recommend them to Council

Cllrs Moorcroft, Ms Hardingham, Miss Uppington and the Clerk met to draw up Standing Orders for the Parish Council based on the NALC model standing orders and a copy of the draft document had been circulated. After discussion the following revisions to the draft document were made:

- Section 1 (l) – should read 'subject to model standing order 1 (t)' not (y)
- Section 1(j) xiii – should read 'If meeting dates have not been agreed in September'
- Section 4 (h) – should read 'If it is reasonable and expedient in all circumstances a motion may be moved at a meeting without prior notice provided it relates to an agenda item'.

- Section 21 (a) should read ‘...directly or indirectly, for appointment as an employee or contractor...’
- Section 21 (b) should read ‘...a person for appointment as an employee or contractor...’

It was RESOLVED to accept the above changes to the draft standing orders. Proposed by Cllr Ms Hardingham, seconded by Miss Uppingham, unanimously agreed.

F51 - Health & Safety and Risk Assessment Policy – to review Policy, circulated.

The Chairman explained that following review by herself and the Clerk it was agreed that a substantial revision of the existing document is required. Cllr Miss Hardingham, Cllr Sterland and the Clerk were asked to form a working party to rewrite the policy. The revised document is to be brought to the next Finance and General Purposes meeting.

F52 - Taylor Wimpey Areas

- a) To resolve to agree to repair of the Team Swing on the Chancellors Park play area at a cost of £220 – the Clerk has raised a query over the guarantee for the equipment. It was agreed to approve the cost of the repair subject to the Clerk checking whether the work would be guaranteed for a period.
- b) To receive update the takeover of the Taylor Wimpey areas – no further update. Item to be kept on the agenda. The provision of public art in the area, as in the s106 agreement, to be placed on the agenda.

F53 - South Bristol Link Road – to consider purchasing additional expert time to advise the PC on the SBL planning application.

Cllr Sterland gave a report. The group involved are a small group of individuals with differing expertise. Until the documents are released then it is not sure what additional expertise will be needed. It was RESOLVED to agree expenditure of up to £3,000 on extra expert help if required, subject to approval by the Clerk in consultation with Cllr Ms Hardingham and Cllr Sterland.

F54 - Earmarked Reserves – to receive report on the Earmarked Reserves.

Cllr Ms Hardingham and the Clerk prepared a document giving further detail regarding the PC’s earmarked reserves which was circulated. It was RESOLVED to approve this document. Proposed by Cllr Cave, seconded by Cllr Moorcroft.

F55 - Grant to MS Therapy Centre – To clarify whether it is the intended to give a grant of £100 to the MS Therapy Centre.

It was agreed that it is not necessary to discuss this as the grant has been properly approved at an earlier meeting and recorded in the minutes of the F&GP meeting in December. (F80 refers).

F56 - To consider how apologies for absence should be recorded.

The Clerk explained that in the model standing orders if a Cllr gives a reason for non-attendance at a meeting then this can be approved by Council. Giving reasons

for apologies enables the Council to approve the absence to prevent the position becoming vacant due to non-attendance. It was agreed that standing order section 1(p) should stand.

F57 - Policy for filling Casual Vacancy – To agree process by which a casual vacancy should be filled with a view to a policy being brought to the next Council meeting.

It was agreed that if a vacancy arises which is going to be filled by co-option then the following process should be adopted. Those wishing to be considered for co-option will be invited to attend and observe a Planning Committee meeting and stay for informal discussion at the end of that meeting. Then during public participation of the following Full Council meeting Cllrs will have the chance to talk informally with potential candidates. Potential candidates would then leave the meeting and a vote would be taken during that meeting on which candidate to appoint. It was agreed that this process would be placed on agenda for next Council meeting for approval.

F58 - Correspondence – To note any items of correspondence

- a) Letters of thanks for Grants from Nailsea Community Transport, Long Ashton Junior Football Club and Citizens Advice Bureau – noted.

Dispensations were requested by Cllrs Cave, Moorcroft and Sterland in connection with the following item as they were appointed to represent the parish council on SAVE and the Council believes that the number of members prohibited from taking part in the meeting would impede the transaction of the business;
Proposed by Cllr Skeeles, seconded by Cllr Ms Hardingham, unanimously agreed.

- b) Email from resident re. the s137 money spent in 2012/13 – the Chairman summarised the email from Mr Ives and a number of points were discussed in response including:
- Concerning the relationship between SAVE and LAPC – the Parish Council nominated three Councillors to represent the Council at SAVE meetings as its work was deemed to be of legitimate interest to the parish. No-one at the Parish Council had any knowledge of the PC's address appearing on its website - it was not agreed by the Council and its removal is being sought.
 - Re. the PC's contribution towards the judicial review (JR) costs - LAPC contributed £10,000 (including VAT) towards the costs of the first JR. This was stopped when the applicant changed. Bristol City Council paid £10,000 costs by consent order, which ended the case. The costs actually incurred were considerably more than the £10,000 paid by BCC and the £10,000 contributed by LAPC. The solicitors for SAVE agreed to write off a substantial figure. In these circumstances there should be no refund made to LAPC.
 - Re. the second JR – the second JR was ended by the same consent order. BCC paid about £50,000 costs to SAVE's solicitors. LAPC made no contribution to the costs of the second JR. Again the solicitors for SAVE are believed to have written off considerable costs.

BCC agreed that the application for town green status is referred back to the Inspector.

F59 - Bank Mandate – to confirm signatories on the HSBC bank accounts.

The Clerk suggested that all Councillors on F&GP committee and Cllr Scoones should be signatories on the HSBC accounts. It was RESOLVED to approve these signatories. Proposed by Cllr Cave, seconded by Cllr Moorcroft, unanimously agreed.

F60 - Any Other Matters for Information

- a) Neighbourhood Development Plan payment to Ben Hamilton-Baillie - at the recent NDP meeting it was agreed that funding for this work was deemed of key importance to the NDP and the team has allocated funds for that purpose. Item to be put on Full Council agenda for approval.
- b) LACA AGM – work is about to be completed on the drainage for the football pitch at a cost of about £5,000. The question of whether the PC or LACA pay for the work was raised. Further information including plans were requested.

F61 - Employment – to consider changing the Clerk's contracted hours.

After reviewing the hours being worked by the Clerk, the extra work involved on the TW areas and the staffing at comparable parishes in NS, it was resolved to increase the Clerk's contracted hours to 30 a week starting on 1st July on a trial basis to be reviewed after 3 months. Proposed by Cllr Hardingham, seconded by Cllr Cave. Unanimously agreed.

Date of next meeting – Monday 12th August.

Meeting closed 10.00pm

LONG ASHTON PARISH COUNCIL COUNCIL MEETING – 24th June 2013

Present:- Chairman – Mr R Sterland

Mr D Aggett

Mr A Butcher

Mr C Cave

Mr R Cook

Mrs H Fordham

Mr J Glew

Ms S Hardingham

Mr M E Harris

Dr P Jackson

Mrs B Mackwood

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr J D Skeeles

Mrs S Sterland

Ms E Stevenson

Miss M Uppington

Mr H C H Williams

In attendance - The Clerk, Dr JE Turp and Ms L Price (minutes)

Mr M Riggall NS Liaison Officer, 2 members of the public and PC Rooke (Beat Officer)

Apologies were received from:-

Miss A Moser

Mr H B Roberts

Presentations

Mr Bill Roberts gave a presentation on Transition Group's proposals regarding the Community Orchard.

PC Peter Rooke gave a presentation on the local crime figures which had been circulated. The biggest problem currently in Long Ashton is shed break-ins with tools and bikes being stolen. The community need to ensure that sheds are locked and items of value are recorded. Other problems have been shoplifting from the Co-op and one attempted burglary.

In Leigh Woods there have been problems with mountain bikes being stolen and the police are currently holding crime prevention advice days once a month until the end of September to advise people about how to protect their possessions.

PC Rooke also is planning to locate the Community Contact vehicle in Long Ashton at the Saturday Market or at the Library once or twice a year for people to make contact. It will be advertised. This was agreed to be a good idea.

Community Speedwatch is to be restarted, with locations being identified and residents receiving training. PC Rooke will arrange. If required NS Council can also provide speed monitoring equipment for £150.

PC Rooke said that he would attend Council meetings as much as his shift pattern would allow. However if there are specific meetings that require a Police presence, the Clerk should contact PC Rooke and he will ensure that someone will attend.

A query was raised about Barrow Street Closure. PC Rook to speak to the Barrow Gurney Beat Officer for further information. Leigh Wood's parking issues were raised the planned double yellow lines will be painted on North Road in September.

Public Participation

Cllr Sterland advised that Mr Ives asked for eight minutes to speak. It was RESOLVED that Mr Ives be given eight minutes to speak. Proposed by Cllr Sterland, seconded by Cllr Cook. 9 votes in favour, 6 against and 3 abstentions. Carried.

Mr Ives spoke on the subject of the involvement of the Parish Council in the Ashton Vale Town Green judicial review.

C93 – Apologies

Apologies were received from Cllr Miss A Moser and Cllr Roberts.

C94 - Chairman's Remarks

The Chairman made no remarks.

C95 - Declarations of Interests and Grant of Dispensations

Declarations of interest to be made during the meeting. No dispensations were requested.

C96 - Minutes of the last meeting

The minutes of the meeting held on 13th May had previously been circulated. Further to an amendment of C61 which should read 'Website Committee members to be Cllr Harris' and not Cllr Miss Uppington the minutes were confirmed as a correct record and signed by the Chairman.

C97 - Matters arising

- a) C71 – Update on school places – No further information required.
- b) C80 - North Somerset Mapping System – Earthlight - NS Council wish to make this available to PC's. Cllrs to advise the Clerk if they wish to attend training. The system will be shown at the next ALCA meeting on 15th July.
- c) C86b - Cutting of Grass on Chancellors Park – Ambience Landscapes are now cutting the areas that are the responsibility of NS Council. The Clerk has had no response regarding claiming payment for these extra areas. Alliance Homes will now cut the areas outside their housing. There are two small areas on Kings Croft which are still outstanding.
- d) C87 – Local Government Boundary Review – The Parish Council response to the consultation is that the ward should remain as a two Councillor ward.
- e) Community Orchard – LACA would like guidance from the PC regarding the proposals. It was thought that the s106 may include a covenant restricting the use

of the land to sports and amenity. Cllr Ms Hardingham to look at the s106 agreement to clarify the situation. To be put on next Council agenda.

C98 – Items brought forward from 13th May Meeting

- a) To consider how apologies for absence should be recorded – this item was discussed during the recent Finance and General Purposes Committee meeting – it was agreed that giving reasons for apologies for absence was up to the individual, however, if reasons are not given and a Cllr misses meetings for 6 months then that will result in the Cllr being debarred. If a reason for absence is approved then the Cllr is able to remain on the PC. Apologies to be given to the Clerk in advance of a meeting where possible.
- b) Policy for filling Casual Vacancy – at the recent Finance and General Purposes Committee meeting it was agreed that the following process should be used when filling a casual vacancy, if it is to be filled by co-option:
 - Applicant to attend and observe a Planning Committee meeting and then stay for informal discussion at the end of that meeting so that Cllrs will have the chance to talk informally with potential candidates.
 - A vote will be taken at the next Council meeting on which candidate to appoint.

It was RESOLVED to approve the above process. Proposed by Cllr Cave, seconded by Cllr Miss Hardingham. Unanimously agreed.

C99 - Planning Committee Report

The reports of the Planning Committee of the meetings held on 20th May and 17th June were adopted, subject to any alterations by the Committee. Proposed by Cllr Miss Uppington, seconded by Cllr Cave. Unanimously agreed.

C100 - Highways and Burial Ground Committee Report

The Highways and Burial Ground Committee Chairman requested an amendment of HB50 to read 'Adrian Read' not Adrian Woolacott. The report of the Highways and Burial Ground Committee of the meeting held on 3rd June was adopted, subject to any alterations by the Committee. Proposed by Cllr Mrs Pullin, seconded by Cllr Cave. Unanimously agreed.

Regarding Japanese Knotweed in Burial Ground. The Clerk has asked the contractor to contact her. Cllr Williams to chase.

C101 - Finance and General Purposes Committee Report

An amendment of F60 was suggested – LACA AGM to read 'plans were requested' not 'to be presented'. The report of the Finance and General Purposes Committee of the meeting held on 19th June was adopted, subject to any alterations by the Committee.

The Finance and General Purposes Committee Chairman asked that the following resolutions be taken together:

- To approve and sign the Annual Accounts for 2012/13.

- To approve and sign the accounting statements in part 1 of the 2012/13 Annual Return. The clerk explained that there was still some uncertainty as to how the long term investment should be dealt with in the return. It has been brought back into the return as a receipt as it is now a short term investment, but we are still waiting for advice from the external auditor as to whether this is the right approach and so the return may have to be amended. If it has to be amended boxes 3 and 7 will need to be changed so they don't include the £37,727 investment.
- To consider the statements contained in the Annual Governance Statement, to complete and sign the return. The governance statements were considered in turn and it was resolved that they could all be answered in the affirmative.
- Standing Orders – to consider the recommendation of F&GP and to adopt the proposed Standing Orders.

It was RESOLVED to pass all four of the above resolutions. Proposed by Cllr Ms Hardingham, seconded by Cllr Moorcroft. 16 for and one abstention. Carried.

Any Cllr who requires a list of payments and receipts to ask the Clerk.

C102 - Community Association Report

Cllr Mrs Pullin gave a report. LACA has received a FIT payment for period July 2012 - March 2013 of £180 plus around 800 free units of electricity worth approximately £200 making a total benefit of about £380 for eight months.

The Village Picnic was very successful and a profit of about £290 was made as well as fulfilling the main aim to provide a good day out for residents.

The Cafe to be named "LA Coffee Stop" will open on 15th July. Prior to this the Club Room will be painted and deep cleaned, new chairs, coffee machine and china will be purchased. To begin with it will be open Monday to Friday from 10am - 12.30. serving coffee, cakes and biscuits and other snacks. Two people have been engaged to work on Monday - Thursday with Friday being manned by a trustee - the latter for a trial period of 3 months. Vouchers for a free cup of coffee have been included with the parish newsletter.

Investigations are ongoing with regard to the problem of flooding arising at the top of the recreation ground which affects not only the football pitch but other areas of the complex and the wider area. The solution seems to begin with the digging of a trench on University land for which permission has been sought and is awaited. The Football Club were initially offering to help with physical work to keep costs down but have now withdrawn. At this stage a possible costing was thought to be around £5,000. However, it has been anticipated that if contractors are engaged this cost could double. LACA have considered the costs and provisionally thought that it could share the cost 50 - 50 with the PC. That is when it was thought to be £5000.

This is obviously going to be a costly process but one which must be undertaken soon to avoid the problems of last year. The football club is working to make the pitch ready for the new season and with input from LACA is spending about £2,500. That money could be invested for nothing unless a scheme to sort the flooding is undertaken.

Cllr Scoones reported that he met with Andrew Hughes of the University who is sympathetic however he needs permission from his managers and has suggested a

lease may be required. Awaiting response. If the work is agreed then quotes will be sought. Item to be put on next F&GP agenda.

C103 - FLOW Report

FLoW held a stall at the last village market. Cllr Sterland has asked FLoW to look at the NS Council report on Large Scale Renewable Technologies.

C104 - Community Safety / Local Action Team Report

Cllr Cook reported that the next PACT meeting is to be held on 4th Sept and suggested it would be helpful for a few more Cllrs to attend.

Clerk to write to PC Rooke to thank him for attending and encourage him or another PC to attend future meetings.

C105 - Youth Matters

Cllr Jackson made the following reports.

a) Youth Club

I reported previously that the Youth Club sessions have been able to provide a wide range of positive activities for the young people in Long Ashton, with support from the Innovation Fund through to September this year. The Youth Club AGM was held recently, and long term sustainability of the Youth Club, whilst a challenge, looks promising subject to the continued support of the Parish Council through the Youth Provision grant.

Attendance remains good with the junior session still continuing to attract new members and attendance for the Monday and Wednesday sessions usually in the 17-20 region. The Thursday session is targeted around the seniors with numbers usually around 15. The seniors session on a Wednesday evening is now supported by NSC Street Games and this will help this session be more sustainable.

The Youth Club and the Management Committee continue to work to integrate the young people into the community. The youth club stall at the Village Market is now a regular feature and many people have remarked how it's been a pleasure to see more young people at the Village Market. In conjunction with All Saints Church, the Youth Club is organising the Garden Fete being held at Gatcombe Court on 14th July as a joint fundraising activity, and it is hoped that Councillors will support this event. The Youth Club street dance group 'Beyond EPIC' will perform at the Garden Fete.

b) Children and Young People's Network Report

The detached programme has now been running in conjunction with the Youth Bus for four weeks in the Chancellor's Park area. Local residents have been very supportive in terms of activities being carried out in this area. The programme has made a good start, and it would be good if we can make this programme a permanent feature – complementing the Club based sessions

in the Community Centre. Funding is clearly the challenge here, and ideas are being explored to address this.

A meeting has been held with the Deputy Director of CYPS to discuss NSC strategy on CYP and future funding. It was noted that the Long Ashton Children and Young People's Network has been seen as one of the local commissioning network's successes and this was reported at the recent NSC Children and Young People's Scrutiny Panel. A proposal has been made to CYPS for a level of ongoing seedcorn funding to ensure the sustainability of the local network. The proposal was seen as complementing the NSC CYP strategy and positively received. A follow-up meeting will take place in early August.

Cllr Cave expressed his congratulations to the Youth Club management committee and the network on their success.

C106 - ALCA NS Group Report

Cllr Scoones reported that the AGM is to be held on 15th July at 7pm in the New Council Chamber at Weston-super-Mare. This will be followed by the liaison meeting. The agenda for the meeting was read out. John Furze the County Secretary for ALCA NS is moving to Scotland creating uncertainty over his post.

C107 - Parish Councils Airport Association Report

Nothing to report.

C108 - Neighbourhood Development Plan Report

The Team held an open meeting with transport expert Ben Hamilton-Baillie. He gave a presentation on his work on traffic calming and village and town centre improvements. The meeting was well attended and well received. NS Officers who attended were also very supportive of the ideas. The Neighbourhood Development Plan group have agreed to ask Mr Hamilton-Baillie for a more detailed quote for producing a detailed proposal for Long Ashton. This decision was discussed at Finance and General Purposes Committee and no objections were raised.

Cllr Aggett left the meeting at 9.55pm.

C109 - Highways and Burial Ground Committee

The Chairman highlighted that the Highways and Burial Ground Committee has no Chairman following the next meeting. It was RESOLVED to have a rotating Chairman for the Committee until the situation is resolved. Proposed by Cllr Cave, seconded by Cllr Butcher. 16 for, one against, carried.

C110 - Bus Rapid Transit & South Bristol Link

- a) Cllr Sterland provided an update – the Bristol Rapid Transit report has been issued by Bristol City Council which identifies the Cumberland Road route as the preferred option.
- b) To consider recommendation of F&GP re purchasing additional expert time to advise on the SBL planning application – all in agreement.

C111 - Nominated Best Kept Garden

The Clerk asked Cllrs to support the competition by nominating gardens themselves and encouraging others to do so. Nominations to be received by 15th July.

C112 – Correspondence

- e. Information regarding the bund – Cllr Moorcroft has received a written report about the bund which provided no details of calibration and he is also concerned that the soil spillway noted in the report will collapse if it becomes full.

Date of next meeting – 9th September 2013 Meeting closed 10.10pm

LONG ASHTON PARISH COUNCIL PLANNING COMMITTEE MEETING – 22nd July 2013

Present :- Miss M Uppington - Chairman

Mr D G Aggett

Mr A Butcher

Mr C Cave

Mr R Cook

Mr J Glew – arrived 7.40pm

Ms S M Hardingham

Mr M Harris

Dr P Jackson

Miss A Moser

Mrs J Pullin

Mr I Scoones

Mr J Skeeles

Mr R Sterland

Mrs S Sterland

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes) and 1 member of the public

Apologies were received from :-

Mr N Moorcroft

Mrs B Mackwood

P77 – Apologies for absence

Apologies for absence were received from Cllrs Moorcroft and Mrs Mackwood. Cllrs Mrs Fordham and Mr Roberts were not present.

P78 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting.

P79 - Minutes of the last meeting

The minutes of the meeting held on 17th June 2013 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P80 – Matters arising

- a) P67a - Scheduling Bridgeman's Field as an historic monument – to be completed by the Clerk. Discussion was held as to whether this was an appropriate action for the Parish Council to make however as the decision had been made during the June meeting it could not be revisited without a formal process being adopted.
- b) P68a - Fence on Long Ashton Road – NS are investigating the matter.
- c) P68c – NS Council Renewable and Local Carbon Supplementary Planning Guidance – Cllr Sterland has reviewed the document and concluded that it contains no contentious points.
- d) P69 – Balloon Fest – no correspondence has been received.

P81 - Correspondence

Letter re revised plans for 13/P/0799/F – The Clerk has written to submit the same comments as were previously submitted by the PC.

P82 – New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

13/P/0995/F – 5 Rayens Cross Road, BS41 9EA- Removal of existing rear two storey extension and construction of new two storey rear extension. Officer - Julie Walbridge.

This Council has no objection to this application provided that materials match those used in the existing property and neighbours have been notified and given chance to comment. This Council is disappointed in the quality of the plans which are poor and not up to the standard that it would expect to receive.

Cllr Glew arrived 7.40pm.

13/P/1015/F - 3 Telford House, North Road, BS8 3PP - Replacement of existing aluminium framed windows with white powder coated aluminium framed windows to the north and south elevation to include an additional central brick pier to replicate original wall behind and floors above to the south elevation. Officer – Gaynor Whittington.

This Council has no objection to this application.

13/P/1053/F – Ferncliffe, Flat 14 North Road, BS8 3NQ - Enlarge existing roof light access. Construct new spiral stair to enclosure and construct new timber deck terrace. Officer – Julie Walbridge

If residents of Ferncliffe and immediate neighbours have no objection to the application then this Council has no objection.

13/P/1062/F - 4 Providence View, BS41 9DH - Erection of a single storey rear extension. Officer - Gaynor Whittington.

The lack of a clear site plan makes it difficult for this Council to comment properly on the application. Neighbours must have been notified and given the chance to comment. This Council notes that Wessex Water will need to approve building in this location because of the presence of public sewers.

13/P/1069/NMA - 59 Ridgeway Road, BS41 9EZ - Non-material amendment to planning permission 12/P/1145/F (Alterations to roof including the addition of roof lights and solar panels and the creation of a first floor level with balcony to rear elevation) to allow the high level solid wall panels on the rear elevation to be replaced with glazing. Officer – Tom French.

This Council has no objection to this application.

13/P/1088/F - Parkwood Vicarage Road, BS8 3PH - Demolition of existing uPVC conservatory and study and erection of a replacement conservatory and garden study with associated landscaping. Officer – Angela Norris.

This Council has no objection to this application.

13/P/1102/F – 10 Fenshurst Gardens, BS41 9AR - Erection of a two-storey side and rear extension, along with a single storey side extension following the reduction of existing single storey side extension. Officer – Angela Norris.

This Council has no objection to this application provided that materials match those used in the existing property.

13/P/1114/F - Bristol and North Somerset Sports Club, Clevedon Road, BS8 3TL - Erection of a replacement balcony and access staircase to north west elevation of clubhouse. Officer Julie Walbridge.

This Council has no objection to this application.

Cllr Skeeles declared a pecuniary interest in the following application and took no part in the discussion.

13/P/1142/F - 8 Folleigh Drive Long Ashton BS41 9JD - Erection of a two storey side extension between main house and garage and convert roof space above garage to living area. A first floor balcony to the rear elevation. Officer – Steven Sims.

This Council appreciates that this extension will make this a very large property which may affect neighbours, it asks that neighbours in nos. 4, 5 and 6a Folleigh Drive and nos. 11 and 12 Lodge Drive be notified and given chance to comment.

13/P/1143/F - Leigh House, North Road, BS8 3PL - Proposed orangery in existing courtyard, alterations to form new doors and windows, other improvements to house and site layout. Officer – Julie Walbridge.

This Council has no objection to this application.

13/P/1170/LB - Gatcombe Mill, Gatcombe Mill Lane, BS48 3QU - Construction of external staircase to an external door at first floor level to rear of dwelling to allow access to terraced area. Officer – Julie Walbridge.

This Council has no objection to this application

13/P/1204/F2 – South Bristol Link Road – See Agenda item 11.

13/P/1230/LUP - 2 Ridge View, BS41 9EQ - Certificate of lawful development for the proposed erection of a single storey extension at upper ground floor level to south elevation. Officer - to be allocated

This Council sees no reason why this should not be permitted development.

Trees

13/P/1124/WT – Parklands, Abbots Leigh Road, BS8 3PX - 1 x Plum (No.0267) - Reduce height and spread by 30% (approx. 4m). Officer – Jason Cox. Provided the tree officer is satisfied with the proposed work this Council has no objection.

P83 - To note comments passed to North Somerset on the following applications.

13/P/0990/F – 14 Heath Ridge, BS41 9EW – Erection of a single storey extension. Officer – Julie Walbridge. The Parish Council has no objection to this application as long as materials match those already used and neighbours have had a chance to comment.

P84 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Those previously circulated were noted.

13/P/0801/TPO - 12 Folleigh Lane, BS41 9JB - Various tree works as itemised in the application schedule. Officer – Jason Cox. Decision to part allow/part refuse made before application sent to LAPC.

P85 - Appeals lodged - 13/P/0192/F - 3, Clevedon Road, BS48 1NQ

Noted. It was also noted that further comments are not permitted.

P86 - The Localism Act/Neighbourhood Development Plan

- a) To receive update from the NDP team – Cllr Sterland reported that the team had been working on the plan document. Cllrs Mrs Fordham and Sterland met with Ms Claire Courtois from NS Council and her comments are now being incorporated into the plan. The team is also now receiving assistance from Planning Aid. The NDP document cannot go to examination until the new inspection of the remitted policies within the NS Core Strategy is complete. The team, however, can progress the document to ensure agreement with NS policies, then decide whether to take the document to local consultation and then to formal consultation. The team are not obliged to incorporate any comments they receive. It is predicted that inspection of the NDP document will take place early next year.
- b) To consider registering the British Legion Building as an asset of community value – document previously circulated. Mr Stuart Houston from the LA British Legion has spoken to the NDP team regarding the problems they are facing and the process to protect the building as a community asset. NS Council have advised that registration as an asset of community value is more likely to be successful if the application comes from the PC. Registration means that an owner is required to notify if they intend to sell off the asset and then there will be a 6 month moratorium on the sale for the community to decide if it wants to bid for the property and to raise the necessary funds etc. It was RESOLVED:- that the application for registration

for LA British Legion building will be made in the name of LAPC with a view to reviewing this decision at Full Council. Cllr Cave proposed, Cllr Skeeles seconded, unanimous.

P87 - South Bristol Link Road.

13/P/1204/F2 - Land between the A370 Long Ashton Bypass in North Somerset and the Cater Road Roundabout in Hartcliffe, South Bristol - South Bristol Link: Proposed highway and bus only link including bridges, structures, construction compounds, drainage and landscaping; Traffic signs, lighting and bus shelters; Shared cycleway and footway; Works to existing highways and provision of replacement Highridge Common Land. Officer – Development Management Service.

It was noted that insufficient time has been given to allow adequate review of the application documents and comments to be made and that what time is allowed is in the holiday period. Other organisations such as Bristol Friends of the Earth and Avon Wildlife Trust are submitting comments. The Chairman suggested that a planning working party be formed to enable planning documents to be reviewed. The working party is to include Cllrs Cave, Sterland, Cook, Scoones, Skeeles and Miss Uppington and to be held on Tuesday 30th July at 7.30pm. Clerk to book the room and advise attendees. Clerk to write an article for Estune and posters for noticeboards.

P88 - Development until 2026 in and around Long Ashton.

The Neighbourhood Development Plan team has issued invitations to Lambridge Developments, Bristol University and Taylor Wimpey to a meeting on 13th August.

P99 - Any other matters for information.

- a) 98 Providence Lane – a motor bike store has been erected. Clerk to ask NS Council Enforcement team to investigate.
- b) Balloon Fest – Cllr Pullin to contact Ben Hardy to ask for details regarding the Fest including where the Fest buses will drop off.

Date of the next meeting – 19 August 2013

Meeting closed 9.30pm.

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING – 29th July
2013

Present:- Mrs J Pullin - Chairman
from:-

Mr D Aggett
Mr A Butcher
Mr C Cave
Mr R Cook
Ms S Hardingham
Mr N Moorcroft
Mrs J Pullin
Mr I Scoones
Mr R Sterland
Ms E Stevenson
Miss M Uppington
Mr H C H Williams

In attendance - The Clerk, Dr J E Turp and Ms Price (minutes)

Apologies were received

Mr M E Harris
Mrs B Mackwood
Mr J Skeeles

Before the meeting there was a discussion with Rob Thomson (NS Senior Highways Engineer) about the PC ideas re traffic management at the Ashton Rd/A370 junction.

Hb58 - Election of Chairman - to decide how the Chairman is to be nominated.

The Chairman suggested two possible methods of nominating the next Chairman – either alphabetically in turn or by selecting a name randomly from all names (excluding the District Councillors and others acting as Chair on other Committees or Council). It was agreed unanimously to use random selection.

Hb59 - Election of Chairman - Members to elect one of the committee members to serve as chairman of the Highways and Burial Ground committee from the close of this meeting for the next municipal year or until such time as a new chairman is elected.

Cllr Scoones volunteered to act as Chairman for the next meeting, was nominated by Cllr Mrs Pullin and was unanimously elected.

Hb60 - Election of vice Chairman - Members to elect one of the committee members to serve as vice chairman of the Highways and Burial Ground committee for the next municipal year or until such time as a new vice chairman is elected.

Cllr Mrs Pullin nominated Cllr Moorcroft as vice Chairman, Cllr Sterland seconded. Unanimously agreed.

Hb61 – Apologies for absence

Apologies for absence were received from Cllrs Mrs Mackwood, Skeeles and Harris. Cllr Roberts was not present.

Hb62 - Declarations of Interest and Grant of Dispensations

Declarations to be declared during the meeting and no dispensations were requested.

Hb63 - Minutes of the last meeting

Copies of the minutes of the meeting held on the 3rd June had previously been circulated. Further to two amendments at Hb50 - 'Adrian Woolacott' to read 'Adrian Read' and 'Route 34' to read 'Route 334' the minutes were confirmed as a correct record and signed by the Chairman.

Hb64 - Matters arising

- a. Hb46a - railings by the zebra crossing at Northleaze – John Painter has passed on the email from the Clerk to a colleague. Clerk to write to ask if the PC could remove the railings and send the invoice to NS Council.
- b. Hb46c -Yellow lines Kings Croft – the yellow lines are being painted around Barker Court and also are being extended down Perry Road on Chancellor's Park.
- c. Hb46d - Proposals for the top of Providence Lane – Clerk read the reply from John Painter which identified two possible options the first - realign the junction, is too costly and the second to use a new process for road markings to make them more robust will be trialled in the near future. The quarry owners, in a planning application, have agreed to improve the junction. Clerk to write to John Painter and David Murphy at NS reminding them about the planning application and to suggest that additional signage and rumble strips be added on Longwood Lane, further back than the quarry entrance to prevent the signs being turned or the rumble strips eroded by lorries and to suggest a possible meeting if appropriate.
- d. Hb46e - Planters outside the Chestnuts Dental Practice – Clerk read the positive response from the Chestnuts. It was agreed that the PC would fund the cost of the planters. Proposed by Cllr Miss Uppington, seconded by Cllr Cave. Formal request to be sent to F&GP Committee.
- e. Hb46f - Resurfacing Long Ashton Road/Weston Road – the chair reminded the committee of the history - it has now been suggested that the work may be carried out during 2016. Clerk to write to complain that the works were originally planned to be completed during 2012.
- f. Hb46g - Paving slabs at Church House Car Park – it was agreed to place the slabs – Clerk to arrange. Missing wall stones – Clerk to write to NS again. Cllr Cook to pursue.
- g. Hb46k - Festival Way, marking of path near Northleaze School – No update. Clerk to write to NS Council asking that a line be painted as a matter of urgency before school term starts.
- h. Hb46m - Himalayan Balsam – awaiting estimates for removal.

- i. Hb46n - Clearance of vegetation Yanley/Festival Way/Northleaze School – Pepe Sanjurjo suggested that John Ives should approach the PC for further directions. Cllr Moorcroft to meet with the working party to arrange work to be done. The recent volunteer for LACA to be contacted and asked to join.
- j. Hb46o - Christmas Lights – awaiting response from the group.
- k. Hb46p - Footpath behind Copford Lane – no update.
- l. Hb46t - New sites for speed sign poles – the PC is seeking approval from NS. The police were approached however they suggested that all the work the PC has done needs to be reviewed. Cllr Cave has applied to NS for a hand-held speed gun.
- m. Hb46t/50 - Rerouting of and improvements to Festival Way – a resident has reported that the Festival Way at Blackcurrant Drive is due to be re-routed in September. Weed spraying around kerbs – Clerk to write to NS to ask that all kerbsides in the village be sprayed as promised.
- n. Hb47c - Knotweed removal on Burial Ground – Jason Collins has completed the work.
- o. Hb48a - Bus stop access in Clevedon Road – Clerk emailed John Painter who has forwarded it to Paul Connolly.
- p. Hb48b - White lines on Providence Lane – the lines are due to be painted on Tuesday 30th July.
- q. Hb55 - Update on dog bins and poo bags – Dog bins on Peel Park have been emptied.
- r. Hb56h – Update on Bourton Mead – reports have been made regarding overgrown vegetation which the working party have cleared. The hedge is due to be cut back in September.
- s. Hb57 - Update on Northleaze Clock – the Clerk has emailed Knightstone Housing Association – no reply as yet.

Hb65 - Burial Ground and Closed Churchyard

- a. Resignation of Gardener – Clerk to advertise the position. Clerk to send letter of thanks to Roy Thomas.
- b. Report of cyclists cycling over plots – the kissing gate has now been installed. Situation to be monitored.
- c. To receive report from Transition LA on the Heaven Scent Garden – The Clerk read out the report - a pathway has been cleared around the back of the meadow and more plants have been added grown by members of the group i.e. poppies, cornflowers, more moon daisies and, in readiness for next spring, more primroses. Harry Williams had suggested that we cut the grass around the identified groups of yellow rattle, to make it more

likely for them to set seed and this was done. 'Plants for pollinators' are also being grown against the perimeter wall and these are now making a colourful group. Harry has also kindly donated 33 vetchling plants. We have grown Viper's Bugloss, Echium vulgare, Self-heal, Prunella vulgaris, Musk Mallow and some more Harebells. Unfortunately the current heat-wave has made the ground 'iron hard' so these will be planted when the rain returns. Our group continues to save wild-flower seed and grow plants that can be added to the area in the autumn and springtime. The weed suppressing membrane continues to do its job, to prepare the soft fruit area for planting at a later stage. As always, please come along and view these early stages of our project. We are always grateful to hear your suggestions or receive donations of wild-flower plants / seeds. Remember, it is 'your meadow', to encourage the bees and butterflies to reside, alongside us, in Long Ashton. We are therefore happy to report a slow, yet steady progress this summer.

Hb66 - Road safety issues – To consider any relevant information.

- a. Overgrown hedgerows blocking visibility on Clarken Coombe – Clerk to write to NS to ask that the vegetation be cut back. Clerk to write to NS regarding the low hanging branch and blue sign at Church Lodge. Clerk to email Cllr Mackwood regarding the footpath at Gatcombe and write to Mr William Butler regarding the same.

Hb67 – Footpaths

- a. To receive report from Cllr Butcher – Tony Hibbitt has been ill. The group has done some work and has asked for a contact – Cllr Moorcroft and Clerk to act as contacts.
- b. Footpath 12/12A – To receive update on progress of diversion – the kissing gate has been installed but is the wrong way round. Cllr Cook to remedy. The diversion can now progress.

Hb68 - Festival Way – To receive any relevant items for information

No update.

Hb69 - MetroBus (formerly Bus Rapid Transit) Scheme and South Bristol Link Road

Cllr Sterland reported that there was no update on the MetroBus. The documents for the South Bristol Link Road have been received. There is an active group preparing the objection document. Various organisations are looking at different aspects. Flooding and footpaths are not covered. The PC should prepare responses on flooding, footpaths and its overall response. Working party meeting to be held on 30th July. Clerk to write expressing concern regarding the timing of the application and length of time available to comment. All Cllrs should write to object to the timing and length of time to comment <http://wam.n-somerset.gov.uk/MULTIWAM/findCaseFile.do?appNumber=13/P/1204/F2&appType=planning> Bristol Friends of the Earth are providing funding for leaflets to be sent to households.

Hb70 - Ashton Brook Flood Management

The response from Doug Barker had been circulated. Cllr Moorcroft has not received an answer regarding calibration of the bund. Clerk to write to Doug Barker to ask if the bund has been calibrated, whether the structure is safe and to suggest a site meeting. Copy to Cllrs Cave and Cook. Cllrs Cave and Cook to chase.

Hb71 - The effect of the BCC Residents Parking Scheme on Long Ashton and Leigh Woods

Item to be put on the agenda for the next meeting.

Hb72 - On Street Parking – (Cllr Mrs Pullin)

Cllr Pullin read out an article which had been placed in the Evening Post. Mr Thomson reported that there is an annual review of yellow lines and that pay and display is not proposed in Long Ashton.

Hb73 - Proposed Yellow Lines from Church House 25m east

Proposed yellow lines from Church House 25m east – parking slows down traffic outside Church House. It was agreed that double yellow lines were not required outside Church House. Mr Thomson to advise the PC if this can be cancelled at this late stage.

Hb74 - Closure of Birdwell School Car Park at 3.15pm

There has been an incident at Birdwell School with a child nearly being run over in the car park which has resulted in cars being banned from 3.15pm. Clerk to write to the school to ask them to review their transport plan and consider resurrecting their walk to school plan from the Co-op car park.

Hb75 - Request for a Dog Bin by Fenswood Residents

The Clerk received a request for a dog bin in Fenswood Road at a recent community event held by Alliance Homes. Clerk to write that there are sufficient dog bins in the area.

Hb76 - Correspondence

- a. From North Somerset re closure of Barrow Street – road to be closed from 1st August to 29th November.
- b. From Resident - bad state of Western Power Distribution substation – the vegetation needs cutting. Clerk to write to WPD.
- c. From Resident - state of hedge near Birdwell Rec – the volunteer group have cut it recently.

- d. From Resident:
Re Permissive path from Parsonage Rd to Festival Way, PC to consider the issues and what to action to take – this has been used as a path for over 30 years. Clerk to write to NS to ask for the path to be designated as a footpath.
Re 12/12A asking for update – previously covered.
Re LA12/12b asking PC to fund rail fitting to bridge from Cartis Field – this was considered unnecessary.
To note that J Ives is no longer Local Correspondent of the Open Spaces Society – noted.
- e. From Resident - Proposal to plant daffodil bulbs on Rayens Close bank opposite Piccolo Pizza – Westleaze WI have asked if bulbs can be planted on the bank to commemorate their 50th Anniversary. Clerk to write that the PC is in agreement however that permission must be sought from NS Council.
- f. From Resident - Brook Close - cuttings on river bank – Clerk to write to residents requesting that cuttings be placed in green bags for collection.

Hb77 - Other Items for Information

- a. Balloon Fiesta – buses are to drop off at Clanage Roundabout. Residents' access permits have been provided to Leigh Woods residents and residents of Long Ashton Road with no off street parking are being written to ask if they wish to apply for parking permits.
- b. Meeting is being held by Bristol University on 2nd August at 6pm regarding Providence Plantation and ideas for its use.

Meeting closed 10:05 pm.

Date of next meeting – 30 September 2013

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES - 12th August 2013

Present: - Ms S Hardingham - Chairman

Mr R Cook

Mr M Moorcroft

Mrs J Pullin

Mr I Scoones

Mr J Skeeles

Mr R Sterland

Miss M Uppington

In attendance the Clerk, Dr J Turp, and Ms L Price (minutes).

Apologies were received from:-

Mr C Cave

F62 - Apologies for absence

Apologies for absence were received from Cllr Cave.

F63 - Application to Register the Village Club (Royal British Legion Building) as an "Asset of Community Value"

Stuart Houston was in attendance to answer questions.

It was confirmed that the application, as circulated, has been submitted to North Somerset and a decision should be received by the 1st October. The application has been made in the name of the parish council. The Committee discussed and recommended approval of the application by Council.

F64 - Election of vice Chairman

It was agreed to delay the election of a vice Chairman until after the next Full Council meeting when the vacancy on the Committee should be filled.

F65 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting. No dispensations were requested.

F66 - Minutes of the last meeting

Copies of the minutes of the meeting held on 19th June 2013 were confirmed as a correct record and approved for signing subject to the amendment to F60 b) agreed at the full Council meeting on the 24th June.

F67 - Exclusion of the press and public

It was agreed that the public, including the press, were to be excluded for item 22 (employment).

F68 - Matters Arising

- a. F44a – Taylor Wimpey Areas Update (pond) – LACA to confirm if the pond is insured. Clerk to ask.

- b. F44b – To note treatment of investment in the Annual Return – a long term investment does not count as income when it becomes a short term investment but is added to the total cash amount - noted.
- c. F49 - NatWest Fixed Rate Deposit Accounts – Interest paid on the £37,736 s106 funds received for the north side was £1,990.69 and on the £40,000, invested for a year, £973.15. It was RESOLVED that it was the intention for the full sum including the accrued interest to be invested in the new Fixed Rate Deposit – a total of £80,690.55.
- d. F51 - Health & Safety and Risk Assessment Policy – carried forward to next meeting.
- e. F58b – S137 questions from a resident – These have been addressed by meeting with and subsequent correspondence with the resident.

F69 - Payment of accounts and Payments to Council.

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of £25,425.35 and note receipts of £4,693.89 for the months of June and July. Proposed by Cllr Ms Hardingham and seconded by Cllr Miss Uppington. Unanimously agreed.

F70 - Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation to end of July and a summary. The total amount in all accounts is £480,371.02 (includes long term investments of £260,690.55). It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Ms Hardingham and seconded by Cllr R Sterland. Unanimously agreed.

F71 - Review of Expenditure against Budget.

Noted.

F72 - Taylor Wimpey Areas

- a. To receive update on the transfer of the Taylor Wimpey areas and lease to LACA – ongoing.
- b. Tree report received from Ambience – Clerk to get two quotes for the work.
- c. To consider the future involvement of residents To consider the future involvement of residents – an advisory group would be useful in the future to assist the PC's management of these areas; an article to be placed in the village newsletter to see if residents are interested. The noticeboard to be placed at Chancellors Park play area soon and a notice can also be put up there.
- d. To receive an update on Public Art – ongoing.

F73 - South Bristol Link Road

- a. Update on expenditure required to purchase expert advice to enable comment on the planning application – Keith Buchan has started work, however, he has encountered delays in receiving information from NS Council. The planning application also appears to have some information missing. The PC will highlight these concerns in its objection. LAPC has a two week extension to submit its response.
- b. Expenditure on publicising the planning application for the SBL – the PC leaflet is to be delivered on Friday and Monday to all households. It was RESOLVED to approve the expenditure of £350 on this leaflet. [LGA 1972 section 142 (2) (a)]
Proposed by Cllr Moorcroft seconded by Cllr Miss Uppington. Unanimously agreed.

F74 - Village Newsletter - to consider distribution difficulties, the use of email or website alerts and paying expenses.

Cllr Mrs Pullin to contact Endeavour Distribution to get a quote for delivery of the village newsletter. Newsletter to be uploaded to the website at the time of delivery.

F75 - PC communications: to consider how to improve communication with residents.

A PC stand at the November village market to be put to council on Sept 9th to see level of support by Cllrs and if agreed, what material to be prepared. The summary of meetings email suggested by a resident was considered unnecessary. Cllr Ms Hardingham to reply.

F76 - Training requirements

- a. While it is councillors' responsibility to understand and comply with the Code of Conduct, the Clerk will have further discussions with ALCA and consider whether to hold a training session for councillors.
- b. ALCA are running Chaining skills and Being a Good Cllr courses. Cllrs to advise if they wish to attend this or if they have suggestions for other training.

F77 - Vacancy on F&GP to be filled at Council meeting on Sept 9th.

Noted.

F78 - Request from Highways and Burial Ground Committee to purchase two Planters

It was RESOLVED to agree expenditure of 2 x £494.00 for planters at the Chestnuts - to be taken out of Highways contingency. Proposed by Cllr Moorcroft, seconded by Cllr Miss Uppington. Unanimously agreed.

F79 - LACA Expenditure

- a. Drainage (football pitch and car park) – to discuss and agree the level of PC contribution to the works – LACA to provide further detail as discussed

previously. LACA is responsible for the work but Cllr Scoones is assisting in an advisory capacity.

- b. Bio-mass boiler – to discuss possible capital expenditure – If LACA goes ahead with the project under the Government Renewable Heat Initiative, there will nonetheless be expense on a wood store and new radiators. LACA is investigating further. Ongoing.
- c. Replacement roof - to approve the use of the s106 money by LACA to replace the roof – LACA have received at least 3 estimates, but they are obtaining further information before deciding. LACA have £20,000 of s106 money. It was RESOLVED to approve the use of that money for replacing the roof.

F80 - External audit report

The report has not yet been received.

F81 - Correspondence – To note any items of correspondence

- a. From HSBC re change in account charges – the effect of the changes is uncertain. F&GP to review the PC's banking arrangements in due course.
- b. From Birdwell School requesting support for fossil-curiosities trail around Long Ashton – Letter to be sent from the Clerk to provide support for the project.

F82 - Any Other Matters for Information

The insurance claim for the seat in Leigh Woods has been approved by Zurich, it was agreed that an identical seat should be bought.

F83 – Employment

a) New pay scales for clerks have been agreed by NALC and SLCC giving an increase of 1%. To agree to clerk's salary being increased in line with new pay scales and the admin assistant's hourly rate also to be increased by 1% effective from April 1 2013.

All in agreement.

b) Following a request from the NDP team it was confirmed that they should pay fully for the admin support required for the NDP and that if projects were identified that needed work before the plan is adopted then a proposal should be made to a full Council meeting.

Meeting closed at 10:02pm

Date of next meeting – Monday 28 October 2013

Meeting closed 10.15pm

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 19th August 2013

Present: - Miss M Uppington - Chairman

Mr D G Aggett

Mr A Butcher

Mr C Cave

Mr J Glew

Ms S M Hardingham

Mr M Harris

Dr P Jackson

Mrs B Mackwood

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Mrs S Sterland

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes)

Apologies were received from:-

Mr R Cook

Miss A Moser

Mr J Skeeles

P100 – Apologies for absence

Apologies for absence were received from Cllrs Skeeles, Miss Moser and Cook.

P101 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting.

P102 - Minutes of the last meeting

The minutes of the meeting held on 22nd July had previously been circulated. Further to amendments of P87 para. 3 which should read ‘...to allow adequate review of the application documents ...’ and ‘...Avon Wildlife Trust *are submitting* comments’ the minutes were confirmed as a correct record and signed by the Chairman.

P103 – Matters arising

- a) P80a - Scheduling Bridgeman’s Field as an historic monument – the Clerk has started gathering supplementary documents required to support the application. Ongoing.
- b) P80b - Fence on Long Ashton Road – NS responded that the fence is unauthorised. The resident is dealing with the matter in conjunction with NS Council.
- c) Bike Store, Providence Lane – NS Council are investigating the matter.

P104 - Correspondence – To receive and consider any correspondence

- a) Email from Jason Beale - A Consultation about North Somerset list of planning application requirements (PAR) – it was agreed that the PC had no comments on the document.
- b) Email from NS – re Solar Photovoltaic (PV) Arrays Supplementary Planning Document – it was agreed that the PC had no comments on the document.
- c) Comments from resident re 7 Estune Walk – from resident of Highlands Road. The Chairman advised the resident to refer to NS Council and NS Council is dealing with the matter.
- d) Enforcement Team re QEH Sports field – The Chairman read the response from NS Council. The Council is not pursuing enforcement action. Clerk to write to NS Council pointing out that the parish council notified NS Council when the containers were installed, therefore they were informed and to ask why no action was taken at the time. Also to ask that any further requests for building should be carefully scrutinised to ensure there is compliance with planning requirements. Clerk to copy letter to the Chief Executive.

P105 - New Planning Applications – to consider and provide comments to NS Council.

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

13/P/1254/NMA - 51 Ridgeway Road, BS41 9EZ - Non material amendment to 11/P/0516/F (Erection of a two storey side extension: replace existing external stairs, creation of a balcony to ground and first floor south elevation to include 4no roof lights, 2no roof lights to the north and east elevation. Change flat roof to pitched.) to allow a revised layout to decking area to rear elevation. Officer – Tom French. Comments have been submitted – see P106.

13/P/1266/F - 42 Parsonage Road, BS41 9LN - Erection of a two storey side and single storey rear extension. Officer - Julie Walbridge.
This Council has no objection to this application provided that materials match those used in the existing property.

13/P/1269/F - 114 Long Ashton Road, BS41 9LS - Erection of a single storey rear extension with associated changes to window openings and stepped landscaping works to side driveway. Officer – Gaynor Whittington.
This Council recommends refusal of this application as it is an unsuitable development for a conservation area; it appears to be an overdevelopment of the site with the extension appearing to exceed 50% of the existing footprint, and the flat roof is inappropriate and unattractive in this conservation area.

13/P/1270/F – Forest Lodge Gatcombe Mill Lane, BS48 3QU - Erection of a two storey extension. Officer - Steven Sims.
This Council has no objection to this application provided that materials match those used in the existing property and neighbours have had the opportunity to comment.

13/P/1276/F - Land adjacent to Kingston Lodge, on the junction of Bridge Road/Burwalls Road, BS8 3PE - Erection of 2no dwelling houses in place of the original 4no garages that have been demolished. Officer – Louise Grover.
This Council recommends refusal. The building line will be 1.3m further forward of the previous building line towards Burwalls Road and right to the eastern edge of the property. It will also add another storey to the old garage's height. This will result in a 3m high and 16.6m long wall on the Bridge Road boundary which will form the back wall of the houses. Therefore where there is open lawn there will be a 3m x 16.6m x 8m 'box-like' structure which will be situated forward of the build line of Bridge Road. In addition, the front yards of the houses will be small and the parking space of house no. 2 will not have sufficient space for a car to park resulting in further parking on an already busy road. The design is contrary to the Leigh Woods Village Design Statement and is in close proximity to and on the approach to the historic Clifton Suspension Bridge.

Cllr Cave having an interest in the following item took no part in the discussion.

13/P/1310/F - Clifton Suspension Bridge, Bridge Road, BS8 3PA - Application for the removal of condition 8 of planning permission 12/P/1222/F (Demolition of existing stores, workshop and offices. Relocation of an electrical sub-station. The building of a new Heritage and Learning Centre and Operations building. The new Centre includes the taking down and the re-building of part of a boundary wall. The Centre includes exhibition and learning facilities as well as a small shop, WC's and an office. The Operations building houses offices, WC's and storage areas.). Officer – Angela Norris.

It is not obvious to this Council that the applicant's proposals meet the generation requirement of condition 7 but the Council feels that it does not have sufficient expertise to make further comment.

13/P/1314/F - 10 Birdwell Lane, BS41 9AJ - Erection of a single storey side extension and second storey rear extension. Officer - Julie Walbridge.
This Council has no objection to the two storey extension however the single storey extension is too close to the boundary and is considered to be an overdevelopment of the site.

13/P/1347/F - 3B Ridgeway Road, BS41 9EX - Erection of single storey rear extension with steps to extended terrace. Officer Gaynor Whittington
This Council has no objection to this application provided that materials match those used in the existing property and neighbours have had the opportunity to comment.

13/P/1388/HHPA - 46 Perry Road, BS41 9FE - Prior approval request for the erection of a single storey rear extension that would 1) extend beyond the rear wall of the original house by 4 metres; 2) have a maximum height of 4 metres and 3) have eaves that are 2.95 metres high. Officer – Gaynor Whittington.

Although this Council appreciates that this may be permitted development it is concerned that it may adversely affect neighbouring properties and will set a precedent with the potential to create 'tunnelling' for no 48. This Council also queries whether the eaves of the extension make it longer than the permitted 4m. The Council requests that neighbours, particularly those in 48 and 50 Perry Road and 86, 87 and 88 Fenshurst Road are notified and given chance to comment and that, if the application is permitted, the materials should match those used in the existing property.

13/P/1412/F4 - Acres Holt, Valley Road, Abbots Leigh, BS8 3PZ - Extension of time

limit for planning permission 10/P/0770/F (Erection of a new dwelling following demolition of existing dwelling). Officer - Louise Grover

This Council has no objection to this application provided that neighbours have had the opportunity to comment.

13/P/1431/F - 11 & 12 Ferncliffe, North Road, BS8 3NQ - Proposed shared steel framed balcony to rear of Ferncliffe to serve 2no. first floor apartments (numbers 11 & 12). Officer - Julie Walbridge.

This Council has no objection to the balcony as long as neighbours, particularly those in the properties to the rear of Broadoaks have been notified and given chance to comment.

13/P/1435/F - 94 Weston Road, BS41 9BZ - Erection of a single storey side extension with internal alterations. Officer - Raheel Mahmood.

This Council has no objection to this application provided that materials match those used in the existing property and neighbours have had the opportunity to comment.

Trees

13/P/1472/TPO - St. Ambrose, North Road, BS8 3PW - Various tree works as itemised in the application schedule. Officer - Jason Cox.

This Council has no objection providing the Tree Officer is in agreement.

13/P/1481/TPO - 1 Glebe Close, BS41 9DB - H1 - Beech - Reduce trees to 2m from ground level and bring in sides to form a maintainable hedge. Officer - Jason Cox

This Council has no objection providing the Tree Officer is in agreement.

P106 - To note comments passed to North Somerset on the following applications.

- a) 13/P/1254/NMA - 51 Ridgeway Road, BS41 9EZ - Non material amendment to 11/P/0516/F (Erection of a two storey side extension: replace existing external stairs, creation of a balcony to ground and first floor south elevation to include 4no roof lights, 2no roof lights to the north and east elevation. Change flat roof to pitched.) to allow a revised layout to decking area to rear elevation. Officer – Tom French.

This Council has no objection to this application as long as the neighbours in 49 and 53 Ridgeway Road and 11 Long Ashton Road have been informed and have had a chance to comment. Noted.

- b) 13/P/1330/WT – 133 Long Ashton Road, BS41 9JQ - T1 - Ash - Pollard at 4.6m, T2 – Ash – Pollard at 4.6m. Officer – Jason Cox

As long as the tree officers if satisfied with the proposed work this Council has no objection. Noted.

P107 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Noted.

P108 - The Localism Act/Neighbourhood Development Plan - To receive update from the NDP team.

The team recently met with potential developers, Bristol University and Lambridge Place Developments, and confirmed that the NDP plan will include a policy that no large scale development is to take place in the parish as it has seen large scale development in recent times. Although Bristol University have withdrawn their application they expect to submit a similar application at a later date.

P109 - South Bristol Link Road - To consider and provide comments to North Somerset Council on the following application.

13/P/1204/F2 - Land between the A370 Long Ashton Bypass in North Somerset and the Cater Road Roundabout in Hartcliffe, South Bristol - South Bristol Link: Proposed highway and bus only link including bridges, structures, construction compounds, drainage and landscaping; Traffic signs, lighting and bus shelters; Shared cycleway and footway; Works to existing highways and provision of replacement Highridge Common Land. Officer – Development Management Service.

Cllr Sterland's draft comments, prepared following the meeting held on the 30th July, had been circulated. The Chairman read out further comments and asked if these should be added. All in agreement. It was RESOLVED to make the following comments to NS and Bristol City Councils. Proposed by Cllr Cave, seconded by Cllr Pullin, unanimously agreed.

The PC opposes the construction of the South Bristol Link (SBL). It offers no benefit to the residents of Long Ashton but has many detriments. There is considerable local public opposition to the link. Whilst some other local councils may favour the road, its construction simply moves their problems to our doorstep.

- The route would cut a huge swathe through green belt land with consequent loss of farmland, amenity and wildlife. The green belt land has been assessed by North Somerset as being in the highest categories for value as green belt land. Several wildlife sites will be affected.
- Roads have always resulted in an increase in car use, whereas government and local authority policy is to reduce car use. Instead of spending large sums of money on a scheme such as this, the money would be better used to promote use of alternatives to the car.
- The additional traffic forecast for the A370 entering Bristol would cause further chaos and limit access to Bristol for residents of Long Ashton and for all those travelling from Clevedon, Portishead and surrounding villages which lie to the west of Bristol. It will increase "rat running" through the village and residential roads in Long Ashton.

It is accepted that great congestion already exists because traffic from the A369, B3128, A370 and Winterstoke Road has to merge before entering Brunel Way to cross the Cumberland Basin bridge. It must be remembered that access points over the river are limited and to add more vehicles into this area, from the SBL, can only increase this congestion to an unacceptable level, lengthen journey times and bring nothing which will be beneficial.

- The road would increase noise, air and light pollution and CO₂ emissions.
- Many of the local footpaths are being severed by this road and there is only a single underpass. The reduced footpaths will restrict access to the countryside. The current Bristol boundary footpath which runs close to much of the length of the route would become an urban route and the tranquillity of Hanging Hill wood would be lost. The ancient wood itself becomes threatened by the close proximity of the road.
- The road is elevated over most of its length between the A370 and the A38. This will increase its visual impact and will effectively dam the valley, increasing the risk of flooding. We know what happens when culverts become blocked as Long Ashton has suffered in the past. The risk of inundation from failure of the Barrow tanks has not been properly considered. It is clear that the elevated road would put much of Long Ashton at greater risk. This issue alone should be sufficient to prevent the grant of planning permission.

- The proposed A370 roundabout would require use of a large area of land close to the village, a mediaeval church and residential properties.
- The economic justification for the road is largely based on the supposed value of a large number of small predicted time savings. This is of dubious validity. There is no account taken of the economic disruption during construction, nor the economic value of the farmland lost or made unusable.
- The scheme does not consider the impact on local traffic of the measures being proposed by BCC to reduce car use, such as residents parking schemes, the re-opening of the Portishead railway and other potential rail links in Bristol and the measures being implemented to increase the proportion of journey made by cycling. The Portishead railway has been promised but progress is lamentably slow.
- The economic case is based on traffic surveys carried out in 2009. Since then there has been a decline in traffic both locally and nationally, rather than the forecast increase. This challenges the validity of the economic case.

The suggested benefits of the link are challenged.

- Regeneration of South Bristol. The SBL would take business away from South Bristol and arrest the development which is currently taking place in its absence. The number of jobs claimed to be generated by the scheme has no sound basis. There is no reason to suppose that any jobs that are created would primarily be filled by local people, so in-commuting would be increased. There are alternative and cheaper means to improve the transport links with South Bristol.
- Provision of a route to Bristol Airport. Given the orbital nature of the route it would not significantly reduce journey times to the airport. (This is supported by the "Atkins" report 2008). The passenger numbers predicted by Bristol Airport in their expansion planning application have not been achieved.
- Reducing congestion and improving access to South Bristol. As stated above, far from reducing congestion the link road would add to traffic problems.

The planning application documents have been written in a biased way, where the advantages are exaggerated and monetised, whereas the dis-benefits are minimised or ignored and not monetised. For example the delays and disruption during construction are not even evaluated and therefore do not appear in the cost benefit analysis. The agricultural value of the land used over 60 years has been estimated by CPRE as £60 million, whereas this is not accounted for in the application. Other examples can be seen in the documents.

The information presented in the application is incomplete and some references to external documents are sufficiently poor as to be useless. For example Section 4.1, tables 7-3 and 7-4 "Source Atkins", is clearly insufficient to be able to verify the claims being made. Other references are made to documents which are not readily available, where internet links have been unreliable or have not worked. Combined with the short period allowed for examination and the publication during the holiday period has meant that it has not been possible to secure the expert advice which would have aided our response.

We were surprised to see in the application form that the site is not considered to be able to be seen from a public road, public footpath, bridleway or other public land.

We commissioned some limited independent advice in advance of the publication of the documents and are seeking further advice. We trust that NS will be prepared to consider later comments when these other reports are available to us.

In conclusion, the Long Ashton Parish Council strongly opposes the proposed South Bristol Link and in so doing represents the views and interests of our parishioners. Whilst some residents elsewhere in North Somerset may favour the SBL, the ratio of the advantaged to disadvantaged populations would be very low.

Clerk to send a copy to Estune. Thanks were expressed for Cllr Sterland's work on responding to the SBL application.

Keith Buchan's preliminary report on the transport modelling had been circulated. He was still waiting for additional information from NS - Cllr Cave to remind NS to provide the information. Cllr Sterland asked for the report to be made available to the Mayor of Bristol and to be put into the public domain - agreed.

It was suggested that there is a need for expert planning advice and that this should be paid from the £3,000 set aside for expert advice on the SBL application. All agreed.

P110 - Development until 2026 in and around Long Ashton – to receive any relevant information.

Pre-warning was given that a large scale application for sporting facilities in Failand is to be submitted in the near future.

P111 - Any other matters for information

- a) Balloon Fiesta – there were a number of issues e.g. Longwood Lane crossroads, parking in Church Lane for church users, parking in Parsonage Road, pedestrian crossing on Clarken Coombe and the noise generated by the Typhoon. Clerk to write to Ben Hardy to ask for the details of the debrief meeting.

Date of next meeting – 16th September 2013

Meeting closed 9.55pm.

LONG ASHTON PARISH COUNCIL COUNCIL MEETING – 9th September 2013

Present: - Chairman – Mr R Sterland

Mr D Aggett

Mr A Butcher

Mr C Cave

Mrs H Fordham

Ms S Hardingham

Mr M E Harris

Dr P Jackson

Mrs B Mackwood

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr J D Skeeles

Mrs S Sterland

Ms E Stevenson

Miss M Uppington

In attendance - The Clerk, Dr JE Turp and Ms Price (minutes) and one member of the public

Mr M Riggall NS Liaison Officer

Apologies were received from:-

Mr R Cook

Mr J Glew

Miss A Moser

Mr H C H Williams

Presentations

An update on the Long Ashton British Legion lease negotiations was provided.

C113 - Chairman's Remarks

The Chairman remarked that the work being carried out by Councillors is unevenly distributed and he encouraged those with a light workload to take on more roles. A list of Councillors and their current roles was circulated. Cllrs to contact the Clerk or the Chairman if they are interested in taking on further duties.

C114 - Declarations of Interests and Grant of Dispensations

Declarations of interest to be declared during the meeting. No dispensations were requested.

C115 - Minutes of the last meeting

Copies of the minutes of the meeting held on 24th June had previously been circulated. Subject to the inclusion of Ms E Stevenson and Dr P Jackson in the list of attendees the minutes were confirmed as a correct record and signed by the Chairman.

C116 - Matters arising

- a. Pear Harvest – It has been confirmed that Transition will manage the pear harvest from the trees in Pear Tree Avenue but are happy for others to be involved too. Cllr Mackwood reminded people that pears or apples could be juiced at the Apple Day in October.

The meeting was adjourned at 7.41pm to allow presentations to be made by Andy Coombes on the Community Orchard and David Andrews on the Post Office Community Enterprise Scheme.

Meeting reconvened at 8pm.

C117 – Community Orchard

Following the presentation on Transition's proposals to plant an orchard on the western end of Peel Park, it appears that the covenants and planning conditions relating to Peel Park should not prevent planting of an orchard on the land. The PC gave feedback on the proposals and suggested that the proposals are submitted to LACA, as they manage the area, for consideration.

C118 – Post Office Community Enterprise Scheme

Following the presentation on the Post Office Community Enterprise Fund, which awards grants up to £10,000 to projects which support the Post Office and help the local community, it was agreed that the PC fully supports an application to the scheme and that the Neighbourhood Development Plan team should work with the sub postmaster on behalf of the Parish Council to identify a proposal. It was agreed that Mr Andrews would attend the NDP meeting on 10th September.

C119 - Planning Committee Report

The reports of the Planning Committee of the meetings held on 22nd July and 19th August were adopted, subject to any alterations by the Committee. Unanimously agreed.

C120 - Highways and Burial Ground Committee Report

The report of the Highways and Footpaths Committee of the meeting held on 29th July was adopted, subject to any alterations by the Committee. 19 votes for, 1 abstention, carried. Cllr Pullin reported that she had received a quote from the delivery company Endeavour for £240 to deliver the newsletter over a 3-4 day period. It was RESOLVED to undertake a trial delivery of the newsletter by Endeavour for the October issue. Proposed by Cllr Mrs Pullin, seconded by Cllr Cave. Clerk to ask for a written quote.

C121 - Finance and General Purposes Committee Report

The report of the Finance and General Purposes Committee of the meeting held on 12th August was adopted, subject to any alterations by the Committee. Unanimously agreed.

C122 - Community Association Report

Cllr Mrs Pullin reported that the Cafe has opened and is successful, proving popular with young mums. Takings are covering wage costs and a detailed report will be made at LACA's next meeting.

Some members have been disappointed with the amount of electricity generated and with payments from the solar panels. Dependent on the next payment LACA may ask Solarsense to review the system. Still awaiting the promised display panel.

Quotes have been obtained for repair of the Pavilion roof and a decision is still to be made on action.

A meeting with a biomass boiler company takes place this week to ascertain more about the system.

Next arranged entertainment will be the Beer Festival on Saturday 28th September.

Cllr Mrs Pullin to request that Solarsense check the solar panel system to ensure it is working correctly. *(For information - Subsequent to the meeting it has been confirmed that there was a fault with the system and this has now been fixed.)*

C123 - FLOW Report

There is a proposal for a solar park to be built just off Yanley Lane near the railway line.

C124 - Community Safety / Local Action Team Report

Cllr Cave reported the issues of concern. Bus stop advertising is an issue as it can prevent bus users from seeing buses approaching. Cllr Cave urged people to report

car parking on pavements. The absence of the Police from the meeting was noted but it was accepted that they are very busy. Clerk to write to the Police and ask for an officer to attend the next Council meeting. It was suggested that the report given at the PACT meeting be available for Council meetings. At the PACT meeting the Police had reported a considerable rise in shed and garage break-ins, parking on pavements and an increase in mobile phone usage whilst driving. The speed camera has been sent for repair.

C125 - Youth Matters

Cllr Jackson gave a report.

Youth Club

During the school summer holiday period we have followed the approach used in previous years to close the club for the evening sessions and instead run day time activities and trips. These have included a trip to Bristol Zoo for the younger age and a two day event with a local graffiti artist which included painting the youth shelter. The events were well supported by young people.

The Garden Fete in July raised in excess of £900 for the youth club, thanks to those that supported this successful event.

As we move into September the youth club has re-started its evening club sessions. EPIC Youth are arranging an open evening at the Youth Club on 2nd October at 7pm and all parish councillors are invited to come along and see the young people celebrate their activities and successes.

Staying with community integration, the Youth Club will support the Birdwell Community Games Event now confirmed as 6th October at Birdwell School and also making use of Festival Way.

Children and Young People's Network Report

The detached youth work programme being run in the Perry Road area recommences this month. This has been a very successful programme and many new young people have been engaged. It is good to note that this has been well received by local residents. Funding for the detached programme runs through to the end of October, and the network is exploring fund raising to extend this programme into next year.

The network currently has funding to support two further community/young people's events in the Chancellor's Park area. The first of these two events is now being planned in conjunction with the Transition's Wassailing event, and we have agreed to hold a joint event; a provisional date of 19th January has been set.

A meeting was held with John Wilkinson, Assistant Director in NSC People and Communities Directorate which is now responsible for CYP. The proposals for a small element of ongoing seed corn funding to ensure the Networks remain sustainable was well received, and a further meeting is arranged for early October to discuss NSC feedback to the proposals.

C126 - ALCA NS Group Report

Cllr Scoones reported that the next Liaison meeting is to be held on Wednesday 9th October, 7-9pm at Castlewood. All Cllrs were urged to attend. The AGM is to be postponed until the new County Secretary has been appointed. The Clerk, Cllr Miss Uppington and Cllr Scoones to attend the NALC 'Putting Communities First' conference.

C127 - Parish Councils Airport Association Report

There has not been a meeting since the last Council meeting. The next meeting is to be held in January 2014.

C128 - Neighbourhood Development Plan Report

Ben Hamilton-Baillie will be presenting his findings to Councillors on October 8th and to the community on 11th November. Press releases and flyers are to be produced to promote the event and the NDP will be attending the November village market. The Referendum on the plan will be held next year. Work has been done to improve the website and a Facebook page and Twitter account have been set up. Cllrs R Sterland and Mrs Fordham are receiving training in policy writing. Writing of the plan document is ongoing.

C129 – Bristol Rapid Transit Update & South Bristol Link Road

Two leaflets informing residents about the SBL planning application were delivered and a good number of objections from residents are listed on the NS website. The group of organisations against the road will now try to influence decision makers and two meetings are to be held for NS and Bristol City councillors during October.

The two planning applications will be heard in November, however both the North and Central Area Committees of NS are being consulted on the Bristol application and it will be discussed on the 12th September. In the event that the Committees come to opposite views on the proposals, the consultation will be referred to the Planning and Regulatory Committee for a definitive response. Officers are recommending approval.

Keith Buchan's interim report and addendum on the applications have been circulated and his work is still in progress. There have been views expressed that the railway under bridge, essential to the SBL, will not be able to be constructed within the allocated budget.

C130 - Vacancy on F&GP – To elect new member to Finance and General Purposes Committee.

There is a vacancy for a councillor on the committee. Cllr Mrs Fordham nominated Ms Stevenson, Cllr Butcher seconded. Unanimously carried.

C131 - To consider a PC stand at the November Village Market.

It was agreed that the PC would have a stand at the November village market. Cllr Mrs Mackwood to organise. It was agreed that the PC would also have a stand at the Chancellors Park event on 19th January. Cllr Mrs Fordham and others to attend.

C132 - Peel Park Opening Ceremony

Cllr Mrs Pullin circulated the proposed design for the plaques to be placed at the entrances to the Park and read out the wording. Cllr Mrs Pullin to ask LACA to approve the plaques and to arrange the opening ceremony.

C133 - Nominated Best Kept Garden – to receive information on the competition and to consider its future

The Clerk read out the results of the competition which were:

1st - 7 Kingcott Mill

2nd – 38 Perry Road

3rd – 75 Long Ashton Road

Highly Commended – 1 and 2 Lampton Road.

Due to lack of entries it was RESOLVED that the PC suspends the competition for a year. Proposed by Cllr Moorcroft, seconded by Cllr Cave, unanimously agreed.

C134 - To agree to fund printing of new Circular Walk Leaflets (LGA 1972 s144)

It was RESOLVED that the PC to spend up to £300 on re-printing the circular walk leaflet. Proposed by Cllr Ms Hardingham, seconded by Cllr Cave, unanimously agreed.

C135 - External audit report – to receive and comment on report from external auditors

The Clerk advised that the report had not been received.

C136 - Newsletter

A number of items were suggested:

- Profiles of three councillors this was agreed and the Chairman, Vice-Chair and Cllr Mrs Fordham will appear in the next issue.
- Circular walk leaflet information
- Information about the PC stand at the village market - Cllr Mrs Mackwood
- Welcome LA
- Thefts from sheds – Cllr Ms Stevenson.

C137 - To agree dates of meetings in 2014 – draft calendar circulated

It was RESOLVED to approve the suggested dates for meetings in 2014. Unanimously agreed.

C138 - Balloon Fiesta – to identify issues to be raised at the debrief meeting.

Cllrs Miss Uppington, Mrs Pullin, Sterland and Scoones to attend the debrief meeting and raise those issues identified. A Leigh Woods representative will be attending.

C139 - Kite Festival – to discuss any issues arising

Parking at the east end of the village and Leigh Woods was chaotic. Clerk to write to organiser to ask for coning in future and reference the Localism Act, copied to be the Police.

C140 - BrisFest – Any comments to be passed to organisers

Permanent licences have been granted which makes influence very difficult. Ashton Road may be subject to a Road Closure Notice during the evening. Clerk to write to the organiser to ask for roads in Leigh Woods and Long Ashton to be coned and comment that there were issues with noise last year.

C141 – Correspondence

- a. Rural Communities Petition – the petition was circulated to be signed.
- b. Proposed Hinkley Point C Connection Community Forum invitation to face-to-face meeting – Clerk informed councillors of the consultation dates and asked if they wished to attend.
- c. Email suggestion from resident asking for a one-way system around Yanley Lane and Wild Country Lane. It was RESOLVED that the Clerk write to NS Highways Dept to ask that temporary traffic lights be installed immediately at the top of Brockley Coombe (Lulsgate Bottom) with a view to these lights becoming permanent. Proposed by Cllr Mrs Mackwood, seconded by Cllr Cave, unanimously agreed. Clerk to respond to the resident.

Date of next meeting – 4th November 2013

Meeting closed 10pm

LONG ASHTON PARISH COUNCIL PLANNING COMMITTEE MEETING – 16th September 2013

Present :- Miss M Uppington - Chairman

Mr D G Aggett

Mr A Butcher

Mr J Glew

Ms S M Hardingham

Mr M Harris (left at 9pm)

Dr P Jackson

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr J Skeeles

Mr R Sterland

Mrs S Sterland

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes) and 2 members of the public

Apologies were received from :-

Mr C Cave

Mr R Cook

Miss A Moser

A presentation was given by Mr Richard Harris and Mr Steve Barrett from Solarsense regarding their proposed Solar Park.

P112 – Apologies for absence

Apologies for absence were received from Cllrs Miss Moser, Cook and Cave.

P113 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

P114 - Minutes of the last meeting

Copies of the minutes of the meeting held on 19th August had previously been circulated. Further to removing Cllrs Mrs Fordham and Roberts from the attendance list, the minutes were confirmed as a correct record and signed by the Chairman.

P115 – Matters arising

- a. P103a - Scheduling Bridgeman's Field as an historic monument – The Clerk has submitted the application for scheduling and English Heritage has received it.
- b. P103b - Fence on Long Ashton Road – it was noted that there has been no change to the fence as yet.
- c. P103c - Bike Store, Providence Lane – no further information.
- d. P104d - QEH Enforcement response – The Clerk has emailed NS Council.
- e. P111a – Balloon Fiesta – a debrief meeting is being held on Monday 23rd September.

P116 – Correspondence

- a. From resident of Valley Road re Acres Holt application (13/P/1412/F4) – this is being dealt with by NS Council.

P117 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

13/P/1549/F – 63 Long Ashton Road, BS41 9HW - Conversion of garage into ancillary accommodation including raising part of roof and construction of external staircase to new doorway at first floor level. Replacement of garage doors with French windows. Officer – Angela Norris.

13/P/1550/LB – 63 Long Ashton Road, BS41 9HW - Conversion of garage into ancillary accommodation including raising part of roof and construction of external staircase to new doorway at first floor level. Replacement of garage doors with French windows. Officer – Angela Norris.

This Council is concerned that the development would be a fundamental change to a grade II listed building and has the potential to create an annex. The change of use could cause long-term inconvenience to neighbours in terms of increased noise. As it is to be heated the building would require appropriate insulation to increase its thermal efficiency and to minimise the effect of noise on neighbours. Should the

development gain permission, it should be subject to a condition that the building cannot become separate habitable accommodation without prior consent.

13/P/1587/F – Bracken Hill House, North Road, BS8 3PL - Conversion of existing property to two residential dwellings (including the removal of external soil vent pipes and redundant ironwork; the removal of a single chimney stack to the North West of the property; the reinstatement of the belvedere to the upper flat roof to the South and the introduction of a new belvedere to the lower flat roof to the North; the addition of a garage with a roof terrace above; alterations to the existing terrace on the Northern corner of the house and replacement of 6no. windows to the ground floor perimeter to allow for 5no. French doors and a larger bi-fold door) new wrought iron fencing to match existing, positioning of external refuse stores and alterations to listed gardens. Officer – Catherine Pearce

This Council has no objection to the creation of two dwellings. The materials used in the construction of the glazed roof terraces should reflect the Arts and Craft character of the house. The installation of glazed balcony edging will look out of character on this essentially Edwardian House; wooden carved fencing would look more in keeping and would reference the nearby houses: 'Belvedere' and 'Alpenfels.' All materials used in the alteration of the house should match the existing property. The Council believes it important that, if granted, the planning permission should protect the listed gardens by requiring prior approval for any material change to the gardens.

13/P/1633/HHPA - 38 Parsonage Road, BS41 9LN - Prior approval request for the erection of a single storey rear extension that would 1) extend beyond the rear wall of the original house by 4 metres; 2) have a maximum height of 3.8 metres and 3) have eaves that are 2.25 metres high. Officer – Julie Walbridge.

This Council has noted that this is permitted development, however, asks that neighbours should be notified and given chance to comment.

P118 - North Somerset Decisions

Those previously circulated were noted.

P119 - The Localism Act/Neighbourhood Development Plan

Cllr Sterland reported that Cllrs Sterland and Fordham have attended policy writing workshops. The team now realises that there is a need to distinguish between land-use and non land-use policies and that non land-use policies should be removed from the NDP and put into a separate Community Plan. The team has also been advised that it does not have to wait for NS Core Strategy re-examination to proceed with the plan. However, there is a risk in doing this if the Core Strategy changes compromise the NDP. Government advice is to proceed with the NDP.

P120 - South Bristol Link Road

A local engineer has been looking at the constructability of the railway underbridge and has concluded that it cannot be constructed to budget or within the time specified. The construction would involve a temporary diversion of the railway line and he believes it would cost between £15 and £25million, not the £6million that has

been budgeted. The information has been offered to the parish council so it can be forwarded to NS Council. It was agreed that the Clerk should forward the information to NS Council (copied to David Tate) and the Mayor of Bristol. Information evenings are to be held for Bristol City and North Somerset Councillors.

Cllr Harris left the meeting at 9pm.

P121 - Development until 2026 in and around Long Ashton – to receive any relevant information.

No further update.

P122 - Any other matters for information.

- a. An article has appeared in the Bristol Evening Post outlining plans by the developers to build housing on the Bristol City Football Club proposed stadium site.
- b. The Solar Park will be on the agenda for the next meeting.

Date of the next meeting – 21 October 2013

Meeting closed 9.05pm.

**LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
30th September 2013**

Present: Mr I Scoones - Chairman

Mr D Aggett
Mr C Cave
Mr R Cook
Mr M E Harris
Mr N Moorcroft
Mrs J Pullin
Mr I Scoones
Mr R Sterland
Ms E Stevenson
Miss M Uppington
Mr H C H Williams

Apologies were received from:-

Mr A Butcher
Ms S Hardingham
Mrs B Mackwood
Mr J Skeeles

In attendance - The Clerk, Dr J E Turp and Mrs Smith (minutes)

Hb78 – Resignation of Chairman

It was noted that Cllr Scoones would resign as Chairman of the Committee as from the close of the meeting.

Hb79 - Election of Chairman

Cllr Harris's name was drawn to be Chairman for the next meeting and he was duly elected proposed by Cllr Scoones – all in agreement.

It was agreed that any person who has served as Chairman of the committee since June 2013 will not be required to stand for election again until all other eligible councillors have served.

Hb80 - Apologies for absence and to consider whether to approve reasons if given.

Apologies were received from Cllrs Skeeles, Butcher, Ms Hardingham and Mrs Mackwood.

Hb81 - Declarations of Interests and Grant of Dispensations

Declarations to be made during the meeting. No dispensations had been requested.

Hb82 - Minutes of the last meeting

Copies of the minutes of the meeting held on the 29th July copies had been circulated. Further to an amendment that Cllr Skeeles had sent apologies, the minutes were confirmed as a correct record and signed by the Chairman.

Hb83 - Matters arising

- a. Hb64a - Railings by the zebra crossing at Northleaze – The PC originally agreed to the quote of £400 for the railings to be removed by NS contractors. It was agreed to pay for removal even if the price has increased up to a maximum cost of £600. Proposed by Cllr Moorcroft, seconded by Cllr Cave.
- b. Hb64c - Proposals for the top of Providence Lane – No update.
- c. Hb64d - Planters outside the Chestnuts Dental Practice – Planters to be delivered soon. Clerk to write to the practice to ask if the vegetation growing on the pavement could be removed.
- d. Hb64e – Double yellow lines – Still ongoing.
- e. Hb64f - Paving slabs at Church House Car Park and missing wall stones – NS Council have asked their contractors to repair the wall. Clerk to progress the laying of the slabs and then take forward the moving of the disabled bay.
- f. Hb64g - Festival Way, marking of path near Northleaze School – NS are waiting to resolve several issues pertaining to the Festival Way before the markings can be painted. Ongoing.
- g. Hb64h - Himalayan Balsam – awaiting quote for the work to be completed in the spring. The balsam by the bank at Ashton Brook at Yanley Lane has been removed by Cllr Moorcroft.
- h. Hb64j - Christmas Lights – The resident is going to research the cost of lights and asked for an article to be placed in the newsletter to see if funds may be raised by contributions. Agreed.
- i. Hb64l - New sites for speed sign poles – A meeting with Mike Herbert at NS has been arranged to agree new sites.

- j. Hb64o - Bus stop access in Clevedon Road – Paul Connolly replied to the Clerk to say that any alterations would be very costly and the budget is very limited. Still ongoing.
- k. Hb64p - White lines on Providence Lane – done
- l. Hb64r - Update on Bourton Mead – It was considered and all agreed to use community payback to cut hedge.
- m. Hb64s - Update on Northleaze Clock – The Clerk has spoken to Knightstone Housing who say they will undertake the repair.
- n. Hb65a - Update on recruitment of gardener – Adverts have been placed.
- o. Hb77b - Update on Bristol University Meeting – No update.

Hb84 - Burial Ground and Closed Churchyard

The Clerk read the report from Transition LA on the Heaven Scent Garden.

The kissing gate in south west corner of the burial ground has been reversed and further work to clear the path will take place. Slabs will be placed in front of the compost bins. Cllr Williams was thanked for his work.

Hb85 - Road safety issues – To consider any relevant information.

- a. Plants in the island near Church Lodge – This is maintained by volunteers with the help of the gardener. Clerk to ask Jason Collins for a quote as a one off if considered necessary.
- b. Weeds on the highway - The weeds along the road side have been reported to NS Council and treatment requested.
- c. Leigh Woods - a working party in Leigh Woods have noted work needed on the highway and will report to NS Council.

Hb86 - Footpaths

- a. The Clerk read the report from Tony Hibbitt. Clerk to reply. The Sunday walks are not well attended.
- b. Footpath 12/12A – The gate has been turned around.
- c. Permissive Path near Parsonage Road – The Clerk wrote to NS and options were provided. It was agreed that the Clerk would write to the landowner and ask for their cooperation to designate it as a right of way.

Hb87 - Festival Way – To receive any relevant items for information

- a. Concerns expressed by Sustrans about K gates and chicanes on route – It was agreed that the K gates and chicanes need retaining. Clerk to reply.

- b. Email from resident expressing concern over the safety of the mixed use path – It was agreed for the Clerk to write to NS Council asking for kissing gates at Copford Lane and Brook Close.
- c. Use by horses – in the fullness of time horses will be able to use the path.

Hb88 - MetroBus (formerly Bus Rapid Transit) Scheme and South Bristol Link Road

Cllr Sterland reported that the group challenging the MetroBus has withdrawn its pre-action letter seeking judicial review and has made a complaint to the Local Government Ombudsman.

South Bristol Link Road – two leaflets were sent out to encourage residents to comment on the planning application. Cllr Sterland has sent a letter to Bristol Evening Post. The Clerk has sent invites to NS Councillors regarding the information evening. The cost of the railway underbridge is being challenged. Keith Buchan's report on the transport aspects of the SBL has been received and it highlights the disbenefit to public transport. Thanks were expressed to Cllr Sterland for all his work.

Hb89 - Ashton Brook Flood Management (Cllr Moorcroft)

- a. The PC are still liaising with NS. NS have very little information regarding the bund. PC to contact Doug Barker.
- b. Email from resident re New Colliters Brook – Clerk to respond to say it is a matter to be dealt with by landowner and Environment Agency.

Hb90 - To consider and comment on an advisory disabled parking bay application for 2 Cedar Close

Cllr Ms Uppington to check regarding planning applications on the property. PC to support the application subject to this check.

Hb91 - The effect of the BCC Residents Parking Scheme on Long Ashton and Leigh Woods

Cllr Cave to email the Bristol Mayor to ask for a response to the PC concerns about the effect of the scheme on Long Ashton and Leigh Woods and other matters that were discussed at the meeting with him.

Hb92 - Closure of Birdwell School Car Park at 3.15pm

The Clerk read out the response from the Head teacher. The PC wishes to accept the Head's invitation to work with them on safety. Clerk to write.

Hb93 - Dog Bins

- a. It was agreed to extend the dog poo bag trial to all dog bins.
- b. To consider buying a dog bin for Tripps Row – to be referred to next meeting.

Hb94 - To consider request for litter bin nr Dawson's Walk

It was decided that a litter bin here is not necessary.

Hb95 - Trees in Chancellors Park

PC to undertake the work on the trees around the street light.

Hb96 - Drainage on the Long Ashton Community Association site - to receive update

Agreement from Wessex Water is needed before the University will give permission for the ditch and the NS officer dealing with this has been unavailable so progress has been slow. Aeration of the pitch is needed. Cllr Mrs Pullin to report to LACA.

Hb97 - Correspondence

- a. The litter bin in the Co-op car park referred to in a letter from the manager has been removed by the Co-op. It was not placed there by the PC.
- b. Wild Country Lane and Yanley Lane congestion – A reply was received from NS explaining why they could not put temporary traffic signals at the junction of Downside and the A38 but said that signage had been placed at both end of the lanes to make them 20mph zones. Clerk to write to say this hasn't been installed as advised.
- c. Traffic signals at the top of Brockley Coombe – Cllrs Cook and Cave to take this forward with John Painter.

Hb98 - Other Items for Information

- a. Grass verge between Wild Country Lane and the bus stop needs cutting – Clerk to write to NS.
- b. The vegetation needs cutting where the Festival Way crosses the B3128 – Clerk to write to NS.
- c. S106 money for Bracken Hill/Improvements to North Road - NS Council has sought quotes for the agreed improvements.
- d. Double Yellow Lines on North Road – this has yet to be finalised following comments from residents.

Date of next meeting – 2 December 2013

Meeting closed 10pm.

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 21st October 2013

Present: - Miss M Uppington - Chairman

Mr D G Aggett

Mr A Butcher

Mr C Cave

Mr R Cook

Mr J Glew

Ms S M Hardingham

Mrs B Mackwood

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr J Skeeles

Mr R Sterland

Mrs S Sterland

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes)

Apologies were received from:-

Mr M Harris

Dr P Jackson

Miss A Moser

Mr Adrian Reed addressed the Committee regarding his proposed planning application for 64 Providence Lane.

P123 – Apologies for absence

Apologies for absence were received from Cllrs Harris, Jackson and Miss Moser.

P124 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting. No dispensations were requested.

P125 - Minutes of the last meeting

The minutes of the meeting held on 16th September copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P126 – Matters arising

- a. Scheduling Bridgeman's Field as an historic monument – no update.
- b. Bike Store, Providence Lane – NS has requested that a planning application is made.
- c. Balloon Fiesta debrief meeting – Four Parish Cllrs and representatives from Bower Ashton and Leigh Woods attended. The main issues highlighted were regarding transport and parking. It appeared that the Police Officers on the ground had not been briefed by the Senior Officers who attended the meetings prior to the fiesta. Clerk to write to Sue Mountstevens to advise her of this lack of communication.

- d. Reply from NS re the proposed railway under bridge – the reply had previously been circulated.

P127 – Correspondence

- a. Cllr Moorcroft declared a non-pecuniary interest and took no part in the discussion.
From a resident re. an advertising hoarding erected in the field facing the elevated A370 in Yanley Lane. A letter had also been received from the owner, Mr Brown, stating that the hoarding is a temporary structure. Clerk to notify NS Council of the hoarding.
- b. From NS - enforcement case update (previously circulated) – Clerk read out the email which accompanied the list of cases – NS Council are taking longer in their investigations.

P128 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

13/P/1700/F – 83 Weston Road, BS41 9AD – Erection of a single storey rear extension. Officer – Gaynor Whittington.

This Council has no objection to this application providing that neighbours have been given the chance to comment. This Council notes that there will be some change in materials but that the existing finish will be changed to match that of the new extension.

13/P/1767/F – Auto Scuderia Ltd, 142 Long Ashton Road, BS41 9LT - Demolition of car sales and workshop building and erection of No.9 dwellings with associated car parking, landscaping and alterations to existing vehicular access off Long Ashton Road and Glebe Road. Officer – Judith Porter.

This Council is very disappointed that employment opportunities and a business will be lost from the village and that the loss of the facility will mean residents will have to go out of the village for these services. The development will change the dynamics of the conservation area.

However, if it does not prove possible to retain the business then this Council is not in favour of this application for the following reasons:

- This is clearly a maximum density plan and the density is too high for this conservation area. This Council considers 6 properties to be more appropriate for the size of the plot.
- The height of the proposed buildings is far too great and out of keeping with adjacent properties and those within the conservation area generally.
- This Council notes that there are no garages and that although parking spaces are provided the arrangement of them will lead to parking on nearby roads. There is no provision for visitor parking.
- There are no gardens. These are family dwellings and as there is no open space at this end of the village, gardens are essential.
- This Council is concerned about the direct access onto Long Ashton Road as it is a fast road.
- The development is opposite a listed building.

Should this site be developed, the opportunity must be taken to improve the junction of Glebe Road with Long Ashton Road which is currently very dangerous.

The Council supports the comments that residents have made to you about the development and asks that you take them into account.

The PC raised these issues with the developers during the consultation.

13/P/1768/CA - 142 Long Ashton Road, BS41 9LT - Conservation Area Consent for the proposed demolition of car sales and workshop building. Officer – Judith Porter
This Council is concerned about the loss of employment and considers this an unsuitable development for this Conservation Area. For more detailed comments see 13/P/1767/F.

13/P/1772/F – 2 Catley Grove, BS41 9NH – Erection of a single storey rear extension. Officer – Raheel Mahmood.
This Council recommends refusal due to the proximity of the neighbouring property. The two properties are only separated by 1.5m and No. 2 already lies 1.8 metres behind the rear building line of no. 4. Therefore, the development will have more impact on the neighbours than is generally experienced with an extension of this size and the neighbouring property at no. 4 will suffer from loss of amenity and privacy.

13/P/1815/WT – 3 Cypress Gardens, BS8 3PS - 1 Ash Leaf Maple- Remove branches from No2 side of the fence. Officer – Jason Cox
This application had been withdrawn.

13/P/1854/TPO – 3 Ridge View, BS41 9EQ - 1 Sycamore- Reduce crown by 1 metre; 1 Monterey Cypress- Remove dead, Diseased and broken branches 2cms diameter & reduce crown by 1-2M. Officer – Jason Cox
This Council has no objection providing the tree officer is satisfied.

13/P/1879/WT – Charlton, Abbots Leigh Road, BS8 3PX - 1 Yew- Reduce height & spread by 2.5M. Officer – Jason Cox.
This Council has no objection providing the tree officer is satisfied.

P129 - To note comment already passed to North Somerset on the following planning applications.

13/P/1734/WT – 107 Long Ashton Road, BS41 9JE – 2 Yew – reduce height by 2m, laterally reduce by 1m. Officer - Jason Cox

13/P/1746/WT – 1 Glebe road, BS41 9LJ – 1 Tree (thought to be Maple) – Fell. Officer - Jason Cox.

13/P/1777/TPO – Oakleigh Cottage, Vicarage Road, BS8 3PH - 1 Oak - Crown reduce 25% (approx. 3m), 1 Cedar - crown lift to 2.5m, 1 Sycamore – Fell. Officer – Jason Cox.

13/P/1779/WT - Oakleigh Cottage, Vicarage Road, BS8 3PH - 2 Hazel Coppice, 1 Leyland Cypress - Fell, 1 Silver Birch - Fell, 1 Dead Acer - Fell, 1 fallen Laburnum -

Fell, 1 Acacia - tidy damage caused by fallen Laburnum, 1 Pine crown lift to approx. 5m. Officer – Jason Cox.

13/P/1780/WT – Woodlands Cottage, Vicarage Road, BS8 3PH - 5 Leylandii – Fell. Officer – Jason Cox.

13/P/1782/WT – 62 Long Ashton Road, BS41 9LE – 1 Norway Spruce – Fell. Officer – Jason Cox.

On all these applications the Parish Council were happy to accept the recommendation of the Tree Officer. It was noted that NS Council is placing a temporary Tree Preservation Order on the Red Oak (not Maple) at 1 Glebe Road

P130 - North Somerset Decisions

Those previously circulated were noted.

P131 - To discuss proposed Solar Park as presented at the Planning Committee meeting on the 16th September.

Cllr Ms Hardingham declared a non-pecuniary interest and took no part in the discussion.

No further information has been received on the proposals since the presentation at the last meeting. There was discussion on the pros and cons of the park. When the application comes in the PC will consider all the available information before commenting on the proposal. Clerk to write to NS Council to ask if a solar park once built would render the land 'brownfield'.

P132 - To note comments made to NS on the Bristol City Football Club Planning Application for changes to the Ashton Gate Stadium

The Clerk responded and read out the response that had been made.

P133 - The Localism Act/Neighbourhood Development Plan

Cllr Sterland gave an update. A workshop, run by Planning Aid, has been held to help with the writing and revision of the policies to be included in the plan. Items that cannot be included in the NDP itself, as they do not relate to land-use, will be included in a Community Plan which will be written by Cllr Mrs Fordham. The Plan is becoming much clearer and unambiguous and will identify non-coalescence with Bristol as one of the important planning guidelines. The delivery programme has been updated. Ben Hamilton-Baillie will present his ideas at a public meeting on the 11th November.

P134 - South Bristol Link Road

Cllr Sterland gave an update. He attended a meeting in Withywood where residents in the King George's Road area are forming an action group. Regarding the proposed information evening for Bristol and NS Councillors; as there have only been two positive responses Cllr Sterland suggested cancelling the meeting and producing a small booklet to be circulated to all NS Councillors, the Bristol Mayor, Mark Bradshaw and the press. This was agreed. Cllr Sterland to circulate the

brochure. Clerk to write to invited councillors advising the meeting has been cancelled but that a booklet will be circulated.

P135 - Development until 2026 in and around Long Ashton – to receive any relevant information.

Cllr Cave gave a report. Information has been provided from Michael Reep on the review of the remitted Core Strategy policies – it is likely that NS Council will increase their housing figures to 17,000. The developer has agreed not to build the new stadium providing the redevelopment of the existing stadium is approved. The developers may pursue an application for new housing on the new stadium site which is in greenbelt..

P136 - Any other matters for information.

- a. Community Orchard – LACA have looked at Peel Park and the consensus is to plant with apples trees on dwarf rootstock in the existing beds running alongside the backs of the properties on Fenswood Road. Clerk to include as agenda item for Full Council.
- b. North Area Committee on 7th November is now in the Town Hall and includes a site visit on the 4th November. The Local Access Forum will meet with officers to discuss Public Rights of Way. Clerk to send information from Councillors' information brochure regarding rights of way to the Local Access Forum secretary.
- c. Planning Workshop on 5th December 9.30am to 12.30am. Please advise the Clerk if you wish to attend.
- d. NS are consulting on the Residential Design Guide regarding the appearance of extensions and alterations. The document can be found at <http://consult-ldf.n-somerset.gov.uk/consult.ti/rdgcd/consultationHome> and will be discussed at November's committee meeting.

Date of the next meeting – 18 November 2013

Meeting closed 9.50pm

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES - 28th October 2013

Present:- Ms S Hardingham - Chairman

Mr C Cave

Mrs J Pullin

Mr J Skeeles

Mr R Sterland

Ms E Stevenson

Miss M Uppington

in attendance the Clerk, Dr J Turp, and Ms L Price (minutes).

Apologies were received from:-

Mr M Harris

Mr N Moorcroft

F84 – Apologies for absence

Apologies for absence were received from Cllrs Harris and Moorcroft. The Chairman welcomed Cllr Miss Stevenson to her first full Finance and General Purposes Committee meeting.

F85 - Business brought forward from last meeting - Election of vice Chairman

Cllr Skeeles was nominated for the position of vice Chairman. It was proposed by Cllr Cave and seconded by Cllr Ms Hardingham that Cllr Skeeles be elected as vice Chairman.

F86 - Declarations of Interests and Grant of Dispensations

Declarations of interest to be made during the meeting. No dispensations were requested.

F87 - Minutes of the last meeting

Copies of the minutes of the meeting held on 30th September 2013 had previously been circulated. Further to an amendment that Cllr Ms Stevenson attended, the minutes were confirmed as a correct record and approved for signing.

F88 - Minutes of the meeting on the 12th August

Copies of the minutes of the meeting held on 12th August 2013 had previously been circulated. Further to an amendment that Cllr Harris did not attend, the minutes were confirmed as a correct record and approved for signing.

F89 - Exclusion of the press and public

It was agreed that the press and public need not be excluded from any items on the agenda.

F90 - Matters arising

- a. F68a - Taylor Wimpey Area – LACA has confirmed that the pond is insured.

- b. F68d - Health & Safety and Risk Assessment Policy – the Clerk and Chairman have started to review the document - ongoing.
- c. F72b - Trees on Wimpey Area – It was RESOLVED to spend up to £500 to commission a tree report on the trees on Chancellors Park estate. Proposed by Cllr Ms Hardingham, seconded by Cllr Cave. Clerk to action. The noticeboard is still to be erected. An article was placed in the newsletter to encourage involvement by residents in the play areas at Chancellors Park and Kings Croft. Cllrs at the village market to take details of any interested residents.
- d. F76 – Training requirements – the Clerk has had discussions with ALCA regarding Code of Conduct Training. Item is on Council agenda.
- e. F82 - Replacement Bench - a 'like for like' replacement has been made. The solicitors appointed to reclaim costs from the third party have contacted the Clerk. Ongoing.
- f. F86 - Pavilion Roof – the work has been completed and LACA has been invoiced and so will now require the loan. Clerk to draw up a loan agreement with LACA.

F91 - Payment of accounts and Payments to Council

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of £34,439.55 and note receipts of £77,169.01 for the months of August and September. Proposed by Cllr Ms Hardingham and seconded by Cllr Cave. Unanimously agreed.

F92 - Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation and summary to end of September. The total amount in all accounts is £516,486.15 (including long term investments of £140,000.00). It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Ms Hardingham and seconded by Cllr Sterland.

F93 - Review of Expenditure against Budget

The review of expenditure against budget was noted.

F94 - Taylor Wimpey Areas

- a. No smoking signage - NS Council have offered the parish council 'no smoking' signs for the play areas. PC to take up the offer.
- b. Transfer of the Taylor Wimpey areas and lease to LACA – no further update.
- c. Public Art – No update, Cllr Cave to progress.

F95 - South Bristol Link Road

Keith Buchan has completed his work on the SBL planning application. Cllr Sterland has produced an information booklet to be given to appropriate NS and Bristol City

Councillors. It was RESOLVED to spend £139.00 to print 50 copies of the booklet. Proposed by Cllr Ms Hardingham and seconded by Cllr Skeeles. Unanimously agreed.

F96 - Village Newsletter - to evaluate the recent distribution trial.

The distribution of the newsletters, using a commercial distributor, was carried out well, although Yanley Lane and Warren Lane are still to be delivered. It was RESOLVED to continue to use the distributor. Cllr Mrs Pullin proposed, Cllr Cave seconded. Unanimously agreed.

Cllr Mrs Pullin asked that a letter of thanks and an invite to a reception (to be held in January) be sent to the volunteers who previously distributed the newsletter. Clerk to send the letters in January

F97 - To consider joining CPALC (Communities, Parish and Local Councils)

It was RESOLVED to join CPALC at an annual cost of £25. Proposed by Cllr Ms Hardingham, seconded by Cllr Skeeles. Unanimously agreed. Clerk to investigate whether councillors will be able to use the site.

F98 - Review of Banking Arrangements

The review of banking arrangements will be undertaken when the effect of the changes to HSBC's charges has become apparent.

F99 - S137 expenditure

The Council in accordance with its powers under section 137 and 139 of LGA 1972, RESOLVED to incur the following expenditure, which in the opinion of the Council is in the interest of the area or its inhabitants, and will benefit them in a manner commensurate with the expenditure.

Up to £25 to be paid to the Royal British Legion (Long Ashton) for the purchase of a wreath for the Council for Remembrance Day. Proposed by Cllr Ms Hardingham, seconded by Cllr Skeeles. Unanimously agreed.

F100 - Annual Review of:

- a. Clerks/RFO job description – the document was circulated. It was agreed that no changes were required.
- b. Freedom of Information Content/Charges – minor amendments were agreed. Clerk to make changes.

F101 - Appointment of Internal Auditor

It was RESOLVED to retain Whyatt Pakeman as Internal Auditor for one more year. Cllr Skeeles proposed, Cllr Sterland seconded. Unanimously agreed.

F102 - To agree to the expenditure of £725 to update the website

It was RESOLVED to spend £725 to update the website to version 5.0. This will allow more functionality. Cllr Cave proposed, Cllr Skeeles seconded. Unanimously agreed. Cllr Ms Stevenson to join the Website working group.

F103 - To discuss the proposed Terms of Reference of the Committee and to adopt them with any necessary amendments.

Clerk to make minor amendments as agreed. It was RESOLVED to adopt the Terms of Reference subject to the amendments. Cllr Ms Hardingham proposed Cllr Miss Uppington seconded. Unanimously agreed.

F104 - Appointment of Gardener

The Clerk has received five applications. Cllr Williams will assist the Clerk with interviews. Interviews have been arranged. The Clerk and Cllr Williams to appoint the successful applicant. All agreed.

F105 - External audit report

The report still has not been received. The Clerk has been informed that the auditors are dealing with an enquiry from a resident. Ongoing.

F106 – Correspondence

- a. Email from resident – noted.

F107 - Any other matters for information only.

- a. ALCA/NS Liaison meeting – NS Budget is under increased pressure. The NS Finance Director suggested that the requirement for a referendum when Councils plan to raise the council tax by more than 2% may be extended to parish and town councils who request more than a 2% rise in the precept. The Clerk's information was that this is not at all certain and if agreed may be limited to the largest councils.
- b. It was agreed that as part of the budget discussion at the next meeting the possibility of including some form of community grant will be investigated.
- c. The Parish Council will be holding a stall at the Village Market on Saturday 2nd November.

Date of next meeting – Monday 16 December 2013
9.20pm.

Meeting closed

LONG ASHTON PARISH COUNCIL COUNCIL MEETING – 4th November 2013

Present:- Chairman – Mr R Sterland

Mr D Aggett

Mr C Cave

Mrs H Fordham

Mr J Glew

Ms S Hardingham

Mr M E Harris

Dr P Jackson

Mrs B Mackwood

Mr N Moorcroft

Miss A Moser

Mrs J Pullin

Mr H B Roberts

Mrs S Sterland

Ms E Stevenson

Miss M Uppington

Mr H C H Williams

In attendance - The Clerk, Dr JE Turp and Ms Price (minutes)

Mr M Riggall NS Liaison Officer

Apologies were received from:-

Mr A Butcher

Mr R Cook

Mr I Scoones

Mr J D Skeeles

C142 - Apologies

Apologies for absence were received from Cllrs Butcher, Skeeles, Cook and Scoones.

C143 - Chairman's Remarks

The Chairman remarked that he was disappointed that none of the parish councillors with few duties had volunteered to take on additional responsibilities.

C144 - Declarations of Interests and Grant of Dispensations

Declarations of Interest to be made during the meeting. No dispensations were requested.

C145 - Minutes of the last meeting

Copies of the minutes of the meeting held on 9th September 2013 had previously been circulated. Further to an amendment of C117 which should read “.... Peel Park. It appears that the covenants and planning conditions should not prevent planting of an orchard.”, the minutes were confirmed as a correct record and signed by the Chairman.

C146 - Matters arising

- a. C118 - Post Office Community Enterprise Scheme – The Post Office were not successful in their bid for funds for Long Ashton.

- b. C139 - Kite Festival – The Clerk wrote to the organiser regarding traffic problems. Clerk read out the reply - the organiser is happy to work with the PC in future.
- c. C131 - PC stand at the November Village Market – this was successful although the stand was thought not in an ideal position. It was agreed that the PC should attend the meeting on a bimonthly basis and also that it should attend LACA's Activities Fair on 23rd November 10-1pm. Cllrs Cave, Moorcroft and Dr Jackson volunteered to attend. It was also agreed to attend the Community Event on Chancellors Park on 19th January – Cllr Ms Hardingham to organise. It was agreed that a working party of Cllrs Ms Hardingham, Mrs Pullin and Dr Jackson prepare the display and stand for both events.

The meeting was adjourned at 7.50pm to allow Police Sergeant Raby and Special Constable Jo Cornish to give a presentation on recent crime figures.

The meeting was reconvened at 8.00pm.

C131 (continued) – No one volunteered at the village market to support the management of the play park at Chancellors Park.

- d. C134 - Printing of new Circular Walk Leaflets – The Clerk has asked the printing to proceed however the leaflets have not yet been received.
- e. C132 - Peel Park Opening Ceremony – No further update. Ongoing.
- f. C140 – BrisFest – One complaint about noise was received by a Councillor.
- g. C136 – Newsletter – A commercial company is now delivering the newsletters. Some volunteer deliverers have expressed dissatisfaction about the new system. It was agreed that Cllr Mrs Pullin would write to the volunteers thanking them for their work and inviting them to a reception in December.

C147 - Planning Committee Reports (16th September and 21st October)

The report of the Planning Committee of the meeting held on 16th September was adopted. Proposed by Cllr Cave, seconded by Cllr Moorcroft. Unanimously agreed. The report of the Planning Committee of the meeting held on 21st October was adopted, subject to any alterations by the Committee. Proposed by Cllr Cave, seconded by Cllr Glew. Unanimously agreed.

C148 - Highways and Burial Ground Committee Report (30th September)

The report of the Highways and Footpaths Committee of the meeting held on 30th September was adopted, subject to any alterations by the Committee. Proposed by Cllr Moorcroft, seconded by Cllr Cave. 16 for, 1 abstention. Carried.

C149 - Finance and General Purposes Committee Report (30th September & 28th October)

The reports of the Finance and General Purposes Committee of the meetings held on 30th September and 28th October were adopted, subject to any alterations by the Committee. Proposed by Cllr Cave, seconded by Cllr Miss Uppington. 16 for, 1 abstention. Carried.

C150 - Long Ashton Community Association

- a. LACA Report – A report was given by Cllr Mrs Pullin. There has been some petty vandalism some has been referred to the Youth Club Manager. The PCSO is keeping an eye on evidence of drug usage. Two sofas were fly tipped on the car park, one of which is now in the woods at the edge of the Dawson Walk. Peel Park dog bins are still not being emptied. Still awaiting response from Solarsense regarding lost FIT payments. Community Payback to be regularly employed on outside work. Hoping to offer an Eco wash car scheme. There will be an Activities Fair on November 23rd with an evening theatre event by Instant Wit - tickets available. 2 sessions of Pirate attack were well supported during half term. The Beer Festival sold out and made a profit in the region of £1200. LA Coffee Stop continues to do steady business. A better coffee machine will be purchased to cope with higher demand. Cllrs Cave & Scoones had investigated drainage chambers on the sports pitch and found no problem. The Pitch is impacted and a football club member is arranging for treatment to be carried out - to be paid for by the Football Club. Dialogue between NSC drainage officer and Wessex Water is ongoing for the latter to take the water away from the pitch by a different route. A decision has been made not to pursue with the Biomass boiler. LACA will review in 12 months when there may be more information from those organisations already using the system. Sara Taylor has resigned as a Trustee however will continue to be co-opted for one year.

It was noted that Cllrs Cave and Mrs Pullin have a current dispensation to allow them to discuss and vote on LACA matters.

- b. LACA Trustees - It was resolved to approve the re-appointment of Trish Kabala and Judy Bridges as LACA Trustees to serve for four years until December 2017. Proposed by Cllr Moorcroft, seconded by Cllr Cave. Unanimously agreed.
- c. Community Orchard - a plan was circulated to show the proposed location of the trees which will infill where shrubs have died and where there are spaces. 40 trees will be planted. A community group will deal with the ongoing management of the trees. Cllr Mrs Pullin proposed the resolution: "The PC resolves to note and support LACAs proposals for the community orchard". Cllr Cave proposed an amendment: "The PC resolves that a representative from the PC should be directly involved in deciding the number and siting of the trees." Cllr Mackwood seconded. 2 were in favour, 13 against and 2 abstained. Amendment not carried. Cllr Pullin's proposal was taken to vote. Cllr Mrs Fordham seconded the proposal. 13 for, 1 against, 3 abstentions. Resolution carried.

C151 - FLoW Report

No report.

C152 - Community Safety - Local Action Team Report

Cllr Cave gave a report. There appears to be confusion about Speedwatch as volunteers have already been trained and sites chosen, however, it appears that due to new health and safety rules the sites may have to change. The Local Action Team has not met recently. It is hoped that the Police presence at tonight's meeting is continued.

C153 - Youth Matters

Youth Club

Following the school holidays period where day time trips and activities were run, the youth club has re-started its club based sessions. The juniors session got back to normal running quickly, with numbers higher than we usually see after the summer break. The senior's session has been slower to get back to normal numbers during September, the long warm summer evenings have played their part in this. The Youth Workers have engaged with the young people as have I, as Chair of management committee, as engagement with this particular group is seen as a high priority. This is now achieved and numbers for the senior's session returned to their pre-summer holiday level. The winter youth club programme is now in place for both the juniors and the seniors.

The open evening at the youth club arranged by EPIC Youth was held on 2nd October, and there was a large turnout of parents, guardians and management committee. Thanks to the number of Parish Councillors who supported this event to see the young people celebrate their activities and successes.

The youth club has been involved in two community events since the last full Council Meeting. The Community Games event which was held at Birdwell School on 6th October and then at the Apple Day in the Community Centre on 13th October. Both events provided great opportunities for the youth club to engage with the wider community.

Children and Young People's Network Report

The detached youth work programme being run in the Perry Road area re-started after the summer break. This has been a very successful programme and many new young people have been engaged. Through this programme we have engaged with both young people and the community in that area. We have been successful in getting some young people in joining the youth club, which was one of the planned outcomes. We have also engaged with younger children from age 8 upwards, younger than the current youth club age (at 11 years). The current funding runs out during November. We would plan to seek funding for a further block of youth bus engagement around Chancellor's Park to commence next spring. And will also explore ways to understand how we meet the needs of engaging with the 8 – 11 years age group.

A further community event is being arranged for 19th January in Chancellor's Park to provide activities for young people and to engage with residents. We have agreed that this will be a joint event with Transition's Wassailing event.

A further positive meeting has been held with John Wilkinson, NSC, to discuss how NSC can support our ability to ensure we have a sustainable local CYP Network.

Cllr Williams thanked all the members of the Youth Management Committee for their hard work.

C154 - Avon Local Council Association NS Group Report

Cllr Ms Hardingham gave a report on the recent liaison meeting. The NS Council Finance Director gave a presentation detailing the budget difficulties NS is facing which may result in services having to be cut in 2015-16. This may impact on the PC. A cap on the percentage increase in the precept may be introduced by Central Government. The future of Clevedon Hospital is also being considered and more information can be found at <http://www.northsomersetccg.nhs.uk/>. Deborah White is the new County Secretary for ALCA. The ALCA AGM was not well attended. It is anticipated the the North Somerset branch AGM will be in December.

C155 - Parish Councils Airport Association Report

The Airport is hosting a reception on Wednesday 11th December. Parish Councillors to advise the Clerk if they wish to attend. The next meeting is in January.

C156 - Neighbourhood Development Plan Report

Cllr Mrs Fordham gave a report. The revised program of work is on the website. Cllrs Mrs Fordham and Sterland have attended two policy workshops. The NDP is now a strong land-use led planning document which aims to minimise the risk of inappropriate development the parish. The aspirational ideas that were previously included will be put into a new Community Plan document. The latest version of the Plan will be available on the website once it has been reviewed by Liz Beth from Planning Aid. Ben Hamilton-Baillie will be giving a presentation on his suggestions to improve Long Ashton / Weston Road at an open meeting on Monday 11th November at 7.30pm. The possibility that the car park near Church House could be subject to a planning application for housing was raised.

C157 - MetroBus & South Bristol Link

Cllr Sterland gave a report. Cllr Sterland has produced a brochure on the South Bristol Link for Bristol City and North Somerset Councillors and others. He has offered to speak at North and Central Planning Committees on Thursday 7th November. Cllrs Sterland and Cave met with the chairs of the NS North and Central Planning Committees last week. Cllr Cave attended a site visit with NS Officer and members to view part of the route.

C158 - External audit report

The PC still has not received the report. The Clerk has had an email from the auditors expecting the audit to be closed within the next week. Additional costs of £500 have been incurred due to queries raised by a resident.

C159 - To consider and to resolve to adopt the following proposal: "Where a resident has been identified as generating an unusually large volume of correspondence with the Parish Council they will be asked to direct all correspondence to the clerk who will look at it once a week (if not on annual or sick leave) and will use his/her discretion on the time to be spent dealing with the issues raised."

Advice has been taken from NS in developing this proposal. The PC is always very keen to hear from residents, however, this proposal has been developed to allow the PC to react if one resident or group are taking up a disproportionate amount of the PC's time, bearing in mind the PC's limited resources. An amendment to the resolution was proposed to add "or group" after "resident" to read "The PC resolves that where a resident or group has been identified etc." Proposed by Cllr Moorcroft, seconded by Cllr Miss Uppington. Unanimously agreed.

The amended resolution was then considered. It was RESOLVED "Where a resident or group has been identified as generating an unusually large volume of correspondence with the Parish Council they will be asked to direct all correspondence to the clerk who will look at it once a week (if not on annual or sick leave) and will use his/her discretion on the time to be spent dealing with the issues raised. Proposed by Dr Jackson, seconded by Cllr Cave. Unanimously agreed.

C160 - Local Government Boundary Commission for England

The Clerk summarised the proposal. It was agreed to comment that "The majority of the council is in favour of the proposal but note that Leigh Woods have common interest with villages in the A369 corridor and wish to remain in a ward with them."

C161 - Nailsea Foodbank

The Clerk advised that she has asked those who run the Nailsea Foodbank for data on the usage of their service by Long Ashton residents. Only 2% of users come from the Long Ashton and Wraxall ward. It was decided that on those grounds not to pursue setting up a food bank for Long Ashton at this time.

C162 - Code of Conduct training

It was agreed that the Clerk would deliver a training and review session on the Code of Conduct. Clerk to arrange.

C163 - Correspondence

- a. From Don Foster – re. Our Place – The Clerk to send out a copy of the letter with the minutes.
- b. From NS re. Localism Event on the 14th November – 2.00 to 4.30pm at Castlewood.
- c. Consultation on the NS Council People and Communities Strategy.
<http://consult.n-somerset.gov.uk/consult.ti/PCstrategy/consultationHome.To>
To be discussed at next Council meeting.

Date of next meeting – 20th January 2014

Meeting closed – 9.55pm

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 18th November 2013

Present :- Miss M Uppington - Chairman

Mr D G Aggett

Mr C Cave

Mr R Cook

Mrs H Fordham

Mr J Glew

Ms S M Hardingham

Mr M Harris

Mr N Moorcroft

Miss A Moser

Mrs J Pullin

Mr I Scoones

Mr J Skeeles

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes) and 1 member of the public

Apologies were received from :-

Mr A Butcher

Dr P Jackson

Mr R Sterland

Mrs S Sterland

A presentation was given by Mr and Mrs Read regarding 64 Providence Lane.

P137 – Apologies for absence

Apologies were received from Cllrs Butcher, Jackson, Sterland and Mrs Sterland.

P138 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting.

P139 - The Localism Act/Neighbourhood Development Plan - To note contents of the draft NDP and to RESOLVE to support it being sent to North Somerset Council for their scrutiny.

This was deferred to the December meeting to allow further work to be done. Public consultation on the plan is due to be started on 27th January. The meeting held on the 11th November about the Village Enhancement Scheme was very successful.

P140 - Minutes of the last meeting

The minutes of the meeting held on 21st October 2013 had been circulated. Amendments were agreed at P135 - the third and fourth sentences should read 'The developer has agreed not to build the new stadium providing the redevelopment of the existing stadium is approved. The developers may pursue an application for new housing on the new stadium site which is in greenbelt.' P136b – the first two sentences should read 'North Area Committee on 7th November is now in the Town Hall and includes a site visit on the 4th November. The Local Access Forum will meet with officers to discuss Public Rights of Way.' Further to those amendments the minutes were confirmed as a correct record and signed by the Chairman.

P141 – Matters arising

- a. P126a - Scheduling Bridgeman's Field as an historic monument – no update.
- b. P126b - Bike Store, Providence Lane – no update.
- c. P126c - Letter to Sue Mountstevens – The Clerk wrote to Sue Mountstevens who forwarded it on to the Chief Constable's office as it was an operational matter. The Officer in command of the Fiesta called the Clerk to discuss the issues and will be writing to the Council.
- d. P127a - Advertising hoarding – no update. The hoarding has been removed.
- e. P128 – 13/P/1767/F 142 Long Ashton Road (Auto Scuderia site) the application has been refused by North Somerset.
- f. P128 – 13/P/1772/F - 2 Catley Grove – discussions have taken place with the agent to see if the plans can be modified.
- g. P131 - Solar Park – Reply from NS confirmed that as a solar park is a temporary structure there is no permanent change of use of the land and commented that it is extremely unlikely that permission will be given for any Solar Parks in the green belt or on prime agricultural land.

P142 - Correspondence

- k) Cllrs Cave and Moorcroft declared an interest in this item and took no part in the discussion. From NS – Re review of Listing the Village Club as an Asset of Community Value. The Royal British Legion has asked for the listing to be reviewed. Decision to be made by 17th December.
- l) Cllrs Cook and Miss Uppington requested a dispensation to allow them to take part in the discussion and any vote concerning the Northleaze School Car Park. They are both Northleaze School governors but have information about the issue which is important for the Council to receive. It was proposed by Cllr Moorcroft, seconded by Cllr Cave that the Dispensations be approved. Unanimously agreed. Northleaze School Car Park – Northleaze School has received an email from a NS Planning Officer re. the car park and its possible development. PC notes that the Car Park is a valuable village asset and should be retained as such and also wishes to be consulted should any developments regarding the site be proposed. It should be considered whether this should be registered as an Asset of Community Value or be considered for Asset Transfer.

P143 - New Planning Applications

The meeting was adjourned at 8.35pm to that a member of the public could speak. Meeting reconvened at 8.36pm.

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

13/P/1928/F – 26 Pear Tree Avenue, BS41 9FF – Erection of a three (two?) storey side extension. Officer – Raheel Mahmood.

This Council strongly recommends refusal as it considers that this would be an overdevelopment of the site. Without paper plans the PC is unable to confirm whether the 21 metre privacy test is met and would want this verified. The development would result in overlooking and loss of privacy.

13/P/1972/F – 7 Cedar Close, BS41 9DS – Erection of a single storey rear extension following demolition of existing rear extension. Officer – Gaynor Whittington

This Council has no objection providing neighbours have been given chance to comment and materials match the existing dwelling.

13/P/1975/F – The Old Farmyard, Yanley Lane, BS41 9LR – Erection of a double garage. Officer – Peter Davey

This Council recommends refusal as the proposed development is in the green belt and a conservation area and will impact the view of the area from Yanley Lane. The PC has concerns that the development may exceed the 50% rule.

13/P/2014/O – Land to the rear of 30 – 32 Birdwell Road, BS41 9BB - Outline planning permission with details of appearance and landscaping for the erection of dwelling. Officer – Tom French

Although the Parish Council would not be unhappy to see the site developed it recommends refusal of this application as the proposed access is inadequate and unsuitable.

13/P/2028/F – 10 Follleigh Drive, BS41 9JD - Erection of a two storey side extension and single storey rear extension following demolition of existing rear single storey extension as approved on 13/p/0323/f with changes to fenestration the s.e. elevation and the addition of a decking patio area. Officer – Steven Sims

This Council has no objection.

Cllr Ms Hardingham declared an interest in the following item and left the room during its consideration.

13/P/2044/F – 64 Providence Lane, BS41 9DN - Erection of a 3 storey detached dwelling with integral carport following demolition of existing dwelling, garage and outbuildings. Officer – Judith Porter.

This Council recommends approval, however, it considers that plans need to be put in place to minimise disruption by construction vehicles. Large lorries should only access the site from the top end of Providence Lane.

Cllr Ms Hardingham returned.

13/P/2074/MMA – 51 Ridgeway Road, BS41 9EZ - Variation of condition no4 of planning permission 11/P/0516/F (Erection of a two storey side extension: replace existing external stairs, creation of a balcony to ground and first floor south elevation to include 4no roof lights, 2no roof lights to the north and east elevation. Change flat roof to pitched) to increase the size and height of the decked area. Officer -Tom French.

The Council is concerned about the height of the decked area as it will overlook neighbouring properties. The neighbours at 11 Long Ashton Road and 19 and 53 Ridgeway Road should be consulted.

13/P/2096/F – Toad Hall, 1A Church Lane, BS41 9LU - Erection of a two storey side

extension following demolition of existing garage and cinema room. Officer Raheel Mahmood.

This Council recommends refusal as it is an overdevelopment of the site particularly as it is in the curtilage of 4 listed buildings and in a conservation area. It would also harm the balance and proportions of the original building. The garage should be retained because there is a lack of parking in Church Lane. The PC asks whether neighbours in Church Lane and 172 (The Angel Inn) and 174 Long Ashton Road have been notified and given chance to comment.

13/P/2101/F – Forest Lodge, Gatcombe Mill Lane, BS48 3QU – Erection of two storey extension. Officer – Steven Sims

This Council has no objection.

Trees

13/P/1907/TPO – Lake House, Vicarage Road, BS8 3PH – T1- Oak Remove 6 Limbs top of the stem & cut back lower lateral by 2M: T2- Oak Remove all dead, diseased & broken branches 2cms diameter & larger throughout crown. T3- Beech Reduce crown height and spread by 1-2M. Officer – Jason Cox.

The Council is satisfied that the application can be dealt with by the Tree Officer.

13/P/1965/TPO – 4 Glebe Close, BS41 9DB - 1 Evergreen Magnolia- Reduce height by 60% & 1 Snake Bark Maple- Crown lift to 2.5M. Officer – Jason Cox.

The Council is satisfied that the application can be dealt with by the Tree Officer however is concerned that the 60% reduction of the Magnolia is excessive.

13/P/1991/TPO – Smyth House Bridge Road, BS8 3PE – Various tree works as itemised in the application schedule. Officer – Jason Cox

The Council is satisfied that the application can be dealt with by the Tree Officer.

13/P/2006/TPO – St Mary the Virgin Church, Church Road, BS8 3PG - Various tree works as itemised in the application form. Officer – Jason Cox

The Council is satisfied that the application can be dealt with by the Tree Officer.

Cllr Glew declared an interested and left the room during the consideration of the following item.

13/P/2049/WT – 70, Long Ashton Road, BS41 9LE - 1 Hornbeam – Fell & 1 Willow-Pollard by 50%. Officer – Jason Cox

The Council is satisfied that the application can be dealt with by the Tree Officer but would like to comment that several trees have been removed in this location recently and that it is changing the character of the area.

Cllr Glew returned to the room.

13/P/2055/WT – Old School House, St Martins, BS41 9HP – 1 Cherry – Fell. Officer – Jason Cox.

The Council is satisfied that the application can be dealt with by the Tree Officer.

13/P/2060/TPO – Leighside, Bridge Road, BS8 3PB – 1 Cedrus Deodara – Fell. Officer - Jason Cox.

The Council is satisfied that the application can be dealt with by the Tree Officer.

P144 - To note applications where comments already passed to North Somerset.

13/P/1931/NMA – 59 Ridgeway Road, BS41 9EZ - Non material amendment to planning permission 12/P/1145/F (Alterations to roof including the addition of roof lights and solar panels and the creation of a first floor level with balcony to rear elevation) to allow the substitution of cedar boarding to part of front elevation with render finish. Officer – Tom French. Noted – no comments passed.

P145 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Noted.

P146 - To comment on Residential Design Guide regarding the appearance of extensions and alterations.

PC to comment that it is a useful document and suggest that the document is adopted.

P147 - To discuss the proposed Terms of Reference of the Committee (circulated previously) and to adopt them with any necessary amendments.

Minor amendments were agreed. Cllr Moorcroft proposed, Cllr Mrs Pullin's seconded and it was unanimously agreed to adopt the Terms of Reference.

P148 - North Somerset Core Strategy – to receive update.

Cllr Cave reported that the 14,000 homes in the Core Strategy have been revised by NS to 17,000. The document will now go to the Inspector.

P149 - To consider the Committee's Budget Requirements for 2013/14

It was suggested that £10,000 be requested from Finance and General Purpose Committee for Planning Contingency.

P150 - South Bristol Link Road – To receive update (Cllr Sterland).

PC to write to Leader of NS Council to say how disappointed that the views of the local people had been ignored in the approval of the Road. A concern has been registered about flooding to Community Resilience as the Bristol Link Road may act as a dam across the valley.

P151 - Development until 2026 in and around Long Ashton – to receive any relevant information.

Previously covered.

P152 - Any other matters for information.

- a. 3 Glebe Road, Yew Tree – a tree house is being erected. Chairman to review.
- b. Planning Worksop on 5th December 9.30 – 12.30pm at Weston-super-Mare. Councillors wishing to attend to advise the Clerk.

Date of the next meeting – 09 December 2013

Meeting Closed 10.15pm.

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
2nd December 2013

Present Mr M Harris - Chairman
from:-

Mr D Aggett
Mr A Butcher
Mr C Cave
Mr R Cook
Ms S Hardingham
Mr M E Harris
Mrs B Mackwood
Mr N Moorcroft
Mrs J Pullin
Mr H B Roberts
Mr I Scoones
Mr R Sterland
Miss M Uppington
Mr H C H Williams

In attendance - The Clerk, Dr J E Turp and Mrs Smith (minutes) and 3 members of the public

Apologies were received

Mr J Skeeles
Ms E Stevenson

A presentation was given by two parents of children from Nailsea School regarding the withdrawal of the 354 bus service.

A resident's concerns regarding traffic on Keedwell Hill were circulated and he was available to answer questions. To be included on next agenda.

Hb99 – Resignation of Chairman

It was noted that Cllr Harris would resign as Chairman of the Committee as from the close of the meeting.

Hb100 – Election of Chairman

Cllr Mrs Mackwood was proposed by Cllr Moorcroft and Cllr Miss Hardingham seconded, unanimously agreed.

Hb101 – Apologies for absence

Apologies for absence were received from Cllrs Ms Stevenson and Skeeles.

Hb102 - Declarations on Interest and Grant of Dispensations

Declarations to be made during the meeting. No dispensations had been requested.

Hb103 - Minutes of the last meeting

The minutes of the meeting held on the 30th September 2013 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

Hb104 – Exclusion of the press and public

It was agreed that the press and public should be excluded from item 24 as it concerns conditions of employment.

Hb105 - Matters arising

- a. Hb83a - Railings by the zebra crossing at Northleaze – the Clerk received a quote of £540 and the work has been agreed.
- b. Hb83c - Planters outside the Chestnuts Dental Practice – completed.
- c. Hb83e - Paving slabs at Church House Car Park and missing wall stones – ongoing.
- d. Hb83f - Festival Way, marking of path near Northleaze School – ongoing. Northleaze School Health and Safety Governor has written to NS regarding near accidents.
- e. Hb83g - Himalayan Balsam – ongoing.
- f. Hb83i - New sites for speed sign poles – NS Highways have been approached. Taylor Wimpey's pole in Weston Road has been removed by NS and the possibility of it being re-erected in a better location is being investigated. A sim card has been purchased for the speed sign to make data retrieval easy. Clerk to note when the sim card needs using to ensure its continued activation.
- g. Hb83l - Update on Bourton Mead hedge – the community payback supervisor is assessing the work on Friday.
- h. Hb83m - Update on Northleaze Clock – the contact at Knightstone Housing is Parry Morgan who has asked a Bristol clock company to repair and re-install the clock.
- i. Hb87b - Kissing gates behind Copford Lane – NS have responded expressing reservations about the installation of kissing gates at this location. Clerk to write that one or two kissing gates are required; with the possibility of the kissing gate from Yanley Lane being moved to behind Copford Lane.
- j. Hb91 - The effect of Bristol City Council Residents Parking Schemes on Long Ashton and Leigh Woods – The Bristol Mayor has been written to and a reply is awaited. After speaking to the Mayor regarding reduced parking charges for non-Bristol residents for Ashton Court a concession has been given but not at the same rate as Bristol residents. PC to meet with the Mayor to re-discuss. Bristol City Council is assessing the slip road off the A370 leading to Winterstoke Road for potential rearrangement. Cllr Cave to write that the PC would appreciate changes to make the junction more efficient.
- k. Hb92 – Birdwell School – Clerk wrote to Birdwell School but has not had a reply yet. Clerk to write again.

- I. Hb97c - Traffic Lights at Brockley Coombe – the issue has been resolved as Barrow Street is now reopen.

Hb106 - Burial Ground and Closed Churchyard

- a. To receive report from Transition LA on the Heaven Scent Garden – the Clerk read out the report.
- b. Appointment of Gardener – A new Gardener, Roger Coffin, has been appointed and started work.

Hb107 - Road safety issues – To consider any relevant information.

Temporary railings around railway bridge at Cambridge Batch – Clerk to write to Network Rail (copied to NS) expressing the PCs concerns.

Hb108 - Footpaths

- a. To receive report from Cllr Butcher – No report. Cllr Butcher to approach working group to ask if they need any support.
- b. Footpath 12/12A – Diversion is complete.
- c. Permissive Path near Parsonage Road – Work in progress.
- d. Re-instatement of public footpath sign from B3130 – Clerk to write to Andy Carroll at NS.
- e. Sunday Walks – correspondence from walk organiser re viability – sadly the walks have come to an end after 30 years as the group cannot continue. It was suggested to hold one event per year with several walks on one day. Agreed for 18th May, to be advertised in the newsletter.

Hb109 - Festival Way – To receive any relevant items for information

Correspondence re the safety of cyclists crossing the B3128 – Clerk has received email. It was agreed to write to NS that the foliage needs radically cutting back from crossing point to the bus stop and that it needs to be kept cut back to allow visibility at the junction. A light controlled crossing was considered at the time of building the Festival Way, however, the funding was not available. Clerk to ask if the installation of a light controlled crossing could be reviewed.

Hb110 - MetroBus (formerly Bus Rapid Transit) Scheme and South Bristol Link Road

Metrobus – the Inspector's report has been issued. A letter from the Secretary of State has approved the Transport Work Order for the original route over Princes Bridge but with the knowledge that the Bristol Mayor has changed the preferred route.

South Bristol Link Road – The two North Somerset and the Bristol City Council Planning Committees voted in favour of the road. Cllr Sterland spoke at one of the NS meetings. It appears that any public enquiry will be concerned with the compulsory purchase order of land. The PC has the relevant documents. The decision letter contains a large number of conditions and it was agreed that the PC must be vigilant to ensure that these conditions are met and also to follow the budgetary spend for the project, so a working group, consisting of Cllrs Cave, Sterland and Miss Uppington, was set up to do this. The Chairman expressed thanks for the hard work of Cllrs Cave, Cook and Sterland.

Hb111 - Ashton Brook Flood Management

The PC has received an incomplete copy of a report from Greenbelt on the Theynes Croft bund and penstock commissioned by them in December 2006. The PC does not know if the penstock is calibrated or not. NS Council have written saying that they do not have any reason to think that there is a problem with the structure. Clerk to write again to Greenbelt to ask for the full report.

Hb112 - Withdrawal of 354 Bus Service – to consider the PC response.

A summary of the new services was circulated. First Bus are looking at how they can amend the new service to provide an adequate service to Nailsea school users. Clerk to write to First Bus to ask them to provide a service for school children to be in place before the term starts in January, and ask if the new services have had an effect on passenger numbers.

Hb113 - Review of Burial Ground Fees

It was RESOLVED to increase the Burial Ground Fees by 10% (rounded) and that 2(a)A be increased to £210+10%. Clerk was given authority to use her judgement. Proposed by Cllr Cave. Seconded by Cllr Harris. Unanimously agreed.

Hb114 - Light up Long Ashton – To consider making a donation of £100 towards the costs of the Christmas Lights planned and to consider response to the plan for next year.

It was RESOLVED to donate £100 towards the cost of the christmas lights. Proposed by Cllr Mrs Pullin, seconded by Cllr Moorcroft, unanimously agreed. The scheme for next years has been costed at £950 to include a tree – to be put on agenda for Finance and General Purposes Committee. The people who were involved in the organisation for this year were commended.

Hb115 - Traffic Calming in Long Ashton – to consider resident's suggestions

Comments by a resident were circulated. It was discussed whether any measures could be implemented. Cllr Sterland proposed asking advice from NS whether the white line could be removed and if a safety assessment was needed. Proposed by Cllr Sterland, seconded by Cllr Moorcroft, 13 voted for, 1 abstention.

Hb116 - Dog Bins

- a. North Somerset review of service – the real cost of the dog bins service is approx. £6 per empty so NS are reviewing the service taking account of bin

use and siting.

- b. To agree to buy dog poo bags in bulk – It was RESOLVED to bulk purchase bags – proposed by Cllr Moorcroft, seconded by Cllr Cave, unanimously agreed.
- c. To consider buying dog bins for Tripps Row & the Festival Way close to 21 Theynes Croft (near bridge into field) – It was RESOLVED to defer this decision until after the review of services. Proposed by Cllr Moorcroft, seconded by Cllr Cave, unanimously agreed.

Hb117 - Budget 2014/15 – To consider budget requirements to pass onto Finance Committee

It was agreed to include £2000 to replace the display board beside the Co-op.

Hb118 - LACA Sites

- a. Drainage on the Long Ashton Community Association site – ongoing.

Cllr Aggett, having a pecuniary interest in the following item left the meeting.

- b. Peel Park – to consider providing screening for those houses with exposed gardens – LACA has agreed to willow screening for some houses. It was agreed that the PC would fund the screening at a cost of £145. It was agreed that the PC would fund a barrier to discourage people from walking down the swale and therefore next to people's gardens to a maximum cost of £200. It was agreed that the PC fund hedging and tree guards to a cost of £168. The hedging is to be maintained in a proper manner. Proposed by Cllr Cave, seconded by Cllr Moorcroft, all in agreement.

Cllr Aggett returned.

Hb119 - Bus Stop for residents of Park Homes

Bus companies will not stop here as it is deemed unsafe. Avenues have been explored – ongoing.

Hb120 – Correspondence

- a. From the Conservation Volunteers - Free Trees – the Clerk read out the offer letter.
- b. From resident - Poppy seed planting in 2014 – It was agreed that poppy seed should not be planted on verges or along the cycle path where it is adjacent to farmer's fields. Correspondent to contact Cllr Williams for advice.
- c. Play equipment for older children – requests have been received for something like outdoor table tennis. To be put on Finance and General Purposes Committee agenda.
- d. From resident re. last meeting minutes – comments were read out and noted.

- e. From NS re change of Area Officer – the new Area Officer is Gregg Brake. Clerk to send a letter of thanks to Pepe Sanjurjo, copy to David Turner.
- f. Copy of the Side Roads Order for SBLR. Objections to be made by 14th January. To be put on Planning Committee agenda.

Hb121 - Other Items for Information

- a. Let's Rock Festival at Ashton Court on 6-8th June 2014.
- b. Ivy along Church Lane has been cut back.
- c. The AGM of NS ALCA is on Wednesday 4th December.
- d. "No Parking" cones have appeared in Providence Lane with no reason given.

Hb122 - Review of Gardener and VO pay rate

The pay rate for the Gardener and VO will be increased to £7.65/hr from 1 April 2014 Proposed by Cllr Ms Hardingham all in agreement.

Date of next meeting – 3 February 2014
10.30pm

Meeting closed

LONG ASHTON PARISH COUNCIL PLANNING COMMITTEE MEETING – 9th December 2013

Present :- Miss M Uppington - Chairman

Mr A Butcher

Mr C Cave

Mr J Glew

Mrs H Fordham

Ms S M Hardingham

Mr M Harris

Dr P Jackson

Mrs B Mackwood

Mr N Moorcroft

Miss A Moser

Mr I Scoones

Mr J Skeeles

Mr R Sterland

Mrs S Sterland

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes)

Apologies were received from :-

Mr D Aggett

Mr R Cook

Mrs J Pullin

P153 – Apologies for absence

Apologies for absence were received from Cllrs Aggett, Cook and Mrs Pullin.

P154 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting and no dispensations were requested.

P155 - Minutes of the last meeting

The minutes of the meeting held on 18th November, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P156 - Matters arising

- a. Scheduling Bridgeman's Field as an historic monument – no update.
- b. Bike Store, Providence Lane – no update.
- c. Tree House, Glebe Close – this has been looked at and is not a matter for the Parish Council.
- d. British Legion building – the review of the listing of the building as an asset of community value, requested by the British Legion HQ, has been completed and the building is to remain on the register.
- e. North Somerset Core Strategy – the consultation process is now underway.

P157 - The Localism Act/Neighbourhood Development Plan - Presentation by the NDP Team on the Draft Neighbourhood Development Plan. To note contents of the draft NDP and to RESOLVE to support it being sent to North Somerset Council for their scrutiny.

The Chair asked if all had read the document. There are some minor changes to the document which will be made in the coming weeks and these can include any comments cllrs may have. The document will be presented to Full Council in January for approval. It was RESOLVED to note contents of the draft NDP and to support it being sent to North Somerset Council for their scrutiny. Proposed by Cllr Sterland, seconded by Cllr Moorcroft. Unanimously agreed.

P158 - Correspondence

- a. Response from Chief Superintendent Kay Wozniak re concerns raised about policing during the Balloon Fiesta – Clerk read out, reply was very helpful.
- b. Response from NS re the Northleaze School car park – Clerk read out.
- c. From resident re land behind Birdwell Road – Clerk read out.
- d. Clifton College – re Sports Centre Development – previously circulated.
- e. Taylor Wimpey - re. donation of £500 to Junior Football Club.
- f. Parliamentary All Party Interest Group on the Green Belt – to be put on the agenda for the next meeting.

P159 - To consider and provide comments to North Somerset Council on the following new planning applications affecting property in the parish.

It was RESOLVED that the Clerk will submit the following comments on applications affecting property in the parish to North Somerset District Council.

13/P/2175/F – 41 Providence Lane, BS41 9DL– Erection of a two storey and a single storey front extension. Officer – Julie Walbridge.
This Council has no objection providing the materials match the existing dwelling.

13/P/2201/F – Avon Court, North Road, BS8 3PN - Erection of a coach house in rear garden following demolition of existing coach house and erection of a boot room/utility with front feature gable to match existing house. Erection of side garage and annex and construction of dormer window to second floor rear elevation (amendments to 10/P/2148/F, 13/P/0798/F & 13/P/0799/F). Officer – Catherine Pearce.

This Council recommends refusal as it constitutes overdevelopment of the site (it will essentially fill the whole width of the plot), will adversely affect the neighbours in Broad Oaks and the increase in the ridge height of the coach house roof will make it visible from North Road significantly changing the street scene in the conservation area. It is also contrary to the Leigh Woods Village Design Statement.

13/P/2229/F - 4 Fenswood Road, BS41 9BS - Erection of a single storey rear and side extension. Officer - Raheel Mahmood.
This Council has no objection providing the materials match the existing dwelling.

13/P/2233/F - Orchard House, 1 Fenns Lane, BS41 9FD - Erection of a double garage with workshop/storage linked to existing house. Officer - Raheel Mahmood
This Council has no objection.

Trees

13/P/2131/WT-3 Cypress Gardens, BS8 3PS -1 Variegated Norway Maple- Lift and Reshape crown by 2M. Officer – Jason Cox.
This Council is content for the decision to be made by the tree officer.

13/P/2133/WT – Dawn Lodge, 3 Yanley Estate, Yanley Lane, BS41 9LP- Prune Willow Tree by 20% - Prune Fir Tree by 10 %- Prune Leylandi and Beech Hedge both by 25%. Officer – Jason Cox.
This Council is content for the decision to be made by the tree officer.

Cllr Glew declared an interest in the following item.

13/P/2139/TPO – 70A Long Ashton Road, BS41 9LE – 1 Sycamore - Fell. Officer – Jason Cox.

This Council is content for the decision to be made by the tree officer, however, note that similar work was refused two years ago.

13/P/2142/WT – Rose Cottage, 1 Yanley Estate, Yanley Lane, BS41 9LP - 1 Ash - Reduce 2nd stems overhanging property by 4M and crown lift to 5M reshape and balance. Officer – Jason Cox.

This Council is content for the decision to be made by the tree officer but is concerned that 5m is too high to crown lift the Ash.

13/P/2146/WT – Yanley House, 3 Yanley Lane, BS41 9LQ - 1 Weeping Willow - Pollard back to the previous pruning points 50%. Officer – Jason Cox
This Council is content for the decision to be made by the tree officer.

13/P/2147/TPO – 9 Folleigh Lane, BS41 9JB - 1 Copper Beech- Crown lift to 4M. Reduce the south facing side of the tree by approx. 4M to ensure a suitable gap between canopy and house. Officer – Jason Cox
This Council is content for the decision to be made by the tree officer.

Cllr Moorcroft declared an interest in the following item.

13/P/2182/WT – Chapel Court, 3 Yanley Lane, BS41 9LW – Various tree works as itemised on application form. Officer - Jason Cox.
This Council is content for the decision to be made by the tree officer.

13/P/2226/WT - Alderbrook, 5 Yanley Lane, BS41 9LQ - Various tree works as itemised on application. Officer - Jason Cox
This Council is content for the decision to be made by the tree officer.

13/P/2260/WT - 18 Long Ashton Road, BS41 9LD - Various tree works as itemised on application. Officer - Jason Cox
This Council is content for the decision to be made by the tree officer, however, would like to see the holly and lilac retained.

P160 - To note applications where comments already passed to North Somerset.

13/P/2137/CONNA, 131 Bridgwater Road, BS13 8AE - Consultation request from Bristol City Council for their application 13/P/04789/F (Erection of 14 No. dwellings with associated vehicular and pedestrian access and cycle and bin storage).

No comment necessary - noted.

P161 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Noted.

P162 - Northleaze School Car Park - To consider listing as an asset of community value. To consider looking in to the asset transfer of the car park from NS to the PC

PC to write to NS to ask if it would be possible to transfer the car park to the PC (the boundary to start 1m from the wall). Clerk to investigate if there is a restrictive covenant limiting its use.

Clerk to put listing of Church House on the next agenda.

P163 - South Bristol Link Road – To receive update

No update. However the impact on the footpaths was outlined including the reliance of underpasses which may become flooded at times during the year.

P164 - MetroBus (BRT2) - To resolve to support final statement (circulated) suggested by the Stop BRT campaign.

It was RESOLVED to support the final statement suggested by the Stop BRT campaign. Proposed by Cllr Sterland, seconded by Cllr Moorcroft. 12 for and 4 abstentions.

P165 - Feedback from Planning Workshop held on the 5th December at Town Hall Weston.

Cllrs Cave, Scoones, Miss Uppington and the Clerk attended. Chairman summarised the event.

P166 - Development until 2026 in and around Long Ashton – to receive any relevant information.

No update.

P167 - Any other matters for information.

North Somerset Core Strategy Consultation – to discuss at next meeting (see www.n-somerset.gov.uk/corestrategy).

Date of the next meeting – 13 January 2014

Meeting closed 9.10pm

LONG ASHTON PARISH COUNCIL FINANCE & GENERAL PURPOSES - 16th December 2013

Present:- Ms S Hardingham - Chairman

Mr C Cave

Mr M Moorcroft

Mrs J Pullin

Mr J Skeeles

Mr R Sterland

Ms E Stevenson

Miss M Uppington

in attendance the Clerk, Dr J Turp, and Ms L Price (minutes).

Apologies were received from :-

Mr R Cook

F108 - Apologies for absence

Apologies for absence were received from Cllr Cook.

F109 - Declarations of Interests and Grant of Dispensations

Declarations of interest to be declared during the meeting. Dispensations had previously been granted to Cllrs Mrs Pullin and Cave to be able to take part in discussion and vote on items involving LACA and Cllr Ms Hardingham for those involving the Youth Club or Youth Network. It was RESOLVED that a dispensation be granted to Cllr Cave to allow him to take part in discussion and vote on items involving the Youth Network to May 2015 for the reason that the information he will

be able pass on will be of benefit to the electorate. Proposed by Cllr Ms Hardingham, seconded by Cllr Moorcroft, unanimously agreed.

F110 - Minutes of the last meeting

Copies of the minutes of the meeting held on 28th October 2013 were confirmed as a correct record and approved for signing.

F111 - Exclusion of the press and public - To agree any items to be dealt with after the public, including the press, has been excluded.

None.

F112 - Matters Arising

- a. F90b - Health & Safety and Risk Assessment Policy – ongoing.
- b. F90e – Insurance claim on Leigh Woods’s bench – the insurance company have paid the claim but are pursuing uninsured losses - ongoing.
- c. F96 – Village Newsletter – the reception was held and was successful.
- d. F97 – CPALC website – Cllrs cannot use the site.
- e. F102 – Website – upgrade is ongoing.
- f. F104 – Gardener – the Gardener has been appointed.

F113 – Payments of Accounts and Payments to Council

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of £31,921.62 and note receipts of £1,920.00 for the months of October and November. Proposed by Cllr Ms Hardingham and seconded by Cllr Sterland. Unanimously carried.

F114 – Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation to end of November 2013 and a summary of all accounts. The total amount in all accounts is £484,370.49 (including long term investments of £140,000). It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Ms Hardingham and seconded by Cllr Skeeles. Unanimously carried.

F115 - Review of Expenditure against Budget – to note.

Noted. It was RESOLVED to approve the following virements
£193 from administration contingency to accountancy software.
£750 from administration contingency to audit fees and accountancy
£400 administration contingency to newsletter.
£2000 from Highways and Footpaths contingency to general expenditure
Proposed by Cllr Cave, seconded by Cllr Ms Hardingham. Unanimously carried.

F116 - Taylor Wimpey Areas

- a. Trees on Wimpey Area – ongoing.
- b. To receive update on the transfer of the Taylor Wimpey areas and lease to LACA – no update.
- c. To receive an update on Public Art – Taylor Wimpey's view is that the Cider Press fulfils this obligation. The PC do not share this view so the Clerk to write to Taylor Wimpey asking for discussion about the Public Art provision.
- d. Play equipment for older children – (referred from Highways meeting) to consider provision – It was noted that there is play provision for older children at the community centre but the clerk to ask the residents if they would consider raising funds and work up a proposal for further consideration by the PC.

F117 - External audit report – to receive and comment on report from external auditors.

The report was read out by the Clerk and it was noted that there were no matters identified. An additional charge of £335 was made by the auditors for work arising out of a complaint by a resident which was not upheld.

F118 - To consider purchasing a laptop to receive data from the Vehicle Activated Speed Sign.

It was RESOLVED to spend up to £300 on a laptop. Proposed by Cllr Moorcroft, seconded by Cllr Cave. Unanimously carried.

F119 - To consider grant applications received.

The Clerk left the meeting at 9.16pm as she is the Treasurer of the All Saints Church.

It was agreed to award:
£100 to the Horticultural Society
£500 to All Saints Church
£850 to the Junior Football Club
£700 to Nailsea Community Transport
£200 to the MS Therapy Centre.

The Clerk returned to the meeting at 9.20pm.

F120 - To consider the possibility of a community grant.

It was proposed by Cllr Miss Uppington that £2000 for a Community Grant should not be included in the budget. Seconded by Cllr Mrs Pullin. 4 voted for, 4 against. Chairman had the casting vote and rejected the motion. Details of how the grant will operate to be decided.

F121 - To consider how LULA (Light up Long Ashton) should be supported for 2014.

It was agreed to make provision in the 2014/15 budget of £1000 for Christmas lights. Exact details, including insurance and ownership, to be agreed with LULA (Light up Long Ashton). LULA to be invited to the next F&GP Committee meeting.

F122 - To consider proposed budget and to agree version to be recommended to Council for adoption

The proposed budget was discussed and subject to minor adjustments between budget headings it was RESOLVED to recommend the budget to Full Council on the basis of a 2% increase in the Band D precept figure. Proposed by Cllr Cave, seconded by Cllr Ms Hardingham. Unanimously agreed. The Youth Club Management Committee had asked for funding of £17,000 for each of the two coming financial years. It was agreed to recommend to Full Council that this assurance be given.

As the Tax Grant figure used in the proposed budget is provisional it was agreed that if the final figure differed by more than £500 from that used then an additional meeting would be called before the next Council meeting to review the budget.

F123 - Correspondence – To note any items of correspondence

- a. From NALC re s137 limit for 2014/15 – this has increased to £7.20 per elector.
- b. From NALC re Tax Support Grant – noted.
- c. From NS re Tax Support Grant – noted.

F124 - Any other matters for information only.

The 12/12A footpath diversion order – The Clerk has received an invoice for the order – clerk to copy it to Cllr Cook for him to follow up.

F125 - To set date for additional meeting if one is required to finalise budget recommendation.

Will be arranged if the Tax Support Grant is significantly different to that budgeted.

Date of next meeting – Monday 17 February 2014 Meeting closed 9.40pm