

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 13th January 2014

Present: - Miss M Uppington - Chairman

Mr A Butcher

Mr C Cave

Mr R Cook

Ms S M Hardingham

Mr M Harris

Mrs B Mackwood

Mr N Moorcroft

Miss A Moser

Mrs J Pullin

Mr I Scoones

Mr J Skeeles

Mr R Sterland

Mrs S Sterland

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes)

Apologies were received from:-

Mr D G Aggett

Mr J Glew

P168 – Apologies for absence

Apologies for absence were received from Cllrs Aggett and Glew.

P169 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no requests for dispensations were received.

P170 - Minutes of the last meeting

The minutes of the meeting held on 9th December 2013, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P171 – Matters arising

- a) Scheduling Bridgeman's Field as an historic monument – ongoing.
- b) Bike Store, Providence Lane – ongoing. Clerk to write to check progress.
- c) Clifton College – re Sports Centre Development – Cllrs Cave, R. Sterland and Mrs Mackwood attended a site meeting and were broadly satisfied with the proposals.

P172 - Correspondence

- a) List of current enforcement actions - previously circulated and noted.
- b) List of application types and their codes – previously circulated and noted.

P173 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

Cllr Williams declared a non-pecuniary interest in the following item and took no part in the discussion.

13/P/2295/F – 80 Providence Lane, BS41 9DN - Erection of a single storey side and rear extension. Officer - Raheel Mahmood.

The Parish Council has no objection to the planned work but is concerned that the extension would be in very close proximity to the boundary wall.

13/P/2336/F - 35 Parsonage Road, BS41 9LN - Erection of a first floor side extension and single storey rear extension. Pitched roof to existing front extension. Officer – Angela Norris. The Parish Council has no objection to the front and side extension (particularly as a pitched roof will replace the flat roof at the front) however, it recommends refusal of the rear extension as this will take light and privacy away from the neighbours at no. 36, and considers it to be overdevelopment of the site.

13/P/2386/F - 80 Ridgeway Road, BS41 9HA - Erection of a three storey side extension with loft access to existing house. Demolition of existing garage. Officer – Angela Norris.

The Parish Council has no objection to this application but it asks that it is verified that the rear dormer fully complies with planning regulations as it may overlook adjacent property.

14/P/0005/RG3 - Birdwell Primary Hollis Close, BS41 9AZ - Erection of a two storey classroom block comprising four classrooms and ancillary accommodation and related internal alterations within existing school building and installation of solar panels on existing roof, provision of 4no additional car parking spaces, construction of an all-weather games area and relocation of adventure play area. Officer – Lee Bowering.

The Parish Council has no objection to the proposed extension, however, as the extension to the school is expected to bring more cars to the area, it asks that NS considers putting in a permanent one-way system around the area and suggests this follows a clockwise direction from Lovelinch Gardens, through Lampton Road, Elmhurst Gardens to Fenshurst Gardens.

Trees

14/P/0025WT - 47 Yanley Lane, BS41 9LR – 3 Leyland Cypress – Fell. Officer – Jason Cox. The Parish Council would be pleased to see these trees felled.

14/P/0039WT – 117 Long Ashton Road, BS41 9JE – 1 Grey Willow – Fell, 1 Grey Willow pollard back by 40% to previous pruning points. Officer – Jason Cox. The Parish Council has no objections.

P174 - To note applications where comments have already been passed to North Somerset.

The following comments were noted:

13/P/2341/WT - 11 Hillside Road BS41 9LG - 1 Leyland Cypress - Reduce height by 4M. Officer – Jason Cox.

The Parish Council has no comment and is happy for the Tree Officer to make the decision.

13/P/2371/WT - 8a Folleigh Drive, BS41 9JD - 1 Sycamore - 50% Size Reduction. Officer – Jason Cox

The Parish Council has no comment and is happy for the Tree Officer to make the decision.

13/2376/WT - Dormer Cottage Yanley Lane, BS41 9LR - Various tree works as itemised on application. Officer – Jason Cox.

The Parish Council is pleased to see that it is planned that the trees will be replaced by native hedging species and is happy for the Tree Officer to make the decision.

13/P/2379/WT - Bowley Cottage, 6 Hillside Road, BS41 9LG - Various tree works as itemised on application. Officer – Jason Cox.

The Parish Council has concerns about the felling of the Yew tree (T1) as yew is such a slow growing species and also that the work on T3 is really justified for similar reasons.

13/P/2381/WT - St Martins Lodge St Martins, BS41 9HP - 1 Leyland Cypress – Fell. Officer – Jason Cox.

The Parish Council has no comment and is happy for the Tree Officer to make the decision.

P175 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Decisions were noted. There was a discussion regarding Toad Hall, 1A Church Lane as to why NS had approved the application contrary to the PC recommendation.

P176 - Northleaze School Car Park - Update on possibility of asset transfer of the car park from NS to the PC

Clerk has spoken to Elizabeth Roberts regarding whether asset transfer is possible. There is a covenant on the land which states that the site is to be used as a car park.

P177 - South Bristol Link Road - To receive update / Response to Side Road Order

Cllrs Sterland, Moorcroft and David Neale have worked hard on writing an objection to the Secretary of State regarding the Side Road Order to ensure continuity in the footpaths crossing the Link Road. Clerk to write letter of thanks to David Neale.

P178 - Parliamentary All Party Interest Group on the Green Belt – to respond to questions.

It was agreed that a working party of Cllrs Butcher, Sterland, Cave and Moorcroft would submit a response to Clerk before 31st January.

P179 - North Somerset Core Strategy Consultation – to agree comments to be passed to North Somerset.

After discussion the following response was agreed : The Parish Council feels that a dwelling requirement of 17,130 is over generous as it dilutes the employment led approach initially followed and the infrastructure is not present to support the extra people. It believes that existing areas of green belt should be rigorously maintained and supports the policy of not building in the green belt.

P180 - To consider whether the PC wishes to investigate the possibility of having Church House listed.

It was proposed that Church House was not put forward for listing. Proposed by Cllr Cave, seconded by Cllr Miss Uppington. Unanimously agreed.

P181 - To comment on proposed plans for resiting the access to Ashton Court in Beggarbush Lane to improve safety when crossing to and from Timberland Trail. From Abbots Leigh PC.

This was discussed, and will be considered further when the planning application is received.

P182 - Development until 2026 in and around Long Ashton – to receive any relevant information.

No update.

P183 - Any other matters for information.

- a. NS/Avon Local Council Association liaison meeting – 21st January at the New Council Chamber, Weston-super-Mare, 7- 9 pm.
- b. Cllr Ms Hardingham asked for volunteers for the Wassailing event this weekend at Chancellors Park. Cllrs Miss Uppington, Cave and Cook volunteered.

Date of the next meeting – 10 February 2014

LONG ASHTON PARISH COUNCIL COUNCIL MEETING – 20th January 2014

Present:- Chairman – Mr R Sterland Apologies were received from:-
Mr D Aggett Dr P Jackson
Mr A Butcher
Mr C Cave
Mr R Cook
Mrs H Fordham
Mr J Glew
Ms S Hardingham
Mr M E Harris
Mrs B Mackwood
Mr N Moorcroft
Miss A Moser
Mrs J Pullin
Mr I Scoones
Mr J D Skeeles
Mrs S Sterland
Ms E Stevenson
Miss M Uppington
Mr H C H Williams
In attendance - The Clerk, Dr JE Turp and Ms Price (minutes)
Mr M Riggall NS Liaison Officer

Public Participation

Stuart Houston from gave an update on the negotiations regarding the Royal British Legion building.

C164 - Apologies for absence LGA 1972 s85(1).

Apologies were received from Dr P Jackson

C165 - Chairman's Remarks

None.

C166 - Declarations of Interests and Grant of Dispensations

Declarations of interest to be declared during the meeting. Dispensations had previously been granted to Cllrs Mrs Pullin and Cave to be able to take part in discussion and vote on items involving LACA and Cllrs Hardingham and Cave for those involving the Youth Club or Youth Network.

C167 - Parish Council Minutes - To confirm and sign the minutes of the meeting of Long Ashton Parish Council held on the 4th November 2013

The minutes of the meeting held on 5th November, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

C168 - Matters arising

- a. Local Government Boundary Commission for England – no report

- b. PC stand at the Wassailing event – useful event.
- c. Printing of new Circular Walk Leaflets – no update.
- d. Peel Park Opening Ceremony – no update. Clerk to write to Taylor Wimpey re. Public Art Funding.

C169 - Planning Committee Reports (18th November, 9th December and 13th January)

The reports of the Planning Committee of the meetings held on 18th November and 9th December were adopted. Proposed by Cllr Miss Uppington, seconded by Cllr Moorcroft, unanimously agreed. It was agreed to consider the report of the meeting held on 13th January at the next meeting.

C170 - Highways and Burial Ground Committee Report (2nd December)

The report of the Highways and Footpaths Committee of the meeting held on 2nd December was adopted, subject to any alterations by the Committee. Proposed by Cllr Harris, seconded by Cllr Cave, unanimously agreed.

C171 - Finance and General Purposes Committee Report (16th December)

The report of the Finance and General Purposes Committee of the meeting held on 16th December was adopted, subject to any alterations by the Committee. Proposed by Cllr Hardingham, seconded by Cllr Cave. Unanimously agreed.

C172 - Budget for 2014/15

- a. To agree to adopt budget as recommended by F&GP on 16th December - with minor modification (circulated with modification) - It was proposed to amend the resolution to exclude the Community Grant. Proposed by Cllr Cave, seconded by Cllr Miss Uppington. 8 voted for, 9 voted against, 2 abstentions. The amendment failed. It was RESOLVED to agree to adopt budget as recommended by F&GP on 16th December - with minor modification (circulated with modification) – 18 for, 1 abstention. Carried.
- b. To agree to set precept at £141,890.00 representing a 2% rise on the Band D tax – It was RESOLVED to agree to set precept at £141,890.00 representing a 2% rise on the Band D tax. Proposed by Cllr Hardingham, seconded by Cllr Butcher. 17 for, 2 abstentions.
- c. To agree on the process for administering the 'Community Grant' – the process was agreed as follows:
 1. Article in February newsletter
 2. Further details at Annual Parish Meeting
 3. Separate open meeting in July – project presentations and voting

C173 - Long Ashton Community Association (LACA)

- a. LACA Report – Cllr Mrs Pullin gave report. Problems with youth have arisen again with harassment of a major hirer and her clients, some of whom are pregnant ladies. Problems occurring inside the building will be brought to the attention of the Youth Club leaders. Problems outside are more difficult to deal with - police attendance is difficult to obtain due to staff shortages. The main hall cooker is in need of replacement having given unknown years of service. Cost of gas and electric cookers

is about the same and both need further fitments to function legally. To install a new electricity supply is approximately 1/2 the cost of a new gas flue so an electric cooker is to be purchased. A radio mic is to be purchased for the Pavilion. It is hoped this will overcome problems encountered with the current models. A memorandum of agreement has been signed with the person planning the Community Orchard. It is estimated that 40 trees will be placed in the agreed spaces with 20 being planted by the end of February. Refurbishment of the playground equipment will be arranged for the better weather. The football pitch is unlikely to be used until it dries out and likewise the Verti draining cannot be done until it is drier. The Cafe is continuing to be popular. The first 6 months until 10th January yielded a profit of £258. Running costs have been reduced now that cakes are produced "in house".

We learned today that the bond, £12,000 of which is to pay for the roof repair, matures in February which means that the Council loan will be repaid in the current financial year and not July as was expected. Forthcoming events are the Annual Quiz on 15th February, the Holiday Activity day on 18th February and a French Magician will give a performance on 12th April. Lastly, on 25th February the John Darvill programme for Radio Bristol will broadcast from this complex. He will talk to people in the cafe on that morning having visited the village previously to pre-record interviews.

- b. LACA Trustees - To approve the appointment of Andrew Lloyd as Treasurer and Trustee of LACA. It was RESOLVED to appoint Andrew Lloyd as Treasurer and Trustee and Pat Preston as Trustee. Cllr Mrs Pullin proposed, Cllr Cave seconded. Unanimously agreed.

C174 - Community Safety - Local Action Team Report

Cllr Cook gave a report. The Local Action Team have met and a PACT (Partners and Communities Together) meeting was held on the 15th January where crime figures were discussed. Crime was down 13% in Long Ashton last year (2013) compared to the previous year and in Leigh Woods burglary was down 50%. The increase in thefts from sheds and the need for valuable bikes to be registered with bikeregister.com were highlighted. The Police Commissioner is holding a public meeting and parking on pavements, speed watch and Leigh Woods parking have been submitted as items to be discussed. The A370 is to be partially closed for work on Yanley Viaduct and suggestions are sought to reduce the impact. The next PACT meeting is on 9th April at the Royal British Legion at 7.30pm.

C175 - Youth Matters

Cllr Hardingham gave these reports.

Youth Club

Attendance has risen since the summer months on Monday, Wednesday and Thursday evening youth club sessions with the darker and colder evenings. New members continue to join and more than offsetting the loss of a couple that have moved out of the area. The current total number of young people attending regularly is around 70 with attendance including informal engagement on any particular evening in the region of 15-20.

With some of the seniors now getting older, they want less structure though planned positive activities on Thursday evenings and more of a drop-in centre where they come to talk to the youth workers and their mates. The healthy living sessions on Wednesday continue and activities on offer include street dance which has remained a popular request by the juniors. Cooking with the young people is becoming popular on Monday evenings with the young people learn cooking skills and healthy eating on a budget.

Members of the Youth Club Management Committee, EPIC Youth and young people supported the Christmas Village Market with mulled apple juice and gingerbread men and also sold raffle tickets with prizes donated by the other stall holders. This was a great success and raised £123.40 for the youth club. Fundraising for the youth club remains a key focus for the management committee to complement the youth provision grant provided by the Parish Council.

Children and Young People's Network Report

A Winter Warmer & Wassailing event was held on Sunday 19th January in Chancellor's Park organised by the Children and Young People's Network in conjunction with EPIC Youth and Transition Long Ashton. It was good to see around 150 local residents and children and young people joined in the event during the afternoon. A number of activities were available to the children and young people who joined in making willow stars and writing their wishes on them before places them on the Wishing Tree; and making willow weaved crowns and shakers for the Wassailing event. A number of Parish Councillors were available to discuss a range of topics including community involvement and the NDP. Later in the event with the sun going down the Long Ashton Samba Group lead the Wassailing procession down to the apple tree where Transition Long Ashton lead the wassailing and blessing of the apple harvest. Around 80 residents and children/young people joined in singing and making lots of noise to scare off the naughty sprites! Although the event and activities were free, donations were received amounting to £32.70 from participants.

C176 - Avon Local Council Association NS Group Report

Cllr Scoones gave a report. The next meeting is at Weston super Mare on 21st January 7-9pm at which the NS policy on flooding is being discussed. Deborah White is the new County Secretary.

C177 - Parish Councils Airport Association Report

Last meeting was on 25th June 2013. The next meeting is on the 28th January at which the proposed airport expansion will be discussed.

C178 - Neighbourhood Development Plan

- a. To receive update on progress - Cllr Fordham gave an update on the plan it is now nearly ready to go to public consultation.
- b. To resolve that the Parish Council agrees that the draft NDP (dated 16th January 2014 together with any non-material amendments) should now be subject to public consultation. It was RESOLVED that the Parish Council agreed that the draft NDP (dated 16th January 2014 together with any non-material amendments) should now be subject to public consultation. Proposed by Cllr Fordham, seconded by Cllr Mrs Mackwood. Unanimously agreed.

C179 - MetroBus & South Bristol Link

To receive update. Cllr Moorcroft, Mr Neale and Cllr Sterland have submitted a letter to the Secretary of State objecting to the changes to footpaths presented in the South Bristol Link Road Side Road order and suggesting alternatives.

C180 - NS People and community strategy 2013 Consultation

No comments made.

C181 - Use of titles when referring to female councillors in minutes/agenda – to discuss and to decide if the PC wants the tradition continued.

Cllr Skeeles proposed that female members advise the Clerk if they do not want their titles used. Cllr Miss Uppington seconded. 11 voted for, 3 against, 5 abstentions. Discussion was held. Cllr Sterland proposed to move to next business. Cllr Cave seconded, majority agreed to move on.

C182 - Clevedon Hospital – to discuss whether to take up offer of a presentation on the options for the commissioning of future clinical services at Clevedon Community Hospital by the NS Clinical Commissioning Group.

Clerk to write to ask if they could provide a speaker for the Annual Parish Meeting.

C183 - Annual Parish Meeting – to consider who to invite to speak at the meeting.

As above.

C184 – Correspondence

- a. From Steve Shaw Local Works via Liam Fox – re the sustainable communities act – to discuss and consider its possibilities. Noted and to consider its use in future when the need arises.
- b. Radio Bristol email – re Long Ashton broadcast noted.
- c. Let's Rock Festival – there has been positive engagement with the organisers of this festival and they are keen to work with the PC.

C185 - Date for code of conduct workshop – suggest either March 24th or July 28th.

It was agreed for March 24th.

C186 - The Long Ashton & Leigh Woods Newsletter goes to press at midday on 1st of next month. Are there any suggestions for items?

Nothing further.

Date of next meeting – 17th March 2014

Meeting closed 9.45pm.

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
3rd February 2014

Present Cllr Mrs B Mackwood - Chairman

Mr D Aggett
Mr A Butcher
Mr C Cave
Mr R Cook
Mr M E Harris
Mr N Moorcroft
Mrs J Pullin
Mr I Scoones
Mr J Skeeles
Ms E Stevenson
Miss M Uppington
Mr H C H Williams

Apologies were received from:-

Ms S Hardingham
Mr R Sterland

In attendance - The Clerk, Dr J E Turp and Mrs Smith (minutes) and 6 members of the public

David Neale addressed the committee re. South Bristol Link Road footpath changes.

Hb123 – Apologies for absence

Apologies for absence were received from Cllrs Hardingham and R Sterland.

Hb124 – Declarations on Interest and Grant of Dispensations

Any declarations of interest to be made during the meeting. No dispensations were requested.

Hb125 – Exclusion of the press and public

There are no items on the agenda requiring the exclusion of the press and public.

Hb126 - Minutes of the last meeting

Copies of the minutes of the meeting held on the 2nd December had been circulated. An amendment to Hb118b) the resolution to ‘fund hedging and tree guards to a cost of £168’, was agreed so that it includes “proposed by Cllr Cave and seconded by Cllr Moorcroft, all in agreement”. Further to this the minutes were confirmed as a correct record and signed by the Chairman.

Hb127 – Matters Arising

- a. Hb105a - Railings by the zebra crossing at Northleaze – Clerk has reminded the Officer at NS.
- b. Hb105c -Wall by Church House – this has been fully repaired.
- c. Hb105d - Festival Way, marking of path near Northleaze School – Clerk has asked NS for update. It was proposed by Cllr Moorcroft that the Clerk should order a mirror to be placed on the sharp bend near the School - all agreed.

- d. Hb105e - Himalayan Balsam – the quotation for the initial clearance is approximately £1000 and £400 for regrowth clearance. This was considered to be too high to implement. An article to be placed in the newsletter asking people to pull up the plant if they see it.
- e. Hb105f - New sites for speed sign poles – ongoing.
- f. Hb105g - Update on Bourton Mead hedge – the hedge has been cut by Community Payback.
- g. Hb105h - Update on Northleaze Clock – ongoing.
- h. Hb105i - Kissing gates behind Copford Lane – Clerk waiting to assess the effect of the new signage before progressing.
- i. Hb105j - The effect of Bristol City Council Residents Parking Schemes on Long Ashton and Leigh Woods – Bristol City Council engineers have some reservations about the suggestion of two lanes on the road leading onto Winterstoke Road from Bower Ashton. Ongoing.
- j. Hb107 - Temporary railings around railway bridge at Flax Bourton – NS Engineers have suggested a wooden post and rail fence and Cllrs expressed some concern about its suitability. Clerk to arrange site meeting with NS with Cllrs Cave, Mrs Mackwood and Moorcroft.
- k. Hb108d - Re-instatement of public footpath sign from B3130 – sign has been reinstated.
- l. Hb112 - Withdrawal of 354 Bus Service – the Clerk has had a response from First saying a new timetable would be in place from April. Clerk to take up offer and arrange a meeting.
- m. Hb115 - Removal of Central White Line – Initial contact with NS suggests the cost would be in the region of £5,000. Agreed to wait to make decision until the work on Yanley Viaduct is complete.
- n. Hb119 - Bus stop near Park Homes – A possible plan has been drawn up by a NS Officer showing enough room for a bus stop. The owner of the site is sending a letter to local residents about his own scheme. To remain on agenda.

Hb128 - Traffic problems on Keedwell Hill - To receive correspondence from two residents and consider the committee's response

The Clerk read out two letters from residents expressing concerns about the parking around the surgery and traffic speed. Cllr Pullin to ask the doctors if they will park at the Community Centre leaving the surgery car park free for patients and to also ask for a poster to be put up in the surgery asking patients to park at the Community Centre. It was agreed not to review the double yellow lines at this time.

Hb129 – Footpaths

- a. To receive report from Cllr Butcher – the footpath group removed a fallen tree obstructing the Monarch's Way. A letter has been sent to members of the group about removing Himalayan Balsam.

- a. To consider the SBL footpath plan – the response to the South Bristol Link road side road order has been submitted and was summarised. The response of the Secretary of State is awaited. The Chairman thanked Cllrs Moorcroft and R Sterland and David Neale for their hard work.
- b. To consider the suggestion of Brookside footpaths – the Clerk read out a letter from a resident. It was agreed that it would be beneficial to consider the idea of brookside paths further. A working group of Cllr Moorcroft, Williams, Cook, Cave and David Neale was formed to consider the proposal and to make recommendations to this committee.
- c. To approve payment of the invoice from NS for the diversion order of Footpath 12/12A – the Clerk asked for authority to pay the invoice. It was resolved to approve the payment of the invoice. Proposed by Cllr Cave, seconded by Cllr Cook. Unanimously agreed. Clerk suggested that funds could be vired from the Highways contingency, dog bins and burial ground budgets to the footpath budget to cover the invoice. Cllr Moorcroft proposed that the Clerk be given authority in this matter. Proposed by Cllr Moorcroft, seconded by Cllr Miss Uppington. Unanimously agreed.
- d. Permissive Path near Parsonage Road – ongoing.

Hb130 - Paving slabs at Church House Car Park to consider quotes for slabs and concrete and to choose which to select and to approve expenditure.

There was little difference in the two quotes it was RESOLVED that concrete be used and that the expenditure (£460) be approved. Proposed by Cllr Moorcroft, seconded by Cllr Cave. Unanimously agreed.

Hb131 - Burial Ground and Closed Churchyard - To receive report from Transition LA on the Heaven Scent Garden

No report as it is winter. It was noted that the new gardener is doing an excellent job.

Hb132 - Committee Terms of Reference - To consider draft ToRs (circulated), to make necessary changes and to resolve to adopt them.

One amendment was agreed – to include the Vice Chair on Finance and General Purposes Committee. The adoption of the amended ToRs proposed by Cllr Williams, seconded by Cllr Miss Uppington. Unanimously agreed.

Hb133 - Road safety issues – Festival Way crossing point

Vegetation has been removed by NS from around the area. Clerk has received email explaining the limitations of the crossing as laid out. No further action to be taken at this time.

Hb134 - Festival Way – To consider possible cycle path from Bourton Mead to Festival Way

Clerk has received an email suggesting a cycle path link from Long Ashton Rd to the Festival Way.

The meeting was adjourned at 8.47pm to allow David Neale to speak.

The meeting was reconvened at 8.49pm.

It was agreed that the gradients make the proposal difficult and so it would not be pursued.

Hb135 - MetroBus Scheme and South Bristol Link Road

To consider and comment on the planning application for the Revised Section of the Ashton Vale to Temple Meads MetroBus route – Clerk to comment that the route should go to Temple Meads Station.

Hb136 - Ashton Brook Flood Management

- a. Update – the bund is full of detritus and hasn't been cleared for some time. NS have written to Greenbelt and are awaiting a reply. The PC has asked for a site visit.
- b. To consider and comment on North Somerset Local Flood Risk Management Strategy – Cllrs to send Cllr Moorcroft any additional comments.

Hb137 - Leigh Woods

- a. Parking issues – update – Awaiting double yellow lines along North Road and by Burwalls. Verges in North Road have been destroyed in areas. This has been discussed with Carl Francis–Pester and a meeting will be held with the Area Officer on 14th February. The new Bridge Visitor Centre construction is proceeding well. Clerk to write to the National Trust to ask that the suggestion that visitors park in North Road be removed from the handbook.
- b. S106 agreement - update on implementation of schemes – 85m of tarmac is to be laid in North Road. A quote is being sought for improvements to the footpath at Rownham Hill.

Hb138 - LACA Sites - Drainage on the Long Ashton Community Association site

The football pitch is unusable. A contractor has been engaged to carry out Verti draining but it has been too wet to do it. Cllr Scoones has created a maintenance regime for the LACA sports areas. With regards to the new drainage ditch NS are awaiting co-operation from Wessex Water. Clerk to write to the drainage officer to request a site visit with North Somerset and Wessex Water. Clerk to write to Wessex Water regarding the volume of water surcharging from the drain outside the doctor's surgery, possibly due to a blockage.

Hb139 - Requests for Grit Bins – to consider

Clerk read out two requests for grit bins the first at the junction of Theynes Croft and Lyvedon Way and in Well Close and the second at the junction of Paulman Gardens with Fenshurst Gardens. It was RESOLVED to approve the expenditure for the three grit bins. Proposed by Cllr Moorcroft, seconded by Cllr Skeeles. Agreed.

Hb140 - Request for Dog Bin outside 31-33 Northleaze – to consider

Alliance Homes have contacted the clerk to request a dog bin; they have been advised that the PC is awaiting the NS review of dog bin emptying. Clerk to write to Alliance Homes to ask them to remind their residents to bag their dog waste.

Hb141 - Birdwell School Transport and Travel Plan – to discuss.

Previously circulated. It was pointed out that a zebra crossing by Brocks Lane would be expensive. The proposed walking bus could start from the Community Centre car park as

the Co-op car park is often full. The PC would support a permanent one way system. Cllrs Williams and Mrs Pullin have a meeting with the school on the 12th February.

Hb142 - Proposed Works to Yanley Viaduct A370

A 5 month programme of work is due which will mean lane closures on the by-pass. The management of this was discussed and traffic lights on the A370 were seen as probably the best solution. It was agreed to request an extra Council meeting on March 3rd with the NS officer and the matter to be on the agenda for the Annual Parish Meeting.

Hb143 - Correspondence

- a. Cycle path 334 diversion onto Festival Way – noted.
- b. Fly tipping in Dawson's Walk area – NS are aware of the sofa. Awaiting removal.
- c. Fence between Weston Road and Rayens Close – Clerk to write to residents to ask if they would be happy for the fence to be removed.

Hb144 - Other Items for Information

- a. Police response to loose horses – noted.
- b. Recycling for vulnerable people – a resident's recycling collection has been missed. Cllr Cook to investigate.
- c. Bins at the Miner's Rest – Clerk to write to the Miner's Rest to ask that their bins are removed from the highway on those days they are not being emptied.

Date of next meeting – 31 March 2014

Meeting closed 10.07pm.

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 10th February 2014

Present: - Miss M Uppington - Chairman

Mr D G Aggett

Mr A Butcher

Mr C Cave

Mr R Cook

Ms S M Hardingham

Mr M Harris

Dr P Jackson

Miss A Moser

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes)

Apologies were received from:-

Mr J Glew

Mrs B Mackwood

Mr N Moorcroft

Mr J Skeeles

Mrs S Sterland

Before the meeting a presentation was given by Jonathan Davies from Lambridge Developments and Mel Clinton from Nash Partnership regarding their plans for the western edge of Long Ashton.

P184 – Apologies for absence

Apologies for absence were received from Cllrs S Sterland, Moorcroft, Glew, Skeeles and Mrs Mackwood.

P185 - Declarations of Interests and Grant of Dispensations

Any interests to be declared during the meeting. No dispensations were requested.

P186 - Minutes of the last meeting

The minutes of the meeting held on 13th January copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P187 – Matters arising

- a. P171a - Scheduling Bridgeman's Field as an historic monument – no update. The member of staff allocated to the application is expected to return from long-term sick leave soon but the job may be re-allocated if this is delayed.
- b. P171 b - Bike Store, Providence Lane – no update.
- c. 14/P/0005/RG3 – Birdwell Primary Hollis Close – NS North Area Committee councillors had a site visit to the school on the 10th February.
- d. P178 – Parliamentary All Party Interest Group on the Green Belt – a submission was made.

P188 - Correspondence

- a. From NS - re consultation on the North Somerset Core Strategy: Sustainability Appraisal Supplementary Report: Revised Policy CS13: January 2014 and

- b. From NS – re examiners timetable and agenda for the examination of the remitted policies.

It was agreed that no comment was necessary on the consultation. The examination will take place on 18th, 19th and 20th of March.

P189 - To consider and provide comments to North Somerset Council on the following new planning applications affecting property in the parish.

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

14/P/0049/F - Woodlands, Gatcombe Mill Lane, BS48 - Erection of single storey extension following demolition of existing single storey extension. Officer – Raheel Mahmood. The Council has no objection to this application providing materials match the existing dwelling.

14/P/0113/NMA – Warren Gardens (formerly 9 Warren Lane), Warren Lane, BS41 9DA - Non material amendment to planning permission 10/P/0368/F (Erection of 12no detached retirement dwellings with 2 detached car barns, detached double garage and detached bin store with associated means of access, car parking, landscaping and open space following demolition of dwelling at no 9) to allow installation of fencing to provide privacy to Plots 1, 2, 3 and 12. Officer – Mike Cole.
No comment necessary, already determined.

14/P/0154/F – Ashton Court Boundary Wall, Beggar Bush Lane, BS8 - Formation of new opening in boundary wall and blocking up of existing opening. Officer – Angela Norris.
14/P/0155/LB – Ashton Court Boundary Wall, Beggar Bush Lane, BS8 - Formation of new opening in boundary wall and blocking up of existing opening. Officer – Angela Norris.
The Council is pleased to see that the opening will be offset from the junction. It is essential that there is sufficient space provided between the barrier and the wall to allow horses to exit the opening and move safely into the road. The Parish Council notes that the existing opening will be closed with the stone from the new opening.

16/P/0164/LUP – 4 Rayens Cross Road, BS41 9DZ - Certificate of Lawful development proposed for a loft conversion to include a dormer window to the east and north elevations. Roof lights to both the north, south and west elevations. Officer – Raheel Mahmood. The Council has no objection to this application if it is considered to meet the requirements for permitted development provided the materials also match the existing house.

14/P/0171/F – 6 Folleigh Drive, BS41 9JD - Erection of a rear porch and new windows to breakfast room/workshop. Officer – Raheel Mahmood.
The Council has no objection.

14/P/0194/F – Cathedral Choir School Playing Fields, off Beggar Bush Lane - Change of use from school playing field for Bristol Cathedral School to a Sports Facility for Bristol Cathedral Choir School, North Somerset Athletics Club, Firebrands Hockey Club, Young Bristol and local schools with ground works to include levelling, bunding and surfacing to provide an 8 lane athletics track, tennis training courts, 'air dome' temporary covering, fencing, plant room, athletics equipment store, all weather pitch with 8no 15m high floodlights, access track, 3no parking areas (122 spaces) and landscaping.
The Council supports the application but has the following comments to make. As there will be times when a large volume of traffic is using the site there should be adequate road signage on Beggar Bush Lane to show the location of the entrance and a dedicated turn-right lane should be created to enable the safe movement of traffic onto the site. The air

dome should be coloured to minimise its visibility and the site landscaped to prevent it being seen from the road. The Council has concerns regarding increased light pollution and to mitigate this a condition should be placed on any approval that the floodlights should not be lit after 10pm and that there should be no significant light visible from the air dome. The PC would like assurance that the facilities will be available to local schools on an ongoing basis.

Cllr Mrs Moser having an interest in the following application took no part in the discussion. 14/P/0241/F – 17 Ardmere, Vicarage Road, BS8 3PH - Removal of poorly constructed conservatory at second floor terrace and replacement with new conservatory with brick infill to side elevation. Installation of new windows and a new garage door. Officer - Julie Walbridge.

This Council has generally no objection providing materials match the existing building. However, regarding the garage door, the neighbours should be notified and given chance to comment as other carports in the block will remain open.

Trees

14/P/0024/TPO – Hillbrow, Bannerleigh Road, BS8 3PF -1 Monterey Cypress - Fell and grind out stump. Replant with either Purple plum or Silver birch. Officer – Jason Cox.
The Parish Council will support the Tree Officer's decision.

14/P/0082/TPO – Parklands, Abbots Leigh Road, BS8 3PX – T4 unknown tree – Prune back maximum 20%. Officer – Jason Cox.
The Parish Council will support the Tree Officer's decision.

14/P/0132/WT – 16 Long Ashton Road, BS41 9LD - 2 Lawson Cypress & 1 Western Red Cedar – Fell. Officer – Jason Cox.
The Parish Council objects to the felling of the Western Red Cedar unless the Tree Officer feels there is a good reason, but has no objection to the Lawson Cyresses being felled.

14/P/0160/TPO – The Old Vicarage, Vicarage Road, BS8 3PH - Various tree works as itemised on application. Officer - Jason Cox.
The Parish Council will support the Tree Officer's decision.

P190 - To note applications where comments have already been passed to North Somerset.

The following comments were noted:

14/P/0094/PDA – Land off Warren Lane, Gatcombe Farm, BS41 9DA. Prior determination for erection of an agricultural building for storage of fodder and machinery. Officer – Angela Norris.

The comment passed to NS was - the Council notes that this application is for a site that is part of a scheduled monument and believes that it will therefore need planning and scheduled monument permission before it can go ahead. The Council also has concerns about the size and location of the building.

NS have refused the application.

P191 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Decisions were noted.

P192 - Northleaze School Car Park - To decide if the PC wants to formally register its interest in the Car Park being transferred to it as a community asset.

It was RESOLVED that the Clerk should write to NS Council to note that the PC may be interested in the Car Park being transferred to it as a community asset. Proposed by Cllr Butcher, seconded by Cllr Cave, all in favour.

P193 - South Bristol Link Road - To receive update.

NS have stated that the PC should be consulted on the landscaping of the SBLR.

P194 - Development until 2026 in and around Long Ashton – to receive any relevant information.

No further information.

P195 - Any other matters for information.

Bus stop near Park Homes – a letter has been sent by a District Councillor to local residents regarding possible changes to access, provision of a bus stop and post box and noting a possible planning application by the owner and asking for their opinion of the proposal.

Date of the next meeting – 10 March 2014

Closed 9.40pm.

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES – 17th February 2014

Present:- Ms S Hardingham - Chairman

Mr C Cave

Mr M Moorcroft

Mrs J Pullin

Mr J Skeeles

Mr R Sterland

Ms E Stevenson

Miss M Uppington

in attendance the Clerk, Dr J Turp, and Ms L Price (minutes).

Apologies were received from :-

Mr R Cook

A presentation was given by Jamie Flint from LULA (Light up Long Ashton) regarding their plans for this year.

F126 - Apologies for absence

Apologies for absence were received from Cllr Cook.

F127 - Declarations of Interests and Grant of Dispensations

Declarations of interest to be made during the meeting, no dispensations were requested.

F128 - Minutes of the last meeting

Copies of the minutes of the meeting held on 16th December 2013 were confirmed as a correct record and approved for signing.

F129 - Exclusion of the press and public - To agree any items to be dealt with after the public, including the press, has been excluded.

It was RESOLVED to exclude the press and public from items 17 and 18 as those items relate to staffing issues. Proposed by Cllr Hardingham, seconded by Cllr Cave. Unanimously agreed.

F130 - Matters Arising

- a. F90b – Health and Safety Risk Assessment Policy – final version to be completed. Clerk to send draft to Cllrs Sterland and Hardingham in advance of the next meeting.

F131 – To agree how LULA (Light up Long Ashton) will be supported

It was agreed that option 2b placing lights on the existing tree was the best scheme. The PC is willing to support the scheme to a total of £1000 which is expected to include insurance by the Parish Council and purchasing of the lights for the main tree, subject to clarification of agreement by the Co-op and other practical details.

F132 - Payments of Accounts and Payments to Council

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of £16,579.99 and note receipts

of £1,273.48 for the months of December and January. Proposed by Cllr Moorcroft and seconded by Cllr Skeeles. Unanimously carried.

F133 – Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation and summary to end of January 2014. The total amount in all accounts is £467,618.98 (including long term investment of £140,000). It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Hardingham and seconded by Cllr Cave. Unanimously carried. It was RESOLVED to allow the Clerk to withdraw cash to pay small value expenses at the end of the financial year. Proposed by Cllr Skeeles, seconded by Cllr Moorcroft. Unanimously agreed.

F134 - Review of Expenditure against Budget – to note.

Noted.

F135 – Review of Earmarked Reserves

It was RESOLVED to adopt the Earmarked Reserves report, including the following amounts, as presented with minor changes to wording. Proposed by Cllr Cave, seconded by Cllr Miss Uppington unanimously agreed.

The following amounts have been earmarked for specific purposes:

	2013 £	Change	2014 £
Admin Cover	6,680	+£750	7,430
Burial Ground	9,874	+£2000	11,874
Footpaths	4,033	n/c	4,033
Street Furniture & Bus Shelters	6,000	-£6000	0
Double yellow lines	2,500	-£2500	0
Village Enhancement	0	+£8,500	8,500
Youth	12,000	n/c	12,000
Cemetery Software	1,000	n/c	1,000
Office Equipment	5,500	n/c	5,500
Training	1,250	n/c	1,250
Planning contingency	57,700	+£1,537	59,237
S106 (Kings Croft play area)	35,276	-£35,276	0
S106 Taylor Wimpey areas	0	+£232,478	232,478
NDP Implementation	0	+£2800	2800
Allotments	0	+£500	500
Total	141,813		346,602

F136 - Review of Documents

- a. PC Financial Regulations – reviewed without change.
- b. Full Asset Register – noted with minor changes.
- c. Review of Fidelity Insurance Cover – reviewed and present cover of £500,000 considered sufficient.
- d. Review of Insurance Cover – reviewed and present cover considered sufficient.

F137 - Community Grant – to agree on application form and process

Discussion was held and a number of wording amendments were agreed. The village hall has been booked on July 18th for the evening of meeting where voting on the proposed projects will take place. A video on participatory budgeting will be shown at the Annual Parish Meeting.

F138 - S137 expenditure

It was RESOLVED that the Council in accordance with its powers under section 137 and 139 of LGA 1972, should incur the following expenditure, in the budget year 14/15, which in the opinion of the Council is in the interest of the area or its inhabitants, and will benefit them in a manner commensurate with the expenditure.

- Up to £200 for the maintenance of Arch Grove Bank
- £200 to MS Therapy Centre
- £500 to All Saints Church Access and Heating Fund
- £100 to Long Ashton Horticultural Society

Proposed by Cllr Hardingham, seconded by Cllr Miss Uppington. Unanimously agreed.

F139 - Taylor Wimpey Areas

- a. Trees on Wimpey Area – ongoing.
- b. To receive update on the transfer of the Taylor Wimpey areas and lease to LACA (Long Ashton Community Association) – ongoing.
- c. To receive an update on Public Art – Clerk wrote to Taylor Wimpey (TW) who replied to say the millstone was the public art. Other comparable schemes have used a figure of £250 per unit to calculate the amount available. NS do not set a fixed value. Clerk and Chairman to prepare a letter to be sent to TW.

F140 - Correspondence – To note any items of correspondence

- a. From Nailsea Disability Initiative requesting grant – Clerk to reply with details of the grant process and inviting them to apply for next year.
- b. From resident re s137 spend on Ashton Vale JR – noted.

F141 - Any other matters for information only.

- a. Audit and Accountability Bill – Audit Commission to be abolished. It is possible that NALC may facilitate a sector specific audit service. Other areas such as filming meetings, polls at Parish Meetings and local council publicity included.
- b. The arch at the Burial Ground – it was agreed to replace with oak braces if possible.
- c. Vacancy for parish councillor – Clerk will put up the notification of vacancy notices on the 19th February and has advised NS of the vacancy.

F142 - Review of admin assistant's role

It was RESOLVED that

- a. From 1st April the minute clerk/admin assistant role is consolidated as an assistant clerk, with payment linked to the NJC pay scale.
- b. The salary range for the post is SCP 20-24 with an extra point available for obtaining CiLCA so would be set at SCP 21.
- c. The post is based on an average of 7 hours a week.

Proposed by Cllr Hardingham and seconded by Cllr Cave, all in agreement.

The remainder of the contract will be looked at by the Chairman and clerk and will be discussed at the next meeting

F143 - Village Orderly expenses – to consider paying around village mileage.

It was agreed for a trial period of 6 months to pay Village Orderlies £0.45 a mile for necessary in village mileage. Proposed by Cllr Moorcroft, seconded by Cllr Skeeles, all in agreement

Date of next meeting – Monday 14 April 2014

Meeting closed 9.45pm

LONG ASHTON PARISH COUNCIL COUNCIL MEETING – 3rd March 2014

Present:- Chairman – Mr R Sterland Apologies were received from:-
Mr A Butcher Mr D Aggett
Mr C Cave Mrs H Fordham
Mr R Cook Mr J Glew
Ms S Hardingham Dr P Jackson
Mr M E Harris Miss A Moser
Mrs B Mackwood Mrs S Sterland
Mr N Moorcroft Ms E Stevenson
Mrs J Pullin
Mr I Scoones
Mr J D Skeeles
Miss M Uppington
Mr H C H Williams
In attendance - The Clerk, Dr JE Turp and Ms Price (minutes)

Presentation

Darren Gilbert, NS Highway & Environmental Asset Team Manager, leading the Yanley Viaduct project gave a presentation on the project and traffic management plans.

David Robinson, Chair of Wraxall and Failand PC gave a presentation on his Council's views on the Boundaries Commission proposals.

C187 – Apologies

Apologies were received from Cllrs Fordham, Stevenson, Glew, Jackson, Aggett, Mrs Sterland and Miss Moser.

C188 - Declarations of Interests and Grant of Dispensations

Any interests to be declared during the meeting. No dispensations were requested.

C189 - To discuss traffic management arrangements during the work on Yanley Viaduct with a view to minimising disruption during the work.

Discussed in the presentation.

C190 - To agree on PC response to North Somerset re traffic management during Yanley Viaduct Works.

It was agreed that the clerk should collate the concerns of the council in a letter to be sent to NS which will include a suggestion that NS should patch Long Ashton & Weston Roads before the start of the project and also to suggest dates for meetings with NS and regular updates. The PC to provide information about the works in the newsletter, at the Annual Parish Meeting and on noticeboards and to send an email to businesses that may be affected by the proposals.

C191 - To agree a response to the LGBCE (FER) further draft recommendations for North Somerset, (electoral boundaries).

It was agreed that the clerk, after consulting with Cllrs, to write to the Boundaries Commission emphasising that the proposals described in Map B (Long Ashton forming a 2 member ward with Barrow Gurney, Dundry, Winford and Winford Regil) is not acceptable as it puts parishes together that have nothing in common. It was agreed that Cllr Sterland should discuss with other affected PC chairmen acceptable alternative proposals, which will be discussed at the next Council meeting. Cllrs Cave and Scoones to attend any meetings with him. Clerk to publicise the consultation on the website and by posters.

Date of next meeting – 17th March 2014 Meeting closed 9.20pm

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 10th March 2014

Present: - Miss M Uppington - Chairman

Mr D G Aggett

Mr A Butcher

Mr C Cave

Mr R Cook

Ms S M Hardingham

Mr M Harris

Dr P Jackson

Mr N Moorcroft

Miss A Moser

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Mrs S Sterland

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes)

Apologies were received from:-

Mr J Glew

Mrs B Mackwood

Mr J Skeeles

Presentation by Mr and Mrs Pike re 14/P/0265/LDE

P196 – Apologies for absence

Apologies for absence were received from Cllrs Glew, Skeeles and Mrs Mackwood.

P197 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting. No dispensations were requested.

P198 - Minutes of the last meeting

Copies of the minutes of the meeting held on 10th February had been circulated. Following the amendment to show that Dr Jackson was present the minutes were confirmed as a correct record and signed by the Chairman.

P199 – Matters arising

- a. P187a - Scheduling Bridgeman's Field as an historic monument – this has been allocated to a different member of English Heritage staff who is treating it as a priority.
- b. P187b - Bike Store, Providence Lane – no update.
- c. P187c – Birdwell Primary School Hollis Close – the application has been approved.
- d. P192 - Northleaze School Car Park – NS have noted the PC interest.

P200 - Correspondence

- a. From Burges Salmon – The North Somerset Council (South Bristol Link) Compulsory Purchase Order 2013 – Highridge Common – to consider if a response is required – none required.

- b. From Department for Transport – Intention to hold a Public Inquiry re the side roads and compulsory purchase orders – The Clerk to write to NS to inquire why the PC has not been invited for a meeting as has the other objector, and the date of the public inquiry. The Clerk also to ascertain whether as green belt is being relinquished, further land should be allocated as green belt in compensation? The PC to prepare for the Inquiry.
- c. From Bristol City Council - consultation on the Bristol Local Plan, Central Area Plan – (www.bristol.gov.uk/centralarea) to be considered at next meeting.
- d. NS Consultation on Wind Turbine Development supplementary planning document (http://consult-ldf.n-somerset.gov.uk/consult.ti/wt_dspd/consultationHome) - to be considered at next meeting.

P201 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

14/P/0264/LB - 165 Long Ashton Road, BS41 9JQ - Remove existing pebble dash render on the front, side and rear of the property, repoint and clean stone work. Officer – Julie Walbridge.

The Council has no objection and is pleased to see the proposals.

14/P/0265/LDE - Flax Bourton Old Station Yard Clevedon Road Flax Bourton BS48 1NQ - Lawful development certificate existing for use of land as open storage of building materials B8. Officer Karen Bartlett.

The Council does not believe, given the evidence of neighbours, that the continuous use for storage of materials has been proven and that further substantive evidence would be required. In the absence of such evidence this Council asks that the application be rejected.

14/P/0267/F - 5 Folleigh Lane, BS41 9HZ – Detached double garage. Officer - Raheel Mahmood.

Whilst this Council would not object to a garage being erected, the position chosen, directly in front of the entrance to someone else's garage, may be obstructing a right of way. Given the history of the land, this Council asks that advice is sought from NS Legal Department.

14/P/0345/F – 1A Church Lane, BS41 9LU – Erection of a detached garage. Officer – Angela Norris.

This application should be refused as this large garage would be out of keeping with the conservation area it sits within. The Council notes that it would also be in proximity to several listed buildings. The height of the garage will protrude over the wall in Church Lane and will significantly alter the street scene. It is noted that in November 2013 the existing garage was converted, so question the need for it.

14/P/0417/F - Field OS nos 630 and 631 off B3128, Clarken Coombe, BS41 9JQ - Construction of vehicular access to field with dropped kerb. Officer – Julie Walbridge
The Council recommends that this application be rejected and that any permission granted should be only to allow for agricultural access as was given in 2009.

14/P/0421/F - 24 Ryecroft Rise, BS41 9NQ - Rear and side extension. Officer - Raheel Mahmood.

The Council has no objection providing materials match and that the application complies with Sustainable Urban Drainage Systems requirements (SUDS).

14/P/0433/LUP – 4 Rayens Cross Road, BS41 9DZ - Application for a certificate of lawfulness for a proposed loft conversion including 2 no. dormers and single storey rear extension. Officer Raheel Mahmood.

The Council has no objection to this application if it is considered to meet the requirements for permitted development, providing materials match the existing dwelling.

14/P/0437/F - 4 Providence View, BS41 9DH - Erection of a first floor extension over existing ground floor extension. Officer - Angela Norris.

The Council considers this an overdevelopment of the site and therefore recommends refusal.

Trees

14/P/0282/TPO - Chakas Krall Church Road, BS8 3PG - 3 Sycamores - Fell middle tree. Remove 2 45 degree angled branches & crown lift low branches over garage by 3-4M. Reduce crowns of remaining 2 trees by up to 2M. 1 Oak - Reduce crown. Malmsey house side by 1-1.5M & Chakas Kraal side by 2-2.5M crown lift by 2M. Officer – Jason Cox. The Council has no objection providing the Tree Officer is satisfied.

14/P/0364/WT – 3 Folleigh Drive, BS41 9JD - 6 Leyland Cypress - Reduce height by 1.5M back to previous pruning points. Officer – Jason Cox.

The Council has no objection providing the Tree Officer is satisfied.

14/P/0462/WT - 49 Long Ashton Road BS41 9HW – 1 Cypress – Fell. Officer – Jason Cox
The Council has no objection providing the Tree Officer is satisfied. The Council is pleased to see that the Mulberry tree has been planted as replacement.

P202 - To consider revised plans for 13/P/2014/O (Land to rear of 30 - 32 Birdwell Road Long Ashton BS41 9BB Outline planning permission with details of appearance and landscaping for the erection of a dwelling. Officer – Tom French) and to agree whether further comments should be made to North Somerset.

The Council considered the revised plans and still recommends refusal of the application as it considers that access is unsuitable, and has concerns that emergency vehicles would not easily be able to gain access. They also note that there is a culverted brook which runs across the land.

P203 - To note applications where comments have already been passed to North Somerset.

14/P/0263/WT – 32 Long Ashton Road, BS41 9LD – 1 Eucalyptus – remove tree to ground level. Officer – Jason Cox

14/P/0279/WT – 6 Folleigh Drive, BS41 9HZ – Various tree works as itemised on application. Officer – Jason Cox.

The Parish Council had no objection to either of these applications subject to the Tree Officer's recommendation.

P204 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Noted.

P205 - South Bristol Link Road - to receive update.

No update.

P206 - Development until 2026 in and around Long Ashton – to receive any relevant information.

No update.

P207 - Any other matters for information.

Burwalls Visit – The Chairman and the Leigh Woods Councillors visited Burwalls to view the developers plans for the site which were generally well received. The applicant wishes to present at next planning meeting.

Date of the next meeting – 07 April 2014

LONG ASHTON PARISH COUNCIL COUNCIL MEETING – 17th March 2014

Present:- Chairman – Mr R Sterland Apologies were received from:-
Mr A Butcher Mr R Cook
Mr C Cave Mr J Glew
Ms S Hardingham Dr P Jackson
Mr M E Harris Mr M Riggall NS Liaison Officer
Mrs B Mackwood
Mr N Moorcroft
Miss A Moser
Mrs J Pullin
Mr I Scoones
Mr J D Skeeles
Mrs S Sterland
Ms E Stevenson
Miss M Uppington
Mr H C H Williams
In attendance - The Clerk, Dr JE Turp and Ms Price (minutes)

C192 - Chairman's Remarks

The Chairman made no remarks.

C193 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting. No dispensations were requested.

C194 - Minutes of the last meetings

The minutes of the meetings held on 20th January and 3rd March, copies having been circulated, were confirmed as correct records and signed by the Chairman.

C195 - Matters arising

- a. Public Art S106 funding – The Clerk has written to Steve Baker of Taylor Wimpey.
- b. Radio Bristol programme – although there were many positive aspects there was some disappointment that the range of topics covered was not very wide.

C196 - Planning Committee Report

The Chairman of the Planning Committee requested that the minutes of the meeting held on 10th March be taken at the next Council meeting. The report of the Planning Committee meeting held on 13th January was adopted. Proposed by Cllr Cave, seconded by Cllr Moorcroft. Unanimously agreed. The report of the Planning Committee meeting held on 10th February was adopted. Proposed by Cllr Cave, seconded by Cllr Moorcroft. Unanimously agreed.

C197 - Highways and Burial Ground Committee Report

It was requested that fly-tipping on Wild Country Lane and emptying of dog bins are included on the agenda of the next Highways and Burial Ground Committee.

The report of the Highways and Burial Ground Committee meeting held on 3rd February was adopted, subject to any alterations by the Committee. Proposed by Cllr Moorcroft, seconded by Cllr Skeeles. Unanimously agreed.

C198 - Finance and General Purposes Committee Report

The report of the Finance and General Purposes Committee meeting held on 17th February was adopted, subject to any alterations by the Committee. Proposed by Cllr Cave, seconded by Cllr Skeeles. Unanimously agreed.

C199 – Long Ashton Community Association – LACA Report

Cllr Mrs Pullin gave a report. The Community Orchard is beginning to get under way with some trees already planted by the Transition Group in Andree Peel Park. We are grateful to the group for undertaking the planting of the replacement hedging at the same time. It has been agreed to support the British Legion's appeal to cover the country with poppies and seeds will be obtained from the Horticultural Society for planting, again in Peel Park. (It was noted that poppy seeds should not be scattered near farmland as this can cause contamination of crops.) Following on from my last report, problems with youth continue to be of major concern. It is difficult to prove some of the incidents as witnesses, whilst happy to report them to LACA, are reluctant to come forward as requested by the police who, without such knowledge, are unable to act. LACA are seriously concerned, not just because of the continuing vandalism and harassment but because word of these acts can damage the reputation of the management of the complex and will deter hirers from committing to book the halls. Our concerns will be raised at a meeting, to be arranged, with the management of the Youth Club.

C200 - Community Safety / Local Action Team Report

Cllr Cave gave a report. A Forum was held with the Police Commissioner at which Cllrs asked about manning in Long Ashton as the area has been short-staffed due to sickness. Communication was also raised. It is planned that the Vehicle Activated Sign will be permanently attached to a charger to ensure its operation. The Clerk has purchased a laptop to capture the data and a data sim card has been ordered. The post at the west end of the village has still not been replaced. The next PACT meeting is 9th April at 7.30pm at the Royal British Legion. The priorities are parking in Leigh Woods and Long Ashton and parking on the pavement. Clerk to include information about the priorities on the website. There are a number of road signs on Belmont Hill and the A370 that are corroded and need replacing. The Police Speedwatch is currently very active in the area.

C201 - Youth Matters

- a. Youth Club Report - Young people from the juniors in Long Ashton joined with Clevedon and Portishead youth clubs for a Sports-A-Thon held at Portishead Youth Centre on 14th March to join in activities such as bouncy castle, football and cycle riding to raise funding for Sports relief. Good fun was had by all during the activities which ran throughout the night from 8pm to 8am and approximately £800 was raised for the sports charity.
- b. Children and Young People's Network Report - A bike project for young people is to be held over four Saturday's at the Community Centre starting from 12th April. Activities will include customising your bike, bike maintenance, road safety, bike games and tricks and a bike picnic at Ashton Court. Funding for an outdoor pursuits event at Mendip Pursuits has been received; date to be arranged. With funding from the NS innovation fund now largely used, we are entering a new phase for the

network. We are keen to keep the network going, and will need to re-define this over the next few months.

It is hoped that the mobile skate park will be in Long Ashton for the LACA Activity Day on Tuesday 15th April.

C202 – Avon Local Council Association NS Group Report

Cllr Scoones gave a report. The ALCA NS Executive met last Thursday. Congresbury PC has not renewed its subscription. Peter Sewell is resigning as Group Executive Member and Group Secretary. A letter from Noel Walter ALCA NS Chairman has been received seeking volunteers to fill the positions.

C203 - Parish Councils Airport Association Report

Cllr Harris reported that a meeting was held on 28th January, however, he has not been able to get a copy of the minutes as yet.

C204 - Neighbourhood Development Plan Report

Cllr Sterland reported that the Public Consultation meeting on the draft plan was held on 4th March at which not all comments were positive. The team now has received the Health Check on the Plan and the Evidence Review. The Public Consultation will finish at the end of March.

C205 - MetroBus & South Bristol Link - To receive update

- a. MetroBus - Cllr Sterland reported that Bristol City Council will soon be submitting the planning permission for the Cumberland Basin Route.
- b. South Bristol Link – some members of the PC are meeting with Paul Paton of NS on the 18th March to discuss the PC objections to the Side Road Order.

C206 - Response to LGBCE (Local Government Boundary Commission for England) proposals – to discuss.

Discussion was held regarding the presentation given by David Robinson from Wraxall and Failand PC at the extra Council meeting on 3rd March. It was resolved to respond to the consultation by stating that Long Ashton PC supports Map A. Proposed Cllr Williams, seconded by Cllr Moorcroft. 13 voted for, 2 against and 1 abstention. It was noted that Leigh Woods are content with Map B.

C207 - Annual Parish Meeting - to review arrangements

The Annual Parish Meeting is to be held on 28th April at 7.30pm in the Village Hall. An annual report will be given from the PC, each of the Committees and the Neighbourhood Development Plan. There will be a presentation from Mary Backhouse the Clinical Officer of the NS Clinical Commissioning Group, as well as information on the Community Grant and Yanley Viaduct. The Clerk asked if any other items needed to be included. Cllr Cave to get up to date information on Yanley Viaduct from NS prior to the meeting. Offers of help were received to prepare tea and coffee.

C208 - Casual Vacancy – to confirm arrangements for filling the vacancy arising from Councillor Roberts’ resignation.

Clerk reminded the the agreed procedure for filling the vacancy. The Clerk advised that applicants should send a letter outlining why they are applying and give basic information to confirm their eligibility. Applicants will be invited to attend the Planning Committee meeting on May 12th and the decision will be made at the Council meeting on 19th May.

C209 - Code of Conduct Workshop – 24th March 7:30 to agree format

The Clerk outlined what is proposed for the training session. The Chairman urged all Cllrs to attend.

C210 - Quote for insuring playground equipment – to consider

The two playgrounds (Chancellors Park and Kings Croft) are currently insured for public liability. The Clerk got a quote of £1200 to ensure the equipment against loss. It was agreed not to insure against loss of the equipment as the premium is too high and it would be more prudent to put the funds towards replacing equipment in the future as necessary.

C211 - Renewal of DiS extra – to consider if to renew and whether to go for a 1, 2 or 3 year renewal.

The Clerk read out the options for renewing membership. It was resolved to renew membership for 3 years at a cost of £243 + VAT. Proposed by Cllr Moorcroft, seconded by Cllr Miss Uppington. Unanimously agreed.

C212 - Correspondence

- a. Comments on the NDP addressed to Parish Councillors – the Clerk summarised the comments which had been received. A discussion was held regarding the significant number of comments received regarding the potential for a play park at the eastern end of the village.
- b. Insurance renewal documents – noted.
- c. Lin Price of the Community Services Project (CSP) re. Re Procurement – CSP have asked if they could attend the next Council meeting to give 30 minute presentation. Clerk to respond to ask what CSP expects to get from the meeting and to confer with the Chairman to agree if a meeting would be of use.

C213 - Items for information

- a. End of year – any expenses claims to be received by clerk by 21st March.
- b. Sheep being chased by dogs – Sheep are being chased by dogs on the Bristol University Land behind the football pitch which has led to pregnant sheep losing their lambs. Clerk to put information on the website to raise awareness of the damage that can be done, asking people to keep their dogs on a lead near sheep.
- c. South West Conference of Local Council Association – Regional Conference on 30th April at Tiverton. Clerk asked if Cllrs were interested in attending to let her know.

Date of next meeting – 19th May 2014

Meeting closed 9.00pm

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
31st March 2014

Present: Mrs Mackwood - Chairman

Mr C Cave

Mr R Cook

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Ms E Stevenson

Mr H C H Williams

In attendance - The Clerk, Dr J E Turp and Ms Price (minutes) and 2 members of the public

Apologies were received from:-

Mr A Butcher

Ms S Hardingham

Mr M E Harris

Mr N Moorcroft

Mr J Skeeles

Miss M Uppington

Hb145 - Apologies for absence

Apologies for absence were received from Cllrs Butcher, Hardingham, Harris, Moorcroft, Skeeles and Miss Uppington.

Hb146 – Declarations on Interest and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

Hb147 - Minutes of the last meeting

The minutes of the meeting held on the 3rd February 2014, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

Hb 148 - Exclusion of the press and public - To agree items to be dealt with after the public, including the press, has been excluded.

No items.

Hb 149 - Matters arising

- a. Hb127a - Railings by the zebra crossing at Northleaze – the Clerk has spoken to John Painter and reminded him of the work. Cllr Cook to talk to him about how the work can be progressed.
- b. Hb127b - Festival Way, marking of path near Northleaze School – No progress but the mirror has been installed on the bend. To be raised at the Cycle Forum on 1st April.
- c. Hb127e - New sites for speed sign poles – Still awaiting a site visit and the new post for the west end of the village.

It was agreed to suspend Standing Orders at 7.40pm for a member of the public to speak. The PC was asked if the 40 mph speed repeater sign near Park Homes could be re-instated. Standing Orders were re-instated at 7.41pm.

- d. Hb127g - Update on Northleaze Clock – ongoing.
- e. Hb127i - The effect of Bristol City Council Residents Parking Schemes on Long Ashton and Leigh Woods – no update. It was thought that an e-petition could be suggested to the residents action group concerned.

- f. Hb127j - Temporary railings around railway bridge at Flax Bourton – Network rail plan to rebuild the wall from breeze block and may face it to resemble the original wall and NS are waiting on their contractor re installing the crash barrier. Clerk to respond to Network Rail to say that the PC's preference would be to have facing on the wall.
- g. Hb127l - Withdrawal of 354 Bus Service – First Bus have a new timetable from 16th April which should provide a reasonable service to the school children.
- h. Hb128 – Traffic problems on Keedwell Hill – The doctors are unable make their car park available to patients.
- i. Hb129 - Paving Slabs at Church House Car Park – NS have given permission for the work to go ahead but their contractor requirements cannot be met by the PCs usual contractor. NS have been contacted about this and a response is awaited. The Clerk to ask whether parish councillors can act as agents of the Council.
- j. Hb143c - Fence between Rayens Close and Weston Road – the Clerk has had replies from most residents, the majority want to keep the fence but would like it repaired. Concerns were also expressed about the safety of the Horse Chestnut on the bank. Clerk to write to NS to ask for the fence to be repaired as it is unsafe and to inform NS Tree Officer about the tree which needs attention.

Hb150 - Bus stop near Park Homes – to consider course of action.

It was asked that this agenda item be taken next as members of the public had attended to hear this item.

Two options have been suggested by members of the PC to provide a bus stop. The first is part of a larger scheme to improve access to the Park Homes site and the other is to just provide a bus stop, approximately opposite the one on the other side of the road. As far as the second option is concerned a NS Highway's engineer believes that there is sufficient room to install hard standing for a bus stop. This has previously not been thought possible and is dependent on how much of the land adjoining the Clevedon Road NS (as the highway authority) owns. The Clerk to write to Nick Brain at NS to clarify ownership of the land.

Hb 151 – Footpaths

- a. To receive report - The village footpath walk is planned for 18th May at 2.30pm. It was agreed to hold an extra Highways and Burial Ground Committee meeting after the Planning Committee meeting on 7th April to plan the event. Cllr Sterland volunteered to lead the Village Circular Walk if he is available.
- b. Update on Brookside Paths – no report.

Hb 152 - Burial Ground and Closed Churchyard

- a. To receive report from Transition LA on the Heaven Scent Garden – This was read out and noted.
- b. To note that the Gardener has successfully completed his probation period – noted.
- c. Repairs are needed to the Oak Arch in the Burial Ground – to approve expenditure on its repair – It was RESOLVED to accept the quotation from A Milsom of £590+VAT to undertake the work. Proposed by Cllr Williams, seconded by Cllr Sterland. Unanimously agreed.

Hb 153 - Road safety issues – To consider any relevant information.

No issues to report.

Hb 154 - Festival Way – To receive any relevant items for information

The Festival way is on the Cycle Forum agenda. Clerk to write to Sustrans re a wheelbarrow which has been dumped by the Festival Way and is thought to have been left there when the track was built. Signs for the changed route through Chancellors Park have been erected. Clerk to check whether NS have adopted the roads in Chancellors Park.

Hb 155 - MetroBus Scheme and South Bristol Link Road

- a. Communication with the SBL team – to agree preferred method – Jane Owen from West of England Partnership has asked for suggestions as to how to communicate with the PC. The Clerk suggested a working group to meet on a regular basis and it was agreed that this should comprise of the Chairman, Cllrs Sterland, Cave, Cook and Moorcroft.
- b. Objection to the side road order – update – Cllrs met with Paul Paton of NS to discuss the PC's proposals. A reply has been received to communicate NS's understanding of the issues. The PC will be standing fast on its proposals.
- c. Report from resident re his objection to the side road order – this was read out and noted.

Hb 156 - Ashton Brook Flood Management

- a. Update – Cllrs met with Greenbelt Ltd. Concerns were expressed by Cllrs that the grill is left unlocked. However, Greenbelt advised that young people get into the bund and therefore it has to be left open to allow an exit. There are plans to make sure that the penstock is accurately calibrated.
- b. Report from resident – this was read out. The Clerk to write to the resident explaining the PC position and suggesting that it might be prudent to seek advice from NS.

Hb 157 - Leigh Woods - Parking issues - update

A report was provided. The yellow lines have been painted – those in Bannerleigh Road was missed but NS are aware. The new Visitor Centre traffic management plan is working well. Work on the entrance to the wood was due to start in March but has not yet started. A meeting with the local area Highways Officer has resulted in the removal of two pot holes and dead leaves throughout the village. Car parking is still a problem.

Hb158 - LACA Sites - Drainage on the Long Ashton Community Association site

The NS Drainage Officer is now back at work. A site visit with Wessex Water will be requested to show that all the surface water enters their system and the plan will just change the point of entry. Cllr Cook to contact the Drainage Officer.

Hb159 - Birdwell School Transport and Travel Plan - Report from Cllrs Williams and Mrs Pullin on their meeting with the School.

Cllrs met with the headmaster to discuss Birdwell's school traffic management plans. The possibility of a one-way system was discussed. The school intends to keep the PC informed of its transport plans. The Clerk to put making the Birdwell Estate one-way system on the agenda for the next meeting.

Hb 160 - Proposed Works to Yanley Viaduct A370

- a. Update on proposals – the NS Highways Officer is reviewing the tenders for the work and will be in contact when he has further information. The Clerk to ask NS to flail the layby on the A370 – north side.
- b. To discuss what other action, if any, the Parish Council needs to take – none at present.

Hb 161 - Emptying of Dog Bins

The bins have been emptied.

Hb 162 - Fly tipping on Wild Country Lane

The fly tipping has now been cleared, however, a caravan has now been dumped. Cllr Cook to ask NS if Cllrs could be given a contact number for the flytipping team.

Hb 163 - Correspondence

- a. From resident re problems caused by Co-op delivery lorries – problems are being caused by lorries blocking the footpath when delivering to the Co-op. The Clerk to write to NS to ask about the planning condition, where-by deliveries have to be made to the rear of the shop, and if it is still relevant for it to be re-instated. The Clerk to write to Co-op to ask that lorries do not block the footpath and to park further back.
- b. From resident re double yellow lines – noted.
- c. Maintenance of traffic islands by Ashton Court entrance – the group of volunteers that have been maintaining the traffic island opposite Church Lodge have informed the Council that due to dwindling numbers they can no longer do this. The Clerk to write to thank all the volunteers for their dedication in maintaining the traffic islands over a long period of time. It was suggested that an article with a photo of the volunteers should be placed in the next newsletter.

Hb 164 - Other Items for Information

- a. Traffic circulation , a scheme was suggested in June 2013 – the Clerk to write to NS to ask for an update.
- b. Paving blocks have been removed from top of Providence Lane.
- c. Three traffic signs are down – one on Clarken Coombe and one by the Park and Ride have been knocked down and one on the A370 at Wild Country Lane bridge has rusted through. NS have been informed. Cllr Cave to chase up.

Date of next scheduled meeting – 02 June 2014
Date of additional meeting – 07 April 2014

Meeting closed 9.45pm

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
7th April 2014

Present:- Cllr Moorcroft - Chairman

Mr R Cook

Ms S Hardingham

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Miss M Uppington

Mr H C H Williams

In attendance - The Clerk, Dr J E Turp and Ms E Price (minutes)

Apologies were received from:-

Mr A Butcher

Mr C Cave

Mr M E Harris

Mrs B Mackwood

Mr J Skeeles

Ms E Stevenson

Hb145 – Apologies for absence

Apologies for absence were received from Cllrs Butcher, Cave, Harris, Mrs Mackwood, Skeeles and Stevenson.

Hb146 – Declarations of Interests and Grant of Dispensations

Declarations of interest to be made during the meeting and no dispensations were requested.

Hb147 – To make arrangements for the Village Footpath Walk on the 18th May

The Chairman asked for guides to lead different walks. Cllr Sterland has offered to lead the circular walk. Cllrs to ask previous walk leaders if they would be willing to lead or help lead a walk. The Clerk advised that a risk assessment would be needed. Cllr Scoones to draft a risk assessment. Clerk to advertise the walk with posters on the noticeboards and on the website.

Date of next meeting – 2nd June 2014

Meeting closed 9.45pm

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 7th April 2014

Present: Miss M Uppington - Chairman

Mr R Cook

Mr J Glew

Ms S M Hardingham

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes)

Apologies were received from:

Mr A Butcher

Mr C Cave

Mr M Harris

Miss A Moser

Mrs B Mackwood

Mr J Skeeles

Mrs S Sterland

A presentation was given by Jo Davis from GVA Grimley and Rob Lock of Nash Partnership on the proposed development at Burwalls.

P208 – Apologies for absence

Apologies for absence were received from Cllrs Butcher, Cave, Harris, Miss Moser, Skeeles, Mrs Mackwood and S Sterland.

P209 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting. No dispensations were requested.

P210 - Minutes of the last meeting

The minutes of the meeting held on 10th March were confirmed as a correct record and signed by the Chairman.

P211 – Matters arising

- a. P199a - Scheduling Bridgeman's Field as an historic monument – no further information, Clerk to chase.
- b. P199b - Bike Store, Providence Lane – NS are awaiting a planning application.
- c. P200b – From Department for Transport – Intention to hold a Public Inquiry re the side roads and compulsory purchase orders – Cllrs have met with NS Council.

P212 - Correspondence

North Somerset Call for Sites 2014 – NS have sent a letter requesting details of any possible development sites to be sent to NS by 30th May.

P213 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

14/P/0562/ADV - Bus stops at various sites in Portishead area: - opposite Station Road, Portbury Hundred, opposite Poacher Public House, High street, Portishead, opposite Heron

Gardens junction with Portbury Common, opposite Waitrose, Harbour Road, Portishead, adjacent to Co-op store, Heywood Road, Pill & Easton -in-Gordano, adjacent to Ashton Lodges, Abbots Leigh Road, Long Ashton - Display of internally illuminated advertisements in bus shelters. Officer - Julie Walbridge.

The Council's comments are about the proposals as they relate to the bus stop in Abbots Leigh Road. The Council objects to the display of internally illuminated adverts in bus shelters as they cause unnecessary light pollution and are not a good use of energy. In this location they may well create a distraction for drivers and will detract from the rural aspect of the area. This would be particularly inappropriate in the bus stop adjacent to Ashton Lodge as it is in the curtilage of a listed building. The Council also has concerns about the impact of the design on the ability of bus drivers to see waiting passengers and possibly on the safety of those waiting alone for a bus as they will not be able to see approaching individuals.

14/P/0641/F - 23 Keedwell Hill, BS41 9DP - Erection of a two storey side extension. Officer - Julie Walbridge.

The Council has no objection to the building extension, however, the stained timber section is out of keeping with the rest of the building and should be removed from the plan and the windows in the upper floor on the front elevation should match those in the existing building.

14/P/0654/F - Auto Scuderia Ltd 142 Long Ashton Road, BS41 9LT - Demolition of car sales and workshop building and erection of 8no. dwellings with associated car parking, landscaping and alterations to existing vehicular access off Long Ashton Road and Glebe Road. Officer – Judith Porter.

The Council is still concerned that employment opportunities and a business will be lost from the village and that will mean residents will have to go out of the village for these services. The development will change the dynamics of the conservation area.

However, if it does not prove possible to retain the business then this Council, although it recognises that this scheme is an improvement on the original application, is not in favour of this application for the following reasons:

- This is still a high density plan and the density is still too high for this conservation area. This Council considers 6 properties to be more appropriate for the size of the plot.
- The height of the proposed buildings is still too high and out of keeping with adjacent properties and those within the conservation area generally. The Council would like to see the height of the ridge to be the same as that of 140 Long Ashton Road.
- The Council notes that there are still no garages in the design and that the arrangement of the parking spaces is still such that it will lead to parking on nearby roads. There is no provision for visitor parking.
- The Council is concerned about the direct access onto Long Ashton Road as it is a fast road.
- The junction of Glebe Road with Long Ashton Road is currently very dangerous. This design incorporates a wall which will exacerbate the difficulty of exiting Glebe Road safely whereas the Council would hope that if this site is developed the opportunity would be taken to improve the safety of the junction.
- The proposed pavement should be placed within the curtilage of the existing site. As proposed it will narrow the width of Glebe Road at a dangerous junction and blind corner.
- The development is opposite a listed building.

Trees

14/P/0555/WT – 7 Folleigh Drive, BS48 9JD – 1 Plum – Fell & 1 Lawson Cypress- Fell.
Officer – Jason Cox.

The Council has no objection providing the Tree Officer is satisfied with the loss of the trees.

14/P/0572/TPO – St Mary the Virgin Church, Church Road, BS8 3PG- 1 Sycamore – Fell. Officer – Jason Cox.

The Council has no objection providing the Tree Officer is satisfied with the loss of the tree.

14P/0671/WP - 115 Long Ashton Road BS41 9JE – 1 Apple – reduce and thin by 20% Crown lift to 2.5M. Officer – Jason Cox.

The Council has no objection providing the Tree Officer is satisfied with the proposed work.

P214 - Application for Street Trading Consent – Ashton Court Farmers Market - To consider and provide comments to North Somerset Council

The Council considers that the market should be restricted to once a month and that free parking should be available to people attending the market as it is concerned about overspill parking in the village.

P215 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Decisions were noted.

P216 - South Bristol Link Road - Report on meeting with NS to discuss LAPC objection to the Side Road Order.

Councillors have met with NS Council regarding the Side Road Order and have explained the PC objections. The NS Council Statement of Case claims that the PC suggestions are not relevant to the project. Cllr Moorcroft expressed some concerns that the Parish Council's ideas were not being considered by NS Council despite the fact that they could save NS money. PC to write to Cllr Ap Rees.

P217 - Consultation on the Bristol Local Plan, Central Area Plan – to discuss response, if any, the Committee wants to make to the consultation.

It was agreed that the PC would make the following comment 'The Cumberland Basin is the main point of entry into Bristol from Long Ashton so the Parish Council is interested in those parts of the outline plan which refer to that area. Although it has no specific comments to make at this time Long Ashton Parish Council would like to be kept informed and consulted on specific details as they become available.'

P218 - NS Consultation on Wind Turbine Development supplementary planning document – to discuss response, if any, the Committee want to make to the consultation.

It was agreed that the PC would make the following response 'The Council supports the proposal that wind turbines will not be permitted in the green belt.'

P219 - Development until 2026 in and around Long Ashton – to receive any relevant information.

The Inspector is due to respond to NS with his findings on the Core Strategy by the 18th April.

P220 - Any other matters for information.

- a. The PC was notified that GVA Grimley have requested a screening opinion from NS as to whether an Environmental Impact Assessment is required to be submitted with a

planning application for conversion and sub-division of Burwalls House. Officer – Andrew Stevenson – noted.

- b. A tree application has been submitted to crown lift and thin 3 Beech trees and to fell a Cherry tree at 145 Long Ashton Road BS41 9JQ. As the application has to be determined before the next meeting, the Clerk asked for any comments on the application to be passed to her to inform her response to North Somerset.
- c. Fence on Long Ashton Road (rear of 10 Folleigh Drive) – Clerk to find out the status of the enforcement action.
- d. Broadband speed – Long Ashton is not due to be upgraded to high speed broadband for some years. Clerk to write to BT to ask why Long Ashton is not on the 'Infinity' list.

Date of the next meeting – 12 May 2014

Meeting closed 9.30pm

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES – 14th April 2014

Present:- Ms S Hardingham - Chairman
Mr C Cave
Mrs J Pullin
Mr R Sterland
Ms E Stevenson

Apologies were received from :-
Mr R Cook
Mrs B Mackwood
Mr N Moorcroft
Mr J Skeeles
Miss M Uppington

in attendance the Clerk, Dr J Turp, and Ms L Price (minutes).

F144 - Apologies for absence

Apologies for absence were received from Cllrs Cook, Mrs Mackwood, Moorcroft, Skeeles and Miss Uppington.

F145 - Declarations of Interests and Grant of Dispensations

Any declarations of interests to be made during the meeting. No dispensations were requested.

F146 - Minutes of the last meeting

Copies of the minutes of the meeting held on 17th February 2014 were confirmed as a correct record and approved for signing.

F147 - Exclusion of the press and public - To agree any items to be dealt with after the public, including the press, has been excluded.

It was RESOLVED to exclude the press and public from item 18. All agreed.

F148 - Matters Arising

- a. F131 – To agree how LULA (Light up Long Ashton) will be supported – awaiting further information from LULA. Clerk to check if the PC's insurance will cover the proposals.
- b. F141b – Arch at Burial Ground – Agreement of Burial Ground Committee for repair to go ahead – for information.

F149 – Payments of Accounts and Payments to Council

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of £18,507.39 and note receipts of £12,821.66 for the months of February and March. Proposed by Cllr Hardingham and seconded by Cllr Cave. Unanimously carried.

F150 – Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation to end of March 2014 and Summary. The total amount in all accounts is £465,728.40 (includes long term investments of £140,000). It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Hardingham and seconded by Cllr Cave. Unanimously carried.

F151 - Review of Expenditure against Budget.

Noted.

F152 - Health & Safety and Risk Assessment

The draft policy was circulated. Councillors were asked to provide any comments to the clerk with a view to the Policy being adopted at June's Finance and General Purposes meeting. Clerk to circulate the draft policy to all Councillors.

F153 - Community Grant – to agree date for review of applications and any outstanding procedural points.

Applications are to be vetted, at a meeting of F&GP at 7.00pm on 12th May before the Planning Committee meeting, to ensure that the funding of any successful project would be within the powers of the PC. If this gives insufficient time then the meeting will be held on Wednesday 14th May. The public decision meeting is to be held on the evening of July 18th with presentations from applicants. It was agreed that attendees will sign in and asked to only vote if they live within the parish of Long Ashton. The meeting will be chaired by Cllrs Hardingham and/or Sterland.

F160 - S137 expenditure - Grant to All Saints Church

Query raised with NALC awaiting reply.

F161 - Cloud Storage.

Clerk to investigate the cost implications of using cloud storage and possibly hosting, whether the data stored would be subject to UK law and also if internet access would be needed to gain access to data.

F162 - Request from Sustrans for the PC to make a donation towards the cost of road safety improvement in Beggar Bush Lane (changing the position of the gap in the estate wall to align it with the bridle way opposite)

Not agreed as the PC is not convinced that the change will benefit Long Ashton residents nor that they will significantly improve road safety.

F163 - Taylor Wimpey Areas

- a. To receive update on the transfer of the Taylor Wimpey areas and lease to LACA – Clerk to ask our solicitors for an update and to check again in 6 months if needed.
- b. To receive an update on Public Art – Taylor Wimpey have not responded regarding the Public Art. Clerk to write to Steve Baker and copy in Cllr Cave. Cllr Cave to liaise with the s106 Officer at NS Council.
- c. Peel Park – Cllr Pullin will place the order for the display boards for Peel Park at a cost of £1,272 plus delivery and VAT.

F164 – Annual Parish Meeting – to discuss arrangements for the meeting

The Clerk has reminded all Chairs that they will be giving presentations. Cllr Cave agreed to send maps, detailing the Yanley Viaduct road works, to the Assistant Clerk to put onto PowerPoint.

F165 - Correspondence

- a. From North Somerset CAB requesting grant – It was RESOLVED to provide a grant of £100 to North Somerset CAB. Proposed by Cllr Cave, seconded by Cllr Hardingham.
- b. From North Somerset re. dog bins – the bins are now bar coded so that information about their use and emptying can be recorded to inform the NS review of the service.
- c. From NSPCC asking for a donation – Clerk to send application form for grant for next year.

F166 - Any other matters for information only.

- a. Two signature rule has been rescinded, however, the PC's Financial Regulations still require two Councillors' signatures plus the Clerk. NALC has produced new Financial Regulations which the Clerk will investigate.
- b. Additional Casual Vacancy – Cllr Aggett has resigned. It is anticipated that if this is to be filled by co-option, the process for this vacancy will be on the same timescale as that for the existing one.
- c. Meeting with CCLA representative – The Clerk and the Chairman are meeting a representative from CCLA on 15th April to consider if their deposit fund would provide a suitable vehicle for the investment of some of the PC funds to reduce its exposure to difficulties in any single institution.

F167 - Clerks Salary and CiLCA (Certificate in Local Council Administration) now held.

It was agreed that the 30 hours a week was working well and should be confirmed. It was agreed that the Clerk should receive two incremental points – the first to point 36 having completed a further year of employment and the second for now holding the CiLCA qualification, both to be dated from April 1st 2014. Proposed by Cllr Hardingham, seconded by Cllr Sterland.

Date of additional meeting – 7pm Monday 12th May

Date of next scheduled meeting – Wednesday 18th June at Keedwell Church.

Meeting closed 9.05pm.

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES – 12th May 2014

Present:- Ms S Hardingham - Chairman

Mr C Cave

Mr R Cook

Mrs B Mackwood

Mr N Moorcroft

Mrs J Pullin

Mr J Skeeles

Mr R Sterland

Miss M Uppington

Apologies were received from :-

Ms E Stevenson

in attendance the Clerk, Dr J Turp and Ms L Price (minutes).

F168 - Apologies for absence

Apologies for absence were received from Cllr Stevenson.

F169 - Declarations of Interests and Grant of Dispensations

Declarations of interest to be made during the meeting. No dispensations were requested.

F170 - To review applications for the 2014 Community Grant to ensure that the Parish Council has the power to fund the application.

The applications received for the Community Grant were reviewed. All met the requirement that the Parish Council would have the power to fund the project if they were successful. It was noted that in some cases application forms had not been completely filled and this would be a requirement for progressing of the application. Clerk to write to those applicants. Clerk to write to all applicants to confirm that they have progressed to the next stage of the process.

Date of next meeting – Wednesday 18th June at Keedwell Church.

Meeting closed 7.20pm.

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 12th May 2014

Present :- Miss M Uppington - Chairman

Mr A Butcher

Mr C Cave

Mr R Cook

Mr J Glew

Mrs H Fordham

Ms S M Hardingham

Mr M Harris

Mrs B Mackwood

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr J Skeeles

Mr R Sterland

Mrs S Sterland

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes) plus 5 members of the public

Apologies were received from :-

Miss A Moser

Mr H C H Williams

Prior to the meeting a member of the public commented on application 14/P/0789/F – 35 Glebe Road.

P221 – Apologies for absence

Apologies for absence were received from Cllrs Miss Moser and Williams.

P222 - Declarations of Interests and Grant of Dispensations

Any interests to be declared during the meeting and no dispensations had been requested.

P223 - Minutes of the last meeting

The minutes of the meeting held on 7th April had previously been circulated. Further to the removal of Cllr Mrs Mackwood from the list of attendees, the minutes were confirmed as a correct record and signed by the Chairman.

P224 – Matters arising

- a. Scheduling Bridgeman's Field as an historic monument – English Heritage hope to provide an initial report for consultation soon.
- b. Response from NS re Ashton Court Farmers Market – the dates in the consent for the market will only be those on the application form. Bristol City Council will not provide free parking during the market.
- c. Fence on Long Ashton Road – no planning application has been received to date.
- d. Broadband speed – Clerk has received a response from BT which provided no information, Clerk to pursue.

P225 - Correspondence

- a. From resident re 14/P/0812/F – The resident's concerns about the application were noted.
- b. From resident re recent Tree Protection Order – the resident had concerns about the TPO process as applied to a tree in his garden. There was a discussion regarding his comments. It was RESOLVED to write to the resident in support of the Tree Officer's decision. Proposed by Cllr Cook, seconded by Cllr Cave, 7 voted for, 7 abstained. Clerk to write to the resident to this end.

P226 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

Cllr Hardingham declared an interest in the following application and took no part in the discussion.

14/P/0692/F - 20 Parsonage Rd, BS41 9LL – Erection of a two storey rear extension. Officer – Georgina Murray.

The Council has no objection to this application providing materials match the existing dwelling.

14/P/0723/F - 20 Copford Lane, BS41 9NF - Erection of a two storey side and a single storey rear extension following demolition of existing garage and single storey rear extension. Officer – Georgina Murray.

The Council recommends refusal of the application as presented as the two storey side extension will be too close to the adjoining property, there would not be adequate space between the two properties and there will not be adequate access to the rear of the property. A rear extension could be acceptable, but the Council would expect to see new plans.

14/P/0731/F - 4 Cherry Road, BS41 9DU - Erection of a first floor side extension. Officer – Georgina Murray.

The Council has no objection to this application providing materials match the existing dwelling.

14/P/0766/F – 32 Long Ashton Road, BS41 9LD - Erection of a two storey side extension and decking area to rear following demolition of existing one and half storey side wing. Officer – Raheel Mahmood.

The Council has no objection as long as materials match the existing dwelling.

14/P/0773/F - 98, Providence Lane, BS41 9DN - Construction of a new bin and bike store to replace existing bin and bin store. Officer – Dominic Battrick.

The Council strongly objects to this retrospective application as it is in front of the building line, contrary to the NS Residential Design Guide and is unsightly.

14/P/0789/F - 35 Glebe Road, BS41 9LJ – Two storey side extension and a single storey front and rear extension. Officer – Georgina Murray.

The Council recommends refusal. Whilst it has no objection to the rear extension, it objects to the front extension as it is in front of the building line contrary to the NS Residential Design Guide.

14/P/0812/F - 26 Pear Tree Avenue, BS41 9FF – Erection of a two storey side extension. Officer – Raheel Mahmood.

The Council objects to this application as it would be overdevelopment of the site and result in overlooking and loss of privacy. When the original plans were drawn up for Chancellor's Park, the plans were amended by central government to be as high density as possible and

as a result there is no room for extensions.

14/P/0832/HHPA - 4 Rayens Cross Road, BS41 9DZ - Prior approval request for the erection of a single storey rear extension that would 1) extend beyond the rear wall of the original house by 6.7 metres; 2) have a maximum height of 3.0 metres and 3) have eaves that are 3.0 metres high. Officer – to be allocated.
Noted.

14/P/0840/F - 38 Keedwell Hill, BS41 9DR – Single storey rear extension. Officer – Phil Nicholls.

The Council has no objection to this application, however neighbouring properties, particularly no. 40 should be consulted, and given chance to comment.

14/P/0844/F – Long Ashton Golf Club, Clarken Coombe, BS41 9DW - Siting of a temporary green keepers welfare building (Retrospective). Officer – to be allocated.

The Council has no objection providing that the building is removed within six months of the consent and that the new building, for which the golf club has permission, is erected.

14/P/0910/F - 103 Long Ashton Road, BS41 9JE - Erection of a single storey ground floor rear extension, alterations to dormer window to incorporate a Juliette balcony to south west elevation and conversion of part of the existing garage into an office/study. Officer – Julie Walbridge.

The Council has no objection, however it is concerned that the building will be very close to the boundary, restricting access to the rear of the building.

14/P/0916/NMA - 80 Providence Lane, BS41 9DN - Non material amendment to 13/P/2295/F (for the erection of a single storey side and rear extension) for the removal of a ground/ low level window to front; replacement of side elevation window with door and addition of a third roof light on rear elevation. Officer - Raheel Mahmood.

This Council has no objection.

Trees

14/P/0853/WT - 1 Long Ashton Road, BS41 9HW - 1 Willow - Pollard by 50% 1 Lawson Cypress - Reduce by 3M 1 Holly - Reduce in height by 1.5M and shape sides. 3 Cherry - Reduce overall size by 1M. Officer – Jason Cox.

The Council is satisfied to leave the decision to the Tree Officer but would comment that any work to the cherry should be completed in the winter.

14/P/0888/WT - 16 Long Ashton Road BS41 9LD – 1 Leyland Cypress – fell. Officer – Jason Cox.

The Council has no objection.

14/P/0892/TPO - Burwalls House, Burwalls Road, BS8 3PT - 1 Birch - Crown Reduction 25% 1 Leylandii – Fell. Officer – Jason Cox.

The Council has no objection.

P227 - To note applications where comments have already been passed to North Somerset.

The following comments were noted:

14/P/0710/WT - 145 Long Ashton Road, BS41 9JQ – 3 Beech trees - thin by 30% and crown lift to 10M. Officer - Jason Cox. The Parish Council has concerns that the crown lift may be excessive for the welfare of the trees (which it believes to be 2 beech and 1 lime not 3 beeches).

14/P/0662/F - Flat 1, Telford House, North Rd BS8 3PP - New UPVC windows to the east elevation as well as the change of windows to patio doors also UPVC to match. Officer - Georgina Murray. The Council has no objection to this application as long as neighbours have had a chance to comment.

14/P/0734/PDA - Fenswood Farm, Wild Country Lane, BS41 9EB - Prior notification of the proposed erection of an agricultural barn. Officer – Angela Norris. No comment necessary.

P228 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Decisions were noted. 1A Church Lane – discussion was held regarding the decision to grant permission.

P229 - NS Core Strategy – To discuss the Inspectors conclusions on CS13 and the committee's response if any.

Previously circulated. Discussion was held regarding the significantly increased housing numbers that have been put forward by the Inspector. It was agreed for a sub-committee of Cllrs Miss Uppington, R Sterland, Cave, Cook and Moorcroft to be formed to respond to the Inspector and to write to Dr Liam Fox when appropriate.

P230 - Development until 2026 in and around Long Ashton – to receive any relevant information.

Nothing further to note.

P231 - Any other matters for information.

An application for work on a tree at 65 Long Ashton Road will be circulated, as comment must be made before the next Planning Committee meeting.

Meeting closed

Date of the next meeting – 16th June 2014

LONG ASHTON PARISH COUNCIL ANNUAL COUNCIL MEETING – 19th May 2014

Present:- Chairman – Mr R Sterland Apologies were received from:-
Mr A Butcher Mr R Cook
Mr C Cave Mr J Glew
Mrs H Fordham Mr N Moorcroft
Ms S Hardingham Miss A Moser
Mr M E Harris Mr H C H Williams
Dr P Jackson Mr M Riggall - NS Liaison Officer
Mrs B Mackwood
Mrs J Pullin
Mr I Scoones
Mr J D Skeeles
Mrs S Sterland
Ms E Stevenson
Miss M Uppington

In attendance - The Clerk, Dr JE Turp and Ms Price (minutes) and 2 members of the public.

Before the meeting the Chairman presented Cllr Miss Uppington with a framed copy of the minutes of her first meeting, as recognition of her 50 years of service.

C214 - Election of Chairman /Signing the Declaration of Acceptance of Office of Chairman

It was proposed by Cllr Cave and seconded by Cllr Miss Uppington that Cllr R Sterland be appointed Chairman of the Council. There were no other nominations. This was unanimously agreed and Cllr R Sterland was duly elected as Chairman and signed the Declaration of Acceptance of Office witnessed by the Clerk.

C215 - Election of Vice Chairman

The Chairman asked for nominations for the position of Vice Chairman. Cllr Cave nominated Cllr Skeeles, seconded by Cllr Butcher. This was unanimously agreed and Cllr Skeeles was elected Vice Chairman.

C216 - Apologies for absence

Apologies were received from Cllrs Cook, Glew, Moorcroft, Miss Moser, Williams and Mr Mike Riggall.

C217 - Declarations of Interests and Grant of Dispensations

To be made during the meeting, no dispensations had been requested.

C218 - Exclusion of the press and public - To agree any items to be dealt with after the public, including the press, has been excluded.

No items.

C219 - To be RESOLVED: - that the Chairman and Vice-Chairman will serve as Ex-Officio members on all committees.

It was RESOLVED that the Chairman and Vice Chairman will serve as Ex-Officio members on all committees. Proposed by Dr P Jackson, seconded by Cllr Cave. Unanimously agreed.

C220 - Election of Planning Committee

It was RESOLVED to elect the following Members to serve on the Committee for the ensuing year.

Mr A Butcher	Mr C Cave	Mr R Cook	Mrs H Fordham
Mr J Glew	Ms S Hardingham	Dr P Jackson	Mr M Harris
Mrs B Mackwood	Mr N Moorcroft	Miss A Moser	Mrs J Pullin
Mr I Scoones	Mrs S Sterland	Miss M Uppington	Mr H C H Williams

Proposed by Cllr Mrs Pullin, seconded by Cllr Butcher, unanimously agreed.

It was RESOLVED to agree the Terms of Reference of the Committee and to confirm that it has delegated powers to deal with matters related to the committee's responsibilities.

Proposed by Cllr Skeeles, seconded by Cllr Miss Uppington, unanimously agreed.

It was RESOLVED that the Clerk be given delegated powers to deal with planning applications mid-month, in consultation with as many Councillors as seems appropriate.

Proposed by Cllr Miss Uppington, seconded by Cllr Cave, unanimously agreed.

C221 - Election of the Highways and Burial Ground Committee

It was RESOLVED to elect the following Members to serve on the Committee for the ensuing year.

Mr A Butcher	Mr C Cave	Mr R Cook	Ms S Hardingham
Mr M Harris	Mrs B Mackwood	Mr N Moorcroft	Mrs J Pullin
Mr I Scoones	Mr R Sterland	Ms E Stevenson	Miss M Uppington
Mr H C H Williams			

Proposed by Dr Jackson, seconded by Cllr Skeeles, unanimously agreed.

It was RESOLVED to agree the Terms of Reference of the Committee and to confirm that it has delegated powers to deal with matters related to the committee's responsibilities.

Proposed by Cllr Mrs Mackwood, seconded by Cllr Skeeles, unanimously agreed.

C222 - Election of Finance and General Purposes Committee

The Terms of Reference state that the Finance and General Purposes Committee will be made up of the Chairman and Vice-Chairman of the Council, the Chairman and Vice-Chairman of each committee, North Somerset District Councillors and one LACA member if they are also a Parish Councillor plus up to two other Councillors nominated at the Annual Council Meeting. It was RESOLVED to add to the Terms of Reference that

‘a minimum of 7 members to serve on the Committee. Any additional members required to be appointed by the Council’

and also that the Committee has delegated powers to deal with matters related to the committee's responsibilities. Proposed by Cllr Hardingham, seconded by Cllr Cave, unanimously agreed.

It was RESOLVED to appoint Cllr Mrs Pullin as the LACA member, and Cllrs Hardingham and Stevenson as the other two nominated members of the Committee. Proposed by Cllr Mrs Mackwood, seconded by Cllr Skeeles, unanimously agreed.

C223 - Neighbourhood Development Plan Steering Group – to note current membership.

Current membership of Cllrs Fordham, S Sterland, Mrs Mackwood, Butcher, Moorcroft, R Sterland and Stevenson with Cllrs Cave, Harris and Miss Uppington (replacing Cllr Hardingham) co-opted onto the group noted.

C224 - Website Committee - to confirm membership.

Confirmed as Cllrs Harris, Hardingham, Butcher, Stevenson and the Clerk.

C225 - Newsletter Group – to confirm membership.

Confirmed as Cllrs Miss Uppington and Mrs Pullin and the Clerk.

C226 - Parochial Charity - to note Trustees.

The Parish Council appoints two Trustees of the Parochial Charities. It was noted that the terms of office of Cllr Mrs Pullin and Cllr N Moorcroft continue to 2015.

C227 - Wildlife Trust Membership and representation – To resolve to continue membership of the Wildlife Trust and to elect a representative.

It was RESOLVED to continue membership of the Wildlife Trust and for Cllr Mrs Mackwood to act as representative. Proposed by Cllr Cave, seconded by Cllr Skeeles, unanimously agreed.

C228 - Avon Local Councils Association

- a. It was RESOLVED to continue with membership of ALCA. Proposed by Cllr Cave, seconded by Cllr Miss Uppington, unanimously agreed.
- b. It was RESOLVED to continue with subscription to LCR for 22 copies. Proposed by Cllr Fordham, seconded by Cllr Miss Uppington, 12 in favour, 1 against and 1 abstention.
- c. It was RESOLVED to appoint Cllr Scoones as representative to ALCA, plus either the Chairman or Vice Chairman. Proposed by Cllr Cave, seconded by Cllr Mrs Mackwood, unanimously agreed.

C229 - Long Ashton Churchyard Trust Representatives – to note representatives.

It was noted that the terms of office of Cllrs Mrs Pullin and Cave are still current.

C230 - Membership of other groups - To resolve to continue membership of (a) CPRE (b) Volunteer Agency of North Somerset (c) Parish Councils Airport Association (d) Society of Local Council Clerks (for the clerk) e) Open Spaces Society

It was noted that 'Volunteer Agency of North Somerset' is now 'Voluntary Action North Somerset'. It was RESOLVED to continue membership of all of the groups. Proposed by Cllr Cave, seconded by Cllr Skeeles, unanimously agreed.

C231 - To resolve to continue with subscriptions to

- a) Navigus Planning
- b) Tree News

It was RESOLVED to continue both subscriptions. Proposed by Cllr Skeeles, seconded by Cllr Mrs Mackwood, unanimously agreed.

C232 - Long Ashton Community Association Management Committee Trustees Appointments - to note current appointments

The current appointments of Cllrs Mrs Pullin (to Dec 15), Cave (to Dec 15) and Butcher (to Dec 14) were noted.

C233 - Nomination to Other Bodies / Sub Committees

It was agreed to change 'Long Ashton Children's Network' to 'Long Ashton Children and Young People's Network' and to include The Children's Centre as another body. The representatives appointed are as below.

- a) Parish Councils Airport Association - Cllrs Glew and Harris
- b) Youth Club Management Committee - Cllrs Hardingham and Jackson.
- c) Long Ashton Children and Young People's Network - Cllrs Hardingham and Jackson.
- d) Long Ashton Crime & Disorder Representatives – (Local Action Team) - Cllrs Cook, Scoones and Cave
- e) Durnford Liaison - Cllrs Scoones, Fordham and Miss Uppington.
- f) Viridor Liaison - Cllr Mrs Pullin.
- g) Welcome LA - Cllr S Sterland.
- h) Long Ashton Children's Centre - Cllr Mrs Pullin.

C234 - Minutes of the last meeting

Further to changing the date of the Activity Day to 15th April, the minutes of the meeting held on 17th March 2014, having been previously circulated, were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Miss Uppington, seconded by Cllr Mrs Pullin, unanimously agreed.

C235 - Matters arising

- a. C195a – Public Art Funding – The s106 Officer at NS Council agrees that the Parish Council is due a sum of money from Taylor Wimpey for Public Art and has been asked to suggest a suitable figure. The land drainage records are needed for Peel Park. Clerk to make a request, through the solicitors, that the records are included with the transfer documents.
- b. C212c – Community Services Project – the project contact was invited to speak to the Chairman to clarify the value of the proposed presentation but as yet has not done so.

C236 - Planning Committee Report

The Chairman of the Planning Committee requested that the minutes of the 12th May be taken at the next Council meeting. The reports of the Planning Committee of the meetings held on 10th March and 7th April were adopted. Proposed by Cllr Miss Uppington, seconded by Cllr Cave, unanimously agreed.

C237 - Highways and Burial Ground Committee Report

The reports of the Highways and Footpaths Committee of the meetings held on 31st March and 7th April were adopted, subject to any alterations by the Committee. Proposed by Cllr Mrs Mackwood, seconded by Cllr Cave, unanimously agreed.

C238 - Finance and General Purposes Committee Report

The report of the Finance and General Purposes Committee of the meeting held on 14th April was adopted, subject to any alterations by the Committee. Proposed by Cllr Hardingham, seconded by Cllr Cave, unanimously agreed. The minutes of the additional meeting held on the 12th May will be taken at the next Council meeting.

C239 - Long Ashton Community Association Report - for information.

Cllr Mrs Pullin gave a report.

LACA continues to stage events with a variable degree of success and profitability. £100 profit came from the bar at the Magic Show but the 3rd Easter Activity day only netted £55. Costs of hiring some equipment increased this year and unfortunately one organiser was taken to hospital the night before, resulting in the cancellation of some activities. Enjoyable though this is for the young residents, this day puts a huge strain on the trustees and it has been decided to rethink and to give it a miss next year. The cafe's weekly income continues to increase gradually and received a welcome boost of £275 on the activity day. The plaques for Peel Park are on order and should arrive in about 6 weeks ready for installation.

The Treasurer's preliminary report appears to show a profit of £3,000 for the last year helped by an increase in halls' income, but roof repairs were costly and about £4,000 was spent on electrical, plumbing and heating repairs. Future expenditure will be on replacing vinyl in the Club Room and carpet tiles in the Jubilee Pavilion. Work to be carried out in August.

Future events include the Annual Village Picnic on Sunday 22nd June when a children's entertainer will do 2 shows and stalls and bouncy castles will appear together with music provided by 2 bands. A new venture will be a Village Meal where a resident with a catering business will provide a Tapas Menu and background music. This will be in the Main Hall on July 11th at a cost of £28. Finally, can I remind you that the AGM will be held on Tuesday 17th June at 7.30pm in the Pavilion.

It was also noted that the issues raised at the last meeting about damage have now been resolved and there was no intention to apportion blame to the Youth Club. It has been agreed that any concerns about the behaviour of young people will initially be discussed with the Youth Club Committee.

It was asked that congratulations be given to LACA for all their hard and successful work.

C240 - Neighbourhood Development Plan - Report for information

The Draft Plan has been out to consultation. The NDP team is now responding to the comments made. The Draft Plan has been seen by NS Council. The Highways Department asked for further details and are supportive of the Village Enhancement Scheme. There is a meeting on the 20th May with NS Council regarding flooding policies. The consultation yielded between 500 and 700 responses and there have been over 500 web views of the Draft Plan with 150 people viewing the transport plan. The Area of Separation was identified as a possible issue as some responses expressed concern about its location. It has been decided to leave it as it stands as the green belt will still provide protection. The team is expecting to give the final document to NS Council, to be passed to the Examiner, at the end of June. The referendum is expected to be held in October.

C241 - Community Safety - Local Action Team - Report for information

Cllr Cave gave a report. There was a traffic accident at the top of Providence Lane recently. Cllr Cave has met with the Highways Department which has highlighted worn-out road markings, road signs and speed on the B3128 as issues. The Highways Department are investigating.

The post for the vehicle activated sign at the west end of the village is still to be installed and we are still awaiting a resolution to the railings at the top of Theynes Croft. Clerk to write to John Painter at NS Council.

Councillors were asked if they wanted to volunteer to train for Speedwatch. Cllr R Sterland volunteered.

C242 - Youth Matters

Dr Jackson gave a report.

Youth Club

The three youth club evenings continue to work well with good engagement with the young people, currently in the age range 12 to 18 years. With a group of young men now around 17 to 18 years we expect to re-organise the club nights over the coming months, and this will provide opportunity for younger people to come (10 to 11 years).

The youth club continues to provide a wide range of positive activities with cooking and street dance very popular. A newsletter has now been prepared by EPIC Youth, and now distributed on a monthly basis, and is also on the PC website.

Children and Young People's Network Report

A bike project for young people has commenced and will run over the months of May and June in conjunction with the youth club.

We are currently exploring grant opportunities to engage further with the young people in the Perry Road area with the Youth Bus, and I will report on this when there is further news.

An update on the Network support and funding from NSC, in general terms we are expecting the Strategic Commissioning Team in the People & Communities Directorate to be less hands-on and focusing more on the strategic issues. Administrative support to the CYP Networks in North Somerset has transitioned to the VANS organisation (Voluntary Action North Somerset) which will provide support to network development. On funding, we anticipate a low level of funding relating to the CYP networks; the plan here is to use another organisation, expected to be Quartet, to manage the dispersal of funding to the networks. This arrangement is currently being put in place and I will update when further information is available.

C243 - ALCA NS Group Report – for information

Cllr Scoones gave a report. The date for the AGM is 12th June. Information has been received from Deborah White, County Secretary, regarding changes within NALC. Update to be provided. There are concerns about the sustainability of ALCA NS if the current chairman resigns.

C244 - Parish Councils Airport Association Report – for information

Cllr Harris gave a report. The planning application to amend aircraft parking layout, silver zone car park and south side roundabout has been withdrawn, however, the application for a new hanger, to which the PCCA was opposed, has been approved. The next meeting is 24th June.

C245 - Bus Rapid Transport and South Bristol Link Road to receive any update.

Cllr R Sterland provided an update. A meeting has been held with NS Council, which has conceded on a footpath change suggested by the parish council. The PC is still in negotiations about another change. The Public Inquiry for the Side Road Order and Compulsory Purchase Order starts on the 8th July. Clerk to include on next Highways and

Burial Ground Committee an agenda item to delegate the power to respond to any suggested changes to the side roads order and to make a submission to the PI, if necessary, to a sub committee.

C246 - Casual Vacancies

- a. To co-opt a Councillor to fill the Vacancy arising due to the resignation of Cllr Roberts. There were four people willing to be co-opted. After following due process Ben Burrows received the majority of the votes and was therefore co-opted.
- b. To co-opt a Councillor to fill the Vacancy arising due to the resignation of Cllr Aggett. There were three remaining candidates for the second vacancy. After following due process Andrew Wilkinson received the majority of the votes and was therefore co-opted.

C248 - Power of General Competence – to consider resolving that Long Ashton Parish Council is eligible to use the General Power of Competence.

It was RESOLVED that Long Ashton Parish Council is eligible to use the General Power of Competence. Proposed by Cllr Hardingham, seconded by Cllr Butcher, unanimously agreed.

C249 - Yanley Lane Viaduct repair work – traffic management plan

To be Resolved -The Parish Council is becoming increasingly concerned about the proposed clearway through Long Ashton during the above works and would ask North Somerset Council to urgently reconsider the option of using traffic light control on the A370 during the works. (Cllrs Mackwood and Skeeles)

There was a discussion regarding the resolution. Cllr R Sterland proposed the following amendment to the resolution 'The Parish Council is becoming increasingly concerned about the proposed clearway through Long Ashton during the above works and would ask North Somerset Council to ensure that the clearway is enforced sensitively, that a 7.5 tonne weight limit be imposed throughout the village and to confirm that the PC would welcome continuing discussion with NS Council'. Seconded by Cllr Butcher. A vote was taken. It was asked that names of Councillors voting be recorded. 10 in favour (Cllrs Cave, Fordham, Jackson, S Sterland, R Sterland, Hardingham, Butcher, Scoones, Stevenson and Miss Uppongton, 3 against (Cllrs Skeeles, Mrs Pullin and Mrs Mackwood) and one abstained (Cllr Harris). It was RESOLVED that 'The Parish Council is becoming increasingly concerned about the proposed clearway through Long Ashton during the above works and would ask North Somerset Council to ensure that the clearway is enforced sensitively, that a 7.5 tonne weight limit be imposed throughout the village and that the PC would welcome further discussions with NS Council'. Proposed by Cllr R Sterland, seconded by Cllr Cave. 10 in favour, 4 abstentions.

C250 - Local Government Boundary Review – to receive an update

No update.

C251 - North Somerset Core Strategy re-examination – to receive an update

NS Council has yet to respond to the Inspector's letter. The revised housing figure will be greater than 20,100 and will be reviewed again in 2016.

C252 – Correspondence

- a. Re. Patient Participation Group – providing an update on changes to the Doctor's Surgery. Councillors to email Clerk with ideas for the presentation by the Practice

Manager planned for the next Council meeting.

- b. Re. Long Ashton Library – due to works to improve the building it will be closed from the 3rd to the 24th June.
- c. Village Picnic – Sunday 22nd June – it was agreed that the PC will have a stand to be run by Cllrs R Sterland, Hardingham, Fordham and Stevenson.

C253 - Long Ashton and Leigh Woods Newsletter – the newsletter goes to press on the 1st June are there any suggestions for items.

- a. Cllrs S Sterland, Scoones, Butcher, Jackson, Mrs Mackwood and Stevenson to provide profile information for the newsletter.
- b. An article to be written on the Annual Village Walk.
- c. An article on the roadworks on the A370 to be included. The Clerk to email North Somerset.

Date of next meeting Monday 23rd June

Meeting closed 10.05pm

Hb155 - Matters arising

Hb149a - Railings by the zebra crossing at Northleaze – North Somerset to remove railings as soon as possible.

- a. Hb149c - New sites for speed sign poles – the post has now been erected at the west end of the village, other new sites to be mapped. Data retrieved from the speed sign shows that only 85% of vehicles pass it at 37mph or less.
- b. Hb149d - Update on Northleaze Clock – no update.
- c. Hb149f - Temporary railings around railway bridge at Flax Bourton – the request that the blockwork on the bridge is faced has been passed to the relevant engineer. Clerk to write to ask when the work is due to take place.
- d. Hb149i - Paving at Church House Car Park – The Clerk is awaiting a quote from a contractor.
- e. Hb149j - Fence between Rayens Close and Weston Road – The Clerk has written to North Somerset to ask that the fence is repaired and the tree inspected.
- f. Hb152c - Arch repair in Burial Ground – The Clerk has advised the contractor to do the work but is awaiting response.
- g. Hb163a - Problems caused by Co-op delivery lorries – A response has been received from the Co-op – the lift has now been decommissioned. PC to investigate the planning conditions regarding the use of the lift.

Hb156 - Footpaths

- a. Cllr Butcher gave a report. Nailsea Footpath Group will shortly be doing some clearance on the hedge-lined section of the path between the old hospital site and the golf course. Seven Streams path and bridleway have been maintained and are now back to normal. The Cycle Path now has a mirror at the corner by the school, this having been fitted by Nigel Moorcroft. Footpath 12/8 at Gatcombe Lane - Harry Williams has now fitted replacements for the waymarks removed from the kissing gate. Footpath from Folleigh Lane up to the edge of the golf course - some work has been done on a tree that was encroaching the path.
- b. Report on Footpath Walk – the walk went well, however, it was not very well attended. Some attendees are keen to continue the walking group. Cllr Sterland asked for a volunteer to set up social media for the group. The Clerk is to attend training.
- c. Update on Brook Side Paths – North Somerset may agree that to a path running alongside the Ashton Brook. Ongoing.

Hb157 - Burial Ground and Closed Churchyard

- a. Transition LA Report on the Heaven Scent Garden – the report was received and noted.
- b. Request for memorials – The clerk had received a request for permission to include a carving of a book character on a memorial. This was agreed as long as it was smaller than 6" and not coloured. Copyright issues to be resolved by the owner/mason. The second design for ND agreed. The clerk to produce a set of guidelines for the Burial Ground.

Hb158 - Road safety issues

- a. Safety in Rayens Cross Road and Weston Road – a resident had raised concerns about the speed of traffic in Rayens Cross Road and safely crossing Weston Road by Brocks Lane. Clerk to reply and refer the resident to the proposed Village Enhancement Scheme and send a copy to North Somerset.
- b. Safety in Brook Close/Copford Lane. A letter and an email have been received from residents about cyclists using the footpath behind Copford Lane and also general problems in the area with cyclists, pedestrians and parking. The Clerk to check with the Land Registry regarding ownership of the land behind Copford Lane. It was RESOLVED to erect “No cycling” signs at each end of the path. Proposed by Cllr Moorcroft, seconded by Cllr Mrs Mackwood, unanimously agreed.
- c. Safety of Children Playing in Theynes Croft – Resident has emailed the PC with concerns. Clerk to reply that the parish council looks forward to receiving the petition and to advise that the resident can apply for a temporary road closure.
- d. Parking in Pear Tree Avenue – Resident has expressed concerns about the unsafe parking by people working in the business units. Clerk to reply to refer the resident to North Somerset as planning permission was given, even though the parish council considered the off road parking inadequate. Clerk to talk to the Police regarding the caravan parked on Pear Tree Avenue.
- e. Safety of wall at east end of Long Ashton Road – The Clerk to write to North Somerset to notify them that the wall may be a hazard in its current state.

Hb159 - Traffic around Birdwell Estate

The possibility of a one-way system from Lovelinch Gardens along Lampton Road, Elmhurst Gardens and back along Fenshurst was discussed. The meeting was adjourned at 9.09pm to allow the Assistant Clerk to speak. Meeting reconvened at 9.10pm. It was RESOLVED to consult the residents on their views of the proposed one-way system. Proposed by Cllr Cave, seconded by Cllr Moorcroft, unanimously agreed.

Hb160 - Festival Way

No update.

Hb161 - MetroBus Scheme and South Bristol Link Road

Cllr Sterland gave an update. Regarding footpaths, North Somerset has not formally responded to the parish council's objections. The PC needs to prepare a Statement of Case for the public inquiry. Cllrs Mrs Mackwood and Moorcroft to prepare the Statement in consultation with Cllr Sterland. Regarding the replacement land – the PC is not satisfied that the land being offered is an adequate replacement. Discussions are ongoing.

Hb162 - LACA Sites

Cllr Scoones summarised the issues with drainage which need to be resolved within 90 days. Taylor Wimpey have said they have a letter of agreement which allows surface water from Peel Park to flow into Wessex Water's drains, however, this needs to be shown to Wessex Water. It was RESOLVED to give authority to the Clerk to respond as necessary to the drainage problems in consultation with Cllrs Cook, Scoones and Cave. Proposed by Cllr Moorcroft, seconded by Cllr Sterland. Unanimously agreed. Clerk to ask LACA to resolve the issue with the foul water drain.

Hb163 - Ashton Brook Flood Management

Clearance by the A370 is due to start next week. The PC is continuing to push to get the bund properly calibrated and is suggesting a meeting with North Somerset, Greenbelt and the Environment Agency to move forward.

Hb164 - Leigh Woods

- a. Parking issues – Cllr Harris reported that problems are ongoing and due to get worse with residents parking due to be introduced in Clifton and the National Trust holding more events in the woods. The Clerk has written to the National Trust and they have responded that they are happy to meet with Cllrs.
- b. S106 projects – The tarmac is due to be laid outside Leigh Woods in North Road on 16th June. Quotes are being sought for the footpath down Rownham Hill.

Hb165 - Bus stop near Park Homes

An email has been received from North Somerset regarding ownership of the land along the Clevedon Road. It was agreed that the Clerk will write to the Park Home residents to inform them of the service provided by Nailsea and District Community Transport.

HB166 - New noticeboard for outside Co-op

It was agreed to purchase an open board of about the same area as the existing board.

Hb167 - Correspondence

- a. To discuss resident's concerns re Chancellors Park play area – an email has been received about the lack of signage in the play area. It was RESOLVED to erect signage to advise 'no dogs allowed' and 'no ball games'. Proposed by Cllr Cave, seconded by Cllr Moorcroft, unanimously agreed.
- b. Letter from resident re various footpath issues – It was RESOLVED that PC would pursue the Definitive Map Modification Order of the footpath from Parsonage Road to The Festival Way, look at the agreements around the footpath across Peel Park and wait until after the SBL enquiry to sort out the path around the cricket ground. Proposed by Cllr Moorcroft, seconded by Cllr Mrs Mackwood. Unanimously agreed.
- c. 43 Long Ashton Road and 39 Ridgeway Road – Correspondence has been received from both homeowners. When it is very wet, surface water from Highlands flows through the garden of 39 Ridgeway and into 43 Long Ashton Road. The Clerk to write to North Somerset highlighting the parish council's concerns about this and to ask that the lack of capacity in the system be addressed.

Hb168 - Other Items for Information

- a. Belmont Hill will be closed for two days in June.
- b. The Sign at Lovelinch Gardens needs replacing – the Clerk has written to North Somerset.

Date of next meeting – 04 August 2014

Meeting closed 10.15pm

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 16th June 2014

Present: - Miss M Uppington - Chairman
Mr A Butcher
Mr C Cave
Ms S M Hardingham
Mrs B Mackwood
Mrs J Pullin
Mr I Scoones
Mrs S Sterland

Apologies were received from:-
Mr R Cook
Mr J Glew
Mr M Harris
Mr N Moorcroft
Miss A Moser
Mr J Skeeles
Mr R Sterland
Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes).

P232 – Apologies for absence

Apologies for absence were received from Cllrs Cook, Glew, Harris, Miss Moser, Moorcroft, Skeeles, R Sterland and Williams.

P233 - Election of Chairman

It was RESOLVED to elect Miss Uppington as Chairman. Proposed by Cllrs Mrs Pullin, seconded by Cllr Cave.

P234 - Election of Vice Chairman

It was RESOLVED to elect Cllr Cave as Vice Chairman. Proposed by Cllr Scoones, seconded by Cllr Mrs Pullin.

P233 - Declarations of Interests and Grant of Dispensations

Any interests to be declared during the meeting. No dispensations had been requested.

P234 - Minutes of the last meeting

The minutes of the meeting held on 12th May, previously having been circulated, were confirmed as a correct record and signed by the Chairman.

P235 - Matters arising

- a. Scheduling Bridgeman's Field as an historic monument – no update.
- b. Superfast Broadband – response from BT stating that it was not commercially viable to upgrade the Long Ashton Exchange and that they are working with LAs as part of the BDUK programme. Clerk to write to NS Council Chief Executive regarding high-speed broadband for the parish.

P236 - Correspondence

- a. Notice of appeal of Land adjacent to Kingston Lodge – due to be heard in August. Clerk to ask if Cllr Harris can attend, Cllr Miss Uppington will if he cannot.

- b. 26 Pear Tree Avenue extension – letter of disappointment about the PC response to the application has been received. The application has now been withdrawn.
- c. Confirmation of TPO for lime trees on Yanley Business Park.

P237 - New Planning Applications

14/P/0944/F - Burwalls, Bridge Road, BS8 3PD - Conversion and sub division of the grade II Burwalls House from use class Sui Generis to use class C3 (residential) to 5no. residential flats. Demolition of existing buildings in the annexe (excluding the former coach house and Lodge) and replacement with 6no. residential dwellings (excluding The Lodge). Associated infrastructure, parking, open space and landscaping. Officer Andrew Stevenson

14/P/0945/LB - Burwalls, Bridge Road, BS8 3PD - Conversion and sub division of the grade II Burwalls House from use class Sui Generis to use class C3 (residential) to 5no. residential flats. Demolition of existing buildings in the annexe (excluding the former coach house and Lodge) and replacement with 6no. residential dwellings (excluding The Lodge). Associated infrastructure, parking, open space and landscaping. Officer Andrew Stevenson

The Council is pleased to see the listed building will be preserved and used in this way. However, it has concerns about the number of allocated parking spaces and feels that as a minimum 10 parking spaces for residents plus 2 parking spaces for visitors (12 in total) should be provided, not the 10 proposed. A detailed Transport Plan for the construction phase will also be necessary. The Parish Council notes the comments made by the Leigh Woods Society and acknowledges that the Society is in a good position to make detailed comments.

Cllr Scoones has an interest in the following application as he is a neighbour and took no part in the discussion.

14/P/0981/CUPA - Dutch Barn west of Bristol Astronomical Society, Weston Road, Failand, BS8 3UR - Prior approval for the change of use from an agricultural building to 1no residential dwelling within use class C3 plus associated operational development. Officer - Julie Walbridge.

The Parish Council is not against the conversion of redundant agricultural buildings to residential dwellings in principal; however, in this case it believes that the application should be refused. The Parish Council understands that though partial demolition is permitted, the total demolition and rebuilding on the footprint (which would seem to be required for this development) is precluded. The site is also in the greenbelt which makes it unsuitable. The Parish Council does not consider this application to be for change of use but for demolition and build.

14/P/1174/RM - 14 Long Ashton Road, BS41 9LD - Reserved matters for landscaping pursuant to outline planning permission, 10/P/1002/O (for the erection of 9no. elderly persons apartments, new access, 9no. car parking spaces and ancillary bin store with approval sought for access, appearance, layout and scale with landscaping reserved for subsequent approval). Officer – to be allocated.

The Parish Council has noted the layout and suggestions for landscaping and recommends that a Tree Officer is asked to comment.

Trees

14/P/1175/TPO - 46, Perry Road, BS41 9FE – T1 to crown reduce Hornbeam in rear garden by 20% and crown lift to 3.5 meters.

The Parish Council is concerned by the severity of the crown lift and wishes the application to be looked at carefully to ensure that there will still be sufficient screening for the dwellings to the rear of the site.

P238 - To note comments already passed to NS on the following applications

14/P/0995/WT - 65 Long Ashton Road, BS41 9HW - 1 Christmas Tree – Fell. Officer - Jason Cox. The Parish Council is happy to agree with the Tree Officers recommendation.

14/P/1009/WT - 11 Folleigh Lane, BS41 9JB - 1 Apple, 2 Cherry, 2 Cedar, 1 Pine, 1 Beech, Oak - Remove & 1 Oak - Crown lift over drive. Officer - Jason Cox. The Parish Council acknowledges that the area is overgrown and work needs to be done. It notes, however, many of the trees are native species and appear to be reasonable specimens and their loss would make an adverse impact on the conservation area. Given these observations the PC is happy for the Tree Officer to make the decision.

14/P/1066/TPO - Lake House, Vicarage Road, BS8 3PH - Beech Group - Cut back the beech from the neighbours side of the wall and off the roof. 1 Bay Tree - Reduce crown spread and height by 2m. Officer - Jason Cox. Long Ashton Parish Council has no objection to these works.

Noted.

P239 - To note decisions made by North Somerset, without receiving PC comments, on the following applications

14/P/1062/NMA - 11 Folleigh Drive, BS41 9JD - Non-Material Amendment to 10/P/2009/F - (Replacement of existing tiled roof with slates. Construction of replacement pitched roof to front dormers and addition of balconies. Insertion of 3no rooflights to rear elevation. Addition of pitched roof to front canopy) to reduce the glazing in dormers and replace lead flashing with slate and render. Officer - Phil Nicholls. No objection.

14/P/1081/NMA - 1A Church Lane, BS41 9LU - Non material amendment to permission 14/P/0345/F (Erection of a detached garage) to reduce the length of the garage to 6m. Officer – Phil Nicholls. No objection.

Noted.

P240 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Noted.

P241 - NS Core Strategy – To receive an update (if available) on NS response to the Inspector.

Cllr Cave reported that NS Officers are working to respond to the Inspector's suggestion that 20-25,000 homes would be appropriate. Numbers over 18,000 may require greenbelt sites to be considered. NS Council is required to demonstrate a 5 year supply of sites and if this can't be shown then a 20% buffer (ie the need to have 5yrs + 20% sites available) will be imposed. Following the NS call for development sites, various sites around the parish have been put forward by landowners but there is no assumption that they will be considered suitable.

P242 - Development until 2026 in and around Long Ashton – to receive any relevant information.

David Wilson homes are starting their development on the Barrow Hospital site. The Care Home development appears to have stalled but is being actively encouraged.

P243 - Any other matters for information.

NS is proposing, because of staff reductions, to remove the three area planning committees leaving the Planning and Regulatory Committee to make decisions on all referred applications. Where a decision is being made on an application, ward members in that area will have a place and a vote on the committee. The decision is to be made at an extraordinary meeting of NS Council on the 17th June.

Date of the next meeting – 21 July 2014

Meeting closed 9.15pm.

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES – 18th June 2014

Present: - Ms S Hardingham - Chairman

Mr C Cave (from 7.35pm)

Mrs J Pullin

Mr J Skeeles

Miss M Uppington

in attendance the Clerk, Dr J Turp, and Ms L Price (minutes).

Apologies were received from:-

Mrs B Mackwood

Mr N Moorcroft

Mr R Sterland

Ms E Stevenson

F171 - Election of Chairman

It was resolved to elect Cllr Hardingham as Chairman. Proposed by Cllr Miss Uppington, seconded by Cllr Skeeles. Unanimously agreed.

F172 - Election of vice Chairman

It was resolved to elect Cllr Skeeles as vice Chairman. Proposed by Cllr Hardingham, seconded by Cllr Mrs Pullin. Unanimously agreed.

F173 - Apologies for absence

Apologies for absence were received from Cllrs Sterland, Mackwood, Moorcroft and Stevenson.

F174 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

F175 - Minutes of the last meeting

Copies of the minutes of the meetings held on 14th April 2014 and 12th May 2014 were confirmed as a correct record and approved for signing.

F176 - Exclusion of the press and public - To agree any items to be dealt with after the public, including the press, has been excluded.

None.

F177 - Matters Arising

- a) F148a - LULA – Clerk reported that Zurich cannot insure a non - Council group under the Council's policy. Clerk to investigate an alternative provider and contact LULA.
- b) F160 - Grant to All Saints Church – NALC has confirmed that the Parish Council has the power to award the grant.

Cllr Cave arrived at 7.35pm.

F178 – Payments of Accounts and Payments to Council

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of £45,001.27 and note receipts

of £78,378.30 for the months of April and May 2014. Proposed by Cllr Hardingham, and seconded by Cllr Skeeles. Unanimously carried.

F179 – Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation and Summary of accounts to the end of May. The total amount in all accounts is £497,827.13 (includes long term investments of £140,000). This was scrutinised and it was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Skeeles and seconded by Cllr Hardingham. Unanimously carried.

F180 - Review of Expenditure against Budget – to note.

Noted.

F181 - Accounts for the year 2013/14

- a. Internal Auditors Report – The Chairman reviewed the Internal Auditors Report and recommendations. The auditors suggested minor changes to how the earmarked reserve summary was ordered and to ensure year to year changes are clear. Although they noted that £2450 of s106 money spent in 2012/13 was not removed from the total, it was agreed that the Parish Council can decide on the amount to be held in reserve each year. They recommend that the accounts package be used to prepare next year's accounts.
- b. Audited accounts for the year 2013/14 – It was noted that the total precept amount appeared less than in 2012/13 (despite a 4.9% increase in Band D). This was due to the change in the way Council Tax benefit is supported and was offset by the Council Tax Support Grant received. It was resolved to recommend approval of the audited accounts for the year 2013/14 to the Council meeting on 23rd June. Proposed by Cllr Hardingham and seconded by Cllr Skeeles. Unanimously agreed.
- c. Annual Accounting and Governance Statements – the clerk explained that the guidance on completing the accounting statements is that VAT should not be included in expenditure nor income (apart from as a creditor) and that the loan to LACA should be included in both and the accounting statement now reflects this. The items on the Governance Statement were considered individually and the committee could see no difficulty in recommending them to Council. It was resolved to recommend agreement of the Annual Accounting and Governance Statements to the Council meeting on 23rd June. Proposed by Cllr Cave, seconded by Cllr Skeeles. Unanimously agreed.

F182 - Health & Safety and Risk Assessment Policy

It was resolved to adopt the revised Health and Safety Risk Assessment Policy. Proposed by Cllr Miss Uppington, seconded by Cllr Cave. Unanimously agreed.

F183 - Investment Strategy

The draft investment strategy was presented. It was resolved to recommend its adoption to Full Council. Proposed by Cllr Hardingham, seconded by Cllr Cave. Unanimously agreed. It was noted that all current parish council investments meet the requirements of the strategy.

F184 – CCLA -Public Sector Deposit Fund.

The Chairman and Clerk outlined the Fund. It was resolved to recommend to Full Council that the PC should invest in the PSDF to a total of £115,000 (from the Money Manager account). Proposed by Cllr Hardingham, seconded by Cllr Skeeles.

F185 - Community Grant

The meeting will be held on 18th July. David Neale has withdrawn his application, leaving 5 applicants. There will be 5 minute presentations by each applicant with a further 5 minutes for questions. The order of presentations will be drawn out of a hat on the day. Attendees will sign in, provide their address and will be given a voting slip. The vote will be at 8.30 pm and tea and coffee will be provided during the count. The winner will then be announced subject to formal approval by Full Council. If there is a draw, then there will a re-vote between those tied. Cllrs Sterland and Hardingham to chair. There will be no displays.

F186 - Youth Club constitution

It was noted that the Youth Club is aiming to become a charity. Its constitution will change to Charity Commission model constitution and this will include safeguards for the parish council as a major source of funding.

F187 - Cloud Storage – to consider the quote for web hosting of applications and back up.

Clerk outlined the quote for web hosting for 5 years (with an annual get out clause) and 3 years. It was agreed to discuss this at next Full Council meeting in September.

F188 - To consider the quote for telephone/broadband provision.

The Clerk outlined the quote from Mainstream Digital, which provides substantial savings over the current provider. It was resolved to accept the quote and move to the new provider. Proposed by Cllr Hardingham, seconded by Cllr Cave. Unanimously agreed.

F189 - Reinvestment of maturing bonds – (Triodos 6th Aug, NatWest 11th Aug).

It was agreed to aim to reinvest the maturing bonds in 6-month bonds aiming for a level of interest of approx. 0.75%. Clerk to investigate.

F190 - Approval of Expenditure

- a. Legal fees for advice on the Statement of Case on the Exchange of Land (South Bristol Link) - No charges have been made for advice on the statement of case. It was agreed to approve expenditure of up to £500 (+ VAT) if advice was needed during the public inquiry.
- b. For work on LACA site drains – LACA will pay for the work to reroute the surface drainage from the foul drain into the surface drain. Cllr Cave gave an update on the drain in Keeds Lane – still awaiting a copy of the letter of agreement with Wessex Water from Taylor Wimpey. This will leave the issue of the water draining from the football pitch to be resolved. It was agreed that if any drain work needs to be done to meet Wessex Water's deadline, up to £5,000 can be spent at the discretion of the Clerk with advice from Cllrs Sterland, Hardingham and Cave.

F191 - Taylor Wimpey Areas

- a. To receive update on the transfer of the Taylor Wimpey areas and lease to LACA – ongoing.
- b. To receive an update on Public Art – no figure was specified in the original agreement and Taylor Wimpey does not agree that any further funding should be provided. Pressure will be maintained on Taylor Wimpey to honour the agreement.

F192 - Banking – authorised signatories for the HSBC accounts

The Clerk outlined the current signatories. It was agreed to leave the mandate as it is until the elections in 2015.

F193 - British Legion

The Clerk gave an update. The Clerk to investigate the availability of grants to finance a feasibility study.

F194 - Village Directory – to discuss how assistance for the compiler might be sought.

Bill Roberts and Nigel Harper have taken on the role however has not had the time to undertake the work. If they need admin support it was agreed that the Assistant Clerk's time could be spent to help.

F195 - Correspondence

- a. Comment from resident re the decision not to make a donation to alter the position of the breach in the Ashton Court Wall on Beggarbush Lane – noted.
- b. From HSBC – removal of the 14 day Money Manager Account – It was noted that any money in this account will be transferred to the existing Money Manager Account.
- c. ALCA – protocol on recording meetings (to discuss next meeting) – Clerk to circulate information.
- d. Thank you letters from Junior Football Club, All Saints Church, the MS Therapy Centre and NS CAB.
- e. Accident on Chancellors Park – Clerk gave an update. Clerk to reply to letter.
- f. Letter re LACA finance – noted. Clerk and Chairman have offered to meet resident.

F196 - Any other matters for information only.

- a. Standing orders/Code of Conduct/ Financial Regulations – to be reviewed next meeting.
- b. Amended quote for work on Northleaze School car park – Clerk has approved the quote.
- c. Liz Price has handed in her notice as Assistant Clerk and Village Orderly (job share).

Date of next meeting – Monday 11th August.

Meeting closed – 9.45pm

LONG ASHTON PARISH COUNCIL COUNCIL MEETING – 23rd June 2014

Present:- Chairman – Mr R Sterland Apologies were received from:-
Mr C Cave Mr A Butcher
Mrs H Fordham Mr B Burrows
Mr J Glew Mr M E Harris
Ms S Hardingham Miss A Moser
Dr P Jackson Mr J D Skeeles
Mr N Moorcroft Mr H C H Williams
Mrs J Pullin
Mr I Scoones
Mrs S Sterland
Ms E Stevenson
Miss M Uppington
Mr A Wilkinson
In attendance - The Clerk, Dr JE Turp and Ms Price (minutes)
Mr M Riggall NS Liaison Officer

Public Participation

Stuart Houston attended to answer questions on the latest situation at the British Legion Club.

Steven Edwards, Practice Manager of Long Ashton Surgery gave a presentation.

C254 - Chairman's Remarks

The Chairman congratulated Cllr Miss Uppington on her award of an MBE. Cllr Miss Uppington said that she was pleased that voluntary services had been recognised. The Chairman welcomed Andrew Wilkinson to the Parish Council.

C255 – Apologies for absence

Apologies for absence were received from Cllrs Butcher, Harris, Moser, Burrows, Skeeles and Williams.

C256 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting. No dispensations were requested.

C257 - Minutes of the last meeting

The minutes of the meeting held on 19th May, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

C258 - Matters arising

- a. Local Government Boundary Commission for England – Final decision expected on 29th July.
- b. Village Picnic – very successful Parish Council stand organised by Cllr Hardingham, good to have a presence. Raised £25 for LACA. Thanks to Cllrs Stevenson, Miss

Uppington, R and S Sterland, Fordham for helping on the day and Cllr Jackson for the loan of the gazebo.

C259 - Planning Committee Report

It was agreed to consider the report of the Planning Committee of 16th June at the next Council meeting. The report of the Planning Committee of the meeting held on 12th May was adopted. Proposed by Cllr Miss Uppington, seconded by Cllr Cave, unanimously agreed.

C260 - Highways and Burial Ground Committee Report

The report of the Highways and Footpaths Committee of the meeting held on 2nd June was adopted, subject to any alterations by the Committee. Proposed by Cllr Moorcroft, seconded by Cllr Cave, unanimously agreed.

C261 - Finance and General Purposes Committee Report

The report of the Finance and General Purposes Committee of the meeting held on 12th May was adopted, subject to further alterations by the Committee. Proposed by Cllr Hardingham, seconded by Cllr Miss Uppington, unanimously agreed.

The report of the Finance and General Purposes Committee of the meeting held on 18th June was adopted, subject to altering F185 to read 'revote to be taken between the tied projects'. Proposed by Cllr Hardingham, seconded by Cllr Cave, unanimously agreed.

An updated version of the Accounting Statements had been circulated. VAT has been excluded (other than as a creditor) and the loan to LACA has been included in income and expenditure.

Each of the statements in the Annual Governance Statement was considered in turn and were all answered yes unanimously.

The following resolution was made: It was resolved:

- a. To approve and sign the Annual Accounts for 2013/14
- b. To approve and sign the accounting statements in section 1 of the 2013/14 annual return
- c. To agree the statements contained in the annual governance statement in section 2 of the 2013/14 annual return) and sign the return
- d. To note the Internal Auditor's Report
- e. To adopt the proposed investment strategy.
- f. To invest £115,000 in the Public Sector Deposit Fund.

Proposed by Cllr Hardingham, seconded by Cllr Moorcroft, unanimously agreed.

A query was raised regarding the lease date of the SWEB sub-station. Clerk to check.

F193 – British Legion – It was agreed for the Parish Council to support Stuart Houston to secure funding for a feasibility study to draw up a business plan for the building. Clerk and Cllr Moorcroft to provide support.

18th July is the decision meeting for the Community Grant.

C262 - Community Association Report

Cllr Mrs Pullin reported that the Village Picnic had been very successful with the bar and BBQ taking £600, from which the bouncy castle and entertainer will be paid.

C263 - Community Safety - Local Action Team - Report for information

Cllr Cave reported that the PACT meeting will be held on 9th July at the British Legion 7.30pm and as far as Church House steps were concerned, David Neale has drawn up plans and has a quote, but has withdrawn from Community Grant as he had not got the required permissions from NS.

C264 - Youth Matters

- a. Youth Club - The three youth club evenings continue to work well with good engagement with the young people, currently in the age range 11 to 18 years. As mentioned in the last report we are looking to re-organise the senior's sessions. First step will be to open up the Monday evenings to a younger age group. We have recently seen a number of new young people join the youth club on Wednesday evenings at the junior's session and we are now seeing up to 20 young people at this session. The Youth Club AGM was held on Wednesday 11th June and this provided an opportunity for parents and Councillors to meet with the young people as they performed street dance routines. The youth club is considering moving to charitable status, and an Extra-Ordinary Meeting is arranged for 9th July to discuss a revised Constitution.
- b. Children and Young People's Network Report - The bike project has run for the past weeks on a Wednesday at the youth club and has been well attended. We are looking at ways to extend this activity. A meeting is arranged for 25th June to meet with VANS to explore support to the Long Ashton Children and Young People's Network. NSC discussions with Quartet are progressing and we anticipate that funding opportunities may be available in the autumn.

C265 - Avon Local Council Association NS Group

Cllr Scoones reported that the AGM was held on 17th June. Few people were prepared to stand on the committee. Changes are proposed to ALCA constitution with a possible name change and with fewer people on the Executive. The Executive Committee to meet tomorrow. The proposed constitution has been circulated by the Clerk and any comments should be passed to her by the end of August. Proposed changes to the North Somerset Planning Committees were discussed. There will be just one Committee – the Planning and Regulatory Committee. Ward Councillors receive details of pre-application advice. The Parish Voice will still be available. Two areas in Bristol, Lockleaze and Bedminster, are considering having Parish Councils.

C266 - Parish Councils Airport Association

Cllr Glew gave a report. The next meeting is on the 24th June. At the last meeting the planning application to amend the parking areas was discussed but has been withdrawn. Another application to erect a hanger has been allowed as permitted development. Permission has been given for a hotel initially with 200 beds an extra 50 beds as a second phase. A report from the Air Transport Forum will be sent to the Clerk for circulation of relevant points.

C267 - Neighbourhood Development Plan

Cllr Mrs Fordham reported that the team is still finalising the Plan in response the North Somerset Council's comments. Supporting documents are being drawn up. Meeting with Planning Aid on 27th June. Still awaiting the response on flooding.

C268 - Yanley Lane Viaduct works

- a. Update – The Clerk circulated a map of the proposed route for diversions. There will be a 7.5t weight limit in Long Ashton except for buses and deliveries. Diversions will be signed. NS Council will contact properties affected by the clearway. Clerk to write to Darren Gilbert with suggestions regarding car parking. Clerk to ask the British Legion about using their car park. The one-way system will change over at 5am and at 11.30am.
- b. Email from resident re road crossing Weston Road at Brocks Lane during works – NS have replied that as Long Ashton is not now the designated diversionary route the problem should not be as great but they will monitor the situation .

C269 - South Bristol Link - Update on the Side Roads Order, Compulsory Purchase Order and Public Inquiry.

Cllr Moorcroft gave report. The LAPC statement of case was circulated to councillors and has been submitted to the Inquiry. The map of proposed land exchange was shown.

The Town Green Application – the south side has been voluntarily designated by the owner as Town or Village Green.

Cllr Sterland will represent the Parish Council at the Public Inquiry starting on the 8th July supported by Cllr Moorcroft.

C270 - Representation of the PC on the Patient Participation Group

Cllrs Mrs Pullin and S Sterland are on the PPG as patients. It was RESOLVED that Cllrs Mrs Pullin and S Sterland to share representation of the Parish Council on the PPG. Proposed by Cllr Hardingham, seconded by Cllr Cave, unanimously agreed.

C271 - Trees in Merriott's Field

Cllr Mrs Pullin reported about the 5 trees which were planted in 1974. The first three need maintenance. The ash possibly has dieback disease. The tree officer needs to look to see if it needs replacing and the Parish Council could fund the replacement. Clerk to contact NS Council to ask if the trees can be trimmed and advise where the replacement should be planted.

C272 – Correspondence

From NALC regarding the Local Audit Consultation – see https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/321749/Local_Audit_Consultation_1.pdf any comments on section 3 to be sent to chris.borg@nalc.gov.uk by Friday, 11 July.

Date of next meeting – 8th September 2014

Meeting closed 9.40pm

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 21st July 2014

Present: - Miss M Uppington - Chairman

Mr C Cave

Mr J Glew

Ms S M Hardingham

Mr M Harris

Mrs J Pullin

Mrs B Mackwood

Mr N Moorcroft

Miss A Moser

Mr R Sterland

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes)

Apologies were received from:-

Mr A Butcher

Mr R Cook

Mr I Scoones

Mr J Skeeles

Mrs S Sterland

P244 – Apologies for absence

Apologies for absence were received from Cllrs Butcher, Cook, Scoones, Skeeles and S. Sterland.

P245 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting. No dispensations were requested.

P246 - Minutes of the last meeting

The minutes of the meeting held on 16th June, having been circulated previously, were confirmed as a correct record and signed by the Chairman.

P247 – Matters arising

P235a - Scheduling Bridgeman's Field as an historic monument – ongoing, still awaiting consultation report from English Heritage.

P248 – Correspondence

- a. From MetroWest – Consultation on options for the location of Portishead railway station – it was agreed to respond that the PC supports the re-opening of Portishead Railway Station and notes that Portishead Town Council is best placed to comment on the station location.
- b. From Bristol City Council – Central Area Plan – the PC noted that the Central Area Plan has been sent to the Secretary of State.

P249 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

14/P/1205/F – 54 Ridgeway Road, BS41 9ES – The erection of a single storey rear extension and a first floor side extension over existing garage. Officer – Raheel Mahmood. The Parish Council has no objection to the rear extension but does not support the first floor side extension which will be difficult to construct due to proximity to the neighbouring property. Because of the very small gap between it and the neighbouring property the extension will be overly dominant and alter the street scene.

Cllr Cave has an interest in the following item and took no part in the discussion.

14/P/1227/LB – Clifton Suspension Bridge & boundary wall of Burwalls House, Bridge Road, BS8 3PA - Reopening of a blocked garden door in the boundary wall of Burwalls House with fenced enclosure to permit access for guided tours of the Leigh Woods Abutment of the Clifton Suspension Bridge. Officer – Angela Norris.
The Parish Council has no objection to the proposal.

14/P/1236/F – 45 Weston Road, BS41 9AA - Erection of a first floor side extension over existing side extension. Officer – Raheel Mahmood.
The Parish Council has no objection to the proposal.

14/P/1321/F – 61 Rayens Cross Road, BS41 9DY - Erection of a single storey extension to rear of property to enlarge kitchen. Officer – Dominic Battrick.
The Parish Council feels the application should be refused in its current form as its dimensions (spanning as it does the entire rear of the property) mean that it will take away a significant amount of light from the neighbours' living room. The Parish Council asks if an Officer can undertake a site visit.

14/P/1367/LUP – 100 Long Ashton Road, BS41 9LF - Conversion of attic space to guest bedroom including the addition of 3no. rooflights. Officer – Julie Walbridge.
The Parish Council sees no reason why this should not be permitted development.

14/P/1390/PDT – Land opposite Yew Tree Farm, off Bridgwater Road - Replacement of existing column with a 15 metre column and the installation of 2no. radio equipment cabinets. Officer – Julie Walbridge.
The Parish Council has no objection to this application.

14/P/1391/F - Bristol & North Somerset Sports Club, Clevedon Road, Failand BS8 3TL - Retrospective planning application for the rebuilding and enlargement of equipment store. Officer - Steven Sims.
The Parish Council has no objection to this application.

Cllr Cave has an interest in the following item and took no part in the discussion.
14/P/1489/MMA - Clifton Suspension Bridge, Bridge Road, BS8 3PA - Minor material amendment to planning permission 13/P/1310/F (Application for the removal of condition 8 of planning permission 12/P/1222/F (Demolition of existing stores, workshop and offices. Relocation of an electrical sub-station. The building of a new Heritage and Learning Centre and Operations building. The new Centre includes the taking down and the re-building of part of a boundary wall. The Centre includes exhibition and learning facilities as well as a small shop, WC's and an office. The Operations building houses offices, WC's and storage areas.) to raise the eaves height of the visitor centre. Officer - Angela Norris
The Parish Council has no objection to this application.

Meeting was adjourned at 8.17pm for Cllr Cave to explain the reasons for the change in roof height.

Meeting was reconvened at 8.18pm.

Trees

14/P/1344/TPO – Leigh House, North Road, BS8 3PL – 1 Holly – reduce by 1m. 1 Elder – fell. Officer – Jason Cox.
The Parish Council will be satisfied with the Tree Officer's decision.

14/P/1471/WT – Stretton House, Rownham Hill, BS8 3PU – 1 Lawson Cypress – fell. Officer – Jason Cox.
The Parish Council will be satisfied with the Tree Officer's decision.

14/P/1503/TPO – Pine Leigh, Church Road, BS8 3PG - 1 Lawson Cypress – sectionally dismantle to ground level. Officer – Jason Cox
The Parish Council will be satisfied with the Tree Officer’s decision.

P250 - To note applications where comments have already been passed to North Somerset.
The following comments were noted:

14/P/1253/LUP – Chakas Kraal, Church Road, BS8 3PG - Certificate of Lawful use/development proposed for the erection of a glazed rear extension. No comment required.

14/P/1323/WT – 18 Long Ashton Road, BS41 9HW – 1 Eucalyptus – reduce crown height by 5m. Tree Officer decision.

14/P/1332/WT – 3 Long Ashton Road, BS41 9HW – 1 Scots Pine – Fell. Tree Officer decision.

14/P/0654/F – Auto Scuderia Ltd, 142 Long Ashton Road, BS41 9LT - Demolition of car sales and workshop building and erection of 8no. dwellings with associated car parking, landscaping and alterations to existing vehicular access off Long Ashton Road and Glebe Road. Most comments remain as were on the previous plan. The PC notes that some changes have been made to the junction of Glebe Road with Long Ashton Road but are still concerned that even with a narrower footpath Glebe Road will still be too narrow for safety. Discussion was held, however comments had been previously made. It was agreed to ask the District Councillor to call the application in to North Somerset.

Cllr Mrs Mackwood left the meeting at 8.30pm.

P251 - To note North Somerset decisions (circulated previously) on earlier planning applications.
Decisions were noted.

P252 - NS Council decision to remove Area Planning Committees – to discuss and to consider response.
Clerk to write to Nigel Ashton at NS Council stating the PC’s concerns regarding the removal of Area Committees and their replacement with the single Planning and Regulatory Committee.

P253 - NS Core Strategy – To receive an update (if available) on NS response to the Inspector.
No further development. NS Council still to respond.

P254 - Development until 2026 in and around Long Ashton – to receive any relevant information.
No further developments.

P255 - Any other matters for information.
None.

Date of the next meeting – 18th August 2014

Meeting closed at 9:10 pm.

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
4th August 2014

Present: Mrs B Mackwood - Chairman

Absent:

Mr A Butcher

Mr C Cave

Mr R Cook

Ms S Hardingham

Mr M E Harris

Mrs B Mackwood

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr J Skeeles

Mr R Sterland

Ms E Stevenson

Miss M Uppington

Mr H C H Williams

In attendance - The Clerk, Dr J E Turp, Ms Price (minutes) and one member of the public.

Hb169 – Apologies for absence

None.

Hb170 – Declarations of Interest and Grant of Dispensations

None.

Hb171 - Minutes of the last meeting

The minutes of the meeting held on the 2nd June 2014 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

Hb172 - Exclusion of the press and public

No relevant items.

Hb173 - Matters arising

- a. Hb155a - Railings by the zebra crossing at Northleaze – ongoing.
- b. Hb155d - Temporary railings around railway bridge at Flax Bourton – an email has been received from Network Rail it is anticipated that the crash barriers will be erected soon.
- c. Hb155e - Paving at Church House Car Park – completed. Clerk to contact NS regarding moving the disabled parking bay.
- d. Hb149j - Fence between Rayens Close and Weston Road – NS Highways have indicated that there is no budget to repair the fence but the Area Highways Officer will review. Clerk to reply that the fence is used by a disabled person which is now a hazard as it is unstable.
- e. Hb152c - Arch repair in Burial Ground – complete.

- f. Hb154 – Proposed works to Yanley Viaduct – no one has offered their driveway for use by others.
- g. Hb158a - Safety in Rayens Cross Road and Weston Road – NS has responded that as no accidents have been recorded in Rayens Cross Road traffic calming measures cannot be justified. A zebra crossing was considered where Brocks Lane/Yeo Lane meet Weston Road but it was concluded that it was not practicable due to the need to maintain vehicular access to properties in Brocks Lane and the effect it would have on on-street parking.
- h. Hb158b – Safety in Brook Close / Copford Lane – the land beside the brook appears to be registered to Laing Homes. Clerk to write to them, as the riparian owner, to ask them to maintain the banks of the brook.
- i. Hb158e - Safety of wall at east end of Long Ashton Road – Although the wall is the landowner’s responsibility and not considered to be in danger of collapse NS will, given the events at Ashton Court, carry out the repairs necessary for the wall to maintain its integrity.
- j. Hb159 - Traffic around Birdwell Estate – a survey will be sent to residents soon.
- k. Hb167c - Flooding on Ridgeway Road – NS Council are maintaining contact with the householders and looking for funding to carry out work. Ongoing.

Hb174 - Proposed Works to Yanley Viaduct A370

Following the presentation by the Highways Engineer there are no outstanding issues. The emergency contact number will be made available to the Chair, Vice Chair, Clerk and District Councillors.

Hb175 - MetroBus Scheme and South Bristol Link Road

- a. Objection to the side road order and compulsory purchase orders – Cllrs Moorcroft and Sterland attended the public inquiry, however, NS Council failed to advise the Parish Council that they were in discussion with landowners and that compulsory purchase would not be necessary. This meant that the evidence the Parish Council had prepared was superfluous and resulted in unnecessary expense not only by the Parish Council but to NS too. The leader of NS Council has been made aware of the PC’s disappointment at the behaviour and the PC is awaiting his response. Item to be kept on agenda.
- b. Report on discussion with Cricket Club re. exchange land – The Cricket Club now understand the motives of the Parish Council in putting forward the Cricket Ground as exchange land. A meeting with them will be held, probably in September.

Meeting closed at 8.16pm to allow a member of the public to speak.

Meeting was reconvened at 8.27pm.

- c. To discuss outstanding Public Rights of Way issues arising from the SBL and to consider the resolution “The PC resolves to make contact with NS to seek their views on the long term issues which remain with PROW LA12/12”.
It was RESOLVED that the PC will make contact with NS to seek their views on the long term issues which remain with PROW LA12/12. Proposed by Cllr Moorcroft, seconded by Cllr Butcher. Unanimously agreed.

Hb176 – Footpaths

- a. To receive report from Cllr Butcher – no report.
- b. Update on Brookside Paths – remove from agenda.
- c. Suggestion from resident re promotion of footpath network – Clerk to write to NS PROW Officer and ask for two laminated A0 maps of the footpaths in the parish for the library and café. Cllr Butcher to ask resident for written description of the paths.
- d. Request from resident for waymarker discs and posts so that he can install them – Clerk to provide discs and posts.
- e. Closure of LA12/22/10 – Clerk to write to NS Council and ask why the path is closed and whether the asbestos should be contained. Clerk to ask if a diversion can be provided either through the car park and around the building or via the road to Ashton Court car park. Clerk to write to Wessex Water to report an open manhole on a footpath – Cllr Moorcroft to provide co-ordinates.

Hb177 - Burial Ground and Closed Churchyard

- a. To receive report from Transition LA on the Heaven Scent Garden – this was read and noted.
- b. Vandalism in the Burial Ground – Clerk explained the incidents that had occurred and asked if Councillors could visit the Burial Ground from time to time to have a presence there.

Hb178 - Road safety issues

None.

Hb179 - Festival Way

- a. To receive any relevant items for information – None.
- b. Email from resident requesting mirror following an accident on the corner between Paulman Gardens and Perry Road and question about lighting – the resident's concerns were noted but the Council has no plans to install a mirror at present and lighting of the rural section of the Festival Way was excluded in the planning process as it was considered inappropriate for a rural area .

Hb180 - LACA Sites

Drainage on the Long Ashton Community Association site – Cllr Scoones summarised the latest position. Further efforts are being made to find the original letter from Wessex Water giving permission for the water from the LACA pitches. PC to liaise with Lyons Davison to ensure they have all the necessary information from Taylor Wimpey before the land is transferred.

Hb181 - Ashton Brook Flood Management

Meeting to be held on August 20th with NS.

Hb182 - Balloon Fiesta - to receive update

Briefing meeting has not been arranged. Permits have been issued to Leigh Woods' residents and for the Long Ashton residents parking area. Clerk to check with REM that the police are aware of its location.

Hb183 - Leigh Woods

- a. Parking issues – The visitor centre is opening in September which coupled with the Resident Parking Zone in Clifton will increase parking problems. The Leigh Woods Society is meeting with a “high ranking official” on 2nd Sept to discuss the issues. PC to be kept informed.
- b. Email from a resident re difficulties caused by parking in North Road. It will be suggested that the resident contacts NS again and the email copied to them.

Hb184 - Bus stop near Park Homes

Clerk has written to residents regarding Nailsea and District Community Transport.

Hb185 - New noticeboard for outside Co-op to confirm board to be ordered.

Clerk outlined the options. Awaiting quotes. The Clerk, with advice from the Chairman and Chairman of Finance and General Purposes Committee, to decide which board to purchase.

Hb186 - Correspondence

- a. From resident re bus stop on Clevedon Road – noted the frustration at lack of progress.
- b. From resident – re Yanley Lane verge cutting – noted.
- c. From NS - Disabled Parking Bay request – the clerk to reply that the PC has no objections to the request.
- d. From NS – re Highway improvements Bridge Road – noted with some surprise that this was happening the first week of the Yanley Viaduct work.
- e. From NS - Bristol International Balloon Fiesta final notice – noted.
- f. From NS - Long Ashton area Temporary Traffic Regulation Orders - A370 Yanley Viaduct works – noted.

Hb187 - Other Items for Information

- a. Vegetation at Gatcombe – been reported and cut back.
- b. Vegetation at top of Providence – Clerk to write to ask for it to be cut back.
- c. New sign for Lovelinch Gardens is due. The Dog bin there needs repair.
- d. The “Leigh Woods” sign by the bridge has been defaced.
- e. The Parish Council has been invited to meet with Metrowest re the Portishead Railway Cllrs Sterland, Harris, Cave, Mackwood, Scoones and any others interested to attend.

Date of next meeting – 6th October 2014

Meeting closed 9.50pm.

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES – 11th August 2014

Present: - Ms S Hardingham - Chairman
Mr C Cave
Mrs J Pullin
Mr N Moorcroft
Miss M Uppington

Apologies were received from:-
Mr R Cook
Mrs B Mackwood
Mr R Sterland
Mr J Skeeles
Ms E Stevenson

in attendance the Clerk, Dr J Turp.

F197 - Apologies for absence

Apologies for absence were received from Cllrs Cook, Sterland, Mrs Mackwood, Skeeles and Stevenson.

F198 - Declarations of Interests and Grant of Dispensations

Any interests to be declared as appropriate during the meeting. No dispensations were requested.

F199 - Minutes of the last meeting

Copies of the minutes of the meetings held on 18th June 2014, subject to amending F185 to read "If there is a draw, then there will a re-vote between those tied" were confirmed as a correct record and approved for signing.

F200 - Exclusion of the press and public - To agree any items to be dealt with after the public, including the press, has been excluded.

No relevant items.

F201 - Matters Arising

- a. F188. Telephone/broadband provision – The telephone service has been transferred and the broadband will be shortly.
- b. F189. Reinvestment of maturing bonds – The Triodos Bond has been reinvested into a 6 month bond at 0.8%.
- c. F184. Public Sector Deposit Fund – The authorised signatories for the account were agreed as Nigel Moorcroft, Charles Cave, Sheila Hardingham and Rod Sterland.
- d. F187. Cloud Storage – Quotes to be copied to Cllrs Moorcroft and R Sterland before the Council Meeting.

F202 – Payments of Accounts and Payments to Council

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of £21,471.93 and to note receipts of £5127.50 for the months of June and July 2014. Proposed by Cllr Hardingham, and seconded by Cllr Cave. Unanimously carried.

F203 – Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation and Summary of accounts to the end of May. The total amount in all accounts is £481,737.72 (includes long term investments of £140,000). This was scrutinised and it was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. Unanimously carried.

F204 - Review of Expenditure against Budget – to note.

Noted.

F205 - Review of community grant process.

49 members of the public attended the decision meeting. Though considered generally successful it was agreed that a different time of year would be better and that a briefing meeting for those wanting to put an application in would be helpful. It was agreed that the winner of the grant would not be able to put an application in the following year and that if the budget allowed it then provision would be made in the 2015/16 budget and then it would be for the new Council to choose whether to take it forward.

F206 - Taylor Wimpey Areas

- a. To receive update on the transfer of the Taylor Wimpey areas and lease to LACA. - The issue re the drainage from Peel Park has been sorted out. Cllr Hardingham will ensure that the Lyons Davison has full information about boundary ownership before the transfer.
- b. To receive an update on Public Art. – Taylor Wimpey has replied to the Council stating that they consider that their obligation has been fulfilled by installation of the cider press. The PCs position is that this is not public art and will continue to pursue. Cllr Cave to talk to the s106 officer at NS and Cllrs Cave and Hardingham to draft a response for the clerk to send to Taylor Wimpey.
- c. The Annual Play area inspections. – All noted items (apart from one which was medium risk) were low risk. The clerk will contact the play equipment suppliers re comments about the equipment and quote for work on the play surfaces. Repairs to the train will be carried out as soon as possible. Other low risk issues will be addressed as soon as possible. Cllrs Moorcroft and Cave offered to help with maintenance.
- d. Signage – a sign has been purchased for the Chancellors Park play area, detailing who to inform re defects and restrictions. This was pulled off soon after installation but has been re installed using tamper proof nuts. NS have provided no smoking signs for the play areas and these will be installed soon.

F207 - British Legion, update on present situation and action being taken

An update on the present situation was provided by a resident before the meeting. An application to Locality to fund a pre-feasibility study has been submitted by him with PC support. Though it was felt that there is good potential for the building to be used for a variety of community uses the PC would not be in a position to run it as a business. It was agreed to await the result of the application. The clerk was asked to write to the local MP to say that the PC is in support of the attempts of local RBL activists to resolve the issues around the building and the PCs disappointment in the attitude of the Royal British Legion HQ to the Long Ashton organisation.

F208 ALCA model protocol on recording meetings, to discuss and to agree whether to adopt.

Given the requirements of new legislation (The Openness of Local Government Bodies Regulations 2014) it was agreed to recommend the model policy, amended for clarification and with the addition that “the person with the responsibility for the recording must be present at the meeting”, to Council.

F209 - Review of Policies

- a. Standing Orders
NALC (National Association of Local Councils) has produced new model Standing Orders. As these are significantly different to the existing ones a working group of Cllrs Hardingham, Moorcroft, Miss Uppington and the clerk will consider them in detail and report back to the committee.
- b. Financial Regulations
NALC has produced new model Financial Regulations. These are significantly different to the existing ones and include improvements such as provision for newer banking practices; however, some areas need careful consideration so a working group of Cllrs Hardingham, Moorcroft, Miss Uppington and the clerk will consider them in detail and report back to the committee.
- c. Code of Conduct – this was reviewed and it was agreed to recommend it to Council without change.

F210 - Village Directory – to discuss future of the directory.

The resident who had agreed to revise the Village Directory apologises but he no longer has the time to do it. There was discussion as to whether a hard copy village directory is necessary now – especially as information quickly becomes out of date. It was recognised that it may still be useful for those without internet access but the Clerk could print out the relevant pages from the Parish Council website for those who need it. It was agreed that the October newsletter should include an article highlighting the new PC website and asking organisations to check their details on the village organisations page and to let the PC know if changes are needed.

F211 - Staff Vacancies – to receive update and to discuss interview arrangements.

Interviews for the VO will take place in the week beginning 18th August. The clerk to find an available Cllr to assist.

Interviews for the Assistant clerk will take place early September. Cllrs Hardingham, Cave and Miss Uppington offered to assist depending on the precise date.

As the new assistant clerk won't be in place for some time after the present post holder leaves which will require additional work for the clerk, who is part time, Cllr Hardingham asked for authorisation for the clerk to be paid overtime as is necessary. Proposed by Cllr Hardingham, seconded by Cllr Miss Uppington, all in agreement.

F212 - Training and Conferences

- a. NALC Conference in September It was resolved that the Clerk and up to three Cllrs should attend the Making Localism Work conference. All agreed.
- b. The Clerk is attending Minutes and Agendas and Digital Engagement Courses – noted.

F213 Correspondence – To note and respond to items of listed correspondence and to note any other.

- a. Letter from Solicitors re Keeds Lane. A person who suffered an accident in Keeds Lane has written to the PC and its insurers to make a claim. The insurers were informed that Keeds Lane is not the PC's responsibility.
- b. Email from resident re earmarked reserves – the PC to respond that the earmarked reserves have been looked at this year by both the internal and external auditors and no issues were raised save a comment from the internal auditor about the order in which they were presented.

F214 - Any other matters for information only.

- a. External Audit – The signed audit report and certificate has been received with no matters for concern and no matters to be drawn to the PCs attention.
- b. LACA is producing a new 5yr budget and the new treasurer will be taking over soon. It will be useful to meet with him to discuss it.
- c. NS new CEO has now been in post for a short while and the PC should consider inviting him to Long Ashton. Cllr Cave to see if he would be interested.

Date of next meeting – Monday 20th October.

Meeting closed – 9.55pm

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 18th August 2014

Present: - Miss M Uppington - Chairman

Mr A Butcher

Mr R Cook

Ms S M Hardingham

Mr M Harris

Miss A Moser

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Mrs S Sterland

Mr H C H Williams

In attendance Dr Janet Turp (the Clerk) and Ms L Price (minutes)

Absent:-

Mr C Cave

Mrs H Fordham

Mr J Glew

Dr P Jackson

Mrs B Mackwood

Mr N Moorcroft

Mr J Skeeles

P256 – Apologies for absence

Apologies for absence were received from Cllrs Cave, Glew, Jackson, Mrs Mackwood, Moorcroft and Skeeles.

P257 - Declarations of Interests and Grant of Dispensations

Any interest to be declared during the meeting. No dispensations were requested.

P258 - Minutes of the last meeting

The minutes of the meeting held on 21st July 2014, previously having been circulated, were confirmed as a correct record and signed by the Chairman.

P259 – Matters arising

- a. P247 - Scheduling Bridgeman's Field as an historic monument – a consultation document from English Heritage, giving the facts they will use to make a recommendation, has been received and circulated. Clerk to ask NS Heritage Officer if any comment needs to be made. Clerk to respond to English Heritage confirming that they believe that Bridgeman's Field should be included as part of the Schedule.
- b. P250 – 14/P/0654/F – Auto Scuderia – this was brought to NS's Planning and Regulatory Committee and following representations the decision on the application was deferred. A meeting between NS Councillors, Officers and the developer to be held soon.
- c. P252 - Response from Leader of NS re decision to remove the Area Committee system – no reply as yet. Under the new system, Ward Councillors are being encouraged to discuss planning applications with officers early in the process to prevent applications being taken to the Planning and Regulatory Committee unnecessarily. District Councillor to ask NS if details of pre-applications could be given to the Parish Council.

P260 - Correspondence

- a. Letter to the Chairman re trespass whilst building work was carried out in Highlands Road – The Chairman responded to the resident and suggested that they should

consult NS Council.

- b. Email from NS Council re new Supplementary Planning Document on Employment-Led Delivery in Weston-Super-Mare – Clerk asked if Cllrs wished to comment on this document. It was agreed that a web link to the document be included in the minutes and for councillors to contact the Clerk if they wished it to be included on the agenda for the next meeting. (<http://consult-ldf.n-somerset.gov.uk/consult.ti/delspd/consultationHome>)

P261 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

14/P/1544/F – 26 Ryecroft Rise, BS41 9NQ – Erection of a two storey side extension. Officer – Raheel Mahmood.

The Parish Council has no objections providing materials match the existing property. The Council notes that a second front door is being added to the extension and asks that a condition be placed to prevent it becoming a separate dwelling.

14/P/1595/HHPA – 94 Ridgeway Road, BS41 9HA - Prior approval request for the erection of a single storey rear extension that would 1) extend beyond the rear wall of the original house by 3.4 metres; 2) have a maximum height of 3.5 metres and 3) have eaves that are 2.4 metres high. Officer – Dominic Battrick

The Parish Council sees no reason why this is not Permitted Development but asks that neighbours are consulted and given chance to comment.

14/P/1643/F - Avon Court, North Road, BS8 3PN - Retrospective application for the re-build of an existing coach house. Officer – Julie Walbridge

The Parish Council opposed the original application on the grounds that the increase in the ridge height of the coach house roof will make it visible from North Road significantly changing the street scene in the conservation area and that it was contrary to the Leigh Woods Village Design Statement. The PC note that the applicants have not built to the original plans, making the building larger and therefore more visible and for this reason the application should be refused.

Cllr Hardingham has an interest in the following item and took no part in the discussion.

14/P/1679/NMA - 64 Providence Lane, BS41 9DN - Non material amendment to 13/P/2044/F- (Erection of a 3 storey detached dwelling with integral carport following demolition of existing dwelling, garage and outbuildings) to relocate dwelling further to east, change size of front window, amend window to south elevation, replace window with French doors to East Elevation, grey engineered brickwork to underside of DPC, changes to Soil Pipe on North Elevation. Officer – Judith Porter

The Parish Council agrees that these appear to be non material amendments except that if the relocation of the dwelling is of significant distance then it will be a material amendment - to be decided by the planning officer.

14/P/1688/F - The Dovecote Ashton Road, BS3 2HB - Rebuilding of fire-damaged public house and restaurant, with the erection of single storey extensions. Officer – Angela Norris. The Parish Council has no objection provided materials match the existing dwelling. The Council comments that the adjacent footpath should be re-opened at the earliest opportunity.

Trees

14/P/1620/TPO - Parkwood Vicarage Road, BS8 3PH - 2 Yew trees - reduce height by 2.5m. Officer – Jason Cox

The Council has no objection.

14/P/1656/TPO – Maybank, Bridge Road, BS8 3PB1 - Douglas Fir – Fell. Officer – Jason Cox.

The Council has no objection as long as the Tree Officer is in agreement.

P262 - To note applications where comments have already been passed to North Somerset.

The following comments were noted:

14/P/1614/EIA1 - Land opposite The Guide Hut Weston Road - Screening request for whether an Environmental Impact Assessment is required prior to Major development for up to 150 dwellings and commercial floorspace of up to 1000m² - THIS IS NOT A PLANNING APPLICATION.

The Parish Council would support the requirement for an EIA given the possible historic significance of the site.

14/P/1525/WT - 7 Folleigh Drive, BS41 9JD - 1 Cedar - Crown lifts to 3-4m clean out canopy of deadwood and damaged branches. 1 Pine- Remove lowest single side lime. Officer – Jason Cox.

The Parish Council has no specific observations on this application that it would like the Tree Officer to take into account when making his decision.

P263 - To note North Somerset decisions made on applications before PC commented

14/P/1536/LUP - 42 Glebe Road, BS41 9LH - Certificate of Lawful development proposed for loft conversion. Officer – Phil Nicholls. Granted.

Noted

P264 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Decisions were noted.

The decision letter granting permission for application 14/P/1205/F, 54 Ridgeway Road, contained factual errors. The Clerk to write to the Officer to say that this decision was made on incorrect information as all the dwellings from nos 38 – 72 are detached and not semi-detached as claimed and to ask if the Officer was able to visit the site before making a decision

P265 - NS Core Strategy – NS letter in response to the Inspector (circulated).

Previously circulated and noted.

P266 - Development until 2026 in and around Long Ashton – to receive any relevant information.

Nothing further to report.

P267 - Any other matters for information.

- a. Kingston Lodge – Cllr Harris attended the appeal and the PC is now awaiting the Inspector’s decision.
- b. Cllr Cook reported that NS Council is receiving increased numbers of applications under Change of Use Prior Approval (CUPA).
- c. NS Council is moving towards becoming a paperless council.
- d. 10 Folleigh Drive – high fence. Ongoing.

Date of the next meeting – 15th September 2014

Meeting closed at 9:00 pm.

LONG ASHTON PARISH COUNCIL COUNCIL MEETING – 8th September 2014

Present: -

Mr C Cave (in chair)

Dr B Burrows

Mr A Butcher

Mr R Cook

Mr J Glew

Ms S Hardingham

Mr M E Harris

Dr P Jackson

Mrs B Mackwood

Miss A Moser

Mrs J Pullin

Mr I Scoones

Ms E Stevenson

Miss M Uppington

Mr A Wilkinson

Mr H C H Williams

In attendance - The Clerk, Dr JE Turp

Mr M Riggall NS Liaison Officer

Absent: -

Mrs H Fordham

Mr N Moorcroft

Mr J D Skeeles

Mr R Sterland

Mrs S Sterland

Public Participation

PCSO P Gatenby provided an update on police issues in the parish and Darren Gilbert (North Somerset Council Highway & Environmental Asset Team Manager) gave an update on the Yanley viaduct works.

C273 – Appointment of Chairman

In the absence of both the Chairman and Vice-chairman of the Council Cllr Miss Uppington proposed Cllr Cave to chair the meeting – seconded by Cllr Mrs Pullin, all in agreement.

C274 - Apologies for absence

Apologies for absence were received from Cllrs Fordham, Moorcroft, Skeeles, R Sterland and S Sterland.

C275 – Chairman's Remarks

The Chairman welcomed Dr Ben Burrows to the Parish Council.

C276 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting. No dispensations were requested.

C277 - Minutes of the last meeting

The minutes of the meeting held on 23rd June 2014, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

C278 - Matters arising

- c. Local Government Boundary Commission for England – the final decision has been made by the commission and the NS ward boundaries will be those they originally proposed. This means that the Wraxall and Long Ashton Ward will be unchanged except for the addition of Leigh Woods and will be named Long Ashton.
- d. External Audit Report – the auditors found no matters of concern or other matters to draw to the attention of the Council.
- e. Trees on Marriott's Field – ongoing - Clerk to contact the landowner.

C279 Resolve to permanently suspend Standing Order 1 h (which is no longer legal since the adoption of the Openness of Local Government Bodies Regulations 2014).

Proposed by Cllr Hardingham, seconded by Cllr Jackson, all in agreement.

C280 - Membership of Committees

Cllrs Burrows and Wilkinson were appointed to the Planning and Highways and Burial Ground Committees.

C281 - Planning Committee Reports (16th June, 21st July and 18th August)

The report of the Planning Committee of the meetings held on 16th June and 21st July were adopted. The report of the 18th August was adopted subject to any alterations by the Committee. Proposed by Cllr Miss Uppington, unanimously agreed.

C282 - Highways and Burial Ground Committee Report

The report of the Highways and Footpaths Committee of the meeting held on 4th August was adopted, subject to any alterations by the Committee. Proposed by Cllr Mrs Mackwood, unanimously agreed.

C283 - Finance and General Purposes Committee Report

The report of the Finance and General Purposes Committee of the meeting held on 11th August was adopted, subject to further alterations by the Committee. Proposed by Cllr Hardingham, unanimously agreed.

- a) F208 - The Committee recommends the Protocol on the filming and recording of Local Council and Committee Meetings for adoption.
It was explained that this protocol was based on a model provided by ALCA and meets the requirements of the new guidance. It was RESOLVED to adopt the Protocol – Proposed by Cllr Hardingham, seconded by Cllr Butcher, unanimously agreed. It was agreed that the PC should look into recording its own meetings as an insurance against third party editing of recordings.
- b) F209c - The Committee recommends that the Code of Conduct is readopted without change.
It was RESOLVED to readopt the Code of Conduct without change - Proposed by Cllr Hardingham, seconded by Cllr Williams, unanimously agreed.
- c) To consider co-option of Jamie Flint (as representative of LULA) onto a sub-committee of the Highways committee. Following the presentation to F&GP about the Christmas Lights it is suggested that a Highways and Burial Ground sub-committee should be formed to deal with the Christmas lights and that a LULA representative be

co-opted onto the subcommittee. This means that insurance can be arranged through the PC insurers and the PC will retain ownership of the lights. RESOLVED In principle to co-opt Jamie Flint onto a lights sub-committee, proposed by Cllr Hardingham, seconded by Cllr Butcher, unanimously agreed.

C284 - Community Association Report

Cllr Mrs Pullin reported that LACA last met in July when we had been troubled with unpleasantly worded graffiti on the play equipment which was difficult to remove. Also young people were seen inhaling nitrous oxide and cannabis whilst young children were playing nearby. We intend to try and incorporate the police 101 number in the signage for people to report any untoward activity to the police.

The closure of Redwood Lodge led to a regular badminton booking and a short tennis coaching session with enquiries for use of the courts. Regrettably we don't have enough storage to accommodate a Trampolining Club. Further requests may mean that a storage container may need to be purchased which will involve some cutting back of the bank at the back of the hall.

A successful staff review has been carried out but the caretakers requested a review of their weekend payments. This was prompted by the Football Club not exiting at midnight on some occasions meaning the caretakers not getting to bed until 2 am only for them to have to open up again at 8 am on Sunday. Agreed to discuss problem with the Football Club and increase the caretakers hourly weekend rate.

Unfortunately the Village Meal had to be cancelled; there were not enough bookings three weeks ahead when staff and entertainers had to be engaged.

New flooring has been laid in the Club Room as well as new carpet tiles in the Pavilion. The Main Hall has been painted although you can be forgiven for not noticing as there is a subtle change in colour.

The Plaques for Peel Park have been delivered and will be placed in situ as soon as possible.

C285 - Community Safety - Local Action Team - Report for information

Cllr Cook reported concerns about a loss of contact with the Police. Representations have been made to the Police Commissioner and a response is awaited. The Police are offering free drivesmart courses specifically aimed at 17 – 24 year old and would like them to be promoted at any opportunity. The next PACT meeting is on the 10th September. Cllr Cave reported that he raised concerns about poor communication at the Commissioner's public meeting but has yet to see a difference. He expressed some concerns that maybe not all thefts are included on the Parish Police report. Cllr Miss Uppington reported that the Police have apprehended someone for the theft at Northleaze School and Cllr Mrs Pullin that they did respond to a report of possibly rogue traders offering to tarmac drives. The website is now the preferred method of reporting for non 999 incidents.

C286 - Youth Matters

Cllr Jackson gave the following reports.

- a) Youth Club - A short report as the youth club has been shut as planned over the school holidays. A summer trip to Mendip Pursuits at Hewish was organised over the summer break, and a number of young people enjoyed kayaking and outdoor pursuits.

I would like to use this opportunity to thank Sam Damani for the fantastic work that she has done as Youth Club Treasurer, including the promotion and running of the 500 Club which is now established in the village. The Youth Club Management Committee has recently appointed Noel Toogood as the new Treasurer. The youth club re-opened on 1st September. The Youth Club has decided to become a charitable organisation, and we are going through the necessary steps to register with the Charities Commission.

- b) Children and Young People's Network Report - A brief update on the CYP Network. The first two years of the network was very much focused around the positive activities made possible by the NSC Innovation fund which allowed us to provide a wider range of activities and also engage with new young people and the community in the Chancellor's Park area. This was a very positive experience. As we move forward we are looking to re-shape the purpose and the roles of the network, and this is work in progress at the moment. We would expect though that the network is a voice for children and young people in the community, and that the network provides a vehicle for awareness and integration of young people's activities, for example shared trips between youth groups. The network will continue its role in fundraising for children and young people's activities. We have a current request to explore funding for cycling activities. And EPIC Youth are exploring grant funding to undertake a further period of the youth bus and engagement in Chancellor's Park area, and have raised part of the funding needed.

New ways of the network interacting with young people's groups are being explored.

Cllr Jackson and his team were thanked.

C287 - Avon Local Council Association NS Group

Cllr Scoones reported that the ALCA AGM will be held on the 4th October where the new constitution will be proposed. Two representatives from each member council can vote at the meeting. Awards will be presented to Councillors who have given exemplary service and nominations can be made to the County Secretary. It is planned to rename the association West of England LCA.

C288 - Parish Councils Airport Association

Cllr Glew gave a report of the meeting held on the 24th June. There has been no further information as to how the planning application for the hotel is progressing.

C289 - Neighbourhood Development Plan

NS have begun the final consultation on the plan. This runs until the 13th October and was highlighted in Somerset Life. It is hoped the referendum will take place in February.

C290 - Yanley Lane Viaduct works

There were no outstanding items for action. Darren Gilbert was thanked for his efforts and response to PC concerns.

C291 - Cloud Storage and hosting – to discuss whether the Council wishes to enter into a contract for web hosting and cloud storage.

The Clerk gave a brief description of the advantages and disadvantages of moving to a web hosted system and described the quotes received which were from a company specialising

in PC provision. It is expected most systems will be run this way in the future and NS are moving to a similarly based system. Noting the concerns of the NS Liaison officer, who is head of I.T. at North Somerset, that should a company offering the service fail then data could be lost it was agreed to accept his offer to check the viability of the company being considered. It was RESOLVED in principle to move to a web hosted application with the final decision about exactly which system to be made by the Clerk in consultation with the Chairmen of Council and F&GP. Proposed by Cllr Cave, seconded by Cllr Hardingham, carried with majority in favour and two abstentions.

C292 - Community Grant - to confirm that it will be paid to Long Ashton Growers

Long Ashton Growers Cooperative won the Community Grant competition in July to set up their growing site.

It was RESOLVED to confirm that the Community Grant to be paid to Long Ashton Growers, proposed by Cllr Hardingham, seconded by Cllr Jackson, unanimously agreed.

It was confirmed that monitoring of the project would occur and that payment would be subject to appropriate controls.

C293 - To consider what actions should be taken to encourage residents to stand for election to the PC next year.

It was agreed to place an article in October's Village newsletter encouraging those interested in becoming a Parish Councillor to come along and experience a Council or Committee meeting. February's newsletter would then contain an invitation to a meeting to meet with existing councillors.

C294 - To consider how the 70th anniversary of the death of the Polish Airman should be marked.

It was agreed that this anniversary should be marked but that it is too late to arrange the type of event that has been held when the anniversary (21st November) falls on a Sunday. The Revd Ann Sargent has suggested that she takes a service on the 21st November at midday near the Polish Airmen's memorial. This was thought suitable. Clerk to check that the Church will contact the Anglo Polish Society and Long Ashton British Legion.

C295 - To consider supporting Patchway Town Council's SCA (Sustainable Communities Act) submission to allow PCs to sell electricity

Patchway intend to submit under the Sustainable Communities Act a proposal asking for the government to give all Parish and Town Councils the right to sell electricity that they generate from any local schemes. It was RESOLVED to support the submission, proposed by Cllr Scoones, seconded by Cllr Butcher, carried with 1 abstention

C296 - South Bristol Link

There was no update.

C297 - Balloon Fiesta – Comments to be passed back to the organisers

It was agreed that there had been fewer difficulties this year and the clerk should write to the organisers highlighting this but also mentioning the traffic difficulties in Parsonage Road and Failand and the lack of meeting before the fiesta.

C298 - Dates for next year

The proposed dates for next year which had been circulated were agreed.

C299 – Correspondence

From resident proposing a table tennis table – clerk to respond to the resident to say that the PC will look into the possibility of providing a table and to put it on the agenda for the next F&GP meeting.

From Locking PC re verges and weeds – Locking Parish Council has concerns about the state of the verges and weeds in their parish and is asking if other parishes with similar concerns would add their support to a letter to NS Council.

It was RESOLVED to support Locking PCs letter to NS, proposed by Cllr Hardingham, seconded by Cllr Burrows, carried with the majority in favour and 1 abstention.

C300 – October Newsletter – suggestions for articles

Cllr Williams asked that a request be included to cut back all hedges obstructing footpaths or visibility.

C301 – Items for information.

Cllr Cave reported that the suggested increase in the new housing figure to nearly 21,000 for a revised core strategy will mean that it will have to be re-examined giving developers a further opportunity to comment. The increased numbers may also make the 5 year supply of development sites difficult to demonstrate without some consideration of the green belt.

Date of next meeting – 10th November 2014

Meeting closed 9.50pm

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 15th September 2014

Present: - Miss M Uppington - Chairman

Mr A Butcher

Mr C Cave

Mr R Cook

Mr J Glew

Mr M Harris

Dr P Jackson

Mr N Moorcroft

Miss A Moser

Mr I Scoones

Mr A Wilkinson

Mr H C H Williams

Absent:-

Dr B Burrows

Mrs H Fordham

Ms S M Hardingham

Mrs B Mackwood

Mrs J Pullin

Mr J Skeeles

Mr R Sterland

Mrs S Sterland

In attendance Dr Janet Turp (the Clerk) and one member of the public.

Before the meeting a resident presented his plans for an extension to his house and representatives from Lafarge Tarmac explained the plans for Durnford Quarry.

Cllr Miss Uppington introduced Victoria Lacey who is the new Assistant Clerk.

P268 – Apologies for absence

Apologies for absence were received from Cllrs Hardingham, Mrs Mackwood, Mrs Pullin, Skeeles, R Sterland and S Sterland.

P269 - Declarations of Interests and Grant of Dispensations

Any interest to be declared during the meeting. No dispensations were requested.

P270 - Minutes of the last meeting

The minutes of the meeting held on 18th August 2014, previously having been circulated, were proposed as a correct record by Cllr Scoones, seconded by Cllr Williams and signed by the Chairman.

P271 – Matters arising

- a) P259c Response from Leader of NS Council re the decision to remove the Area Committee system. Nigel Ashton has responded to the PC stating that arrangements are in place to ensure that local views can be expressed at Planning and Regulatory Committee meetings (P&R). Cllr Cook reported that Ward Councillors are being encouraged to be involved early in the process and for applicants to talk to their Parish Councils. There are still some concerns that Weston and northern area Cllrs will not be interested in each other's issues. Cllr Uppington observed that the two meetings she has attended appeared to work well. The PC agreed that the system should be allowed a fair trial but that would push for change if necessary. Cllr Cook reported that some pre application reports might be available – it would depend on the particular application.

- b) P259b Auto Scuderia site development. The P&R committee have eventually passed this application – Cllr Uppington spoke at both meetings to put the local view.
- c) P264 Response from Officer re 14/P/1205/F, 54 Ridgeway Road. The Officer admitted that there was a mistake in the report. The detached nature of the properties (rather than semi - detached as in the report) was taken into account and a site visit was made.
- d) P261 – 64 Providence Lane – Concerns have been raised that the construction work on the site may destabilise the homes above. Although recognising that it isn't a planning issue the Clerk to inform NS of the concerns.

P272 - Correspondence

- a) From Clevedon Town Council re their concerns about the planning committee changes at NS. Clevedon Town Council has written to NS about their concerns and has asked the views of other councils. The Clerk to respond that the PC does have concerns which have been expressed to NS. The one local application that has gone through this process recently was fairly treated. The PC will continue to keep a watching brief on the system.
- b) From NS re consultation on the Long Ashton NDP – noted
- c) From English Heritage – Extension of the consultation period on Bridgeman's Field to 26th September. This is at the request of one of the interested parties – noted.

P273 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

14/P/1788/LB - 79 Long Ashton Road, BS41 9HY - Install secondary glazing to existing single-glazed windows on front elevation. Officer – Phil Nicholls
The Parish Council has no objections to and fully supports this application.

14/P/1907/F - Little Bannerleigh, Bannerleigh Road, BS8 3PF - Erection of a single storey extension. Officer Phil Nicholls.
The Parish Council considers that this application is not for an extension, as it is much larger than the part of the building to which it is attached, but for a new one bedroomed dwelling. In-filling of this type, in this conservation area, is not compliant with the Leigh Woods Design Statement and the increase in the number of residents will exacerbate parking problems in this already overcrowded area. For these reasons the PC believes that the application should be refused.

Trees

14/P/1776/TPO – Sancreed, Bridge Road, BS8 3PA - 1 Cherry & 1 Cypress - Fell. 1 Yew - Shorten side growth towards house by 2m. 1 Whitebeam - Reduce height and spread by 25%. 2 Ash - Remove ivy and reduce height by 30%. 1 Magnolia - Reduce height by 30%.
Officer - Jason Cox

The PC agrees that if the Cherry is dead and the Cypress is causing problems then they should be felled. The remainder of the work appears to be reasonably minor so the PC would have no objection to the work if the Tree Officer supported it.

14/P/1906/TPO - Leighside Bridge Road, BS8 3PB - 2 Italian Cypress – Fell. Officer - Jason Cox

The Parish Council has no objection to this work as long as the Tree Officer is in agreement.

14/P/1913/WT - 8a Follleigh Drive, BS41 9JD - 4 Lawson Cypress – Fell. Officer - Jason Cox

The Parish Council has no objection to this work as long as the Tree Officer is in agreement.

P274 - To note applications where comments have already been passed to North Somerset.

The following comments were noted:

14/P/1731/HHPA – 8 Ryecroft Rise, BS41 9NQ - Prior approval request for the erection of a single storey rear extension that would 1) extend beyond the rear wall of the original house by 3.75metres; 2) have a maximum height of 3.6metres and 3) have eaves that are 2.4metres high. Officer - Dominic Battrick

As long as the Planning Officer judges this to be permitted development and the appropriate neighbours have been consulted the PC has no objection to this application.

P275 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Decisions were noted.

P276 - NS Core Strategy – Update (if any)

The housing number (20,985) that looks likely to be adopted, subject to further consultation), will leave NS struggling to demonstrate a 5yr supply of housing. A working party is considering ways for this to be addressed and it is possible that some greenbelt land, possibly between the South Bristol Link Road and Bristol, will be released for development. Concerns were expressed about the second examination process and it was agreed that the PC will write to the appropriate minister, copied to NS, expressing concern about the whole examination process and to question the Government's commitment to real Localism.

Cllr Williams brought to the attention of Cllrs an article on planning and localism that had appeared in the LCR earlier in the year.

P277 - Development until 2026 in and around Long Ashton – to receive any relevant information.

Nothing further to report.

P267 - Any other matters for information.

The Chairman met with a representative from Audley Retirement Villages who hope to develop the Redwood Lodge Hotel site. They provide homes for older people with care if required and a club with facilities (restaurant etc). It will be built within the existing footprint. They hope to attend the October Planning meeting to give the committee further information. It was agreed that they should be asked to limit the presentation to 20 minutes.

Date of the next meeting – 13th October 2014 Meeting closed at 8:50 pm.

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
6th October 2014

Present: Mrs B Mackwood - Chairman

Mr A Butcher

Mr C Cave

Ms S Hardingham

Mr M E Harris

Mr I Scoones

Mr J Skeeles

Mr R Sterland

Ms E Stevenson

Miss M Uppington

Mr A Wilkinson

Mr H C H Williams

In attendance - The Clerk, Dr J E Turp, Mrs V Lacey (minutes) and one member of the public.

Absent:

Dr B Burrows

Mr R Cook

Mrs J Pullin

Mr N Moorcroft

Hb188 - Apologies for absence

Apologies were received from Cllrs Cook, Mrs Pullin and Moorcroft,

Hb189 - Declarations of Interest and Grant of Dispensations

Any interests to be declared during the meeting and no dispensations had been requested.

Hb190 - Minutes of the last meeting

The minutes of the meeting held on the 4th August 2014, copies having been circulated, were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Williams seconded Cllr Cave, all in agreement.

Hb191 - Exclusion of the press and public

No relevant items.

Hb192 - Matters arising

- a. Hb173a - Railings by the zebra crossing at Northleaze. No response received to emails so Clerk to write to the Highways Services Manager to request information on their removal.
- b. Hb173d - Fence between Rayens Close and Weston Road - no update. Clerk to write again.
- c. Hb173j - Traffic around Birdwell Estate - a questionnaire has been distributed to residents. Early responses have generally been against the one-way system. Once the consultation is complete the Council will write to the Headmaster of Birdwell School to ask for support in communicating with school parents about traffic flow.

- d. Hb175 - Meeting with Cricket Club to discuss the issues around the land exchange suggestions - meeting to take place on 16th October, Cllrs Cave, Moorcroft, Sterland and Mrs Mackwood will attend.
- e. Hb176c - Closure of footpath LA12/22/10 - no response from North Somerset. Clerk to follow up.
- f. Hb176e - Open manhole - Wessex Water have investigated.
- g. Hb187e - Meeting with Metrowest - 16th October 14:00 in the club room. Cllrs to inform Clerk if they plan to attend.

Hb193 - Christmas Lights Subcommittee

- a. It was RESOLVED to form a Christmas Lights Subcommittee proposed by Cllr Butcher, seconded by Cllr Cave all in agreement.
- b. To agree Terms of Reference of the subcommittee. It was agreed that the subcommittee would consist of at least three councillors and a co-opted member of LULA (Light up Long Ashton). It will have responsibility for purchase and installation of the lights and delegated authority to spend up to £1000 of PC money (and any raised by LULA) on the purchase, installation etc of the lights.

Standing orders were suspended for J Flint to update the Council on progress to date. Standing orders reinstated.

- c. To appoint Cllrs to the subcommittee. Cllrs Hardingham, Mrs Pullin, S Sterland and Stevenson were proposed by Cllr Butcher and seconded by Cllr Cave, all in agreement.
- d. The co-option of Jamie Flint (LULA) onto the subcommittee was confirmed. Proposed by Cllr Cave and seconded by Cllr Hardingham, all in agreement.

It was agreed that the committee would aim to get three quotes for the lights and would arrange a "Switch On" event on the 29th November. The clerk is to inform NS Highways and the Police about the plan to illuminate the tree. The first subcommittee meeting will be on 21st October at 7:30pm. The clerk to book a room.

Hb194 - Works to A370 Yanley Viaduct

The diversion signage improvements promised by NS have not yet been done. Clerk and Cllr Cave to follow up. Yanley Lane will be closed overnight (from 20:00 to 06:00) on the 13th to 17th October and 11th to 15th November.

Hb195 - MetroBus Scheme and South Bristol Link Road

- a. NS response to the letter sent re the long term issues which remain with PROW LA12/12. – NS have responded positively to the suggested changes to LA12/12 and once the decision of the appointed Inspector is known (re the South Bristol Link Public Inquiry) will use their best endeavours to seek the resolutions sought. They have asked if the PC would be willing to make a contribution towards the costs. It was RESOLVED that £500 be offered from the Footpath budget proposed by Cllr Butcher, seconded by Cllr Sterland, all in agreement.
- b. Response from the leader of NS Council re the PC concerns about the Public Inquiry. No response has been received. Cllr Sterland to follow-up.

- c. Public Inquiry Report (if available) to discuss. The report has not yet been published.

Hb196 - Footpaths

- a. To receive report from Cllr Butcher – The report from the footpath group was circulated. The group is working on the circular walk above Peel Park on the 16th October at 10 am and any help would be appreciated. The Footpath Group leader will be standing down at the end of this year so a replacement should be sought.
- b. To note resignation of Cllr Butcher as Footpath Coordinator – noted
- c. To appoint a footpath coordinator – As there were no volunteers to take up the role immediately Cllr Butcher will continue until the next meeting.
- d. To consider response to the Tri-party agreement suggested by a resident and related correspondence. The PC considered the paper put forward by a resident and also the response to it from NS. It was felt that the present agreement with NS is working adequately so that there is no need to adopt the agreement suggested. Clerk to inform the resident.
- e. Permissive Path near Parsonage Road – update. The Clerk stated that no work had yet been done on this. It was agreed that the clerk would seek Cllr Moorcroft's help in pursuing the Definitive Map Modification Order application but that the landowner would be approached at the same time to see if they would allow a permissive path.

Hb197 - Burial Ground and Closed Churchyard

- a. To receive report from Transition LA on the Heaven Scent Garden – the report was read and noted
- b. To consider putting "No cycling" signs at the entrances to the burial ground/churchyard – The Vicar of All Saints had reported that people had been cycling in the Burial Ground and asked for "No Cycling" signs to be put at the entrances. It was agreed to put up temporary signs reading 'This is a footpath only, no cycling' whilst the Clerk finds out more information about the problem.

Hb198 - Road safety issues

There have been problems for some time with cars driving on the wrong side of the road by the traffic lights near the David Lloyd Leisure Centre. This has been exacerbated by the Yanley Viaduct work diversions. A resident has successfully petitioned NS to get the markings refreshed and is continuing to press for signage improvements.

Hb199 - Festival Way

No relevant items for information.

Hb200 - LACA Sites

Update on drainage on the Long Ashton Community Association site. NS have agreed to take the water from the proposed drainage ditch. The University will draw up an agreement as the work is on their land. Cllr Scoones will help LACA with the specification for the quotes. A meeting will be held with Wessex Water to resolve the issues around the water

flowing into the drain in Keeds Lane. The Chairman thanked Cllrs Cave and Scoones for their work.

Hb201 - Ashton Brook Flood Management

- a. Cllr Sterland reported on the meeting with NS held on the 18th August. The PC has now persuaded NS that the issues surrounding the bund in Theynes Croft need to be addressed. NS will provide information to allow modelling of the system.
- b. Report on Flood Resilience meeting held on 8th September to be provided by Cllr Moorcroft at the next meeting.
- c. An email has been received from a resident raising concerns re the overtopping channel. NS has confirmed that work to allow flow will take place in November. There are still issues with logs on the bank which are being pursued.

Hb202 - To consider comments from resident re central white line on Long Ashton/Weston Roads

A letter has been received from a resident re the possibility of changing of road markings to improve traffic management within the village. A letter has also been received from NS confirming that Long Ashton and Weston Roads will be resurfaced in early next year. It was agreed that a working group will be formed to discuss with NS Highways the opportunity this gives to implement some of the village enhancement scheme. The working group will consist of Cllrs R Sterland, Butcher, Stevenson and Mrs Mackwood, with Cllrs Fordham and Moorcroft if they would like to be included. Duncan Venison will be asked if he would like to be co-opted onto the group. The Clerk to set up a meeting with NS. Cllr Skeeles suggested that information about where there are drainage problems (eg at the top of Glebe Road) should be passed onto the Highways Engineer.

Cllr Williams left the meeting at 8:45pm.

Hb203 - To consider comments from resident re hedgerow on Yanley Lane adjacent Northleaze School

The PC agrees that work needs to be carried out in this area. It is NS responsibility and they should be responsible for ensuring the work is done. The Clerk is to write to NS to reinforce the resident's request for action and to ask for a timetable of the planned work. Clerk to update resident.

Hb204 - Leigh Woods parking issues

Cllr Harris met with NS Officers to discuss car parking and there is a public meeting in Leigh Woods on Tuesday 14 October to discuss the issue. An officer from NS will be there, and Cllr Cave is due to attend.

The highways works on the bridge approach road have been carried out exceptionally well and the Chairman asked the clerk to write to the Highways Services Manager to thank him and his team.

Hb205 - Correspondence

- a. From resident re damaged waymarker post –This was damaged by grass cutting contractors so the Clerk has written to NS to request they replace it if they were their contractors.
- b. From resident re traffic into Bristol on Saturdays – noted
- c. A letter has been received from a young resident requesting a skate park for young people in Long Ashton. The Clerk will reply to the letter informing the resident that the PC has previously looked to provide a skateboard facility but that there is no suitable site far enough away from houses. The PC has contributed to a mobile skate ramp, run by the Police that should be regularly available to Long Ashton young people. The PC will write to the police, and send a copy of the letter to the resident, to request that the mobile skate park is in Long Ashton more regularly and to offer to be trained in running sessions if this would improve the availability.
- d. From resident re overgrown hedge on Long Ashton Road - the Clerk to write to two residents whose hedges are overgrown on Long Ashton Road.

Hb206 - Church House Car Park

It was RESOLVED that the PC should accept the quote for £250 to have a disabled parking space marked next to the ramp in Church House Car Park. Proposed Cllr Cave, seconded Cllr Scoones all in agreement.

Hb207 - Budget 2015/2016

The Clerk asked for the Committee's budget requirements at the next meeting. The chairman asked for ideas for the three-year plan for H&BG's budget, to be sent to the clerk 10 days in advance of the next meeting so they could be included on the agenda and discussed.

Hb208 - Other Items for Information

Unauthorised double yellow lines have appeared in a part of Leigh Woods.

Date of next meeting: 1st December 2014.

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 13th October 2014

Present: - Miss M Uppington - Chairman
Mr C Cave (from 7:55 pm)
Mr J Glew
Mr M Harris
Dr P Jackson
Ms S M Hardingham
Mr I Scoones
Mr N Moorcroft
Mrs S Sterland
Mr R Sterland

Absent:-
Dr B Burrows
Mr A Butcher
Mr R Cook
Mrs H Fordham
Mrs B Mackwood
Miss A Moser
Mrs J Pullin
Mr J Skeeles
Mr H C H Williams
Mr A Wilkinson

In attendance Dr Janet Turp (the Clerk), Mrs V Lacey (minutes) and one member of the public.

P279 – Apologies for absence

Apologies for absence were received from Cllrs Burrows, Butcher, Cook, Mrs Mackwood, Moser, Mrs Pullin, Skeeles, Wilkinson and Williams.

P280 - Declarations of Interests and Grant of Dispensations

Any interest to be declared during the meeting. No dispensations were requested.

P281 - Minutes of the last meeting

The minutes of the meeting held on 15th September 2014, previously having been circulated, were proposed as a correct record by Cllr Scoones, seconded by Cllr Jackson and signed by the Chairman.

P282 – Matters arising

- e) Scheduling of Bridgemans Field. No further information received.
- f) Pre-applications. Concerns were expressed on the effect of extensive pre-planning discussions, including with ward Cllrs, on how PC comments on the application, when made, are viewed. Clerk to contact the Planning Performance and Customer Service Manager to ask if there is an available list of requests for pre-application advice.

P283 - Correspondence

No correspondence was received.

P284 - New Planning Applications

It was agreed that 14/P/1994/F would be discussed first as the applicant was present to hear the discussion.

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

14/P/1994/F - 26 Pear Tree Avenue, BS41 9FF - Erection of a single storey side extension. Officer – Raheel Mahmood. The Parish Council has no objection to this application as long as suitable conditions are in place to mitigate any flooding issues and that it is compliant with any planning conditions imposed when the estate was built. Proposed Cllr Miss Uppington, seconded Cllr Moorcroft, carried (six in favour, one against, one abstention).

Cllr Cave arrived at 7:55pm

14/P/1929/F - 14 Folleigh Lane, BS41 9JB - Erection of a garden sun shelter and changing room/toilet in the rear north corner of the garden (retrospective). Officer – Steven Sims. The Parish Council recommend refusal of the application as the plans were inadequate for a decision to be made.

Cllr Cave has an interest in the following item so left the room and took no part in the discussion.

14/P/1958/LB - Clifton Suspension Bridge, Bridge Road, BS8 3PA - Amendment to planning permission 12/P/1220/LB (Demolition of existing stores, workshop and offices. Relocation of an electrical sub-station. The building of a new Heritage and Learning Centre and Operations building. The new Centre includes the taking down and the re-building of part of a boundary wall. The Centre includes exhibition and learning facilities as well as a small shop, WC's and an office. The Operations building houses offices, WC's and storage areas) to raise the eaves height of the visitor centre. Officer – Angela Norris. The Parish Council has no objection to this application.

Cllr Cave returned.

14/P/1988/CUPA - Barn at Parsonage Farm (south-west of Abbot's Barn) 9 Church Lane, BS41 9LU - Prior approval for the change of use from agricultural building to storage and distribution within use class B8 with associated operational development. Officer - Peter Davey. The Parish Council believes that as Church Lane is a narrow lane, in poor condition, with private residences along it there may be Highways issues that need to be considered as part of the decision and as the building identified for change of use is in the curtilage of a listed building (Abbot's Barn) and in a conservation area that this may need full planning permission. However, if permission is granted for this development, the Parish Council recommends that it is conditional on the removal of the semi-permanent scaffolding structure close to this barn and the large commercial storage containers on site. The Council believes that it is also essential to ensure that this change of use does not give rise to an increase in the number of heavy goods vehicles or other traffic.

14/P/2003/EIA1 - Land off Yanley Lane and Yanley Landfill site off Bridgwater Road - Environmental Impact screening opinion as to whether an EIA is required prior to development of solar farm on two neighbouring sites THIS IS NOT A PLANNING APPLICATION. Officer - Neil Underhay. North Somerset has already determined that the proposal does not constitute development that would require an 'Environmental Impact Assessment' in the event that a planning application is submitted.

14/P/2018/F - 54 Ridgeway Road, BS41 9ES - The erection of a single storey rear extension and a two storey extension over the existing garage. Officer – Raheel Mahmood. The PC view on this application are the same as on the similar previous application regarding this property (14/P/1205/F), the Council has no objection to the rear extension but does not support the first floor side extension which will be difficult to construct due to proximity to the

neighbouring property. Because of the very small gap between it and the neighbouring property the extension will be overly dominant and alter the street scene.

Cllr Scoones declared an interest in the following application, and therefore took no part in the discussion.

14/P/2050/F - 94C Providence Lane, BS41 9DN - Single storey front extension forming a single garage. Officer - Dominic Battrick. The Council has no objection to this application, providing vehicles parked on the property will not have to exit in reverse on to Providence Lane.

14/P/2051/F - 16 Copford Lane, BS41 9NF - Erection of a two storey side extension following the demolition of existing garage. Officer - Julie Walbridge. The Parish Council recommends refusal of the application as presented as the two storey side extension will be too close to the adjoining property, there would not be adequate space between the two properties and there will not be adequate access to the rear of the property. It is not convinced that there is sufficient room to park three cars.

14/P/2070/NMA - 8 Folleigh Drive, BS41 9JD - Non material amendment to planning permission 13/P/1142/F (Erection of a two storey side extension between main house and garage and convert roof space above garage to living area. A first floor balcony to the rear elevation) to allow for extension of garage to front by 700mm, new rooflight to bedroom 2 en-suite and new window to rear elevation. Officer - Steven Sims. The Parish Council has no objections to this application.

Trees

14/P/2056/WT - St Martins Cottage St Martins, BS41 9HP - 1 x cedar - up to 2m linear reduction of lateral limbs. Officer – Jason Cox. The PC has no objection to the work if the Tree Officer supports it.

14/P/2058/WT - 32 Long Ashton Road, BS41 9LD - T1 elder - remove stem closest to garage and reduce remainder to height of garage roof apex; T2 beech - reduction distal to previous pruning points; T3 magnolia - up to 33% linear reduction; T4 birch - reduction distal to previous reduction points. Officer – Jason Cox. The PC has no objection to the work if the Tree Officer supports it.

P285 - To note North Somerset decisions on applications not yet viewed by the Committee.

The following comments were noted:

14/P/1980/EIA1 - Redwood Hotel and Country Club Beggar Bush Lane, BS8 3TG - Screening opinion as to whether an Environmental Impact Assessment is required prior to re-development of site with erection of a care home for the elderly with 124 apartments and cottages following demolition of hotel buildings THIS IS NOT A PLANNING APP. Officer - Neil Underhay

The proposal does not constitute development that would require an 'Environmental Impact Assessment' in the event that a planning application is submitted.

The Council has concerns about the drainage on the site. There have been historic problems regarding sewage surcharging from the drains on Providence Lane related to the site. The Clerk to contact NS to make them aware of the issue. The Council will raise the issue with the developer - Audley Court - at the next meeting.

P286 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Decisions were noted.

P287 - NS Core Strategy – NS Consultation on the - Core Strategy Re-examination of Remitted Policies - Proposed Main Modifications: Policy CS13. To comment on the consultation document.

The Parish Council will make the following comments on the document. Long Ashton Parish Council is disappointed that the focus of the second inspection of the core strategy was not to consider the shortcomings of the initial inspection as regards reasons for agreeing to a housing figure of 14,000 but to start afresh. This has resulted in an increase in the housing number to 20,985. The Parish Council has concerns as to whether these numbers can realistically be met given the large proportion of North Somerset that is flood plain, green belt or Area of Outstanding Natural Beauty, especially given the latest guidance from the DCLG about the need to protect green belt land. The Council believes it to be very important that green belt is not lost to meet this increased number. Long Ashton wishes to maintain its identity as a village and is at particular risk from urban sprawl from Bristol so maintaining the green belt between the two is of particular importance, but the increase in housing number will encourage developers to make speculative attempts to build within the green belt and the area close to Bristol is particularly attractive to them. The Council hopes that NS will continue to look for brown field sites suitable for redevelopment, wherever possible.

P288 - Development until 2026 in and around Long Ashton – to receive any relevant information.

No further items.

P289 - Any other matters for information.

Nothing further to report.

Date of the next meeting – 17th November 2014

Meeting closed at 9:20 pm.

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES – 20th OCTOBER 2014

Present: - Ms S Hardingham - Chairman

Mr C Cave

Mrs J Pullin

Mr N Moorcroft

Mr R Sterland

Miss M Uppington

Mr J Skeeles

Mrs B Mackwood

in attendance the Clerk, Dr J Turp, and Mrs V Lacey (minutes).

Apologies were received from:-

Ms E Stevenson

Mr R Cook

F215 Apologies for absence

Apologies for absence were received from Cllrs Stevenson and Cook.

F216 Declarations of Interests and Grant of Dispensations

Any interests to be declared during the meeting and requests for dispensations to be dealt with at the agenda item.

F217 Minutes of the last meeting

The minutes of the meeting held on 11th August 2014, copies having been circulated, were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Miss Uppington, seconded by Cllr Moorcroft. All in agreement.

F218 Exclusion of the press and public - To agree any items to be dealt with after the public, including the press, has been excluded.

It was RESOLVED that Agenda Item 17 be dealt with after the public, including the press, has been excluded, as it relates to personnel issues. Proposed by Cllr Hardingham, seconded by Cllr Cave. All in favour.

F219 Matters Arising

- a. F201a. Telephone/broadband provision – It is hoped that the Broadband provision will be transferred to Mainstream Digital soon, once it is confirmed that the email arrangements are satisfactory.
- b. F201b. Reinvestment of maturing bonds. The Chairman and Clerk will meet with the PC's NatWest Relationship Manager on 22nd October to discuss options for reinvesting the matured NatWest bond.
- c. F201c. Public Sector Deposit Fund – The application form has now been sent to CCLA.
- d. F207. British Legion. Update on present situation. The application for the pre-feasibility funding (to see if a viable business case could be made to justify retaining the Village Club in community ownership if the present owners put it up for sale) is being considered and in the meantime arrangements are being made so that work on the study can start as soon as a possible if a positive response is received.
- e. F209. Standing Orders and Financial Regulations. Cllrs Miss Uppington, Moorcroft and Hardingham and the Clerk will consider Standing Orders and Financial Regulations at a meeting on Monday 3 November at 10:30.
- f. F214b Meeting with LACA treasurer. A meeting will be held in early November to discuss a five-year budget. The Chairman, Cllr Skeeles and the Clerk will attend.

- g. F214c Meeting with NS CEO. Cllrs Sterland and Cave will organise a January visit to Long Ashton for the Mike Jackson the NS CEO, for a tour of the village and a meeting with councillors.

F220 Payments of Accounts and Payments to Council

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of **£11,156.04** and to note receipts of **£71,605.00** for the months of August and September 2014. Proposed by Cllr Hardingham and seconded by Cllr Cave. Unanimously carried.

F221 Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation and Summary of accounts to the end of September. The total amount in all accounts at 30 September was **£543,917.74** (includes long term investments of **£140,000**). This was scrutinised and it was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Skeeles, seconded by Miss Uppington. Unanimously carried.

F222 Review of Expenditure against Budget – to note.

Noted.

F223 Taylor Wimpey areas

- a. To receive an update on the transfer of the Taylor Wimpey areas and lease to LACA.
- The transfer is still with the solicitors.
- b. To receive an update on Public Art. Concern was expressed at the length of time that this is taking to be resolved and it was thought that a Solicitor's letter may be needed to encourage a response.

It was RESOLVED to instruct Lyons Davidson solicitors to send a letter to Taylor Wimpey requesting that Taylor Wimpey provide Long Ashton with the Public Art work as detailed in the Section 106 agreement of 2003. It was agreed that a maximum of £1,000 could be spent on the initial legal costs if required. Proposed by Cllr Moorcroft, seconded by Cllr Cave. Unanimously carried.

F224 The following were reviewed

- a. Clerk's job description. This was reviewed and no changes made.
- b. Freedom of Information - available information guide. Minor changes were made to clarify charges and which documents are available on the website.
- c. Complaints Policy. This was reviewed and no changes made.
- d. Policy on residents identified as generating an unusually large volume of correspondence with the Parish Council. The current policy was amended. It was RESOLVED to amend the policy to read

In normal circumstances the Council expects the Clerk to respond to correspondence within 10 working days of receipt. However, where a resident or group has been identified, by a resolution of Full Council, as generating an unusually large volume of correspondence with the Parish Council (whether with councillors and/or the clerk), that resident or group will be informed and asked to direct all correspondence to the clerk. The Council will instruct the Clerk as to how much time should be spent in responding to their correspondence each month, for an appropriate length of time. Proposed by Cllr Skeeles, seconded by Cllr Sterland. Unanimously carried.

F225 Budgeting process – to discuss process and the possibility of a "Three Year Plan".

It was agreed to consider a three year budgeting process, so far as practicable, to more effectively identify and meet long-term funding requirements for example to implement the Neighbourhood Development Plan.

F226 Wreath for Remembrance Day – to approve expenditure of £25.

It was RESOLVED to approve expenditure of £25 on a Wreath for Remembrance Day. Proposed by Cllr Skeeles, seconded by Mrs Mackwood. Unanimously carried.

F227 To consider request for a contribution to outstanding legal fees regarding the Ashton Vale Town Green Judicial review

Declarations of interest were made, and dispensations to discuss this issue, and to vote, were requested by Cllrs Moorcroft, Cave and Sterland, all of whom were representatives of the PC at meetings of SAVE. It was RESOLVED to grant the dispensations in the interests of Long Ashton residents. Proposed by Cllr Hardingham, seconded by Cllr Skeeles. All in favour.

The PC was reminded of the successful outcome of the Judicial Review of the Ashton Vale Town Green decision. Despite fundraising by SAVE, Buxton's (the solicitors who acted for SAVE) are still owed about £300 by them for outstanding legal costs and the PC has been asked to contribute to this shortfall. It was RESOLVED that the Finance Committee would recommend to the full council that a contribution of a maximum of £300 be paid towards the outstanding legal fees arising from the Town Green JR with the expectation that the PC will be reimbursed by SAVE, subject to the Clerk taking advice on the PC's audit and financial requirements. Proposed by Cllr Hardingham, seconded by Miss Uppington. All in favour.

F228 Training and Conferences

- a. SLCC Regional Conference – to confirm attendance by Clerk and 2 Councillors. Cllrs Cave and Scoones and the Clerk will attend the regional conference on 26th November.
- b. VO to attend Playground Inspection training – and will take the examination if appropriate at the PC expense.

F229 Correspondence – To note and respond to items of listed correspondence and to note any other.

Email from resident re budgeting process – the resident's view on the budgeting process was noted.

F230 Any other matters for information only.

- a. Community engagement in PC activities was discussed, and it was decided that a 15-minute surgery before Council meetings would be trialled, providing that residents give the Council advance notice of the nature of their queries.
- b. It was RESOLVED to vire the £1,000 grant identified for LIULA to the Highway's budget as the PC is now going to pay for the lights. Proposed by Cllr Moorcroft, seconded by Cllr Cave. All in favour.
- c. Further to correspondence received from a resident, the Clerk will investigate the outside table tennis table they identified.

F231 Review of paying mileage to Village Orderlies for "Village Mileage"

The Clerk to inform the Village Orderlies that the trial of paying around village mileage will be reviewed at the next F&GP meeting and to seek information from them to inform the discussion.

Date of next meeting – Monday 15th December.

Meeting closed – 9:30pm

LONG ASHTON PARISH COUNCIL COUNCIL MEETING

7:30 pm 10th November 2014 in the Jubilee Pavilion

Present:- Chairman – Mr R Sterland

Dr B Burrows

Mr C Cave

Mr R Cook

Mrs H Fordham

Mr J Glew

Ms S Hardingham

Mr M E Harris

Dr P Jackson

Mrs B Mackwood

Miss A Moser

Mrs J Pullin

Mr I Scoones

Mr J D Skeeles

Mrs S Sterland

Ms E Stevenson

Miss M Uppington

Mr H C H Williams

In attendance - The Clerk, Dr JE Turp and Mrs V Lacey (minutes) and

Mr M Riggall NS Liaison Officer

Absent:-

Mr A Butcher

Mr N Moorcroft

Mr A Wilkinson

Public Participation

Darren Gilbert (North Somerset Council Highway & Environmental Asset Team Manager) gave an update on the Yanley Viaduct works and a written report was received from PC Rooke.

C302 - Apologies for Absence

Apologies for absence were received from Cllrs Butcher, Moorcroft and Wilkinson.

C303 - Chairman's Remarks

The Chairman thanked Cllr Cave for chairing September's meeting in his absence.

C304 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting. No dispensations were requested.

C305 - Minutes of the last meeting

The minutes of the meeting held on 8th September 2014, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

C306 - Matters arising

- f. C278c - Trees on Merriott's Field. NS's tree officer agreed that the tree is dying and will grant permission for felling on receipt of appropriate paperwork. The Clerk will arrange a meeting with the landowner and Cllr Mrs Mackwood, to discuss options.
- g. C294 - Service to mark the 70th anniversary of the death of the Polish Airmen. This will be held at midday on 21 November by the memorial in the Burial Ground.
- h. C297 - Balloon Fiesta - response from organiser. A meeting with the organisers will be held to discuss Parish Council concerns.

- i. C283c - Christmas Lights - update – 4 quotes have been obtained for the installation of lights in the large tree outside the Co-op. An art competition is being run for children from Birdwell and Northleaze Primary Schools and the winning artist from each school will help turn on the village Christmas lights on 1st December at 4pm. Cllr Hardingham thanked Jamie Flint for his achievements. The Angel and The Miners' Rest will join the group of village businesses displaying trees this year.

C307 - Planning Committee Reports

The report of the Planning Committee of the meeting held on 15th September was adopted. Proposed by Cllr Cook, seconded by Cllr Cave. The report of the meeting held on 13th October was adopted, subject to any alterations by the Committee. Proposed by Cllr Glew, seconded by Cllr Cave, unanimously agreed.

C308 - Highways and Burial Ground Committee Report

The report of the Highways and Footpaths Committee of the meeting held on 6th October was adopted, subject to any alterations by the Committee. Proposed by Cllr Cave, seconded by Cllr Skeeles, carried with the majority in favour, with one abstention.

C309 - Finance and General Purposes Committee Report

The report of the Finance and General Purposes Committee of the meeting held on 20th October was adopted, subject to any alterations by the Committee. Proposed by Cllr Cave, seconded by Cllr Mrs Mackwood, unanimously agreed.

C310 - To consider recommendation that a contribution of a maximum of £300 be paid towards the outstanding legal fees arising from the Ashton Vale Town Green Judicial Review with the expectation that the PC will be reimbursed by SAVE.

The PC was informed that a contribution is no longer required.

C311 - Long Ashton Community Association - Report for information

Cllr Mrs Pullin reported that new bookings continue to increase. Tickets to the Beer Festival were sold out in advance and resulted in a very healthy profit of £700. This will be used for a specific item when required.

Permission had been obtained from North Somerset Council for drainage water from the football pitch to enter their drain from a drain alongside the tennis court side of the pitch. Wessex Water originally had declared that an illegal drain should be blocked off but now said that as the drains were already there they would accept the water. Formal permission was still awaited from the University to dig a ditch at the bottom of their field.

The Treasurer reported income from the halls was up by 6% helped by a 5% increase in charges from April. Events income had increased. General Reserves, Planned Maintenance, Playground and Tennis Courts Funds all held healthy balances should work be needed.

Cllr Cave added that work on the drains carried out earlier at the insistence of Wessex Water will have to be reversed as it would appear that it has led to foul water going into a storm drain. The original contractor has been asked to rectify the situation.

C312 - Community Safety - Local Action Team - Report for information

Cllr Cook reported concerns about a lack of communication with the Police and expressed disappointment that the PC was not informed in advance of the decision to replace the village's two PCSOs and beat officer. The PC hopes that there will be good communication with the new PCSO and beat officer.

C313 - Youth Matters

Cllr Jackson gave the following reports.

Youth Club Report

The Youth Club has been running well after the summer break, and attendance has been good across the three evenings. Application for the Youth Club to become a charitable organisation has been made and is currently being processed. The Youth Club has an open evening on Wednesday 12th November and Parish Councillors and LACA members have been invited together with parents and guardians. Council to note that there is some interest from Youth Club members in a permanent skate park. Contact to be made with North Somerset Council to establish current planning regulations.

Children and Young People's Network

EPIC Youth, our youth club provider, has raised two thirds of the funding needed for a further period of the youth bus and engagement in the Chancellor's Park area; subject to securing the remainder of the funding we would plan to get this underway in the spring of 2015.

We are currently preparing an application for the North Somerset Local Commissioning Network grant fund, and anticipate making this application before the end of 2014 for activities next year.

C314 - Avon Local Council Association NS Group

Cllr Scoones reported that the old Quality Council scheme is now finished and that member councils will have to meet the new criteria to be awarded 'Quality Council' status. The new scheme is being launched in January but those Quality Councils that need to renew their status will be given a free year at the 'foundation' level. It was agreed to apply for the free year but to consider membership carefully after that time. The next ALCA meeting is 2nd December, when councils will discuss whether to hold a conference on Neighbourhood Development Plans. The next liaison meeting with NS is on the 10th December.

C315 - Parish Councils Airport Association - Report for information

There has been no meeting of the PCAA since the last Council meeting. Cllrs have been invited to the airport on the 8th December.

C316 - Neighbourhood Development Plan - Report for information

A meeting will take place on 12th November with NS and Planning Aid to review the Long Ashton NDP in light of the examiners comments on the Backwell plan and the responses to the consultation. Selection of an examiner for the plan is being undertaken.

C317 - Yanley Viaduct Works

There were no actions identified for the PC.

C318 - Main Road Resurfacing Group

- a. To receive report and to consider their recommendations; and
- b. To suggest minor works that could be carried out at the same time as the resurfacing.

Cllr Mrs Mackwood reported on a very positive meeting with NS. The road through Long Ashton will be resurfaced. Several options are being investigated; the use of coloured tarmac at both ends of the village and at various points along the main road (to emphasise the 30mph restriction), the identification and marking out of parking areas along the main road and the removal of the central white along the main road and double yellow lines in some areas. The white and double yellow lines can be reinstated if necessary. While the work is being carried out, local drainage issues will also be tackled and councillors were asked to identify problems with drains and report them urgently to the Clerk, together with areas where the pavements should be changed or widened. The Resurfacing Group will bring its recommendations to the full Council for agreement.

C319 - Preparing for Council Elections May 2015

It was RESOLVED to create a candidates section on the PC website open to all candidates, without charge, between the nomination closing date and the polling day in May 2015, subject to any legal constraints. Information from candidates will be limited to 200 words, plus a photograph. Proposed by Cllr Hardingham, seconded by Cllr Jackson, all in agreement. A page for existing councillors will be considered after the election. Cllr Miss Uppington will invite potential council candidates through the newsletter to a meeting on 2nd March to see how the council works and to encourage them to stand for election.

C320 - Three year budgeting process - to identify items that might require expenditure over the next three years

Councillors were asked to give the Clerk details of any items by the 1st December to allow the budget to be drafted before the next Finance & General Purposes meeting on 15th December.

C321 - To agree to seek the registration of the Cricket Club as an Asset of Community Value, subject to the agreement of the Cricket Club.

It was RESOLVED to seek the registration of the Cricket Club as an Asset of Community Value, subject to the agreement of the Cricket Club. Proposed by Cllr Cave, seconded by Cllr Mrs Mackwood, all in favour.

C322 - South Bristol Link Road

The Public Inquiry Report has now been published and includes the PROW changes expected.

C323 - To consider the request from Wraxall and Failand PC to borrow the Vehicle Activated Speed Sign.

It was RESOLVED to lend Wraxall and Failand PC Long Ashton's Vehicle Activated Speed Sign for approximately two weeks, subject to Long Ashton's requirements, and satisfactory insurance cover. Proposed by Cllr Cave, seconded by Cllr Cook, all in agreement.

C324 - Correspondence

- a. A letter from the Senior Citizen Liaison Team about an offer of a presentation to council - noted.
- b. A letter from Unlock Democracy about the rights of Parish and Town Councils to sell electricity - noted.
- c. A letter from Audley Retirement about its public meeting on 13th November, all Councillors had received an individual invitation.
- d. Notification from NS of changes to admission arrangements for two schools in Backwell and Portbury was noted.
- e. A request from NS to add real-time timetable information to the PC's bus shelter at the bottom of Providence Lane was noted and agreed. It was agreed to request improvements to the bus shelter at Cambridge Batch at such as time as resources allow; including increased protection from the elements at its western end and real-time timetable information.

C325 - Items for information

The PC has yet to receive a reply from the Department for Communities and Local Government to its letter about the Core Strategy. Liam Fox has undertaken to raise the issue with ministers.

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES – 17th November 2014

Present: - Ms S Hardingham - Chairman Absent:-

Mr C Cave

Mrs J Pullin

Mr N Moorcroft

Mr R Sterland

Miss M Uppington

in attendance the Clerk, Dr J Turp, and Mrs V Lacey (minutes).

Mr R Cook

Mrs B Mackwood

Mr J D Skeeles

Ms E Stevenson

F232 Apologies for absence

Apologies for absence were received from Cllrs Cook, Mrs Mackwood and Stevenson.

F232 Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

F233 Matters arising. To discuss reinvestment of the money arising from the matured NatWest Bond and to resolve to allow the Clerk to consider 12 month bonds

It was RESOLVED to reinvest the proceeds (about £80,000) of the matured NatWest Bond into a Nationwide 12-month bond (or equivalent), paying approximately 1.4% interest. Cllr Hardingham proposed, Cllr Moorcroft seconded. All in favour.

Date of next meeting – Monday 15th December

Meeting closed – 9:43 pm

LONG ASHTON PARISH COUNCIL
PLANNING COMMITTEE MEETING
19:30, 17th November 2014, Jubilee Pavilion

Present: - Miss M Uppington - Chairman
Mr C Cave
Mr J Glew
Ms S M Hardingham
Mr M Harris
Mr N Moorcroft
Miss A Moser
Mrs J Pullin
Mr I Scoones
Mr R Sterland
Mrs S Sterland
Mr H C H Williams

Absent:-
Dr Burrows
Mr A Butcher
Mr R Cook
Mrs H Fordham
Dr P Jackson
Mrs B Mackwood
Mr J Skeeles
Mr A Wilkinson

In attendance Dr Janet Turp (the Clerk) and Mrs V Lacey (minutes) plus two members of the public

Before the meeting a representative of Audley Retirement gave a presentation about its plans for the vacant Redwood Hotel and Country Club site.

P290 – Apologies for absence

Apologies for absence were received from Cllrs Burrows, Butcher, Cook, Mrs Mackwood and Wilkinson.

P291 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting and no dispensations were granted.

P292 - Minutes of the last meeting

The minutes of the meeting held on 13th October, previously having been circulated, were confirmed as a correct record and signed by the Chairman. Cllr Scoones proposed, Cllr Moorcroft seconded. All in favour.

P293 - Matters arising

- g) Scheduling of Bridgemans Field. English Heritage will confirm when the report has gone to the DCMS (Department for Culture, Media and Sport).
- h) Letter to NS re pre planning applications. There has been no response to the PC's letter to NS to ask if the PC can be copied in on any available list of pre planning requests.
- i) Letter re Planning and Localism sent to Ministers. A response has been received from the office of Liam Fox, the MP for North Somerset, indicating that he will discuss the issues with ministers.

P294 - Correspondence

- a) From NS re Appeal against refusal of 13/P/1276/F Land adjacent to Kingston Lodge. The appeal was dismissed.
- b) From resident re Birdwell Road.
A complaint from a resident relating to a plot of land in Birdwell Road being used as a scrapyard was read and noted. The Clerk will write to NS's Planning and Enforcement Teams to tell them about the situation and to ask for their advice on potential uses for the land.
- c) From resident re concerns about development at 5 Providence Lane.
A local resident's concerns about a lack of planning permission for a potential building development at 5 Providence Lane were discussed and noted.

P295 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

14/P/2099/F - Orchard House, 1 Fenns Lane, BS41 9FD - Erection of a double garage with workshop/storage linked to existing house. Officer – Raheel Mahmood. The PC has no objection to this application.

14/P/2117/ADV - Suzuki Blade, Weston Road, BS48 3QR - Display of 1 illuminated and 1x non illuminated totem signs, 3x non illuminated fascia signs and 1x non illuminated free standing sign. Officer – Phil Nicholls. The PC has no objection to this application.

14/P/2169/F - 45 Yanley Lane, BS41 9LR - Erection of a single storey detached timber building for use as a garden room. Officer - Dominic Battrick. The PC has no objection to this application.

14/P/2194/LB - 1 St Martins, BS41 9HP - Listed Building application for installation of 7 photovoltaic panels: 5no panels to south-west facing outer roof-slope and 2no panels to south-west facing central valley roof-slope. Officer – Julie Walbridge. Whilst the PC notes that this is a listed building, it has no objection to the application, as the panels will not be visible from the front of the building.

14/P/2216/F - Coach House, 13 Folleigh Lane, BS41 9JB - Retrospective change of use from office within use class B1 to residential within use class C3. Officer – Emma Schofield. The PC has no objection to this application.

14/P/2347/F - 33 Birdwell Road Long Ashton BS41 9BD - Erection of a two storey side extension. Officer – Dominic Battrick. The PC recommends refusal of this application on the basis that it seems to be effectively for a separate dwelling. On this basis, the parking provision for this house would no longer be adequate, and on street parking is dangerous on Birdwell Road as it is a very narrow.

Trees

14/P/2121/TPO - 2 Ridge View, BS41 9EQ - T1 Oak - Crown reduce by approx 1.5m all round back to the previous pruning points, Crown lift 2.5m over the garden. Officer - Jason Cox. The PC has no objection to the work if the Tree Officer supports it.

14/P/2225/TPO - 2 Glebe Close, BS41 9DB - T1 birch - reduce height by 1m; T2 eucalyptus - reduce height by 1m; T3 false acacia - reduce height by 1m; T4-T6 plum - trim off this

year's new growth (0.5m). Officer – Jason Cox. The PC has no objection to the work if the Tree Officer supports it.

14/P/2228/WT - Dormer Cottage, Yanley Lane, BS41 9LR - T1 - T3 - Fell. T4 - Reduce to 2m stump. T5 - T7 – Fell. Officer – Jason Cox. The PC noted that the Tree Officer had approved this application, as it was out of time for the PC's consideration.

14/P/2237/TPO - Leigh Woods House, Church Rd, BS8 3PQ - T1 ash - reduce crown by 50%. Officer – Jason Cox. The PC has no objection to the work if the Tree Officer supports it.

14/P/2299/TPO - 1 Glebe Road, BS41 9LJ - T1 Single Red Oak - Raise the crown by 4 metres. Officer – Jason Cox. The PC has no objection to the work if the Tree Officer supports it.

P296 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Decisions were noted.

P297 - Development until 2026 in and around Long Ashton - to receive any relevant information.

The Government's current stance is that green belt sites should not be affected by development. However, it is the PC's view that NS remains vulnerable to any development outside the green belt and also, in the longer term, to development within it.

P298 - Any other matters for information

- a) Budget. Based on the second inspection of NS's core strategy resulting in an increase in the housing number to 20,985, and taking into account possible future increases in housing numbers, this committee suggests that F&GP considers increasing the 'fighting fund' to £100,000 by 2018, when drawing up the budget.
- b) Royal British Legion – an update has been received indicating that a decision on the feasibility grant request should be received soon. There has been no resolution yet between the local RBL club and its HQ on the renewal of the lease.
- c) Long Ashton Surgery Patient Participation Group. Cllr Pullin informed the Committee that the surgery is searching for new premises.

Date of the next meeting - 8th December

Meeting closed at 9:30 pm.

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
1st December 2014

Present: Mrs B Mackwood - Chairman

Ms S Hardingham

Mr M E Harris

Mrs J Pullin

Mr I Scoones

Mr R Sterland

Miss M Uppington

Absent:

Dr B Burrows

Mr A Butcher

Mr C Cave

Mr R Cook

Mr N Moorcroft

Mr J Skeeles

Ms E Stevenson

Mr A Wilkinson

Mr H C H Williams

In attendance - The Clerk, Dr J E Turp and Mrs V Lacey (minutes)

Hb209 – Apologies for absence

Apologies were received from Cllrs Burrows, Cave, Moorcroft, Stevenson, Williams and Wilkinson.

Hb210 – Declarations on Interest and Grant of Dispensations

Any interests to be declared during the meeting and no dispensations had been requested.

Hb211 - Minutes of the last meeting

The minutes of the meeting held on the 6th October 2014, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

Hb212 - Matters arising

- a. Hb192a - Railings by the zebra crossing at Northleaze. The railings will be removed when the village road resurfacing work is done in 2015.
- b. Hb192b - Fence between Rayens Close and Weston Road. The fence has been repaired.
- c. Hb192e - Closure of footpath LA12/22/10. A response to the committee's letter has been received from NS, explaining that the footpath has been closed due to Health and Safety issues, and to protect the public during the rebuilding of the Dovecote pub. The Clerk will write to NS to express the committee's disappointment that a safe alternative route could not be provided for passers-by.
- d. Hb192g - Meeting with Metrowest re rail plans. Metrowest described the plans for the railinks between Portishead, Severn Beach and Bath together with timescales and anticipated costs. They thought it extremely unlikely that stations at Long Ashton or Flax Bourton would be viable.
- e. Hb203 - Response from NS re Hedgerow on Yanley Lane adjacent to Northleaze School. No response has been received to the Clerk's letter to NS. A letter from a local resident describing the work that has been done and is yet to be done was noted.

- f. Hb206 - Church House Car Park - to receive update on disabled bay. Northleaze School approved the Committee's plans to create a disabled bay near the ramp in the Church House Car Park. A contractor has been found to do the work.
- g. Hb205c - Skate ramp. The Clerk will investigate whether it is possible for the Council to store the skate ramp, and will update Cllrs Hardingham and Jackson on insurance costs, and first aid training requirements.
- h. Hb185 - The Co-operative noticeboard. The Clerk has had quotes for a replacement for the noticeboard outside the Co-operative. The Clerk having consulted with Cllrs Mrs Mackwood and Hardingham as to the preferred board will place the order.

Hb213 Christmas Lights Subcommittee.

The Christmas lights in the tree outside the Co-operative were turned on on the 1st December. Local people who turned out to watch were treated to mince pies and mulled wine. This was a successful event with a greater than expected attendance. It was noted that next year stewards should be used to help manage spectators.

Hb214 - Resurfacing Working Group

The Resurfacing Working Group has had two meetings with North Somerset's Highways Engineers. Although the Group had argued for designated parking areas to be marked at various points throughout the village, this is unlikely to happen, as NS's Highways representatives believe that without yellow lines, motorists will have no incentive to use the areas. Coloured textured tarmac will be used at both gateways to the village to remind motorists of the 30mph speed limit, and to mark the Village Centre. The working group is still promoting the use of white lines on both sides of the road but this has not yet been agreed with NS. The white line down the centre of Weston and Long Ashton Roads will be removed as part of the resurfacing work. All existing double yellow lines will be included in the Road Order but in some cases the yellow lines won't be painted immediately, unless they are shown to be necessary, others will be painted straight away.

It was RESOLVED to ask that double yellow lines around the Glebe Road junction (15m west and up to the end of Autoscuderia east), and outside Church House, (from the bus stop to link up with the existing lines), to be included in the order. Cllr Mrs Mackwood proposed, Cllr Hardingham seconded. One abstention. Motion carried.

The issue of a crossing between Yeo Lane and Brocks Lane was discussed, and has been referred to North Somerset's Highways and Transport Road Safety team. As part of the resurfacing work, the kerb outside Piccolo's will be removed. The Clerk will send out copies of the Resurfacing Working Group's meeting notes to councillors.

Hb215 - MetroBus Scheme and South Bristol Link Road

- a. Response from the leader of NS Council re the PC concerns about the Public Inquiry. The response highlighted some areas where the PC response to the initial Side Road Order documentation could have been improved and the PC will learn from this. The Committee still feels, however, that with better communication from NS, less time and effort would have been spent on a submission that was bound to be superseded by events.
- b. South Bristol Link community liaison group – to consider membership of this group and to nominate at least one PC representative. Cllr Sterland was proposed as the

PC's representative by Cllr Mrs Uppington, seconded by Cllr Mrs Pullin. All in favour.

- c. Public Inquiry Report – to note publication and to raise any issues for discussion. Noted. It is judged an appropriate time for NS's SBL liaison officer to update the PC on progress. The Clerk will contact the liaison officer and Cllr Sterland to discuss the next step.

Hb216 - Footpaths

- a. To receive report from Cllr Butcher. No report was available.
- b. To note resignation of Cllr Butcher as Footpath Coordinator. Cllr Butcher's resignation was noted.
- c. To appoint a footpath coordinator. Cllr Mackwood will discuss the role with other Cllrs who may be interested.
- d. Parish Council Walk – to consider a walk in 2015. The committee would like to organise a parish council walk in 2015 but would like to try to increase the number of people taking part. The issue will be discussed in the next meeting.
- e. Permissive Path near Parsonage Road – update. The Clerk will work with Cllr Moorcroft to progress this. Correspondence has been received from a resident with advice on the process and also questions about the PROWS on Peel Park and the Viridor site. The Clerk will write to NS for information.

Hb217- Burial Ground and Closed Churchyard

- a. To receive report from Transition LA on the Heaven Scent Garden. The report was read and noted.
- b. C
ycling in the burial ground/churchyard. Temporary signs asking cyclists not to cycle through the churchyard have not deterred cyclists. The Clerk will arrange for more permanent 'no cycling' signs at both ends of the churchyard. Cllr Mrs Pullin proposed, Cllr Sterland seconded.
- c. To consider request for monument. It was agreed that the proposed new monument must conform to the PC's monument size guidelines. The committee agreed that its style was acceptable.
- d. Review of Burial Ground fees - it was RESOLVED to reduce the residents' fee for the Garden of Remembrance plots by £40 to £200. All other fees to stay the same. Unanimously agreed.
- e. Burial Ground Information booklet – it was RESOLVED to adopt the new Burial Ground Information booklet. One abstention, motion carried. The clerk will send the booklet to local undertakers and masons, and will add it to the website. Cllr Mrs Mackwood will look at a large tree overhanging the garden of remembrance, and report on whether it should be reduced in size.

Hb218 - Road safety issues

The recent torching of cars in Long Ashton was discussed. The Clerk will look at obtaining road safety reports or statistics from North Somerset Council or the police.

Hb219 - Festival Way

No items have been received.

Hb220 - LACA Sites

Drainage on the Long Ashton Community Association site. Cllr Scoones reported that there has been progress. A draft deed of easement has been received from the University relating to the proposed drainage ditch above the football ground (this will be sent to the PC's Solicitors for scrutiny) and three quotes are being obtained by LACA. Wessex Water has reversed the changes to drains that they asked for which had resulted in foul water emptying into a storm drain. The Chairman thanked Cllr Scoones for his determination.

Hb221 - Ashton Brook Flood Management

- a. To receive update - Cllr Sterland reported that the PC has now received the complete report on the state of the bund compiled by Bretts. The original design report sent to Bretts, refers to a design report (which will include reference to one-in-30 year and one-in-100 year flood events), and a similar analysis will have taken place as part of the South Bristol Link application. The PC has asked NS for both documents. Progress is slow and the subject will be kept on the PC's agenda. The Clerk will write to Laings (owned by Taylor Wimpey) to request an answer to the earlier letter.
- b. Report on Flood Resilience Meeting held on 8th September. No report was available.

Hb222 - Consultation re One Way System around Birdwell Estate

The responses to the questionnaire were reported.

292 questionnaires distributed - 128 responses (44% response rate).

80 people said that they didn't want a one-way system introduced (63%)

34 people said they wanted the one-way system introduced (26%)

10 people voted for another one-way system, or an extension to the one proposed (8%)

4 people were undecided (3%)

The most frequently cited concerns about the proposed one-way system were:

- There would be more traffic in some/all areas of the estate. (20)
- Traffic speed would increase (because motorists would not be expecting anything coming in the opposite direction.) (19)
- Residents would be inconvenienced. (16)
- Cyclists would be endangered/would cause danger or wouldn't adhere to the new regulations. (13)

The most frequently cited suggestions by residents were:

- To introduce a 10 or 20mph speed restriction in the area, or to use alternative traffic calming measures. (19)
- To enforce this proposal unofficially at school drop-off and pick-up times, and to ensure that parents are told about it, and encouraged to adhere to it. (14)
- To introduce new parking arrangements on the estate, i.e. double yellow lines, parking on one side of the street only. (13)

It was concluded that most people who returned their questionnaires do not want such a system. They are worried that it would increase traffic speed, and inconvenience residents. Implementing a 20mph speed limit on the estate was discussed - one of the most frequently suggested changes by residents taking part in the consultation.

Cllr Mrs Pullin commented on increasing traffic congestion at the junction of Lampton Road and Lovelinch Gardens, and her belief that Lovelinch Gardens should be made one-way. Cllrs Mrs Pullin and Williams will meet the headmaster of Birdwell School Academy to discuss how the school can work with the PC to improve the congestion around the estate at school pick-up and drop-off times, and to suggest sending a letter to parents from the Parish Council. The Chairman thanked Cllr Mrs Pullin for her efforts. It was also agreed to look at the results of the consultation in more depth before deciding next steps.

Hb223 - Meeting with Cricket Club

Report on meeting to discuss the issues around the land exchange suggestions. Reported previously.

Hb224 - Leigh Woods. Parking issues - update

Cllr Harris reported on traffic control measures planned for Leigh Woods. A committee of local people has been set up. Short-term plans include implementing more yellow lines, 20mph speed limits and speed bumps. Longer term plans include restricting commuter parking and adding residential parking zones.

Hb225 – Correspondence

- a. Two anonymous letters were read and noted. The PC cannot reply to or act on anonymous letters, as action cannot be taken when allegations cannot be proven.
- b. Re drainage ditch problem at Kingcott Mill. This is an issue that should be investigated by North Somerset Council. Cllr Cave to follow up.
- c. From residents of Glebe Road re resident's parking scheme. The Clerk will reply asking the correspondents to canvass their neighbour's opinions on the subject of a residents' parking scheme, and informing them of the possible downsides of such a scheme. Residents will be asked to report back to the PC, who will consider it at the next meeting. In the meantime, the PC will ask local residents to report parking violations on Glebe Road to the police.

Hb226 - Budget 2015/16 and beyond – To agree budget requests to be passed onto F&GP committee. (Suggestions received circulated.)

Cllr Harris explained Leigh Woods' three year plan, which includes provision for bus shelters, double yellow lines, speed bumps, markings for restricted parking, and a replacement for an existing sign for Leigh Woods that is incorrectly spelt. Cllr Harris will ask NS about Section 106 provision. The PC will agree in principle to consider funding those parts of the plan for which are not others responsibility. Cllr Harris and the Clerk will meet to establish how the costs could be planned over three years. Cllr Scoones highlighted work that needs to be carried out in the Burial Ground.

Hb227 - Other Items for Information

Signage at the top of Providence Lane. New signage is due to be put in place stating unsuitable for HGVs. After the road resurfacing work, a 7.5 tonne weight restriction will be imposed throughout the village.

Hb228 - Village Orderly and Gardener Pay - to set rates from April 1st 2015.

It was RESOLVED to approve a pay increase for the Village Orderlies and Gardener, from £7.65 per hour to £7.85 per hour from April 1st 2015. All in favour.

Date of next meeting – 2nd February 2015

Meeting closed at 22:25

LONG ASHTON PARISH COUNCIL
PLANNING COMMITTEE MEETING
19:30, 8th December 2014, Jubilee Pavilion

Present :- Miss M Uppington - Chairman	Absent:
Dr B Burrows	Mr A Butcher
Mr J Glew	Mr C Cave
Mr M Harris	Mr R Cook
Mr N Moorcroft	Mrs H Fordham
Mrs J Pullin	Ms S M Hardingham
Mr I Scoones (from 20.18 hours)	Dr P Jackson
Mr A Wilkinson	Mrs B Mackwood
Mr H C H Williams	Miss A Moser
	Mr J Skeeles
	Mr P Sterland
	Mrs S Sterland

In attendance Dr Janet Turp (the Clerk) and Mrs V Lacey (minutes)

P299 – Apologies for absence

Apologies for absence were received from Cllrs Butcher, Cave, Cook, Hardingham, Miss Moser, Jackson, Mrs Mackwood, Skeeles, P Sterland and S Sterland.

P300 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting and no dispensations were granted.

P301 - Minutes of the last meeting

The minutes of the meeting held on 17th November, previously having been circulated, were confirmed as a correct record and signed by the Chairman. Unanimously agreed.

P302 – Matters arising

- a. Scheduling of Bridgeman's Field. Bridgeman's Field has now been added to English Heritage's schedule of monuments. There is a small window of opportunity for appeals to be submitted.
- b. Letter to NS re pre planning applications. NS Council has written to the PC to say that pre planning applications are not made public, as many applicants want the content to remain confidential. All parties, however, including developers are encouraged to contact parish councils as early as possible in the planning process.
- c. Letter re Planning and Localism sent to Ministers. Cllr Moorcroft informed the PC that following its letter to the Department of Communities and Local Government, Liam Fox, MP for North Somerset, will raise the issues identified in Parliament on Monday 15th December at 10pm. The question will be answered by the Housing and Planning minister. The letter highlights the PC concerns that a planning inspector can override the decision of an elected body.

- d. Letter re Birdwell Road. Enforcement Officers from NS are now dealing with the issue and will keep the PC informed. NS has yet to reply to the question on potential uses for the land so this item will remain on the agenda.

P303 - Correspondence

From NS re hearings about the Remitted Core Strategy Policies. The Planning Inspector will hold hearings on 6th and 7th January. The PC has indicated that it wishes to provide a written submission. This is being drafted by Cllrs Moorcroft, Cave and R Sterland and has to be submitted by the 18th December. Cllr Moorcroft read the draft submission which highlighted reasons why the Inspector should not yield to the demands from developers to further increase the housing number.

P304 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

14/P/2411/F - 66 Providence Lane, BS41 9DN - Retrospective application for the erection of a retaining wall following the removal of existing boundary wall and hedge. Officer - Steven Sims. Having received several complaints about this wall, the PC is pleased to see this modified application and has no objection to it.

14/P/2413/LDE - Flax Bourton Old Station Yard, Clevedon Road, Flax Bourton -Certificate of lawfulness for the existing use of the land for open storage of building materials (B8) and associated hardstanding. Officer – Karen Bartlett. The PC recommends refusal of this application, as it does not believe - given the evidence supplied by neighbours - that the site has been in continuous use for storing or depositing materials for the past 10 years. It believes that the evidence suggests that the 'storage' is more akin to 'dumping'. The fact that excavation was required to reveal the materials suggests that they have not been used, moved or inspected for a long time. The PC would like representation at any inspection visit and believes that neighbours should also be invited.

14/P/2433/F - 16 Theynes Croft, BS41 9NA - Erection of a first floor side extension. Officer - Raheel Mahmood. The PC has no objection to this application.

14/P/2457/NMA - Ashton Court Boundary Wall, Beggars Bush Lane, BS8 - Non-Material Amendment to planning permission 14/P/0154/F (Formation of new opening in boundary wall and blocking up of existing opening) to install an alternative highway barrier. Officer - Angela Norris. The PC notes that this amendment has been made to meet Highways requirements, but it finds the diagram of the proposed barrier perplexing. If the amendment is compliant with equestrian requirements the Parish Council has no objection.

Cllr Scoones joined the meeting.

14/P/2474/F - 6 Estune Walk, BS41 9EP - First floor extension, raising of eaves level to increase living first floor living space and erection of external terrace. Change flat roof to pitched roof over existing garage with external staircase to first floor storage space. Officer - Angela Norris. The PC has no objections to this application.

14/P/2500/HHPA - 56 Rayens Cross Road, BS41 9DY - Prior approval request for the erection of a single storey rear extension that would 1) extend beyond the rear wall of the original house by 4.0 metres; 2) have a maximum height of 3.0 metres and 3) have eaves that are 3.0 metres high. Officer - Julie Walbridge. The PC has no objections to this application.

14/P/2571/F - Longwood Orchard, Clevedon Road, Failand, BS8 3TN - Construction of a second vehicular entrance and driveway with turning area to west of site following demolition of boundary wall and erection of wall and gates. Officer - Dominic Battrick. The PC has no objections to this application.

Trees

14/P/2383/TPO - Charlton, Abbots Leigh Road, BS8 3PX - 1 x Oak – Fell. Officer - Jason Cox. The PC will leave this decision to the Tree Officer, as the decision will have to be informed by investigation of the tree's roots and nearby buildings - including a garage.

14/P/2481/WT - 123 Long Ashton Road, BS41 9JE - T1 - Sycamore (fell) T2 and T2 - Willow tree (fell). T4 - Apple tree (crown reduce by 1m). Officer - Jason Cox. The PC will be sorry to see more trees lost in the conservation area; however, it is happy to accept the decision of the tree officer.

14/P/2485/WT - 97 Long Ashton Road, BS41 9JE - All Sycamore's in rear garden to fell. 1 X Laurel - fell. 1 x Laurel crown reduction by up to 2 meters and one Yew hedge up to 50% reduction. Officer - Jason Cox. The PC has particular concerns about the effect of such radical cutting of the yew, and the impact of the loss of the trees especially at the rear of a listed building in a conservation area.

14/P/2522/TPO - Tower Hurst Church Road, BS8 3PG - T1 Oak tree, lower lateral by up to 1 metre. T2 Yew tree crown reduction by up to 75cm. T3 Oak tree - fell. T4 Yew tree - crown reduction by up to 75cm and T5 Yew tree crown reduction by up to 1 metre. Officer - Jason Cox. The PC has no objection to the work if the Tree Officer supports it.

14/P/2564/WT - Rosapenna, Abbots Leigh Road, BS8 3PX - T1 Holm Oak - crown reduction by 1.5m, T2 Ash - remove overhanging limbs neighbouring tree. One of the stems leans heavily over garage and the stem has a lot of dead wood. T3 Silver Birch - crown reduce by up to 1.5m. T4 - Cotoneaster cornubia - crown reduction by up to 1.5 and H1 mixed species hedge - reduce height to keep hedge from getting untidy. Officer - Jason Cox. The PC has no objection to this work if the Tree Officer supports it.

14/P/2568/TPO - 9 Warren Close, BS41 9FB - 1 x Beech tree - raise the crown up to a maximum of 4 metres. Officer - Jason Cox. The PC considers the Beech to be a statement tree, and as such recommends refusal of this application. It is not convinced by the reasons for the application, and considers the proposed changes excessive.

P305 - Budget

It was RESOLVED to request of F&GP that the Ear Marked Reserve for fighting inappropriate development be increased to £100,000 over the next three years. Proposed by Cllr Miss Uppington, seconded by Cllr Mrs Pullin. All in favour.

P306 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Decisions were noted.

P307 - Development until 2026 in and around Long Ashton – to receive any relevant information.

No other items to report.

P308 - Any other matters for information

- a. The owners of the Hospital site at Barrow Gurney, where it was originally hoped to build a care home, may now be considering other options. If the building work happens, The PC is concerned that any new development will put local amenities under pressure.
- b. An email has been received from a resident concerned about the number of illegal advertising signs around the village. This will be placed on the agenda for the next meeting.
- c. Cllr Scoones reported on a meeting he attended at the airport. Plans include remodelling the eastern roundabout and installing traffic lights at the junction of the A38 and Downside Road,

Date of the next meeting - 12th January 2015

Meeting closed at 8:55pm.

LONG ASHTON PARISH COUNCIL
FINANCE & GENERAL PURPOSES – 15th DECEMBER 2014
19:30 Jubilee Pavilion, Keedwell Hill

Present:- Ms S Hardingham - Chairman Absent
 Mr C Cave Mr R Cook Mrs
J Pullin Ms E Stevenson
 Mrs B Mackwood (until 21:30)
 Mr N Moorcroft
 Mr J Skeeles
 Mr R Sterland
 Miss M Uppington
 in attendance the Clerk, Dr J Turp, and Mrs V Lacey (minutes).

F232 Apologies for absence

Apologies for absence were received from Cllrs Stevenson and Cook.

F234 Declarations of Interests and Grant of Dispensations

Any interests to be declared during the meeting. Dispensation was requested for Cllr Mrs Pullin, who represents the Parish Council on Long Ashton Surgery's Patient Participation Group, to be able to take part and vote on items related to the PPG in the interests of residents of the Parish. It was RESOLVED to grant the dispensation. Proposed by Cllr Hardingham, seconded by Cllr Mrs Mackwood. All in favour. It was noted that Cllrs Cave and Mrs Pullin already have a dispensation to take part in debate and vote on items relating to LACA and Cllr Hardingham on matters relating to the Youth Club.

F235 Minutes of the last meeting

The minutes of the meetings held on 20th October and 17th November, copies having been circulated, were confirmed as a correct record and signed by the Chairman after a spelling mistake was corrected in F230b. Proposed by Cllr Hardingham, seconded by Cllr Moorcroft. All in favour.

F236 Exclusion of the press and public - To agree any items to be dealt with after the public, including the press, has been excluded

No members of the press or public were present.

F237 Matters Arising

- a. F201b. Reinvestment of maturing bonds. The proceeds from the matured NatWest bond will be reinvested into a 1 year Nationwide bond. It was agreed that Cllrs Hardingham, Moorcroft, Mrs Pullin and Miss Uppington will act as signatories.
- b. F201c. Public Sector Deposit Fund. £115,000 is now invested in the PSDF.
- c. F207. British Legion. It is hoped to hear by Christmas whether grant funding for a pre-feasibility study has been secured to investigate whether a viable business case could be made to justify retaining the Village Club in community ownership if the present owners put it up for sale.
- d. F214b. Meeting with LACA Treasurer. The Clerk and Cllr Hardingham met with the present and prospective LACA Treasurers. LACA's five-year budget was discussed together with the need to make provision for the possible replacement of two boilers, if it becomes necessary.

- e. F214c. Meeting with NS CEO. Cllr Cave informed the PC that Mike Jackson, the NS CEO, is happy to visit Long Ashton. The PC will decide the agenda for a half-day visit, which may include a visit to the Barrow Hospital site and the site formerly occupied by Redwood Lodge.
- f. Contribution to Ashton Vale Town Green Judicial review outstanding legal fees. No payment was made as the contribution was no longer required.

F238 Payments of Accounts and Payments to Council

The Clerk presented a list of payments and receipts to members and the content was noted and approved. It was RESOLVED to approve expenditure of **£152,263.39** (which includes transfer of £115,000 to the PSDF) and note receipts of **£118,369.72** (including the transfer of £115,000 from the Money Manager account) for the months of October and November 2014. Proposed by Cllr Mrs Uppington and seconded by Cllr Skeeles. Unanimously carried.

F239 Bi-monthly statement and Bank reconciliation

The Clerk presented the bank reconciliation and Summary of accounts to end of November. The total amount in all accounts at 30 November was **£507,669.69** (includes long term investments of £140,000). It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Cave and seconded by Cllr Skeeles. Unanimously carried.

F240 Review of Expenditure against Budget – to note.

Noted.

F241 Taylor Wimpey Areas

- a. To receive update on the transfer of the Taylor Wimpey areas and lease to LACA. The transfer is still with Taylor Wimpey's solicitors.
- b. To receive an update on Public Art. The PC has discussed the issue with its solicitors and will shortly ask them to write to Taylor Wimpey to ask it to provide Long Ashton with the Public Art work as detailed in the Section 106 agreement of 2003. The PC will seek evidence to support the level of funding expected.
- c. Chancellors Park. It was RESOLVED to spend £395 on replacing the worn mats around the wooden train in Chancellors Park, and the rotten timber edging around the elephant spring rocker in Kings Croft. Proposed by Cllr Moorcroft, seconded by Cllr Hardingham, all in favour.

F242 To consider the revised Financial Regulations and to RESOLVE to adopt them with any agreed amendments

Revised Financial regulations, based on the new National Association of Local Councils' (NALC) model Financial Regulations were discussed. The Chair highlighted new provisions which among other things will allow electronic banking, with appropriate controls, regular payments to be made by direct debit and the use of a pre-paid debit card. Other internal controls have also been strengthened. The need to keep PIN numbers secure but accessible in the case of the clerk no longer being available was discussed. Some amendments were made to the regulations and the amended regulations will be circulated. It was RESOLVED to recommend the adoption of the regulations, modified as agreed, to full council. Proposed by Cllr Hardingham, seconded by Cllr Moorcroft. All in favour.

F243 To consider the revised Standing Orders and to recommend them, with any agreed amendments, to Full Council for adoption.

Revised standing orders, based on the new NALC model standing orders were discussed. These now make provision, for the Council to agree for agendas to be emailed to councillors (hard copies will still be available for councillors at meetings) and allow members of the public to speak for up to five minutes at council meetings. It was RESOLVED to recommend the standing orders to full Council for adoption. Proposed by Cllr Miss Uppington, seconded by Cllr Mrs Mackwood. All in favour.

F244 Budget - to discuss the draft budget and to RESOLVE to recommend the draft budget, with any amendments as agreed, to Full Council for adoption.

The draft budget was presented and discussed. It is based on a 1% increase on the Band D precept figure, to £56.60 (a rise of 56p a year) giving a total precept of £145,000. NS continue to pass on at least some of the Tax Base Grant and this has been provisionally set at £5,622 for 15/16. It was agreed to look at the provision for allotments, in an allotment development fund, and implementation of the NDP when the Ear Marked Reserves are looked at in February. The Budget includes provision for next year's election costs. It was RESOLVED to recommend the draft budget, based on a precept of £145,000 to Full Council, proposed by Cllr Hardingham, seconded by Cllr Cave. All in favour.

F245 To consider Grant applications received and to agree which to fund.

- a. Youth Club - £17,000. The PC agreed last year to maintain funding at £17,000 for 2015/16. However, there was discussion about encouraging the Youth Club to continue to seek funding elsewhere to reduce its dependence on the Parish Council. The Youth Club has around 40 members and it was noted that although it does not benefit as many young people in the village as some other activities it provides an important service to those who do use it.
- b. DIAL (Disability Information Advice Line). The PC will make a grant of £100 to DIAL.
- c. Retinopathy service. It was agreed that, if other solutions cannot be found, the PC will ask LACA to provide the retinopathy service with a room to use, with the costs, to a maximum of £250, to be passed to the PC.
- d. Scouts. The PC will give a grant to the group of £1,000.
- e. MS Therapy Centre. The PC will give a grant to the centre of £200.
- f. Community Transport. The PC will give a grant of £700 to this service, which is used widely by Long Ashton residents.
- g. NS CAB. This is a widely used service that has 94 clients from Long Ashton. The PC will give a grant of £200.
- h. Junior football club. The PC will give £500 to the football club specifically for capital equipment and not to meet ongoing costs.

It was RESOLVED to make the above grants, totalling £2,700. Proposed by Cllr Moorcroft, seconded by Cllr Skeeles.

F246 Correspondence - To note and respond to items of listed correspondence and to note any other.

- a. from OSS requesting donation for their 150th anniversary appeal. The Committee agreed not to contribute to the appeal, as it's not specifically for the benefit of Long Ashton residents.
- b. from Avon Wildlife Trust requesting donation for their butterfly appeal. The Committee agreed not to contribute to the appeal, as it's not specifically for the benefit of Long Ashton residents.
- c. from Teenage Cancer Trust requesting donation. The Committee agreed not to contribute to the trust, as there is no indication that Long Ashton residents will benefit.

F246 Transparency Code - to note and to discuss response.

The Clerk will prepare a report for the next F&GP meeting in February.

F247 Any other matters for information only.

No other matters were discussed.

F248 Training and Conferences

- a. SLCC Practitioner Conference March 2015 – to approve Clerk's attendance at the Conference. This was approved.
- b. Training for Assistant Clerk - to agree to her undertaking the ILCA (Introduction to Local Council Administration) online course. The PC agreed that the Assistant Clerk should become a member of the Society of Local Council Clerks, which will reduce the cost of the course, and then undertake the ICLA course.

F249 Review of paying mileage to Village Orderlies for 'Village Mileage'

The PC decided to cap village mileage paid to the Village Orderlies at 75 miles a month.

F250 Clerk and Assistant Clerk salaries - to note the recent pay award and to approve the Clerk and Assistant Clerk receiving the award as detailed in the NALC/SLCC circular.

It was RESOLVED to approve the Clerk and Assistant Clerk receiving the pay award as detailed in the NALC/SLCC circular. Proposed by Cllr Skeeles, seconded by Cllr Cave. All in favour.

Date of next meeting – Monday 16th February.

Meeting closed – 21:50pm

