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LONG ASHTON PARISH COUNCIL
PLANNING COMMITTEE MEETING
19:00, 8th January 2018, Jubilee Pavilion

Present:

Miss M Uppington - Chairman
Mr C Cave
Ms G Collins
Ms S M Hardingham
Ms S Hughes
Mr D Johnson
Mr N Moorcroft
Mrs J Pullin
Mr M Semple
Mr R Sterland
Mr J Thomas
Mr A Wilkinson

Absent:

Mr M Harris
Mr A Johnson
Mrs B Mackwood
Mr I Scoones

In attendance: Dr Janet Turp (the Clerk) and Mrs V Lacey (minutes) plus two members of the public, who left the meeting at 19:30.

Before the meeting, two representatives from Bristol Airport spoke to the committee about the airport's Master Plan.

P18.00 – Apologies for absence

Apologies for absence were received from Cllrs Harris, Mrs Mackwood and Scoones.

P18.01 – Declarations of Interests and Grant of Dispensations

It was agreed that interests would be declared during the meeting and no dispensations were requested.

P18.02 – Minutes of previous meeting

The minutes of the meeting held on 11th December, previously having been circulated, were confirmed as a correct record and signed by the Chairman.

P18.03 - Matters arising

- a. P17.156a – S106 agreements for the Barrow Hospital site. The draft agreements include the changes requested by the PC and include approximately £58,000 to improve specific Long Ashton facilities. The Chair thanked Cllr Cave for his help in securing the agreements.
- b. P17.156c – Comments made to Lambridge Developments on their Housing Needs Survey. The Clerk has not yet received any further information on this survey.
- c. P17.157a – 17/P/2466/F - comments on the revised plans for Apple Tree Nursery. The PC's comments on the revised plans were finalised at the 18th December 2017 Finance & General Purposes (F&GP) committee meeting. Separately, Cllr Cave has emphasised to North Somerset Council (NSC) the shortage of nursery places available in the village.
- d. P17.166a – response from golf club re hedge. The golf club intends to replant a hedge removed during recent development work after Christmas.
- e. P17.166c – Meeting with Prelon construction. Cllrs will meet with representatives of the company who now own the former Royal British Legion building on the 16th January.

P18.04 - Correspondence

- a. From Bristol City Football Club re meeting about proposals for training ground adjacent to QEH sports ground. Representatives of BCFC will be invited to speak to councillors either before the next Council or planning committee meetings.
- b. From Barrow Gurney PC re Wild Country Lane footpath/s106 enforcement. NSC has written to Barrow Gurney PC to inform it that they are aware of the developer's obligations and after threatening legal action the work should begin in January.
- c. From Taylor Wimpey re the Vale. Taylor Wimpey has produced a briefing newsletter for councillors which has been circulated to all councillors. NSC remains opposed to the proposed development, partly because Bristol City Council would benefit from the affordable housing allocation there, while NSC would be responsible for social care costs. It was also noted that development at The Vale would not stop other developments in Towns and Villages in North Somerset. The PC will finalise its response to Taylor Wimpey at next week's council meeting.
- d. From Chairman Dundry PC re TW working group. The Clerk will send the PC's response to Taylor Wimpey to the Chairman of Dundry PC, and suggest that Dundry PC responds too.

P18.05 - New Planning Applications

It was RESOLVED that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

17/P/5155/MMA - 14 Long Ashton Road, BS41 9LD - Amendments to planning permission 16/P/2337/F (which was to remove the age restriction from 10/P/1002/O for the erection of 9no. elderly persons apartments) to allow the removal of condition No. 2 - the date of the beginning of the development and to vary Condition No. 1- the list of approved plans and documents, Condition No. 3 - details of tree fencing and tree report, Condition No. 4 - provision of protective tree fencing, Condition No. 7 - samples of material, Condition No. 8 - details of natural stonework and Condition No. 9 - timetable for the relocation of the vehicular and pedestrian access etc. Officer – Judith Porter. The PC is of the opinion that the proposed changes go beyond a minor amendment and recommends refusal of the application. The previously consented scheme was in accordance with the Long Ashton design statement, promoted and reinforced local distinctiveness and was in keeping with the street scene. The latest application would have a major negative impact on the street scene. The PC notes that the additional balconies proposed for the back of the development may reduce the amenity of neighbours below, and overlook their properties and the PC would ask that neighbours are informed and given a chance to comment before any decision is made. Were the planning officer minded to approve this application it asks that a condition be imposed that the additional windows on the western elevation should be of obscured glass, to minimise loss of privacy in neighbouring properties. It notes too that visibility at the entrance to the site may be obscured because of a nearby building's proximity to the road.

17/P/5168/FUH – 12, Hillside Road, BS41 9LG – Erection of a single storey rear extension. Officer – to be allocated. The PC has no objection to this application, providing neighbours are consulted and given an opportunity to comment before any decision is made.

17/P/5208/FUH – 27 Providence Lane, BS41 9DQ – Erection of a two storey extension; roof enlargement with new side gable; new roof lights and replacement windows; and two external garden terraces. Officer – to be allocated. The PC notes that a proposed replacement window is close to houses on Keedwell Hill, and would ask the planning officer to ensure that it meets appropriate guidelines, and that neighbours are consulted and given a chance to comment before any decision is made.

17/P/5253/FUH - Alpenfels Coach House, North Road, BS8 3PJ - First and ground floor extension with the addition of gables on the front and rear elevations the extension of a terrace and changes to window openings to improve the look of the building and to provide additional family accommodation replacement of roof and external wall lining to provide thermal improvements. Officer - Sam Watson. The PC notes that this building is close to Clifton Suspension Bridge, and would therefore ask that NSC's conservation officer be asked to comment on the plans. The PC has no objection to the application, providing the conservation officer is happy with it.

17/P/5289/FUH - Friars Halt, St Mary's Road, BS8 3PY - Demolition of existing single storey link extension and conservatory and the creation of a new replacement single storey link extension and other alterations. Officer - Gaynor Whittington. The PC has no objection to this application.

17/P/5296/FUH - 5 Glebe Close, BS41 9DB - Loft Conversion with Velux roof lights. Officer - Gaynor Whittington. The PC has no objection to this application.

17/P/5321/NMA, Bracken Hill House, North Road, BS8 3PL - Non-material amendment to 13/P/1587/F (Conversion of existing property to two residential dwellings (including the removal of external soil vent pipes and redundant ironwork; the removal of a single chimney stack to the North West of the property; the reinstatement of the belvedere to the upper flat roof to the South and the introduction of a new belvedere to the lower flat roof to the North; the addition of a garage with a roof terrace above; alterations to the existing terrace on the Northern corner of the house and replacement of 6no. windows to the ground floor perimeter to allow for 5no. french doors and a larger bi-fold door) new wrought iron fencing to match existing, positioning of external refuse stores and alterations to listed gardens) to replace a soil vent pipe on the North East elevation with a single plain gloss black uPVC black pipe and make minor amendments to the french doors on the South West elevation. The PC has no objection to this application.

17/P/5330/FUH - 27 Glebe Road, BS41 9LJ - Double storey side and rear extension. Officer – Sam Watson. The PC would ask that materials used in the extension match those used in the existing house, given its prominent and conspicuous position on the corner of Glebe and Parsonage Roads. The PC would also ask for a condition to be imposed that vehicles associated with the construction should not be parked on Parsonage Road.

Trees

17/P/5057/TPO - Land at Warren Close, BS41 9FB - T1 oak - clear crown away from telephone wires by up to 1m. Officer – Jason Cox. This application has already been granted by NSC.

17/P/5402/TRCA - 55 Long Ashton Road, BS41 9HW Yew (T1) - reduce by up to 1.5m. Officer – Jason Cox. The PC has no objection to this application if the tree officer is in favour of the work.

17/P/5445/TPO - Overton Court 6 Bracken Hill North Road, BS8 3PL - T1 Monterey cypress - fell; T2 whitebeam - remove major deadwood. Officer – Jason Cox. The PC has no objection to this application if the tree officer is in favour of the work.

17/P/5450/TPO - Overton Court 2 Bracken Hill North, BS8 3PL - Cherry (T1) - Fell; Magnolia (T2)- Reduce back from path by approx 1m; Pittosporum (T5) - Remove limb rubbing on wall; Blue Spruce (T6) - Remove major deadwood; Holly (T7)- Remove dead

limb; Ash (T8)- Crown lift up to 7m removing limbs up to 70mm in diameter; Cherry (T9)- Remove major deadwood; Oak T(10) - Crown lift to approx 3m; Holly T(11)- trim to retain as small tree; Willow T(12)- Remove major deadwood; Dead Tree T(13) - Fell; Oak T(14)- Reduce lowest limb by approx 4-5m to small side limb. Officer - Jason Cox. The PC has no objection to this application if the tree officer is in favour of the work.

17/P/5451/TPO - Lake House Vicarage Road, BS8 3PH - T1 Leyland cypress - fell; T2 Leyland cypress - reduce height by 4m and crown raise low branches by 2m. Officer - Jason Cox. The PC has no objection to this application if the tree officer is in favour of the work.

17/P/5512/TPO - Oakleigh Bridge Road, BS8 3PB - T1 cypress – fell. Officer – Jason Cox. The PC has no objection to this application if the tree officer is in favour of the work.

17/P/5515/TRCA - 128 Long Ashton Road, BS41 9LS - Elderflower (T1-T2) Fell; Leyland cypress (T3) Reduce height by 1.5m; Lawson Cypress (T4) Reduce height by 6m; Western red Cedar (T5) Crown lift 3m. Officer - Jason Cox. The PC has no objection to this application if the tree officer is in favour of the work.

P18.06 - To note comments made to North Somerset Council by the Clerk under delegated authority, where comments had to be submitted before this meeting.

a. 17/P/5448/TPO - 3 Warren Close, BS41 9FB - 1 x beech - remove crossing limbs below a diameter of 10cm. Officer – Jason Cox. *If the Tree Officer is happy for the work to go ahead the PC has no objection.* Noted.

b. Request for comment on Pre-application advice request – Reference 17/P/5194/PRE - Proposed installation of all-weather pitches, floodlighting and ball stop fencing at QEH Sports Fields, Clevedon Road, BS8 3TN. The comments passed to NSC were. *Parish Councillors have concerns about the creeping urbanisation that is occurring in the Greenbelt on the sports fields within the parish. These sports areas are in close proximity to each other and large buildings are being built with associated parking areas, infrastructure, transport and soil compaction. Whilst this application may not be so bad as others it replaces grassed areas with hard surfaces. There is a thinning of wildlife habitat and migration routes, a sports field is a wildlife desert at best. They would ask the NS officers to ensure compliance with NDP policies ENV2 and ENV5, noting that the latter states "Any development must conserve and enhance the wildlife ...". This could be implemented by extending the hedgerows and providing additional screening alongside the road and providing set aside linked wildlife areas. Bats and other wildlife are affected by night time lighting and as bats use the area lighting should be restricted and subject to a 10 pm turn off. The application site is also close to an astronomical site. Taken in isolation, this application does not seem unreasonable, but these applications are now coming with increasing frequency. When taken as a whole, a considerable area has already been developed at the sports fields. Sports facilities should be encouraged, but this type of application needs to be considered in the wider context of what has previously been given permission.*

Cllr Cave had been told that only QEH pupils would use the pitches and any floodlights would be turned off by 7pm.

P18.07 - To note North Somerset Council Decisions. - Noted.

P18.08 - NDP review working group report.

There has been no recent meeting of the working group. Cllr Sterland has discussed the PC's plans to plant trees on land at the Park & Ride with the Woodland Trust and the Forest of Avon Trust and both groups could provide support and resources. It is still unclear whether NSC will allow the planting.

P18.09 - Bristol Airport Master Plan Consultation

Following discussion, where there was general support for the PCAA concerns about the expansion plans, and emphasis that any expansion must be preceded by infrastructure changes especially as regards to Highways and Transport works, it was agreed that the Clerk will draft a response to the consultation which will be reviewed at next week's Council meeting.

P18.10 - Development until 2036 in and around Long Ashton

a. Cllr Cave will discuss with NSC's strategic planning department whether it has budgeted appropriately for long term traffic calming schemes throughout Long Ashton. As part of the Joint Transport Study, NSC has requested less for these schemes than other district authorities, although villages close to Bristol will inevitably experience increased congestion.

b. A Bristol City Cllr has given the view that that the PC should lobby NSC, as the planning authority with responsibility for the Park and Ride, to consider new uses for the Park & Ride. Existing planning conditions currently limit its use.

P18.11 - Any other matters for information. - None.

Date of the next meeting – Monday 5th February

Meeting closed at: 21:10

LONG ASHTON PARISH COUNCIL

COUNCIL MEETING

19:30, 15th January 2018, Jubilee Pavilion

Present:-

Chairman - Mr A Wilkinson
Mr A Cartman
Mr C Cave
Ms S Hardingham
Mr M E Harris
Dr P Jackson
Mr A Johnson (from 19:32)
Mr D Johnson
Mrs B Mackwood
Mr S McQuillan
Mr N Moorcroft
Mrs J Pullin
Mr I Scoones
Mr M Semple
Mr R Sterland
Mr J Thomas
Miss M Uppington

Absent:-

Ms G Collins
Ms S Hughes
Ms L Lansley

In attendance - The Clerk, Dr JE Turp and Mrs V Lacey (minutes).

C.18.00 - Apologies for absence

Apologies for absence were received from Cllrs Batt, Collins, Lansley and also from Mr M Riggall - North Somerset Council (NSC) Liaison Officer and Cllr Kate Stowey - NSC Ward Councillor.

C.18.01 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations had been requested.

C.18.02 - Exclusion of the press and public

There were no items necessitating the exclusion of the press and public.

C.18.03 - Chairman's remarks

The Chairman welcomed Cllr Ashley Cartman to the PC.

C.18.04 - Parish Council Minutes

The minutes of the meeting held on 13th November, previously having been circulated, were confirmed as a correct record and signed by the Chairman.

C.18.05 - Matters arising

a. C17.188b Table Tennis Table or similar. It was acknowledged that there is a lack of outdoor leisure facilities available for young people at the east end of the village, but that a table tennis table may not be an appropriate solution as its use is fair weather dependent.

Cllr A Johnson joined the meeting at 19:32.

It was agreed to look at other options, with a view to building up a fund to provide more than one feature on an appropriate site at the eastern end of the village. The Clerk will ask NSC, as landowner, their views on the possible use of the green space near Copford Lane. There are also green spaces on Theynes Croft. Cllr Moorcroft will also investigate further.

- b. C17.188c Safe place scheme. No update - this will be closed unless Cllr Collins has further information.
- c. C17.188f Theynes Croft Car park. The existing sign in the Theynes Croft car park will be replaced to show the PC's responsibility. The clerk will meet the contractor on site to discuss the cost.
- d. C17.188g Presentation re Weston Sustainability & Transformation Plan. No reply has been received to the acceptance of the offer of a presentation on this subject.
- e. C17.201 Youth organisation involvement in tree mapping exercise. The Guides have responded to say that they'd be interested in taking part in a tree mapping exercise. The Scouts have yet to respond and an alternative contact will be tried. Once the volunteers are in place, councillors will ask for help from the Forest of Avon Trust.
- f. C17.213 Audley Redwood welcoming. Cllrs Hardingham, Harris, Mrs Mackwood, Lansley, Miss Uppington and Wilkinson will go to a coffee morning at Audley Redwood on Thursday 15th February to welcome new residents. Cllr Hardingham will ask Cllr Lansley to provide welcome packs.
- g. C17.217b Reply from resident re relocation of dog bin. It was noted the resident is not completely happy with the PC response to his comments. He will be consulted before the bin is repositioned.
- h. C17.217f Response from Pill and Gordano PC. There has, as yet, been no response to the PC's confirmation that it would be interested in a joint approach to NSC over yellow lines.

C.18.06 - To appoint Cllrs Batt and Cartman to Committees

Cllrs Batt and Cartman were appointed to the Highways and Burial Ground and Planning committees.

C.18.07 - Planning Committee Reports

The reports of the Planning Committee meetings held on 6th November and 11th December were adopted, proposed by Cllr Miss Uppington and seconded by Cllr Cave. All in favour. The report of the meeting held on 8th January will be considered at the next Council meeting.

C.18.08 - Highways and Burial Ground Committee Report

The report of the Highways & Burial Ground Committee meeting held on 27th November was adopted, subject to any alterations by the committee. Proposed by Cllr Mrs Mackwood, seconded by Cllr Harris. All in favour.

C.18.09 - Finance and General Purposes (F&GP) Committee

It was noted that Cllrs Hardingham and Jackson and Cllrs Cave and Mrs Pullin as PC appointees to the Youth Club Management Committee and Long Ashton Community Association (LACA) respectively, have dispensations to allow them to take part in discussions and vote on matters concerning these bodies.

Cllr Jackson has a pecuniary interest in the following agenda item and left the meeting at 19:40, taking no part in the discussion or vote.

- a) It was RESOLVED to approve the previously circulated budget as recommended by F&GP on 18th December. Proposed by Cllr Hardingham, seconded by Cllr Cave. All in favour.

Cllr Jackson rejoined the meeting at 19:50

- b) The impact of increasing the PC's precept, especially when NSC is expected to increase their element of the Council Tax by up to six per cent was discussed. However, it was concluded that a just less than inflation increase was justified and that if the precept did not keep pace with inflation there may well be the need for a large increase in precept at some point in the future. It was therefore RESOLVED to set the precept at £158,000 representing a 2.8% rise in the Band D tax. Proposed by Cllr Hardingham, seconded by Cllr Cave. All in favour.

c) To discuss provision made for "Battle's Over".

As Cllrs Cave and Mrs Pullin are members of the Battle's Over planning committee they took no part in the vote.

At the December meeting F&GP recommended that £1,500 be made available to the organisers of the Battle's Over, a World War commemorative event being planned for 11th November 2018, to cover immediate costs. The organisers have indicated that this would be spent on a deposit to secure bookings through an events management company. Whilst this was thought acceptable, it was agreed that the organiser should be asked to take out insurance to protect the deposit. It was RESOLVED that the £1,500 be made available to the Battle's Over, subject to insurance. Proposed by Cllr Hardingham, seconded by Cllr Mrs Mackwood. All in favour. Provision has been made in next year's budget for a further donation of up to £3,000 and this will be discussed at F&GP when the organisers have more information about their plans.

d) The report of the F&GP committee meeting held on 18th December was adopted.

C.18.10 - Long Ashton Community Association

Cllr Pullin reported that there had been no trustees meeting since her last report but the matters raised in her last report are ongoing.

C.18.11 - Community Safety - Local Action Team

Cllr Cave gave the following report: Cllr Scoones and I are qualified on Speedwatch and are going to get it going again. Please let either of us know if you want to get involved. I've had several meetings with NSC's Highways department to discuss plans for Longwood Lane. The owner of Durnford Quarry has plans both to change the quarry entrance and the junction at the top of Providence Lane, and as a result, it seems as though NSC may abandon its plan to close Longwood Lane to traffic. I am working with a landowner at the top of Belmont Hill to try to improve the sight line for motorists coming out of the car park there. The next PACT (Partners and Communities Together) meeting is at 7:30pm on 14th February.

C.18.12 - Youth Provision Report

a. Youth Club Report.

During 2017 we saw an increase in anti-social behaviour around the village in various locations and not limited to around the community centre. The youth club has discussed this with a number of stakeholders including LACA and the Police. And has responded by making one of the youth club sessions, Wednesdays, a detached session where the youth workers go out on the streets and engage with young people. Although evenings have been both dark and cold the youth workers have engaged with a good number of young people on the streets in the early weeks of this project. Some of these young people we know but we have also met other young people and engaged with them. We have spoken with young people hanging around the Community Centre as well as the Co-op. We have walked around Dawson Walk, Theynes Croft, Long Ashton Road, Weston Road, Rayens Cross Road, Yeomeads, Lovelinch Gardens, Lampton Road, Keeds Lane and also Chancellors Park. Thursday sessions are going well and we have continued doing street dance and cooking and crafts. The youth workers are currently talking to Birdwell and Northleaze schools and both are happy for them to go along and talk to years 5 and 6 at assembly. The street dance has been very popular and one of the key activities to engage with young people and encourage them to be active together with the softer skills including team building. Given that grants funding from North Somerset Council through the Network has now closed, we see it as now critical that we resolve future funding for street dance. On Monday evenings we are finding a current clash with after school activities at Backwell School, and we are exploring whether a Tuesday evening works better for the current group of young people.

Community engagement and putting something back into the community is important to the youth club. Probably the highlight of this in 2017 was the graffiti project at the Community

Centre culminating in the prominent art work at the end of Club Room depicting key aspects of Long Ashton history. Also in 2017, young people were very engaged in preparation of the autumn fundraising event; making cakes, manning stalls and performing in the stage. I wanted to touch on involvement of young people in fundraising. This is not so easy particularly at the lower age range around 10-12 years, we have had some success at the older age around 14 years where we have a small number of young people that, for example, were engaged in helping out in the preparation of the December market and at the market itself in early December which raised over £120 for the youth club. We will continue to explore where young people can support fundraising. We should not forget of course that both young people and parents alike do support funding of the youth club through the subs which raises up to £2000 over a year. The youth club held an open evening in December which is used to engage with parents and guardians and also helps with fundraising. It was good to see a number of Councillors support this event.

b. Children and Young People's Network Report.

On the skate park – following a meeting with LACA and the junior football club on 7th November discussions have continued to explore how the football pitches and siting of a skate park can both be located within Peel Park. This is along the lines of allocating a small strip of land at the rec end immediately inside the fence of around 20 metres width, with the remainder of Peel Park then allocated to football pitches. Engagement with interested people indicates an age range from young people up to those in their thirties where skate boarding and use of cycles is of interest. This need is of course captured within the NDP. We should discuss when it would be appropriate for a more in depth discussion on this topic well ahead of any planning permission application. Preparations for the launch of the youth grant are now nearly complete; the guidelines have been prepared and agreed including identifying those youth organisations who are eligible, and points of contact have been established with most of those organisations. The grant will be launched in January with the plan to confirm the outcome before the end of March.

It is anticipated that a skate park in Peel Park could cost in the region of £50,000-£60,000, with the majority of the cost being raised by the youth groups without undue reliance on the PC. It was noted that drainage would have to be considered.

C.18.13 - ALCA NS Group

Cllr Scoones gave the following report: Although there has been no meeting of the ALCA NS Group, it continues to consult on a number of matters, including diversity.

C.18.14 - Parish Councils Airport Association (PCAA)

The PCAA is due to meet on 25th January. Cllrs Moorcroft and Wilkinson will attend.

C.18.15 - Parish recycling scheme working group

The village winter refuse collection schedule has been tweeted, copied and displayed on noticeboards, in the library and post office and it is hoped that this will count as one of the activities that will allow the PC to qualify for an NSC grant. Other activities were discussed: asking the Co-op to provide a used battery collection point; installing new recycling bins around the village; educating residents regularly on what can and what cannot be recycled. It was agreed to provide some recycling information in the next village newsletter, either by inserting an NSC leaflet or incorporating it into the newsletter, and posting links on the PC website and its Facebook page.

C.18.16 - Superfast broadband working group

Although increased Virgin and BT Openreach activity has been noted throughout the village recently, many residents still do not have access to superfast broadband. Cllr Moorcroft is due to have a meeting about the issue on 16th January.

C.18.17 - Community Engagement/ Website working group

The group has not met recently, but the PC's Facebook page has been well received, generating many views and likes.

C.18.18 - Scout Group HQ Working Group

The Scouts have made a formal offer on a site for their new HQ.

C.18.19 - NDP (Neighbourhood Development Plan) Review Working Group

Cllr Sterland has had recent discussions with the Woodland Trust about planting trees on land near the Park & Ride, and NSC has been approached for permission. The next NDP Review working group meeting is on 22nd January. Cllr Sterland had prepared documents providing balance to Taylor Wimpey's general claims about the Vale and also to their recent newsletter following. These were discussed and a few minor changes made. It was RESOLVED, to adopt the amended documents as council policy. Proposed by Cllr Moorcroft, seconded by Cllr Cave. All in favour. The Chair thanked Cllr Sterland for his efforts. Cllr Cave will investigate whether NSC can provide the PC with associated communications support.

C.18.20 - Public Art Working Group

There has been no progress on this matter since Taylor Wimpey offered the PC £24,000 for public art arising from its section 106 agreements for the Chancellors Park and Kings Croft developments. It is thought that the money will not be paid until all the remaining s106 issues, including the path through Peel Park, have been finalised.

C.18.21 - Community Resilience

Cllr Moorcroft has volunteered to be a flood warden.

C.18.22 - LULA (Light up Long Ashton)

A letter from a member of the LULA team was noted. It was agreed that LULA can use funds unspent in 2017 to prepare for this year's display. Several councillors attended the switch-on ceremony which was held in Lovelinch Gardens in December.

C.18.23 - Hollis Close

It was noted that NSC's latest proposals for Hollis Close indicate that it has listened to residents' views. The Clerk will write to NSC to let it know that the PC supports the comments made by its councillors in relation to the consultation; it would like the hump at the top of the road removed, and lines and zigzags reinstated. NSC is also prepared to resurface the road and repair broken kerb stones.

C.18.24 - Councillor email addresses

Following advice on new data protection regulations, the PC agreed that councillors should use PC email addresses for council business. It was agreed that the PC's email provider will be asked to set up the necessary email addresses, at the cost quoted. Confirmation will be sought that changes for new and departing councillors can be made without additional cost.

C.18.25 - Plaque for The Village Hall as a war memorial

Provision has been made in next year's budget for a plaque to mark the fact that the Village Hall was built as a war memorial. Cllr Mrs Pullin gave information on the proposed plaque; it will be 10 inch diameter, round, green cast aluminium with a suitable inscription. As a War Memorial the Community Centre can apply for some restricted grants.

C.18.26 - Airport consultation

A draft response to the Airport's consultation on its master plan was reviewed and approved with a few additions. The Council noted that although Bristol airport is a valuable asset, and should be encouraged to become a successful business, Cardiff airport is underutilised and has good transport links and should be developed to become the airport of choice for people

living in South Wales. The PC reiterated its commitment to the green belt, and to opposing expansion into it, and noted the effect that the airport's plans would have on traffic volume. Long Ashton already suffers disproportionately from increasing traffic flows because of its proximity to Bristol and because of the lack of appropriate local infrastructure. The PC believes that the airport's expansion plans should not be considered without the airport's involvement in the development of a mass transit scheme beforehand to mitigate any resultant increase in traffic volume.

C.18.27 - Enhancing and promoting the value of the green belt around Long Ashton.

The NDP Review working group will assume responsibility for this matter, and will consider how it can work with other organisations including the Campaign to Protect Rural England (CPRE), for example, with a similar commitment to the green belt.

C.18.28 - Taylor Wimpey plans for the Vale - No update (covered in C.18.19).

C.18.29 - Recruitment of new Assistant Clerk

Cllrs Hardingham, Harris, Mrs Mackwood and Miss Uppington volunteered to join the clerk at interviews for the PC's new assistant clerk. The closing date for applications is 5th February and interviews are likely to take place the following week.

C.18.30 - Annual Parish Meeting

It was agreed to invite Sue Mountstevens, Avon and Somerset's Police & Crime Commissioner to speak at the Annual Parish meeting. However as it is likely that her diary will already be full Councillors were asked to think of alternatives and inform the clerk. The format of the meeting will be unchanged from last year.

C.18.31 - Correspondence

- a. From CPRE - Consultation on the future of Bristol's parks and green spaces. The Clerk will reply to this consultation on behalf of the PC, to say that it considers Ashton Court to be sacrosanct. Councillors were also encouraged to reply individually to the consultation.
- b. From ALCA - Get involved with NALC's diversity work – to consider making a diversity pledge. The PC already has an equality policy and embraces diversity. It was agreed that the next election would provide the best opportunity to encourage under-represented groups to stand for election and so will consider how this can be achieved six months before the next election.
- c. From SAAA - Notification of external auditor appointments. P K Littlejohn has been appointed as the PC's external auditor for the next five years. No councillors reported a conflict of interest.
- d. i) From NSC - re speed limits on B3128 & ii) From NSC – re speed limits on B3130. The Clerk will reply to NSC on behalf of the PC to say that it has no objection to these formal notices about speed limit changes on the B3128 and B3130.
- iii) From Abbots Leigh PC re speed limits - A369, B3129, B3128, B3130, Portbury Lane & Weston Road. The PC's Highways & Burial Ground committee will consider this at its next meeting.
- e. From ALCA – re nominations for Royal Garden Party. Cllr Mrs Pullin was proposed as the PC's nomination to attend the Royal Garden Party.

C.18.32 - Any items for information

The Clerk asked for suggestions for the next Parish Newsletter, which goes to print on 1st February.

Date of next meeting: Monday 19th March 2018

Meeting closed: 21:20

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
7:30 pm 29th January 2018 - Jubilee Pavilion

Present:

Mrs B Mackwood - Chairman
Mr A Batt
Mr A Cartman
Mr C Cave
Ms S Hardingham
Mr M Harris
Mrs S Hughes
Ms L Lansley
Mr S McQuillan
Mr N Moorcroft
Mrs J Pullin
Mr I Scoones
Mr M Semple
Mr R Sterland
Miss M Uppington
Mr A Wilkinson

Absent:

Ms G Collins
Dr P Jackson
Mr A Johnson
Mr J Thomas

In attendance - The Clerk, Dr J Turp and Ms E Price (minutes)

Hb18.01 – Apologies for absence

Apologies for absence were received from Cllrs Collins and Jackson.

Hb18.02 – Declarations on Interest and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

Hb18.03 - Minutes of the last meeting

The minutes of the meeting held on the 27th November 2017 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

Hb18.04 - Matters arising

HB17.122c – Repair of footpath gate. The gate has still not been repaired and there has also been vandalism on the cycle gates by Colliters Way and the gate before the footpath bridge is broken. Clerk to inform Elaine Bowman of North Somerset Council (NSC). Alex Fear of NSC advised that the landowner has been asked to re-erect the fence on the underpass. The repair of the gate in the churchyard is in the budget for next year.

Hb17.116 – NSC response re. road surfacing priorities. A link to a page on the NSC website was provided explaining how NSC prioritises road resurfacing.

Hb17.126 – Hollis Close. This is being returned to its original state.

Hb17.140 – Tree planting. The Forest of Avon has started strimming by Colliters Way in preparation for planting in February half term. They will infill with saplings. As for the area beside the Park and Ride it would appear that NSC do not own the exchange land but may not be averse to tree planting on the part they have control over if the appropriate department within NSC and the landowner give permission. This dialogue will be continued. The committee was surprised that NSC do not own the land and will write to NSC to confirm what is planned.

The Scouts and Guides are interested in helping with the tree mapping project. Permission will be sought from landowners before the surveys take place.

Hb18.05 – Ashton Brook and Flood Management

The underpass has flooded twice since the last meeting. It appears that there is no intention for the size of the brook to be increased, which the PC believes is needed to stop the underpass flooding. It is thought that Greenfield run-off rate that the floodwater modelling used has not been achieved as the ditches drain too quickly into the brook. A meeting is being set up with Alex Fear.

Hb18.06 – Footpaths

To receive working group report and agree any action if required - The Footpath Group has had some success with work done on the path from Keeds Lane to Providence Lane. Woodchip was laid on the path which is on a slope and rocky. Some has been washed down by rain, however it has filled some holes and the path is not as waterlogged. Foliage has also been cut back to reveal signage. The remaining woodchip will be laid when the weather is drier. The group has a wheelbarrow and buckets which require storage. The Clerk will ask Sarah Leong if there is anywhere on the LACA site where the PC could put a small shed. Friends and neighbours of Tony Hibbett, who was a leading member of the footpath group and wrote guides to many local walks, are hoping to purchase a bench for 'Toboggan Hill', in his memory.

Dawson Walk update and to discuss response from Greenbelt – Following the letter from the PC asking which land Greenbelt may be interested in transferring and the sum that would accompany the transfer, Greenbelt have replied that they are not interested in transferring the land. There has been further damage to the boardwalk and Greenbelt is costing the repair. It has been observed that Greenbelt uses contractors from a long distance away to repair damage which is expensive. It was agreed that the clerk should write to them to suggest local contractors are used. Rubbish is accumulating on the grills of the bund and the flood alleviation scheme has silted up, increasing the height of the stream. The scheme needs regular maintenance. Clerk to write to Greenbelt and copy Doug Barker and Elaine Bowman at NSC.

Parsonage Road footpath - advice has been received from NSC that a permissive path across the field can be pursued without affecting the Definitive Map Modification Order. NSC does not have the capacity to be involved but is happy for the PC to progress it. All agreed.

Digital footpath maps – There are footpath walks available on the PC website but without accompanying maps. The digital team at NSC are trying to map them but are not finding it easy. It was suggested that one of the gps recording apps like Strava could be used. NSC is hoping to feature one of Tony Hibbett's walks in 'Life' magazine.

Hb18.07 - Closed Churchyard and Burial Ground

Report on Heaven Scent Garden – Nothing to report this month. Work will begin after the grass is cut in March.

Meeting with resident re hedge and tree cutting – The PC met a resident living close to the Burial Ground and agreed to try and reduce the visual impact of the walnut tree on his view without reducing too much the amenity from the churchyard. He also experiences problems with cars blocking Church Lane, however, the committee was unable to help.

To consider request for a specific plot – It is PC policy to fill burial plots in order. A resident has requested a specific plot in the new garden of remembrance as he considered it appropriate for his wife. The council discussed the issues, and were sympathetic to the request but had concerns that this would set a precedent making management of the burial ground difficult. It was RESOLVED to adhere to PC policy and to deny the request, which was carried with one abstention.

Hb18.08 - Road safety issues – to discuss.

Vehicle Activated signs. The 3M sign has been moved to the west of the village and the Wescotec sign to Hobwell Lane. Despite a data error Cllr Sterland has managed to interpret the Wescotec data and presented information about traffic volumes measured by the signs. Although there may be difficulty comparing data originating from the different signs, it would appear that traffic in Yanley Lane has reduced since the South Bristol Link opened though the data may be skewed by the fact that Hartcliffe Way was closed until September.

A370/B3130 junction – A meeting was held with Bill Hole and Ian Wilson from NSC who agreed that the consultation process had not been carried out correctly and that the modelling had not considered vulnerable road users. It was agreed that work needs to be done to make the junction safe for vulnerable road users and to reinstate pavements. Signs warning of Horse Riders will be erected. NSC to do costings and show the drawings to the PC.

Safety of Weston Road at Gatcombe Farm turn off response from NSC. There have been several accidents in the last six months not all involved physical injury so NSC is not aware of all of them. The sign and light damaged in the last accident are being followed up by NSC. NSC is not convinced that extra signage would solve the problem but could be considered if the PC would pay. A sign west of the junction may be erected. Clerk to write to David Bailey at NSC.

Speed limit changes / Longwood Lane/Providence Lane/B3128 junction – NSC have confirmed that they are not going to delay their speed limit changes on the B3130 and B3128 to allow other roads to be included in the order. It is hoped that the other changes can be done subsequently and it was agreed that the Clerk should write to NSC to say that the PC supports Abbots Leigh PC proposals. NSC has written offering a meeting to discuss the Longwood Lane junction - Cllrs Sterland, Hardingham, Cave and Wilkinson to attend.

Yanley Lane report of meeting. Two Cllrs and a resident met with a NSC highway engineer. Residents would like the 30 mph speed limit extended. NSC have suggested two speed surveys be carried out at a cost of £300 which will allow a proposal to be made. It was proposed by Cllr Moorcroft to spend £300 on the NSC survey, seconded by Cllr Cave. Unanimously agreed. The speed bumps have been reduced in height due to the resurfacing. NSC has suggested that these could be replaced with speed cushions and roundels. Speed cushions cost £500 to £700 each. Clerk to write to suggest that NSC pay for some of the cost. It was also suggested that where the Festival Way crosses Yanley Lane, a raised section may be needed to indicate it is a cycle path. PC to write to Sustrans and David Bailey at NSC.

Yellow Lines – report on survey by Cllrs Semple and Scoones. The Cllrs reported on their findings. In many places the conditions of the lines is poor with end bars missing, and some lines tarmacked over. The Clerk will pass the information to NSC. Leigh Woods's lines are all up to date.

Hb18.09 - To consider request for grit bin and update on grit bins.

There has been a request for a new grit bin in Raymore Rise. However, given the proximity of two others was agreed that the PC would not fund a new bin there. NSC have suggested that they will no longer provide new grit bins or replace damage ones after the end of this financial year due to the cost of filling them. The developers at the Yanley Mews have contacted the clerk to confirm they will replace the bin that disappeared when their development work started.

Hb18.10 - Fly tipping Clarken Combe – to discuss requesting bollards

The verge where the footpath crosses Clarken Combe is a magnet for fly tipping. This could be discouraged if the “no parking” restriction at the bottom of Clarken Combe was enforced and it was agreed that the introduction of bollards by this area would discourage parking and therefore fly tipping. Clerk to write to NSC to request that bollards are installed. There seems to have been a general increase in fly tipping which may not be helped by new charges at NSC recycling centres. It was suggested that householders being able to deposit five bags of rubble without charge rather than the one allowed at the moment may help and it was agreed that the clerk should write to NSC requesting this.

Hb18.11 - Festival Way

There is leaf detritus on the floor which is dangerous to cyclists. Clerk to write to NSC and ask for it to be cleared.

Hb18.12 - Biodiversity

Update on planting for biodiversity next to the hedge on Yanley Lane near Northleaze School – It is still planned to plant willow withies within the new hedge.

A quote has been received from Chew Valley trees to complete the hedge planting. It was agreed that the clerk should ask if there is a price reduction for thinner planting as the PC wish to plant the withies in the hedge. It was proposed by Cllr Moorcroft that up to £385 can be paid to Chew Valley Trees to complete the planting. Seconded by Cllr Miss Uppington. Unanimously agreed.

Hb18.13 - Village Enhancement Scheme working group – report.

The PC has now received the drawings from NS Highways and a breakdown of indicative costings. There will be a meeting at the Jubilee Pavilion on Monday 26th Feb. at 7.30pm for all Cllrs so that the detail can be seen and time given to discussing the priorities. Someone from NS highways will hopefully be able to attend. After that there will be consultation with the businesses and residents; then the working group will feedback to either this committee or council with proposals.

Hb18.14 - Bristol City Council plans for Park and Ride

The Clerk has spoken to a BCC Cllr and his view is that BCC are moving towards taking over the running of the site. There are some hurdles, such as planning constraints and safe pedestrian routes, to be overcome before the site can be used for parking for matches at Ashton Gate. It was suggested that the PC lobby NSC to ask that they view any request for the planning regulations be relaxed sympathetically and noted that there is the opportunity for a safe walking route provided alongside the new MetroBus route. The Clerk to contact Peter Mann and ask for the PC to be kept up to date and fully consulted about plans for the Park and Ride and to be consulted about the extension of the Southville parking restrictions to Saturdays.

Hb18.15 - Tree Works - update on progress. – No progress.

Hb18.16 - Gullies - Progress on gully survey.

The clerk has yet to inform NSC of the results to date.

Hb18.17 - SBLR and MetroBus - No update

Hb18.18 - Cycle Forum – No report as no meeting has been held.

Hb18.19 - Leigh Woods - Parking issues and yellow line progress

The parking situation has got worse with Clifton residents parking, parking on pavements and now sleeper vans. There has also been a rise in crime recently with a burglary and two cars being broken in to. There has been a meeting to formalise the Leigh Woods Parking Restriction Zone. The plan will cost £15-20,000. It was RESOLVED that the F&GP committee should consider what contribution the Parish Council may be able to provide towards the plan. Proposed by Cllr Harris, seconded by Cllr Cave carried with two abstentions.

Hb18.20 - Dog Bins – to discuss any issues prior to ordering replacement bins

Correspondence from a resident re siting of the dog bin at the end of Gardeners Walk was noted. Bins to replace the badly corroded bins will be ordered soon.

Hb18.21 - Correspondence - to consider listed correspondence and to note any other

From resident re parking along Weston Road – Concerns were raised about cars parked on both sides of Weston Road from Alexander May to Kings Croft. It was noted that the PC does not have powers to change this and that NSC are unlikely to judge that yellow lines are needed here. Residents with concerns about parking are encouraged to attend the PACT meeting to raise their concerns.

From resident re parking and footpaths – The resident's concerns about the PC position on repeater signs and the footpath across Peel Park were noted.

Resident re traffic calming provision – The resident's assertion that the PC cannot undertake Highways work was agreed with and the PC is working with NSC on its current plans.

From resident re pavement fouling – Noted. Clerk to contact NSC Dog Warden to inform them of the problem and to respond to the resident.

From All Saints PCC re signage – the church has asked the PC to provide a sign to warn of the uneven path into the church. Agreed.

From resident re various Highways issues – the resident made observations on the VAS readings, missing grit bin and blocked drains in Glebe Road, horses on public right of ways and “no cycling signs” It was confirmed that the grit bin is to be replaced by the developer, the Clerk will write to NSC to inform them that the drains are blocked because of the building work and to Yanley Farm about the horses. The PC has confirmed to NSC that it is happy to contribute to the no cycling signs.

From a resident re concerns about speeding in the village and what action will be taken. Cllr Hardingham to reply to explain the VES.

Hb18.22 - Other Items for Information

A resident raised the state of the A370 boundary fence. Cllr Cave to talk to NSC.

Concern that the grit bin near Tydings Close is no longer there – the clerk to check.

The next PACT meeting is on 14th February.

Date of next meeting – 26th March 2018

Meeting closed 9.45pm.

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING – 5th February 2018

Present: - Miss M Uppington - Chairman
Mr C Cave
Ms S M Hardingham
Mr M Harris
Ms S Hughes
Mrs J Pullin
Mr I Scoones
Mr M Semple
Mr R Sterland
Mr A Wilkinson

Absent:-
Mr A Batt
Mr A Cartman
Ms G Collins
Mr A Johnson
Mr D Johnson
Mrs B Mackwood
Mr N Moorcroft
Mr J Thomas

In attendance Dr Janet Turp (the Clerk) and Ms E Price (minutes) plus 6 members of the public.

Before the meeting representatives of Sam Palmer Bristol City Football Club spoke about their application 17/P/5424/FUL and two residents commented on 17/P/5554/FUH.

P18.12 – Apologies for absence

Apologies were received from Cllrs Batt, Cartman, D Johnson, Mackwood, Moorcroft and Collins.

P18.13 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting and no dispensations were requested.

P18.14 - Minutes of the last meeting

The minutes of the meeting held on 8th January, previously having been circulated, were confirmed as a correct record and signed by the Chairman.

P18.15 - Matters arising

- a. P18.03b Lambridge Housing Needs Survey – This is being sent to all homes, the PC commented on the survey but not all of its comments were taken into account. The PC has at no time given any indication that it supports this development. Information to this effect will be included in the newsletter.
- b. P18.09 Response to Bristol Airport Master Plan Consultation - The response was submitted and the Clerk will send a copy of the response to PCAA.
- c. 18.10a – Development until 2036 in and around Long Ashton – re mitigation for areas affected by a general increase in the number of homes - ongoing Cllr Cave will talk to NSC strategic planning and highways officers.

P18.16 - Correspondence – to consider and respond as appropriate.

- a. From North Somerset Council – re adoption of North Somerset and Mendip Bats Special Area of Conservation (SAC) Guidance on Development: SPD – Noted.
- b. From NSC re appeal against decision to refuse 17/P/1587/PDT - Land at Ashton Hill Farm – Noted – to be carried out by written representation.
- c. Planning Local Newsletter – For information.
- d. From NSC re TPO 17 Clevedon Road, Flax Bourton – A TPO has been made on the trees at this property.
- e. From NSC re Lambridge Housing Needs Survey – NSC have written asking the PC to confirm that the PC was aware of this survey and the fact that the scheme as promoted doesn't meet the Rural Exception Site criteria. NSC asked that mention of the arc⁴ to remove mention of a Rural Exception Site from the covering letter but it hasn't.

- f. Leigh Woods resident re Village Design Statement – A resident expressed concern that as the LWVDS was not included in the NDP that planners may ignore it. However, the planning officers should take account of it when considering an application from Leigh Woods and the clerk will write to NS to confirm that it should still be considered. It was noted that it should have been included in the NDP and will be if a revision is made.

P18.17 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

17/P/5336/FUH - 27 Glebe Road, BS41 9LJ - Erection of a pre-fabricated granny annexe for ancillary residential use associated with the dwelling. Officer - Sara De Barros.

The PC although not against a building of this size to be erected within the garden, it considers that it is located too close to the property on Parsonage Road. If allowed a condition should be placed on the permission so that it cannot become a separate dwelling.

Cllr Cave having an interest in the following application left the room and took no part in the discussion.

17/P/5410/LBC Clifton Suspension Bridge, Bridge Road, BS8 3PA - Replacement of existing rotten timber work to Leigh Woods North Footway articulation span with two galvanised steel, longitudinal beams along the outer edges of the panel with secondary steelwork to support the access hatch and timber decking. The surfacing will be mastic asphalt of varying thickness to better match the interfaces with existing paved areas. Officer - Annika Lepoittevin. The PC supports this application.

Cllr Cave returned.

Cllr Harris having an interest in the following application left the room and took no part in the discussion.

17/P/5424/FUL Land to the east of QEH Sports Club, Clevedon Road, Failand - Proposed football training facility including the erection of a new pavilion building, formation of grass pitches and associated site re-contouring, provision of flood lighting columns, the erection of a groundsman's store, the provision of a new access to the B3128, landscaping works, car parking and other ancillary development. Officer – Lee Bowering. The PC considers that this proposal represents overdevelopment as the main building is large and will have a significant effect on the openness of the green belt in which the development is based. If NSC is minded to grant permission, the PC would like to see the following conditions:

a - the footpath to the right of the site should be identified and maintained;

b - the frequency of floodlighting should be restricted to the under 23 team use documented in the application, ie twice a month;

c - biodiversity not to be merely protected but enhanced (Policy ENV 5 of Long Ashton's NDP requires any development proposal to conserve and enhance wildlife and biodiversity)

d – given that the parking provision is considerably less than the capacity of the pavilion, that if parking becomes an issue (evidenced by vehicles parking on the road) then the number of tickets available should be restricted to the level that allows safe on-site parking

e - The use of the pavilion should be restricted to sporting events.

The developers should also ensure that adequate drainage provision is made to protect the Golf Club greens and to resolve with them the issues surrounding safety from loose balls.

The PC was surprised to see the access to the site is immediately opposite that for the BGS site.

Cllr Harris returned.

Meeting adjourned at 20.35 to allow a resident to comment on the following application.

Meeting reconvened at 20.37.

Cllr Wilkinson declared an interest in the application below and took no part in the discussion and left the room.

17/P/5554/FUH - 32 Blackcurrant Drive, BS41 9FP - Erection of a single storey side extension. Officer - Sam Watson. The PC has concerns about this application and its possible impact on the living conditions in 17, Pear Tree Avenue. Given that the wall of the planned extension is above the fence bordering 17, Pear Tree Avenue, and the garden there is bordered on several sides by walls the PC has concerns that this development may cause a tunnelling effect contrary to NS Design Guide. The PC understands that the applicant is submitting amended plans and asks to have the opportunity to see and comment on these amendments.

Cllr Wilkinson returned.

17/P/5562/OUT - Land to the East of the Guide Hut, Weston Road - Outline application for the erection of 1no. dwelling house with details of access, layout and scale to be considered at Outline stage; matters of Appearance and Landscaping reserved for subsequent approval. Officer - Sam Watson. The PC is aware that the site is outside of the settlement boundary and in green belt but if NSC are minded to give permission then the building should be erected within the blue area designated in the Lawful Use Certificate and the appropriate planning permission should be sought for the moved builders yard. Given the site's proximity to a Scheduled Ancient Monument the PC is of the opinion an archaeological survey should be undertaken before permission is granted.

17/P/5616/LBC Apartments 3&4 Burwalls House Bridge Road Leigh Woods Listed building consent for minor amendments to unit 3 and unit 4 on the first floor of Burwalls House, in order to link the units together to form one unit. Officer – tba. The PC has no objection to this application if the conservation officer is in agreement.

17/P/5620/FUH and 17/P/5625/LBC - 97 Long Ashton Road, BS41 9JE - Replacement of existing windows with timber framed double glazed window; alterations to the internal layout of the building; repointing and repair of chimney; replacement of uPVC guttering with aluminium guttering; removal of replacement of existing front and rear canopies; installation of new rooflight to bedroom 1 en-suite and erection of an extension to existing outhouse. Officer - Annika Lepoittevin. If the NSC Conservation Officer is satisfied then the PC has no objection to this application.

Cllr Harris declared an interest in the following application and left the room and took no part in the discussion.

17/P/5626/FUL - Land To The East Of QEH Sports Club Clevedon Road - Proposed erection of changing room and supporting services accommodation and retention of existing gym and changing room facilities for a temporary period of three years. Officer – Lee Bowering. The PC has no objection to this application, however it would like a condition placed on any permission that if the proposed permanent facilities are in place before the end of the 3 year temporary permission, then the temporary buildings should be removed within 3 months of their completion.

Cllr Harris returned.

18/P/0003/FUH - Oakhurst, North Road, BS8 3PN - Erection of a garage following demolition of existing garage. Officer – Sam Watson. The PC has no objection to this application as long as materials match and neighbours have been given chance to comment. A condition should be placed to ensure it isn't used for residential purposes.

18/P/2215/FUL - 26 Ridgeway Road, BS41 9EU Removal of condition No.3 on application 17/P/2616/F. Officer – tbc. The PC recommends that the condition remains so that neighbours are not overlooked.

18/P/2039/TRCA - 136 Long Ashton Road, BS41 9LS - Leyland Cypress (T1-T2) Fell. Officer – Jason Cox. The PC has no objection to this application if the tree officer is in favour of the work.

18/P/2069/TRCA - 8 Folleigh Drive, BS41 9JD - Lawson Cypress (T1-T3) Fell. Officer – Jason Cox. The PC has no objection to this application if the tree officer is in favour of the work.

18/P/2162/TPO - Parklands, Abbots Leigh Road, BS8 3PX - T1 cypress - reduce height of two tall stems by 3m, reduce smaller arching stems by 2m. Officer – Jason Cox. The PC has no objection to this application if the tree officer is in favour of the work.

P18.18 - To note applications where comments have already been passed to North Somerset.
The following comments were noted:

17/P/5326/MMA - Bracken Hill House, North Road, BS8 3PL - Application for minor material amendment to planning permission 13/P/1587/F (Conversion of existing property to two residential dwellings plus other alterations) to allow for minor amendment to French doors on south-west elevation, replacement of soil vent pipe on north east elevation. *The PC has no objection to this application.* The application has been withdrawn.

P18.19 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Decisions were noted and the following observations made.

The application for 41 Glebe Road has been granted on amended plans and the development at Apple Tree Nursery has been granted with a condition that it only has 18 nursery spaces.

P18.20 - CIL (Community Infrastructure Levy) – to discuss information received from North Somerset in the Town and Parish Digest and to agree any action if required.

The information from NSC was reviewed and it was agreed that the PC will draw up a Parish Infrastructure Delivery Plan and have it agreed by NSC. This will be on the agenda for the next planning committee meeting. It was unclear why NSC plans to pay CIL only twice yearly and why a separate bank account is required and the Clerk asked raise these with NSC.

P18.21 - Royal British Legion Building – report of meeting with Prelon and to discuss if any action is required.

The initial thoughts of Prelon on the type of development they envisage were shown. Much of the discussion centered on the building's status as an asset of community value, which was lost on the sale of the building, and the protection provided to community buildings in the NDP and NSC's planning policies. It is important that community benefit is secured as part of the planning process.

P18.22 - Volksfest – report of site meeting.

The Volksfest organisers have met with the police and NSC (due to a mix up the PC did not attend) and resolved issues. They will attend the next planning meeting.

P18.23 - Response to Taylor Wimpey's briefing note.

The draft response will be shown to NSC for their view.

P18.24 - NDP review working group report. Progress is being made.

P18.25 - Development until 2036 in and around Long Ashton - to receive any relevant information. No new information.

P18.26 - Any other matters for information.

Neighbourhood Planning Acts. New regulations came into force in January.

New sign at Church House – it was questioned whether the sign was appropriate in the conservation area.

Meeting closed 10.00pm

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES –12th February 2018

Present: - Ms S Hardingham - Chairman

Mr C Cave

Mr M Harris

Mr P Jackson

Mrs J Pullin

Mr R Sterland

Miss M Uppington

Mr A Wilkinson

In attendance the Clerk, Dr J Turp, and Ms E Price (minutes).

Absent:

Mrs B Mackwood

Mr N Moorcroft

F18.01 - Apologies for absence

Apologies were received from Cllr Moorcroft and Cllr Mrs Mackwood

F18.02 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested. Note Cllrs Hardingham and Jackson, as appointed PC representatives on the Youth Club Management Committee, have a dispensation to discuss and vote on items relating to the Youth Club.

F18.03 - Minutes of the last meeting

The minutes of the meeting held on 18th December 2017 copies having been circulated, were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Miss Uppington, seconded by Cllr Cave.

F18.04 Exclusion of the press and public - To agree any items to be dealt with after the public, including the press, has been excluded.

There were no items necessitating the exclusion of the press and public.

F18.05 - Matters Arising

F17.114b - Purchase of anti – virus software. Cllr Wilkinson will give the PC a licence.

F17.70 - Issues around solo working – Clerk to speak to LACA for advice.

F17.95a - HMRC removing Transcash as a means to pay Tax & NI – ongoing.

F17.99c - Hedge at back of Paulman Gardens – ongoing.

F17.99 - Tree Protection Chancellors Park – Clerk is still awaiting the quote.

F17.101 - Hearing Loop – ongoing.

F17.129 - Theynes Croft Signage – The quote was under £100 including fitting, so the Clerk, following consultation with the Chairman of F&GP and the Chairman and vice Chairman of Council has given the go ahead for the work.

F17.126b - Grants – The Grant needed to cover the Menshed insurance was less than expected. The Chairman will consider further how to contact organisations to publicise the Community Grant.

F18.06 To agree any comments that should be passed to NSC re Longwood Lane proposals.

This will be considered at the Full Council meeting on 19th March 2018 when plans will be available.

F18.07 - Payments of Accounts and Payments to Council

A list of payments and receipts was presented to the meeting and the content noted and approved. It was RESOLVED to approve expenditure of £17,951.47 and note receipts of

£601.91 for the months of December 2017 and January 2018. Proposed by Cllr Ms Hardingham and seconded by Cllr Cave. All in favour.

F18.08 - Bi-monthly statement and Bank reconciliation

The bank reconciliation to the end of January 2018 and summary was presented. The total amount in all accounts is £543,631.28. It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Ms Hardingham and seconded by Cllr Miss Uppington. All in favour.

F18.09 - Review of Expenditure against Budget – to note. - Noted.

F18.10 - Finance items

- a) Quotes for contracts for grounds maintenance – given the proximity to the end date of the current contract it was RESOLVED to offer the current contractor an extension of the contract for a further year at the current rate, with any changes, if required, to be agreed by the Clerk in consultation with the Chairmen of F&GP and Council. Proposed by Cllr Cave, seconded by Cllr Jackson. All in favour.
- b) Reinvestment of 12 month Nationwide Bond (matures 17th March 2018) – it was RESOLVED that the current Bond with Nationwide be renewed for a further 12 months if the Clerk in discussion with the vice- chair and chair is content with the rate being offered (present bond is 0.65%). Cllr Wilkinson proposed, seconded by Cllr Ms Hardingham. All in favour.
- c) To consider whether to agree to upgrade BT broadband – it was RESOLVED to upgrade to the premium package at £31.30 a month. Cllr Sterland proposed, seconded by Cllr Cave. All in favour.

F18.11 - Earmarked Reserves

- a) Youth Club - To discuss the Youth Club's request for grant to support Street Dance – It was noted that there is £12,000 in earmarked reserves for Youth Provision. Street dance is very popular and has historically been funded via a grant from the NSC network fund but this is now closed so a request has been made for a grant of £880 to be met from earmarked reserves to fund the programme in the short term whilst other possible sources of funding continue to be explored over the next 6 months. It was proposed by Cllr Hardingham to agree the request for £880 for Street Dance, seconded by Cllr Jackson. 5 votes for, 3 abstentions. Motion carried.
- b) Leigh Woods Parking Scheme – The estimate for the scheme is £20-25,000. It was proposed by Cllr Ms Hardingham that the PC use earmarked reserves to contribute up to £10,000 to the scheme, seconded by Cllr Cave. 7 voted for, 1 abstention. Motion carried.
- c) To review earmarked reserves – the amount in earmarked reserves were reviewed and the explanatory document amended to take account of the changes. It was agreed that these should be finalised at the next meeting of the Full Council when the position re the closure of the library is likely to be clearer. It was RESOLVED to agree the Earmarked Reserves as below and the explanatory document as amended subject to confirmation at Full Council. Proposed by Cllr Ms Hardingham, seconded by Cllr Miss Uppington. All in favour.

EARMARKED RESERVES

The following amounts have been earmarked for specific purposes:

	2017	Spent in 2017/18	Change (from budget)	2018	Extra provision	2018 adj total
Admin Cover	12,000	-	1,000	13,000		13,000
Office Equipment	5,500	2,537	-	2,963	1,000	3,963
Training	1,250	-	-	1,250		1,250
Cemetery Software	1,000	-	-	1,000	-1,000	0
Burial Ground	18,874	-	1,126	20,000		20,000
Footpaths	7,655	-	950	8,605		8,605
Village enhancement	4,678	214	-	4,464		4,464
Allotments	5,500	-	500	6,000		6,000
Youth	12,000	880	-	11,120		11,120
Planning Contingency	100,000	-	-	100,000		100,000
S106 All Taylor Wimpey Areas	199,998	10,139	-	189,859		189,859*
NDP implementation/VES	20,300	-	6,000	26,300		26,300
VES Consultation	1,802	-	-	1,802		1,802
Table Tennis Table	2,000	-	-	2,000	-2,000	0
Leigh Woods	7,000	-	-	7,000	2,000	9,000
Election Costs	3,000	-	-	3,000		3,000
Christmas Lights	2,000	1,488	942	1,454		1,454
Road Safety	-	-	7,000	7,000		7,000
Parish Council Office	-	-	3,500	3,500		3,500
Tree Planting	-	-	1,000	1,000		1,000
Total	404,557	15,258	22,018	411,317		411,317

*S106 Money - to be finalised in April.

- d) To confirm funds available for the Village Enhancement Scheme – NSC have costed the full scheme at £179,000, however, it is such that it can be carried out in stages. It was identified that NDP implementation/VES EMR together with contributions from Road Safety and Village Enhancement EMRs may be drawn upon for the VES.

F18.12 - To Review the following (circulated)

- Health and Safety and Risk assessment – this was reviewed and minor changes made. However, it was recognised that having a single document including both Health and Safety and financial/management risk was not ideal and it was agreed that the Clerk should look to separating them and to produce two documents.
- Asset Register – Minor amendments made to include new acquisitions.
- Fidelity Insurance Cover – the £500,000 cover provided was reviewed and agreed to be sufficient as it covers nearly all monies held by the PC.
- General Insurance Cover – reviewed and agreed to be sufficient.

It was proposed to accept all the above with agreed amendments. Proposed by Cllr Ms Hardingham, seconded by Cllr Sterland. All in favour.

F18.13 - Taylor Wimpey Areas

Transfer of the Taylor Wimpey areas and lease to LACA – this is contingent on all s106 issues being resolved and the PROW issues do not appear to have been resolved yet. Public Art – there has been no update from Taylor Wimpey.

F18.14 - Parish Council office working group report.

The new furniture will be ordered now the old photocopier has been removed. Long term needs for a suitable Parish Council office still need to be considered.

F18.15 The new General Data Protection Regulation (GDPR)

Advice from Avon Local Councils Association – ALCA has advised local councils not to sign up for data protection officer services until outstanding issues have been resolved and guidance is available from National Association of Local Councils and the Information Commissioners Office - noted.

Offers of a Data Protection Officer from NSC and Audit West – It was agreed to wait until further advice is available from NALC to make a decision on a DPO service.

F18.16 – LACA

- a) Update on Grant – the working group will meet with LACA in March.
- b) Information regarding grant funding available to LACA for projects. LACA hope to apply for a grant to allow them to provide a better service. It was expected that a plan showing their plans for a possible extension to the club room would be available but were not. It was commented that the plan to close the library may change LACA's priorities.

F18.17 - Banking Arrangements – to discuss if the PC should consider changing current account provider to allow electronic banking.

It was agreed that the Clerk would investigate current accounts that allow multiple authorisation of electronic payments.

F18.18 - Staff Vacancies

Assistant Clerk – to discuss recruitment arrangements – there were very few applicants after the first advert so the closing date will be extended to the 12th March with the post being advertised via the website, Twitter, Facebook, the Long Ashton and Failand paper, noticeboards and Indeed. Interviews will be the week beginning the 19th March.

Village Orderly - to discuss recruitment strategy – one of the VOs is leaving so the post will be advertised.

F18.19 - Finance Seminar – feedback and to agree action to be taken

The Clerk and Chairman attended. In response to the advice received the invoices are now being initialled by those signing cheques. It was also recommended that checking the bank reconciliations against the original bank statements should not be left always to the same councillor (presently F&GP Chair), so any member of F&GP who has the chance to should do that in the week before the F&GP meeting. A copy of the bank statement is being sent to the vice-chairman rather than the chairman of Council – the clerk to resolve.

F18.20 - Correspondence – to consider and respond to those listed and to note others

From CCLA re Local Authorities' Property Fund January 18 prices/yield – noted.

From CCLA Local Authorities' Property Fund Profile – noted.

From CCLA Local Authorities' Property Fund Factsheet – noted.

From energy analysis re community energy funding – noted and it was agreed not to pursue the offer.

F18.21 - Matters for information

It was noted that the clerk's contract allows her to claim payment for overtime hours worked. It was agreed that payment could be claimed for extra hours worked whilst the PC is without an assistant clerk.

Date of next meeting – Monday 16th April 2018.

Meeting closed – 9.50 pm

LONG ASHTON PARISH COUNCIL

COUNCIL MEETING

19:45, 15th February 2018, Village Hall

Present:-

Chairman - Mr A Wilkinson
Mr A Cartman (from 20:30)
Mr C Cave
Ms G Collins
Ms S Hardingham
Ms L Lansley
Mr N Moorcroft
Mrs J Pullin
Mr M Semple
Miss M Uppington

Absent:-

Mr A Batt
Mr M E Harris
Ms S Hughes
Dr P Jackson
Mr A Johnson
Mr D Johnson
Mrs B Mackwood
Mr S McQuillan
Mr I Scoones
Mr R Sterland
Mr J Thomas

In attendance - The Clerk, Dr JE Turp and 3 members of the public.

C.18.33 - Apologies for absence

Apologies for absence were received from Cllrs Jackson, McQuillan, Sterland and Harris. Cllr Cartman apologised that he would be late.

C.18.34 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations had been requested.

C.18.35 - To discuss and agree the Parish Council response to the announcement that North Somerset Council (NSC) intends to close Long Ashton Library.

The draft budget approved by NSC's executive on Tuesday included closure of Long Ashton Library and also a reconfiguration of the Children's Centre. The Clerk had received details of the cost of the Library Service in Long Ashton and the plans for the Children's Centre from Mandy Bishop, Assistant Director (Operations), Development & Environment and these had been circulated to Councillors together with a briefing note from ALCA describing how PCs can be involved in the running of a Library Service. The information from NSC confirmed that the library is well used but the costs of operating from the present location very high. Closure of the library would not be immediate and consultation would be undertaken about the plans. The present proposal from NSC is that the mobile library would visit twice a week. However, Cllrs made the point that Long Ashton is a large village and that this would be unlikely to be sufficient to meet the village's needs. The decision on the Budget is due to be taken by NSC on the 20th February. It was thought that it would be useful to have a PC representative address the meeting about the library closure and it was agreed that Cllr Mrs Pullin was best qualified to do this.

Although Cllr Cave had alerted the PC to the possibility of the library closing Cllrs expressed their dismay at not being informed or consulted about the planned closure of the library. It was noted that if the PC had been informed earlier it could have made financial provision within its 2018/19 budget to support the service in some way. The history of library provision in Long Ashton and the action taken when the library was previously threatened with closure was described.

It was agreed that the main objective would be to prevent the closure of the Library at its present site, however, if that was not possible it was agreed that the PC should look at finding another space, probably on the LACA site from where library services could operate. It was noted that NSC would still have to provide some support, hopefully in

the form of staff and continuing access to the Libraries West service, including stock and stock rotation and provision of the self-service facility they were planning for the library. In an ideal world the NSC would delay the closing of the existing facility so the transition would be seamless. It was noted that Congresbury Library, with an annual budget of £5000, is run by volunteers, but that these are not always easy to find in Long Ashton. If staff were needed to be made redundant then NSC would have to do that. It was agreed that if a new building was to be provided it should be a joint project with LACA, the PC and the community and any plans should be consulted on.

Given the costs Councillors agreed that it was unlikely that the PC could support the library in its current location.

If and when the Library closed an immediate priority would have to be to provide continued access to computers for those without the facility at home.

The PC was also concerned about changes to the Children's Centre and it was agreed that Cllr Mrs Pullin would ask about its present usage at the next Partnership Group meeting.

It was agreed that the following actions would be taken

A strongly worded letter would be sent to the CEO of NSC expressing the PC views on the suggested closure.

Cllr Mrs Pullin to attend the NSC budget meeting if she could.

Cllr Mrs Pullin to investigate the cost of a modular building.

The issue to be discussed again at the next meeting of full Council.

Date of next meeting: Monday 19th March 2018

Meeting closed: 20:50

LONG ASHTON PARISH COUNCIL PLANNING COMMITTEE MEETING – 19.30, 5th March 2018, Jubilee Pavilion

Present: - Miss M Uppington - Chairman

Mr A Batt

Mr A Cartman

Mr C Cave

Ms G Collins

Ms S M Hardingham

Mr M Harris

Ms S Hughes

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr M Semple

Mr R Sterland

Mr A Wilkinson

Absent:-

Mr A Johnson

Mr D Johnson

Mrs B Mackwood

Mr J Thomas

In attendance Dr Janet Turp (the Clerk) and Ms E Price (minutes) plus 4 members of the public.

Before the meeting Mr Ashby from Volksfest updated Cllrs on the plans for this year's event.

P18.27 – Apologies for absence

Apologies were received from Cllrs D Johnson and Mrs Mackwood.

P18.28 - Declarations of Interests and Grant of Dispensations

To be declared during the meeting and no dispensations were requested.

P18.29 - Minutes of the last meeting

The minutes of the meeting held on 5th February 2018 had previously been circulated. It was agreed to add the following amendments:

after applications 17/P/5424/FUL – Land to the East of QEH Sports Club and 17/P/5626/FUL – Land to the East of QEH Sports Club - 'Cllr Harris returned to the room', before application 17/P/5554/FUH – 32 Blackcurrant Drive 'Cllr Wilkinson declared an interest, took no part in the discussion and left the room' and after the same application 'Cllr Wilkinson returned to the room'. Subject to these amendments the minutes were confirmed as a correct record and signed by the Chairman.

P18.30 – Matters arising

- a. P18.15 - Mitigation for areas affected by a general increase in the number of homes – response from North Somerset Council (NSC) – NSC's response is that their work is focussed on key strategic mitigations and major schemes and will not draw out the need for smaller schemes such as traffic calming. However, concern was expressed that the amounts included for road safety mitigation in the Joint Transport Study for NSC was half that for BaNES Council. Cllr Hardingham to bring details to the next meeting.
- b. P18.17 – 17/P/5424/FUL – Land to the East of QEH Sports Club – to consider how to achieve community benefit from the development. – The PC commented on this application last month, however, on further consideration it was noted that there would be an effect on the Parish due to increased traffic and light pollution and that there should be some benefit to the community to counter this. It was agreed that the PC would seek some contribution for community benefit through s106 monies. The Clerk to write to ask NSC about the s106 possibilities and Bristol City Football Club to investigate if they would make a contribution for local community benefit.

- c. P18.17 – 17/P/5562/OUT – Land to the East of the Guide Hut, Weston Road – to consider road safety requirements arising out of this application and how they could be achieved – The Village Enhancement Scheme includes work at Wild Country Lane junction. It was agreed to make an additional comment on the application highlighting that there are road safety concerns about the access and to ask if the developer could be required to make some changes as detailed in the VES and also to note that the access crosses the Festival Way where cyclists pass in both directions often at speed.
- d. P18.20 – Response from NSC re PC questions about CIL – NSC confirmed that the timetable for paying CIL to PCs is set down in regulations but there was no legal reason why the PC had to keep a separate bank account for CIL money.
- e. P18.21 – To agree response to Prelon re their initial plans for the RBL site – PC to comment that the housing should not exceed the height of the existing building.
- f. 17/P/5554/FUH – 32 Blackcurrant Drive – the applicant has submitted amended drawings and has lowered the roof.

P18.31 - Correspondence – to consider and respond as appropriate.

- a. From resident re Lambridge Housing survey – the PC was copied into this letter to the survey organisers describing the resident's concerns re the development and survey. His comments were noted.
- b. From NSC re Inspectors report on the Site Allocations Plan – For information - there does not seem to be any effect on the Parish.
- c. From Bruno Peek re Fly the Flag for the Commonwealth – 12th March is Commonwealth Day. Cllrs Cave and Moorcroft to raise the flag.
- d. From BCC re Bristol Local Plan Review Consultation – the plan contains changes to the green belt around the South Bristol Link Road. Response to be drafted at the next meeting.
- e. From MetroWest re consultation about Winterstoke Road works – the works were noted and it was agreed that no response is required.

P18.32 - New Planning Applications

It was RESOLVED: - that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council.

18/P/2099/FUH - 13 Fenshurst Gardens, BS41 9AU - Proposed two storey side extension, single storey rear extension and single storey front extension. Officer – Ellena Fletcher. The PC recommends refusal of the application in its present form as the extension is not subservient to the existing building and the front extension would appear to extend beyond the current building line.

18/P/2185/FUL - Optimists Cricket Club, Clevedon Road, Failand, BS8 3TL - Replacement of existing pavilion with new timber structure. Officer – Judith Porter. The PC has no objection to this application.

Cllr Cave declared an interest in the following application and left the room.

The meeting was adjourned at 20.00 for members of the public to speak and was reconvened at 20.01.

18/P/2233/FUL - Land At Hengaston Barn, Gatcombe Lane, BS48 3QT - Application for the removal or variation of condition Nos 2 and 5 on application 13/P/0165/F. Officer - Sam Watson. The PC recommends that the planting is completed as conditioned in the original permission, however, it would have no objection to the approved planting scheme being amended to include other species as long as they were of a similar shape and height and agreed by NSC.

Cllr Cave returned to the room.

18/P/2354/FUH- 48 Keedwell Hill BS41 9DR Two storey side extensions and internal alterations. Officer - Ellena Fletcher. The PC has no objection to the extension in principle, however it is concerned about parking provision and asks for this to be considered by NS Highways Department.

Cllr Scoones declared an interest in the following application and left the room.

Meeting adjourned 20:17 for members of the public to speak. Meeting reconvened at 20:22.

18/P/2076/FUL Gatcombe Farm Gatcombe Lane BS48 3QT Erection of agricultural building for livestock, fodder and machinery storage. Creation of hardstanding, track and access. Officer - Raheel Mahmood. Following discussion a vote was taken on a resolution to support the application which failed (4 for, 7 against and 2 abstentions) and the following response was agreed. The PC is against the application in its current form for the following issues: the area is one where there have been extensive drainage problems in the past and the PC believes these need to be addressed for an application to be successful, the development is within the green belt and will have a significant visual impact and there seems to be limited mitigation of this in the current plans and there is concern that this development is only needed to offset the loss of the farm buildings which are being converted to residential units.

Cllr Scoones returned to the room.

18/P/2139/TPO - 97 Long Ashton Road, BS41 9JE - T1-T3 Leyland cypress – fell. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/2377/TRCA – Savernake, 11 Hillside Road, BS41 9LG - Leylandi (T1-T3) Reduce height 3/4 meters. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/2364/TRCA - 151 Long Ashton Road, BS41 9JQ - T1- Birch - fell to ground level. Replace with fruit tree. Officer – Jason Cox. Given the nature of the application the PC will leave the decision with the Tree Officer.

18/P/2391/TRCA - Yanley House, 3 Yanley Lane, BS41 9LQ - Cherry Plum (T1) Reduce height by 2m. Reduce lateral spread by 0.5m. Leyland Cypress (T2) Reduce height to match cherry plum (2m) Trees shading out neighbour's veg plot. Officer – Jason Cox. Given the nature of the application the PC will leave the decision with the Tree Officer.

18/P/2449/TRCA - Mulberry Lodge, Bannerleigh Lane, BS8 3PR - Yew (T1) - fell to ground level; Lawson Cypress (T2) - reduce height by 2m. Officer – Jason Cox. The PC has concerns about the felling of the Yew but given the nature of the application the PC will leave the decision with the Tree Officer.

18/P/2519/TPO - Greensleeves, Bridge Road, BS8 3PE - T1 - Ash – Fell. Officer – Jason Cox. Given the nature of the application the PC will leave the decision with the Tree Officer.

P18.33 - To note applications where comments have already been passed to North Somerset.

The following comments on the amended plans for application 17/P/5155/MMA - 14 Long Ashton Road – *“The Parish Council is pleased to see the removal of the timber panels and large glazed screen and glass entrance canopy in favour of the consented scheme. It is also pleased to see the removal of the windows on the east and west elevations and the walk on balconies on the south elevation removed from the west wing. It still has some concerns about the balconies on the east wing which it believes may overlook neighbouring properties”* were noted.

P18.34 - To note North Somerset decisions (circulated previously) on earlier planning applications.

Decisions were noted and it was agreed that the Clerk should write to NSC re application 17/P/2252/F – 43 Weston Road and the enforcement action on the same address.

P18.35 - Infrastructure Development Plan – to discuss and agree how plan to be drawn up.
It was agreed that the NDP review working group will draft the document.

P18.36 - Volksfest – to discuss any issues arising from the presentation.

Clerk to write to ask that a plan be put in place for exceptionally wet weather.

P18.37 - NDP review working group report.

The PC is awaiting NSC's formal response to Taylor Wimpey's plans for 'The Vale' before producing its own response to Taylor Wimpey plans as it is important that the PC works with NSC to provide an united view as both organisations have the same position on the proposed development.

As to the identification of sites for development the group has identified a few sites that can be used as infill. Other sites adjacent to the parish are all in the green belt. It was proposed that the group completes the document and presents it to Full Council.

The review of NDP policies has been completed and the group has identified those which require minor changes. There is no proposal for new policies to be added. There are quite a number that require minor changes. It is understood that minor changes can be made to the NDP without need for inspection and referendum so the proposed changes have been sent to NSC for advice as to whether they are minor enough not to require referendum.

P18.38 - LACA Plans for the Club Room – to discuss and to agree that planning permission can be sought.

Garfield Weston is offering grants to celebrate their anniversary and applications have to be submitted by the end of June with all permissions in place. LACA would like to submit an application to extend the Club Room and planning permission needs to be applied for very soon to meet the deadline. Plans showing initial proposals were discussed and it was agreed that planning permission for the extension can be sought. Plans for a simplified garden were also available. It was noted that a clear view to the playground should be maintained. Cllrs raised no objections to the design but would want to know costs before making formal comments.

P18.39 - Development until 2036 in and around Long Ashton - to receive any relevant information. Nothing to report.

P18.40 - Any other matters for information.

- a. There is a red phone box in Northleaze which may be at risk of removal by BT and as it is classified as an urban box it may not be able to be adopted by the community. It was noted that the PC is usually informed of planned removals.
- b. ALCA meeting at Castlewood which will include a discussion on devolution of services. The Clerk to attend and Cllr Collins may attend.
- c. A letter has been received from NSC stating that, following its sale, the Royal British Legion building is no longer listed as an asset of community value.
- d. A consultation on a revised National Policy Planning Framework has begun and will be discussed at the next planning meeting.
- e. It was noted that there are some areas in the west of Long Ashton where broadband provision is very poor.

Meeting closed - 9.20 pm

**LONG ASHTON PARISH COUNCIL
COUNCIL MEETING
7.30pm 19th March 2018, Jubilee Pavilion**

Present:- Chairman – Mr A Wilkinson

Mr A Batt

Mr A Cartman

Mr C Cave

Ms S Hardingham

Mr M E Harris

Dr P Jackson

Mr D Johnson

Ms L Lansley

Mrs B Mackwood

Mr S McQuillan

Mr N Moorcroft

Mr I Scoones

Mr M Semple

Mr J Thomas

Miss M Uppington

In attendance - The Clerk, Dr JE Turp and Ms E Price (minutes), Mr M Riggall NS Liaison Officer (until 8pm) and Kate Stowey NS Cllr.

Absent:-

Ms G Collins

Ms S Hughes

Mr A Johnson

Mrs J Pullin

Mr R Sterland

C18.36 – Apologies for absence

Apologies were received from Cllrs Collins, Mrs Pullin and Sterland.

C18.37 - Chairman's Remarks

No remarks were made.

C18.38 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

C18.39 - Minutes of the last meetings

Copies of the minutes of the meeting held on 15th January and 15th February, had been circulated. Further to amendment of the February minutes so that C18.35 para 2 begins 'Although Cllr Cave had alerted the PC to the risk of the library closing, Cllrs expressed their dismay....' and that Cllr Scoones was absent, the minutes were confirmed as a correct record and signed by the Chairman.

C18.40 - Long Ashton Library

It was noted that the cost of a new modular 12m x 6m building would be about £75,000 plus VAT and that there would be ongoing costs and volunteers to staff the library would be needed. The building could, however, provide additional meeting space for the community centre. It was noted that grants might be available to set up a service. The provision of computers to give access to council and other services was agreed to be very important. It was agreed to set up a working group of Cllrs Cartman, Cave, Semple and McQuillan to report to Council and to put the library closure as an agenda item for the Annual Parish Meeting.

Mike Riggall left at 8pm.

C18.41 - Matters arising

a. C18.05b Safe place scheme – no further updates.

b. C18.05c Theynes Croft Car park – NSC contractors have mown the grass and the signage has been ordered.

- c. C18.05f Audley Redwood welcoming – Cllrs attended the meeting which was well received. The building will be finished in April and it is suggested that the PC should visit again in May/June.
- d. C18.24 Councillor email addresses – Clerk to finalise.
- e. C18.26 Airport Consultation – A representative from the Airport will be attending the Planning Committee meeting on 9th April. The Airport's Community Grant Scheme is being extended and will include Long Ashton.

C18.42 - Planning Committee Report

The reports of the Planning Committee of the meetings held on 8th January, 5th February and 5th March, were adopted, (5th March subject to any alterations by the Committee), proposed by Cllr Miss Uppington, seconded by Cllr Cave, all in favour.

C18.43 - Highways and Burial Ground Committee Report

The report of the Highways and Footpaths Committee of the meeting held on 29th January, was adopted, subject to any alterations by the Committee, proposed by Cllr Mrs Mackwood, seconded by Cllr Lansley, all in favour.

C18.44 - Finance and General Purposes Committee Report

The report of the Finance and General Purposes Committee of the meeting held on 12th February was adopted, subject to any alterations by the Committee, and the Earmarked Reserves of £411, 317 were confirmed. Proposed by Cllr Hardingham, seconded by Cllr Mackwood, all in favour.

It was RESOLVED to agree that bad debts amounting to £57.75 from 2016 can be written off, proposed by Cllr Hardingham, seconded by Cllr A Wilkinson, all in favour.

C18.45 - Long Ashton Community Association

- a. Cllr Cave gave a report: As Cllrs are aware there is a plan to apply for a grant to extend the Club Room and an application for planning permission will be made soon. A café manager has been appointed. Judy Bridges resigned as chairman of LACA at the beginning of the year after many years in the post. It was agreed that the Clerk should write convey the PC's appreciation of all that she has done for the association.

It was noted that as a PC nominated trustee Cllr Cave has a dispensation to take part and vote on items involving LACA.

- b. Annual grant – members of F&GP met with LACA's treasurer and manager to discuss the outstanding issues surrounding the grant. These were successfully resolved. LACA will draw up a business plan with input from the PC if required on strategic issues such as the skate park and library. Quarterly meetings will be held. It was RESOLVED to confirm the annual grant, proposed by Cllr Hardingham, seconded by Cllr A Wilkinson, all in favour.

C18.46 - Community Safety - Local Action Team

Cllr Cave gave a report: Harry Williams has joined the team. It was noted that in many places the walls surrounding Ashton Court need repairs and Bristol City Council has been contacted. The Bristol City FC application for a new training facility was discussed and it would appear that the applicants are not aware of the footpath running alongside the site. There is an illegal encampment on the island by David Lloyd.

Cllr Harris informed the meeting that Leigh Woods is setting up a speed watch team.

C18.47 - Youth Matters

Cllr Dr Jackson gave a report:

Youth Club

First an update, Kathy our Youth Work Leader has recently had a knee operation and will be off work for about six weeks. Kathy has put plans in place with her staff to keep the youth club open during this period.

Thursday sessions continue to go well and have continued to provide cooking, crafts and street dance. The girls really enjoy the Street Dance and we are currently looking at taking them to a competition so that they can compete as a group. Two of the youth workers have been into Northleaze School and spoke to years 5 & 6 to talk about the youth club, and a visit to Birdwell School is being planned. A trip was held recently to Freedog for parkour and trampolining activities with the juniors and a further trip is planned this coming week to Laserquest, these have been funded through a grant from the Woodward Family Trust.

I've previously mentioned that since early November we had changed the Wednesday session to an outreach/detached session to address issues of anti-social behaviour in the village. This has been successful, and we have seen a good number of young people on most evenings and engaged with young people on the streets as well as in the club room. We feel it is important to keep contact with the young people, some that are known to the youth workers and also good that to engage with young people that were not known previously. The young people engaged are in the age range 16 – 20 years old.

The youth workers had discussions with young people about substance misuse and the effects that certain drugs can have on the body, and also the issues surrounding long term substance use. Discussion topics also include career plans and advice on CV writing, causing anti-social behaviour in the village and the consequences of this.

The youth workers have noticed cars parked in the Community Centre car park and young people grouping around these and are aware of other cars coming into the car park for short periods of times. The suspicion is that these cars were probably selling weed to the young people. However, the youth workers have not seen these cars lately and believe that this is due to their presence in the vicinity. So hopefully the youth workers presence is having an impact on this activity around the community centre.

I mentioned previously that we've been looking at changing the Monday session to a Tuesday evening as attendance has been low. We've had to put these plans on hold until Kathy recovers and is back on her feet. The intention will be to run a trial session on a Tuesday from around early May to see if this works better for young people.

I met with Sarah, LACA Manager, recently to discuss the Club Room extensions proposals and provided some comments and improvements to fit with the youth club needs. At F&GP we spoke about the youth club doing another community activity. One idea raised by LACA was to do a project around the youth shelter. EPIC Youth have further developed this idea into an inter-generational project with the young people engaging with others including with the History Society to educate them on our local history. And then showcase this in an art project in the youth shelter including the flooring which needs replacing. An application to the Co-op Local Community Fund has now been made. We expect to hear whether this is successful in October, so this is likely to be a project for 2019. On fundraising, the youth club is currently discussing with LACA running a games stall at the Village Picnic to support fundraising for the youth club together with LACA and Holly Hedge.

The Youth Club would be pleased to see new members of the management committee.

Children and Young People's Network

On the skate park – we have proposed that a strip of land is allocated in Peel Park for use as a skate park and await further discussion with LACA and the junior football club to confirm this can be accommodated. The youth grant was launched for applications in February, by the closing date one request has been received and this is currently being assessed.

The detached youth worker will investigate problem that has arisen at the community allotment. Concerns about possible drug dealing in the Theynes Croft car park have been reported to the police.

C18.48 - ALCA NS Group

The Clerk attended the Forum. The NSC Finance Officer gave a presentation about the budget and the continuing need for NSC to make cuts; highlighting the lack of direct funding from central government. There was a discussion about what type of devolved services the parish councils in NS may accept. It was agreed that ALCA will set up a half day meeting with NSC to further discuss the issues.

C18.49 - Parish Councils Airport Association

The meeting is to be held on Thursday 22nd March. Cllr Scoones to attend.

C18.50 - Parish recycling scheme working group

Cllr Hardingham reported that the PC has qualified for a Silver Award from NSC. It was proposed by Cllr Hardingham and seconded by Cllr Dr Jackson to accept the Silver Award of £1050 from NSC and to spend it on seating and planting in the shopping area.

C18.51 - Superfast broadband working group

Cllr Moorcroft reported that the working group has been active trying to ascertain why the east of Long Ashton is not on the list for superfast broadband and has informed Liam Fox MP of the issues. It was noted that only 30% of the east end has access to Virgin Media fibre. It is felt unlikely that the issue will be resolved quickly.

C18.52 - Community Engagement/ Website working group

The working group has not met recently. Facebook and Twitter are working well. The Facebook page has had 1500 engagements. It was agreed to put the invitation to the Taylor Wimpey meeting about The Vale on the Facebook page. It was noted that Cllrs had not received the public invitation to the meeting and it was agreed that the Clerk will write to Taylor Wimpey and copy NSC to advise that Long Ashton residents have not received invites to the meeting.

C18.53 - Scout Group HQ Working Group – No new information - ongoing.

C18.54 - NDP Review Working Group

Cllr Sterland had provided this report

A progress report was provided to the Planning Committee on 5th March.

Three documents are being produced for eventual agreement by Council

1) Minor updates proposed to the existing policies in the NDP.

These have been agreed by the Group and have been sent to Claire Courtois at NS to obtain an opinion on whether these can be regarded as “tweaks” which can be made to the NDP without undertaking consultation and a referendum. Once we have a response we will bring the document to Council.

2) Potential Housing Allocation

The review of potential sites for a housing allocation has been completed. It concludes that there is very little if any scope for allocating sites, primarily because the green belt abuts the settlement boundary. There is limited scope for sites becoming available within

the settlement boundary and on brownfield sites outside the boundary. This has also been sent to NS to obtain a view as to whether this document can be associated in some way with the NDP, perhaps as an appendix.

3) Infrastructure Development Plan

This was requested at the planning meeting on 5th March

The attached document explains the reason for having an IDP and proposes an initial IDP. Council is asked to agree to the plan. It should be noted that this plan responds to the current perceived position. Should that change significantly, then the plan may need to be revised. The current plan enables CIL to be spent in accordance with the plan, it does not prevent CIL being spent on other things, within the scope of CIL, but if outside the plan it would be prudent to agree with NS in advance.

The future

The original remit of the group has largely been achieved. The group does not feel that there are new policies required which would justify the effort and cost of going through the full consultation, examination and referendum process. We await responses from NS and subsequent agreement of Council to the documents that have been produced, but essentially the original task has been completed. Council is therefore asked to consider the future of the Group. Should it be wound up or should it remain in place to respond to ad hoc requests from Council or the Planning Committee, to consider and advise on issues related to the NDP?

It was agreed to wait from the response from NSC to decide whether the group should remain in place. The Infrastructure Development Plan information was not available and it was agreed that this should be discussed at the next Planning Committee meeting.

C18.55 - Public Art Working Group - Nothing further to report.

C18.56 - VES working group

Cllr Hardingham gave a report. A useful meeting was held, and it is clearer what can be included in phase 1. The PC is unsure what to propose at the bottom of Brocks Lane and Rob Thompson of NSC will meet with Cllrs before the Highways and Burial Ground Committee meeting on March 26th to provide advice. It was agreed that the works to be included on the proposed stage 1 of the VES will be decided at the Highways and Burial Ground Committee meeting. It was RESOLVED to spend up to £1800 on consultation on the suggested VES scheme, proposed by Cllr Hardingham, seconded by Cllr Mrs Mackwood. All in favour.

C18.57 - Community Resilience

Cllr Moorcroft has volunteered to become a flood warden and a snow warden. There is concern that the grit bin at the top of Glebe Road has not been replaced but this is because the developer has yet to pay for the bin as NSC has failed to send a correctly addressed invoice. Cllr Cave to follow up. Concern was expressed about the modelling of the inundation should Barrow Tanks fail and NSC has been asked for an up to date analysis.

C18.58 - LULA (Light up Long Ashton)

The Clerk is meeting with a representative from LULA and will receive an update then.

C18.59 - Plans from NSC for Longwood Lane/Clarken Combe/Providence Lane junction

NSC proposals address the road safety issues around this junction by closing Longwood Lane to through traffic or making it one way were discussed. There was a view that until the changes proposed by the quarry had been implemented it was difficult to know whether this was necessary. It was RESOLVED that a response should be made to NSC to say that the PC is against the proposals to close Longwood Lane or to make it one-way and believes a decision should not be taken until the effects of the improvements due to

be undertaken by the quarry have been assessed. Proposed by Cllr Miss Uppington, seconded by Cllr Moorcroft. Carried (13 for, 2 against, 1 abstention). Clerk to write to NSC to that effect.

C18.60 - Recruitment of new Assistant Clerk

The Clerk had received 5 applications and all are being interviewed this week.

C18.61 - Annual Parish Meeting

The Clerk has yet to have a confirmed speaker for the event, but given the importance of the library closure it was agreed that Mandy Bishop or one of her colleagues from the Library service should be invited to speak about the closure and consultation process.

Kate Stowey left at 9.20pm.

The Community Garden group has asked if it could talk to the meeting about what it does and this was agreed. Clerk to contact them.

C18.62 - Correspondence to consider and respond

- a. From Plastic Free Long Ashton – meeting to be held in the Pavilion at 7.30pm on Weds 11th April. Clerk to invite the group to a future meeting.
- b. From Apple Day organisers re stall for PC – Clerk to write to ask for a stall.
- c. From Bristol Civic Society – Ashton Court newsletter – for information noted.
- d. From Royal British Legion – requesting PC help in finding new site – Clerk to write that ‘while it is sympathetic, it cannot suggest any suitable piece of land in the village’.
- e. From organisers of Great Weston Bike Ride – for information.
- f. From NSC – consultation on the changes to the Children’s Centre and Early Birds Nursery – Clerk to write to NSC that ‘the PC has concerns regarding the loss of the services provided by the Children’s Centre and would wish to see them remaining in the village and asks for confirmation that this will be the case.’
- g. From Avon and Somerset PCC offering to meet with the PC - the Clerk to write to accept the offer and to suggest possible dates for the PCC to attend.
- h. From Keep Britain Tidy – re #GBSpring Clean – for information.

C18.63 - Insurance renewal

The renewal documents were considered and it was agreed that there has not been any material change.

C18.64 - Any items for information

Disruption from work on the A370 - to be put on Highways and Burial Ground agenda.

C18.65 - Maintenance contracts

All the contractors have agreed to continue their present contracts at the existing price. If the contract with Idverde is renewed for three years they will hold the price at the current level for the three years. It was RESOLVED to extend the contract with Idverde for another three years – proposed by Cllr Mrs Mackwood, seconded by Cllr Cave, all in favour.

Date of next meeting Monday 21st May 2018 (Annual Council Meeting)

Meeting closed 10.00pm

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
7:30 pm 26th March 2018 - Jubilee Pavilion

Present:

Mrs B Mackwood - Chairman
Mr C Cave
Ms S Hardingham
Mr M Harris
Ms L Lansley
Mr S McQuillan
Mr N Moorcroft
Mr I Scoones
Mr R Sterland
Mr A Wilkinson

Absent:

Mrs S Hughes
Mr A Batt
Mr A Cartman
Ms G Collins
Dr P Jackson
Mr A Johnson
Mr J Thomas
Mrs J Pullin
Mr M Semple
Miss M Uppington

In attendance - The Clerk, Dr J Turp and Ms E Price (minutes) and 2 members of the public

Hb18.23 – Apologies for absence

Apologies for absence were received from Cllrs Batt, Cartman, Collins, Jackson, Mrs Pullin, Miss Uppington and Semple.

Hb18.24 – Declarations on Interest and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

Hb18.25 - Minutes of the last meeting

The minutes of the meeting held on the 29th January 2018 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

Hb18.26 - Matters arising

- a. Hb18.04a – Repair of footpath gate – the gate on the Festival Way nearest the churchyard has been repaired and the gate where the A370 is crossed has been replaced.
- b. Hb18.04d – Tree planting – the PC has asked North Somerset Council (NSC) for information about the ownership and management of the SBL exchange land. From initial information supplied it would appear that this has not happened as described at the public inquiry. The PC will ask to see the Management Agreement to see if NSC has complied with the terms. The trees planted to provide screening of Parsonage Road from the SBL do not appear to be thriving and the PC is not satisfied with their quality.
- c. Hb18.09 – Update on grit bins – The lost grit bin at the top of Glebe Road and the broken bins in Highlands and Theynes Croft should be replaced soon. Clerk to put on social media that grit bins are not to be used for rubbish.
- d. Hb18.10 – Response from NSC to request for bollards – NSC do not believe the number of fly tipping incidences on Clarken Combe where it is crossed by the footpath warrants bollards being installed. However, the PC believes that not all reports are reaching them as Cllr Sterland has reported 4 incidences himself.
- e. Hb18.20 – Dog Bins – Ten dog bins have been ordered and are due to be delivered by 31st March. The surplus bin by Dawson Walk to be removed.

Hb18.27 - Ashton Brook and Flood Management

- a. Update on flooding issues and to agree any action if required / Meeting with North Somerset to discuss FoI response. Meeting with NSC should take place soon.
- b. Response from Greenbelt to query re the management of the bund and flood alleviation scheme – Cllr Moorcroft reported that he had contacted Greenbelt Services to say the traps were full, the Clerk confirmed that Greenbelt had informed her that they were cleared on the on the 22nd March. Greenbelt has yet to comment about the effect of silt build up. It was agreed

that the Clerk to write to Environment Agency to ask why they asked for the bund and flood alleviation scheme to be built but did not adopt it and why it is not taken into account in their flood modelling.

Hb18.28 - Footpaths

- a. To receive working group report and discuss any proposals – Cllr Lansley gave a report there are issues of posts on footpaths around the South Bristol Link Road north of Longmoor Brook pointing the wrong way. Clerk to write to ask NSC (copying in Andrew Carroll) to get the contractors to re-do signage asking them to contact Cllr Moorcroft for further information.
- b. Dawson Walk update and to response from Greenbelt. The boardwalk has been partially repaired. There has been no response from Greenbelt to the PC suggestion that they should use local contractors - the Clerk to chase.
- c. Parsonage Road footpath – There has been no response from Persimmon Homes but NSC have provided a model agreement for permissive paths.
- d. Digital footpath maps – one of the village walks is to be included in the May or June 'Life' magazine and this digital map will be made available to the PC.
- e. Bench in memory of resident – sufficient funds have been raised to provide the bench so no additional contribution is required.
- f. Letter from resident re condition of gates. A resident has highlighted several footpath gates in disrepair. It was noted that due to lack of funds NSC will not repair a gate unless it serves a purpose eg for livestock control. The PC is in contact with the landowner re the gate on 12/9. As the gate by the railway bridge on 12/5 serves no additional purpose, NSC won't repair it so the PC will ask NSC to remove it. The gate at the top of the steps on 12/4 is broken and the Clerk to write to NSC to ask for repair or replacement.

Meeting adjourned at 8.10pm to allow a member of the public to speak.

Meeting reconvened at 8.12pm.

- g. Ironwood run – The Chair has spoken to the organisers, highlighting her concerns. These will be taken into account and the organisers will make sure local people are aware of the event so that they can take part.

Hb18.29 - Burial Ground and Closed Churchyard.

- a. Report on Heaven Scent Garden – report had been circulated.
- b. To consider request for an entry in the Book of Remembrance with no burial or interment of ashes – it was RESOLVED to change the rule to allow an entry in the Book of Remembrance if the person being remembered meets the requirements to be buried in the burial ground. Proposed by Cllr Ms Hardingham. Motion carried. (5 for, 1 against, 4 abstentions).

Hb18.30 - Road safety issues

- a. Vehicle Activated signs – Cllr Sterland reported. The sign has been located opposite the junction with Hobwell Lane. The data showed average speeds of just over 24 mph and 85th centile speed of around 28.5mph. The highest daily speeds recorded were between 55 and 65 mph. It was agreed that the speed sign data should be put on the PC website.
- b. A370/B3130 junction – A plan showing the changes planned by NSC had been circulated, it was agreed that this would give some improvement but that further improvement would be obtained by reducing the corner at the right hand turn to continue travelling along the B3130 travelling from Cambridge Batch. The PCs preferred option is still for the original layout to be reinstated.
- c. Speed limit changes – Following work by Abbots Leigh, and Wraxall and Failand PCs NSC have agreed to reduce the speed limit on Beggar Bush Lane from the A369 to the B3128 Clevedon Road Failand and on Belmont Hill, from the Failand Triangle to Clevedon Road Flax Bourton from the national limit to 50 mph.
- d. Longwood Lane/Providence Lane/B3128 junction – The PC comments have been passed to NSC. The Clerk now has plans showing the changes to the junction included in the Quarry plans which will be circulated. Clerk to query with NSC that the proposed speed limit reduction on Clarken Coombe from Failand to the junction with Long Ashton Road is happening.

- e. Yanley Lane – NSC have replied informing the PC that the costs of speed surveys will be £420 for two surveys. It was PROPOSED by Cllr Hardingham and seconded by Cllr Moorcroft that the PC proceeds with the NSC speed surveys at a cost of £420. All in favour.
- f. Works on A370 – concerns were expressed about how these works were carried out. Residents likely to be affected by the night time works did not receive the promised letters and ‘road closed’ signage was not removed when the A370 was open. In addition the entrance to the road through Barrow Gurney was coned off, which was not included in the traffic order.

Hb18.31 - Festival Way - Nothing to report.

Hb18.32 - Biodiversity

Hedge on Yanley Lane near Northleaze School – the contractor expressed some concerns about the inclusion of the willow as they thought they may take the water from the hedge. However, these have been planted off the hedge line and the contractor will be asked to complete the work.

Hb18.33 - Village Enhancement Scheme working group

Report and discussion of phase 1 plans and suggestions for safe crossing arrangements at Brocks Lane – Cllr Hardingham reported a good discussion with Rob Thomson before the meeting. Once costings and final plans for the proposed table between Brocks Lane and Yeo Lane are available the PC will talk to Piccolos and other businesses about the plan and then consult residents on the proposals. It was noted that Taylor Wimpey are keen to see the plans for the VES as they realise “The Vale” would have a significant effect on traffic through Long Ashton.

Hb18.34 - Bristol City Council plans for Park and Ride

Response from Bristol City Council to PC request for information – until the legal issues have been resolved BCC are unable to share any further information with the PC. It was agreed that the Clerk will reply that the PC should be consulted on any changes.

Hb18.35 - Tree Works

The tree works in Chancellor’s Park have been completed and a quote has been requested for work to the Walnut Tree and the trees shading the Garden of Remembrance.

Hb18.36 – Gullies - No report.

Hb18.37 - SBLR and MetroBus

Officially the MetroBus is due to start running in May/June this year although there have been suggestions it may be later.

Hb18.38 - Cycle Forum - No report.

Hb18.39 - Leigh Woods - Parking issues and yellow line progress

The plan has been agreed by NSC and consultation on the plan will take place. North Road is used as an early morning ‘rat-run’ so a survey has been undertaken on its use to provide evidence to the police.

Hb18.40 - Response of NSC CEO to PC letter

Mike Jackson has responded to the PC’s concerns admitting that in some cases consultation hadn’t occurred as it should and committing to maintaining good relationship with the PC. The PC will monitor whether consultation actually occurs.

Hb18.41 - Correspondence

- a. From resident re signage on traffic islands – suggesting that Night Owl bollards are used on the traffic islands around the Clarken Combe/Ashton Road area rather than the lit bollards that can fail and are easily damaged. It was agreed that these are an improvement and the Clerk will write to NSC to ask they are used to replace the lit bollards when they fail.

- b. From resident asking for information relating to the PCs request to extend the 30mph limit on Yanley Lane to the railway bridge. However, the PC request is to have a 30mph limit in Yanley Hamlet. The clerk will reply.
- c. From NSC re path extinguishment order – there is a PROW which runs alongside the tarmacked path from Long Ashton Road to Catley Grove but the route lies within several gardens. If it is extinguished it will make no change to the current arrangements.
- d. From resident re path extinguishment order – a resident objected to the above order but after discussion with NSC has withdrawn his objection.
- e. From resident about his concerns about VES costs – the resident's views are noted and it is hoped that some external funding will be available to the PC to help with this scheme.
- f. From resident re addition to suggesting that the extinguishment order also sort out the termination point of LA12/13 i.e. where it meets Yanley Lane and asking that the PC support him in this. NSC has confirmed that they are unable to add it to this order but will look at it later. The PC will support this.
- g. From resident asking if there is a tree wardens group – the Chair to reply.
- h. From resident re the large amount of litter he and another resident had picked up around Keeds Lane and Wild Country Lane litter - it was noted that interviews are being held for the Village Orderly this week and this may improve the litter situation.
- i. Letter from resident regarding the Wild Area in the churchyard. It would appear that this is again going to be actively managed so the PC has no objection for it continuing for another two years or for a board to be erected.
- j. Letter from resident re. footpath at the cricket ground. The PC is aware that of the issues surrounding the path around the cricket ground and is already in contact with NSC about it.

Hb18.42 - Other Items for Information - No items.

Meeting closed 9.30pm

Date of next meeting – 4th June 2018

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING 19:00, 9th April 2018, Jubilee Pavilion

Present: - Miss M Uppington – Chairman
Mr C Cave
Mr M Harris
Ms S Hughes
Mrs B Mackwood
Mr N Moorcroft
Mrs J Pullin
Mr I Scoones
Mr M Semple
Mr R Sterland

Absent:
Mr A Batt
Mr A Cartman
Ms G Collins
Ms S M Hardingham
Mr A Johnson
Mr D Johnson
Mr J Thomas
Mr A Wilkinson

In attendance: Dr Janet Turp (the Clerk), Mrs T Warren (Assistant Clerk, minutes) and nine members of the public.

Before the meeting Mr James Gore, Head of Government and Stakeholder Relations, Bristol Airport and Ms Liz Higgins Planning Manager updated Councillors on the latest developments at the airport and a resident, representing those living in close proximity to the QEH Sports Club, Clevedon Road, gave a statement in regarding the neighbour's concerns on the planning application 18/P/2593/FUL.

P18.41 - Apologies for absence

Apologies were received from Cllrs Hardingham and Wilkinson.

P18.42 - Declarations of Interests and Grant of Dispensations.

To be declared during the meeting and no dispensations were requested.

P18.43 - Minutes of previous meeting

The minutes of the meeting held on 5th March, previously having been circulated, were confirmed as a correct record and signed by the Chairman.

P18.44 - Matters arising

- a. P18.30 - Mitigation for areas affected by a general increase in the number of homes. This matter is awaiting information from Cllr Hardingham and in her absence this was deferred to the next committee meeting.
- b. P18.36 Volksfest – Mr Ashby's response and offer to meet with Council again. Mr Ashby has responded to Councillors concerns with details of actions that will be taken in the event of wet weather. The PC was satisfied with his plans and saw no need for him to attend another Council meeting but would appreciate being kept up to date with plans for the event.
- c. P18.38 LACA plans for club room. It was confirmed that a planning application has been submitted in the Parish Council's name.

P18.45 - Correspondence – None.

P18.46 - Planning Applications – It was RESOLVED that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset Council.

18/P/2124/FUH - 4 Gardeners Walk, BS41 9NE - Demolition of existing garage and erection of new two storey side extension. Officer – Ellena Fletcher. The PC has no objection to this application as long as materials match those in the existing property. It was noted that the next door neighbour had supported the application.

18/P/2264/LBC - 79 Long Ashton Road, BS41 9HY - Replacement of first floor rear single glazed windows with new timber framed double glazed units. Officer - Annika Lepoittevin. The PC has no objection to this application.

18/P/2272/FUH - The Coach House Church Road, BS8 3PG - Reconstruction of existing orangery roof with a clay tiled roof and installation of new Velux roof light on north-west elevation (retrospective), installation of new high level windows and replacement of existing kitchen window and door with sliding doors on the south elevation. Officer - Annika Lepoittevin. The PC has no objection to this application in principle, but asks that due consideration is taken of the neighbour's comments on the need for obscured glass as per the previous permission.

18/P/2301/FUH - 81 Lampton Road, BS41 9AQ - Erection of a conservatory. Officer - Jessica Smith. The PC has no objection to conservatories in general but recommends refusal of this application in its current form as the proposed conservatory is very visible in the street scene as it is to the side of the property and on a corner in an elevated position and is forward of the building line on Weston Road.

18/P/2515/FUH - 2 Ridgeway Road, BS41 9EU - Extension of single storey dining room at the side of the house to create a new kitchen/dining area. Officer – Sara De Barros. The PC has no objection to this application.

18/P/2583/MMA - Kingston Lodge, Bridge Road, BS8 3PE - Application for the variation of condition No. 3 application 17/P/0059/F to allow extension of time for a submission of work. Officer - Louise Grover. The PC has no objection to this application.

18/P/2593/FUL - QEH Sports Club, Clevedon Road, Failand, BS8 3TN - Replacement of grass sports pitches with artificial sports pitches and new tennis/netball courts, to include floodlighting and the erection of storage facilities. Officer – Lee Bowering.

The PC is against the application in its current form and recommends refusal. It cannot support the application if it is not in line with Sport England guidelines and the application does not address the effect on neighbouring properties which are very close to the application site. The PC also has concerns about the following issues:

- The effect of the land level changes on the flooding risk to neighbouring properties,
- Destruction of local wildlife habitat including that of protected Bats in the area
- The cumulative effect of light pollution in the area
- The effect of noise, especially from the hockey pitches on neighbours
- With increased number of pitches the PC is concerned that the car parking provision is inadequate, already there are often cars parked on the highway.
- The effect of the increase in traffic on the local area.

18/P/2615/LDP - 2 Follleigh Drive Long Ashton BS41 9JD - Lawful Development Certificate for the proposed loft conversion with rear dormer. Officer - Elliott Kelly. The PC has no objection to this application.

18/P/2659/FUH - 4 Glebe Road, BS41 9LH - Single storey extension to side and front. Officer – Jessica Smith. The PC recommends refusal of the application which it considers

to be inappropriate development in the conservation area and agrees with the Conservation Officer's comments dated 09/4/2018.

18/P/2566/TPO - Bracken Hill House, North Road, BS8 3PL - T1 - Copper beech - Removal of selected limbs as shown in attached photo 1. T2 - Copper beech - Removal attached of selected limbs as shown in attached photo 7. T3 - Judas tree - Removal of large, attenuated leader as shown in attached photo 2 & 3. T4 - Bird cherry - Removal of 2 minor drooping limbs as shown in attached photos 4 & 5. T5 - Variegated holly - Fell (photo 6). Officer – Jason Cox. The PC has concerns about the felling of T5 the Variegated Holly, but given the nature of the application, is content to leave the decision to the Tree Officer.

18/P/2570/TRCA - 30 Long Ashton Road, BS41 9LD - Lime (T2) Re-pollard back to previous points Lime (T3) Re-pollard back to previous points, Rowan (T4) Reduce by 1m all round, Birch (T5) Reduce by 1.5m all round back to previous pruning points. Officer – Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

18/P/2571/TPO - Treehaven, Rownham Hill, BS8 3PU - Field Maple (T1) Reduce lateral spread on the house side by up to 3m. Crown lift to 5m secondary laterals only. This is to maintain a suitable gap between the tree and the side elevation of the property. Sycamore (T4) Remove sucker growth from the main trunk. Lift lower secondary lateral branches to the same height as the dormer windows. To ensure minimal shading to the front elevation of the property. Officer – Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

18/P/2572/TRCA - Treehaven, Rownham Hill, BS8 3PU - Holly & Hawthorn (T2-T3) Reduce height by approx. 50% squaring off the sides to form the basis of a boundary hedge. Eucalyptus (T5) Fell Hazel (T6) Crown lift over driveway entrance to 3m. Officer – Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

18/P/2695/TRCA - Foye House, Bridge Road, BS8 3PE - Norway Maple (T1) Crown lift to approx. 5m over the car park by removing the lowest 6 lateral limbs on the S/E side. Works required to ensure sufficient headroom for vehicles accessing the property. Officer – Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

18/P/2696/TRCA - 38 Long Ashton Road, BS41 9LD - Leyland Cypress (H1) Reduce height of the 2 trees by 2m to form a hedge level with the first floor window sill. Norway Maple (T2) crown lift the east side of the tree to approx. 4m by removing the lowest 4 branches. Crown thin by 20%. Laburnum (T3) Fell (tree in decline) Plum (T4) Crown lift to 5m over the road and garden. Thin out by removing water shoots, dead and damaged branches. Officer – Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

P18.47 - To note applications where comments have been made to North Somerset Council by the Long Ashton Parish Council Clerk under delegated authority, and submitted before this meeting.

18/P/2094/FUL - Land To The East Of Gatcombe Farm, Weston Road - Change of use for a temporary period between 14 May and 04 June for Inflatable Theme Park event to be held 12th May to 4th June [or the equivalent number of days, taking into account the weekend that coincides with this school holiday period]. Officer - Judith Porter. *“Long Ashton PC has no fundamental objection to the application. However, it would like to see*

that the applicant has a wet weather plan to avoid mud being transferred to the highway and also that NSC's Highways team have had the opportunity to comment on the exit arrangements onto the highway as in the past this has seemed narrow”.

18/P/2417/FUH - 42 Rayens Cross Road, BS41 9DZ - Single storey annexe in rear garden of 42 Rayens Cross for disabled dependent relative. Officer - Sam Watson. *“Though Long Ashton Parish Council has no fundamental objection to the provision of an annex to provide accommodation for a dependent relative it notes that this annex is substantial and closer to neighbouring properties than the property it is associated with. Neighbours should be fully consulted and their views taken into account before a decision is made. If the planning authority is minded to allow the application a condition should be made that the annex can only be used in association with the current dwelling and not as a separate dwelling”.*

18/P/2690/DEA - British Legion, 1 Providence Lane, BS41 9DG - Prior notification of the proposed demolition of the existing buildings on the site of the Former Long Ashton Royal British Legion Club. Officer – Annika Lepoittevin.

“1. The old building is an attractive part of the street scene in the central area of the village and it is important that we protect the legacy of those pre-war buildings that survive in that area.

2. The building played a part in the history of the community identity as the Village Club and Royal British Legion

3. The developers should submit an application for the proposed building at the same time; they make no reference to reasons why the demolition has to be done urgently.

4. Policy DM68 of the NS Sites and Policies Plan Part 1 gives protection for community facilities including buildings last used as a community facility. While a viable community use for the whole site may not have been forthcoming within the 6 month moratorium, there is a need and demand for community use which could be located on a small part of the site, namely a library. It is therefore not redundant for community use and deserves the continuing protection of Policy DM68”.

P18.48 - To note North Somerset decisions on earlier planning applications, enforcement and licensing lists (list circulated previously).

Decisions were noted. 17/P/2252/F- 43 Weston Road – the planning application for a new door is ongoing but it is thought this may not meet Disabled Access requirements. The enforcement officer had no further information. 17/P/1587/PDT - Land at Ashton Hill Farm Weston Road Long Ashton BS8 3US. An appeal has been lodged against this application but has not, as yet, been decided.

P18.49 - Discuss response from BCFC re community involvement and to set up working group to meet with BCFC

Following a letter from the PC asking about community benefit from a recent planning application, Bristol City Football Club has offered to meet with the PC to discuss community engagement. It was agreed that a working group should be set up to meet with BCFC and the following Councilors were appointed to the group: Cllrs Wilkinson (nominated in his absence), Hardingham (nominated in her absence), Mrs Pullin and Sterland. The Clerk will arrange a suitable date with BCFC.

P18.50 Royal British Legion building, 1 Providence Lane - Update

An application has been made to Historic England to have the building listed.

P18.51 - NPPF Consultation – to discuss and agree a response.

Discussion was made on this consultation and it was agreed to respond to chapter 13 ‘Protecting the Green Belt’, to say that : The PC is of the opinion that there should be no automatic presumption that brownfield sites within the green belt can be utilised for

residential purposes especially where the previous use was agricultural. Each site must be looked at on a case by case basis. It is also felt that it is important that “openness” is defined in the NPPF to remove the possibility of misinterpretation.

P18.52 - BCC Local Plan Review Consultation to discuss and agree a response.

The PC considered those aspects of Bristol City Council’s Local Plan Review which affect the parish and made the following response.

Proposal CDS 4: Delivery of an enhanced gateway and new city quarter at the Western Harbour – the PC has misgivings about these proposals. It feels the replacement of the road system and bridges is impractical in financial terms and the process of carrying out the work would cause so much congestion in South West Bristol that any benefit would not be worth the cost. The PC believes the current system is as good as it can be.

Proposal CDS 10: Revised Green Belt boundary at south west Bristol – The PC is against changing the green belt boundary. It believes it is important to provide separation between Bristol and North Somerset. It is against any development in the green belt and notes in this particular case part of the land identified for development includes a former coal mining area, a tip area which includes asbestos and industrial waste and is nearly all floodplain. The maps provided in the review document just mark the proposed areas for development with yellow boxes and they need to show the boundaries of the proposed development. Without showing the contours on the maps the difficulties of development on the proposed sites are not obvious and the flooding potential from Colliters Brook hidden.

P18.53 - Taylor Wimpey meeting – feedback and to agree action if required.

It was noted that despite Taylor Wimpey’s insistence that they had contacted residents widely, there were no notices around the village, very few residents reported any postal communication being received and the Council had only been notified 10 days prior to the meeting. There was little new information presented by TW at their meeting. It was agreed that discussions with Barrow Gurney and Dundry PCs should be resumed.

P18.54 - NDP review working group

There is nothing further to report other than the draft Infrastructure Development Plan has been sent to NSC some time ago and no response has yet been received. The plan will be discussed when comments have been received.

P18.55 - Development until 2036 in and around Long Ashton - to receive any relevant information. There were no items not previously raised.

P18.56 - Any other matters for information.

- a) Cllr Mrs Mackwood reminded the PC of the Code of Conduct guidelines, in particular regard to Declarations of Interests.
- b) Cllr Scoones reported that the wall around Ashton Court is in disrepair with two particular holes on Clarken Coombe and asked whether the walls were listed. The Chairman will check.

Meeting closed 21:35

Date of the next meeting – Monday 14th May 2018

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

19:30, 16th April 2018, Jubilee Pavilion,

Present: - Ms S Hardingham – Chairman
Mr P Jackson
Mr R Sterland
Miss M Uppington
Mr A Wilkinson

Absent:
Mr C Cave
Mr M Harris
Mrs B Mackwood
Mr N Moorcroft
Mrs J Pullin

In attendance the Clerk, Dr J Turp, and Mrs T Warren (Assistant Clerk, minutes).

F.18.22 - Apologies for absence

Apologies were received from Cllrs Cave, Harris, Mrs Pullin and Moorcroft.

F.18.23 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations were requested. It was noted that Cllrs Hardingham and Jackson as PC representatives on the LA Children's and Young People's Network have a dispensation to discuss and vote on items relating to the Network.

F.18.24 - Minutes of previous meeting

The minutes of the meeting held on the 12th February 2018 were considered. A correction to the EMR table was made so the 2018 Office Equipment figure was amended to £2,963 and the 2018 adjusted total to £3,963 and the total to £411,317. Following these amendments the minutes were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Miss Uppington and seconded by Cllr Sterland.

F.18.25 - Exclusion of the press and public – There were no items necessitating the exclusion of the press and public.

F.18.26 - Matters arising

- a) F18.05a - Anti-virus software. This should be included in the broadband upgrade.
- b) F18.05b - Issues around solo working. LACA have a policy on lone working which was circulated. A policy for the PC will be produced consistent with LACA's policy. It was noted that lone working applies to office and other staff non-office staff and this is reflected in all staff risk assessments.
- c) F18.05c - HMRC removing Transcash as a means to pay Tax & NI. HSBC will not allow direct debits to be raised on one signature. The Clerk is looking at other banks, however, in the meantime, payment to HMRC can be made through the HSBC branch system.
- d) F18.05d - Hedge at back of Paulman Gardens – No update
- e) F18.05e - Tree Protection, Chancellors Park. A quote of £8.82 a tree has been received from Idverde to clear areas around the trees to protect them from strimmer damage. It was RESOLVED to accept the quote. Proposed by Cllr Hardingham and seconded by Cllr Wilkinson.
- f) F18.05f - Hearing Loop – no update
- g) F18.10a – Grounds maintenance contracts – All contracts have been renewed at the same rate as last year.
- h) F18.10b – Reinvestment of 12 month Nationwide bond. This has been done for a further year at 0.75%
- i) F18.10c - BT broadband upgrade. The BT hub is due to be installed this week.

- j) F18.18 – Staff Vacancies. The VO and Assistant Clerk vacancies have been filled. The Chair welcomed Tracy to the post.
- k) F18.21 – Extra clerk hours. Additional hours for February and March 2018 were previously agreed and approved by Cllr Hardingham.

F.18.27 - Payment of accounts and Payments to Council

It was RESOLVED to approve expenditure during February and March at £21,188.83 and to note receipts of £1,005 over the same period. Proposed by Cllr Hardingham and seconded by Cllr Jackson. All in favour.

F.18.28 - Bi-monthly statement and Bank reconciliation

The bank reconciliation to the end of March 2018 and summary was presented. The total amount in all accounts is £525,744.55 including £41,600 in a long term investment. It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Hardingham and seconded by Cllr Sterland. All in favour.

F.18.29 - Review of Expenditure against Budget

Noted. Following approved transfers in and out of Ear Marked Reserves it was estimated that general reserves would be £3,758 higher than last year at around £112,700 or 8.5 months of expenditure. The Chair thanked the RFO for her careful budgeting. It was noted that the grant for 'Battles Over' agreed in the last financial year has been accrued as payment has not yet been requested. The appropriate level of general reserve was discussed and it was RESOLVED that an appropriate level of general reserve was equivalent to six to nine months of the precept to meet the 'reasonable level' recommendation in the Practitioners Guide. The PC is aware that some local authorities such as Northamptonshire CC are facing financial difficulties. This level allows for unexpected expenditure and NSC either delaying or failing to pay the precept, so that the PC can continue to operate for a reasonable time. Proposed by Cllr Hardingham and seconded by Cllr Wilkinson. All in favour.

F.18.30 Finance items Reinvestment of 12 month Triodos Bond.

It was RESOLVED that the bond of £73,846.06 maturing on 6th May 2018 will be reinvested into a new Triodos 1 year bond (currently quoted at 0.8%). Proposed by Cllr Sterland and seconded by Cllr Miss Uppington. All in favour. It was noted that about half the PCs funds are immediately accessible and that the bonds it holds mature at reasonably regular intervals throughout the year.

F.18.31 Earmarked Reserves

- a) S106 Taylor Wimpey areas earmarked reserve. The amount in this earmarked reserve has been finalised to take account of expenditure of £12,766 and income of £2,501 (bank interest), leaving **£189,733** at the end of March. It was RESOLVED to set the Earmarked Reserve for the Section 106 Taylor Wimpey areas at £189,733. All in favour.
- b) Christmas Lights earmarked reserve. Allowing for donations and the 2017/18 budget LULA had a net spend of £629 leaving the earmarked reserve at £1,381. It was RESOLVED to set the Christmas lights earmarked reserve at **£1,381**. Following these the total of the earmarked reserves was agreed at £411,118.

F.18.32 Review of documents

- a) Standing Orders – NALC has issued new model standing orders. The changes these would make to the current standing orders were discussed and the changes agreed except that amendments were made so that the review of the council's employment policies would be included as a responsibility of F&GP (5j xv), the authorisation of payment of monies would be kept under motions not needing written notice (section 10) and section 22 - Relations with the press and media - would not be changed. It was

RESOLVED to recommend to Council that the changed Standing Orders be adopted with these amendments. All in favour.

- b) Financial Regulations - These were reviewed and it was RESOLVED to recommend to Council that the Financial Regulations be adopted without change. All in favour.

F.18.33 - Taylor Wimpey Areas

- a) Transfer of the Taylor Wimpey areas and lease to LACA – No update.
b) Public Art – No update. The outstanding s106 issues need to be resolved before Taylor Wimpey will pay the agreed public art contribution to the PC: to be followed up at Highways.
c) Replacement of trees. It was agreed that 3 new trees can be planted in Chancellors Park to replace trees that have died. The advice of Gordano Tree Services will be sought for recommendation on type of tree best suited.

F.18.34 - Parish Council office working group report

The new furniture purchased is in the committee room. It was agreed that this item will remain on the agenda so that the long term office needs are reviewed.

F.18.35 - General Data Protection Regulations (GDPR)

NALC has confirmed that it is likely that PCs will not need a DPO to be in place by the 25th May but is awaiting confirmation. The data audit will be carried out by the clerk soon and any issues addressed. The NALC toolkit and SLCC equivalent have useful privacy notices and will be used to aid compliance. PC email addresses have now been set up for all Cllrs and the details will be sent to all Cllrs soon. ALCA are arranging training for the 30th April, the clerk cannot attend but will ask for the handouts. Consent forms and privacy notices will be sent to Cllrs and staff as necessary. It was agreed that GDPR will be a standing agenda item.

F.18.36 - LACA

It has been agreed by Council that the grant can be paid in full. It is planned that the joint working group will hold quarterly meetings with LACA with the first planned for July. The agreed financial information from LACA will be supplied when ready at the year end.

F.18.37 - Youth Grants funding for second round applicants.

Grants have been awarded to the Guides (£300) and the Scouts (£100). An application for a grant (£241.05) has been received from the Cricket Club and agreed by the network and this will be paid via a cheque to the network from the remaining 2017/18 grant allocation accrued for the purpose. It was agreed that the arrangement whereby grants to youth organisations are made via the Long Ashton Children's and Young Peoples Network would continue.

F.18.38 - Village Enhancement Scheme

- a) Budget arrangements – Budget arrangements – It was agreed that, at the moment, the previously agreed budget should still stand. Further designs are to be prepared by NSC and once residents and businesses have been consulted, final recommendations will be made to Highways Committee. At that time, other pressures on the budget can be considered if necessary.
b) Alternative sources of funding. It was agreed to prepare a bid to Bristol Airport's community 'Diamond Fund' the exact nature of the bid to depend on the fund's guidelines which have yet to be published.

F.18.39 - Library closure – Arrangements for transferring computers/printers.

It was agreed that being able to provide computers and printers for community use when the library closes is a high priority. It was thought that the Café may be a suitable location. Security issues would need to be addressed as would any cost for the equipment and

software. It was agreed that NSC should be asked if the computers and software from the library can be made available and at what cost and LACA should be asked if the equipment can be placed in the LACA café. Cllr Pullin had informed the committee that there was a cabinet in the library containing historic village archives and Cllr Miss Uppington proposed that these should be retained in the village. It was agreed that possible storage locations should be included in the discussions on the library's closure.

F.18.40 - Three year Budget

The draft three year budget was discussed. It includes an annual 2% increase in the precept. It was also noted that the Band D precept was lower than in many other equivalent PCs so there could possibly be an increase to take account of increased library costs, if supported by residents. It was agreed that the expenditure for the Taylor Wimpey areas should be separated from the other expenditure as it is funded from s106 earmarked reserves. With this change, it was agreed to recommend the draft three year budget to full council.

F.18.41 - Action Plan – The draft action plan was discussed. It was suggested that the achievement of Quality level in the Local Council Award Scheme could be added to the plan. It was agreed that the advantages of this would be investigated. It was also agreed that an item relating to GDPR should be added. With these amendments the draft action plan will be recommended to full council where a decision about the award scheme will be made.

F.18.42 - Community Grant

- a) It was noted that the deadline for grant applications is 8th May. An extra meeting of F&GP will be held at 19:00 on 14/05/2018 to review the community grant applications. It was noted that the PC has reserved the right not to award the grants if two or fewer applications are received. It was agreed that room availability for the Village Hall and Pavilion in October will be investigated for the public meeting.
- b) It was RESOLVED that if Transition LA, or similar organisation, is acting on behalf of other groups as a facilitator it can submit multiple applications for grants in one year and in consecutive years, providing that such grants are not in related fields or projects. All in favour.

F.18.43 - External Audit – It was noted that a new company is acting as Auditor and the deadline for the auditor to receive the annual return is the 02/07/2018. As the total expenditure for the 2017/18 is below £200,000 it will be a standard audit.

F.18.44 - Annual Parish meeting 23/04/2018

It was noted that NSC officers will address the meeting about the library service and the Gardeners Group will display boards to advertise their group. Cllrs will help with the refreshments.

F.18.45 – Correspondence

- a) From Tyntesfield Medical Group asking the PC to contribute to a moving LED display board for LA surgery. It was agreed that the PC was unable to meet the request as it did not meet the PC grant guidelines. It was noted that it would be unusual for the PC to make a grant to a business.
- b) CCLA Local Authorities' Property Fund prices/yield. These were noted.
- c) NALC updated Governance and Accountability Practitioners Guide. It was noted that there was little change in the new guidance. It was agreed that Cllrs should be aware of the accounting practices relevant to the PC and it was agreed that it should be forwarded to all Cllrs highlighting that it is a document they should have regard to and in future will be included in Cllrs' packs.

- d) Statutory Guidance on Local Government Investments. The document was noted and it will be referred to when the investment strategy is reviewed.
- e) NSC consultation on provision of School places. The consultation paper was discussed. It was RESOLVED that the PC will respond to the consultation to say that if, in future, extra school places are required in the Parish due to development NSC should plan for these extra places to be provided within the Parish.
- f) Resident re tree – A resident has asked if he can move a tree in his garden to somewhere within the public open spaces in Chancellors Park. It was agreed that the PC is happy for the tree to be moved at the resident's expense to a position to be agreed by the PC.
- g) NSC has made a confidential request of the PC to be informed of its planned response to the death of a national figure. The PC response was agreed and NSC will be informed.
- h) From ALCA re pay scales – a two year agreement has been reached on the national pay scales applicable to the clerk and assistant clerk. These will be brought to full council in May for approval once the scales have been published.
- i) From ALCA re Internal Audit – ALCA has provided useful information about the scope of internal audit and this will be discussed at the next F&GP meeting.

F.18.46 - Matters for information - None

Date of additional meeting – Monday 14th May at 7pm

Date of next ordinary meeting - Monday 18th June

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING 19:30, 14th May 2018, Jubilee Pavilion

Present: - Miss M Uppington – Chairman
Mr C Cave
Ms S M Hardingham
Mr M Harris
Mr N Moorcroft
Mr I Scoones
Mr M Semple
Mr R Sterland
Mr A Wilkinson

Absent:
Mr A Batt
Mr A Cartman
Ms G Collins
Ms S Hughes
Mr A Johnson
Mr D Johnson
Mrs B Mackwood
Mrs J Pullin
Mr J Thomas

In Attendance: Dr Janet Turp (The Clerk), Mrs T Warren (Assistant Clerk, minutes) and 1 member of the public.

P18.57 - Apologies for absence - Apologies received from Cllrs Collins, D Johnson Mrs Mackwood and Mrs Pullin.

P18.58 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

P18.59 - Minutes of previous meeting

The minutes of the meeting held on 9th April, previously having been circulated, were confirmed as a correct record and signed by the Chairman.

P18.60 - Matters arising

- a. P18.44a - Mitigation for areas affected by a general increase in the number of homes. It was noted that increased housing development can cause pressures away from the development site. Although North Somerset Council's (NSC) response to enquiries about mitigation suggests that they believe that the NDP is the most appropriate route to fund this, the committee was of the view that this is not sufficient and that NSC should be considering these effects seriously. It was agreed that Cllr Hardingham would draft a response for the clerk to send to NSC.
- b. P18.44b – Volksfest; Discounted tickets will be available for village residents from the community centre on Sunday 20th May 2018.
- c. P18.49 – Feedback from meeting with BCFC. A constructive meeting had taken place with Bristol City Football Club. It was noted that if planning permission is obtained for the development near the QEH site the opportunities for community use would be limited due to limitations on the use of the floodlights. However, BCFC were open to ideas and are willing to work with community groups as part of their outreach programme, examples include coaching coaches, one-off sessions with youth clubs and junior football teams, nutritional guidance, help with maintaining sports pitches and even tennis coaching. This will be followed up. If NS are minded to grant planning consent, then a monetary contribution should be pursued to benefit the Community Centre. It was agreed that this should be followed up and that Cllr Hardingham would draft a letter for the clerk to send to BCFC, after consultation with LACA.
- d. P18.50 – Royal British Legion Building; The clerk forwarded comments to Historic England on their draft report on the RBL building. This report will now be sent to the Secretary of State for a decision on whether the building should be listed.

P18.61 – Correspondence; to consider and respond as appropriate.

- a. From NSC requesting comments on amendments to application 18/P/2659/FUH, 4 Glebe Road. It was noted that the amendments include the replacement of the flat roof with a pitched roof but that the size of the proposed property was similar to the previous proposal. It was agreed that the changes did not change the PC's views on the application and that as this is a Conservation area building materials should be similar to the existing building. It was agreed that the following response should be made to NSC; "The PC appreciates that the amended design is an improvement on the original, however, it still represents inappropriate development in the conservation area as the materials do not match those in the existing building".
- b. From NSC re North Somerset Sites and Policies Plan Part 2: Site Allocations Plan; adopted 10th April - Noted.
- c. From NSC re Accessible Housing Supplementary Planning Document; adopted 10th April - Noted.
- d. From NSC re consultation on new Local Plan – NSC has written to all Town and Parish Councils asking their views on proposals to be included in the next local plan which will go for formal consultation later in the year. The letter asked for views about settlement boundary changes and small changes to the green belt where this was supported by local communities. It was noted that these boundaries had been fixed many years ago and constrain development. At present the Core Strategy allowed development adjacent to local boundaries but if settlement boundaries were reviewed as part of the new local plan this may not be continued. The NDP review group have looked at the boundary but found few sites for housing. The PC's response to the letter will be drafted by the NDP review group and circulated to Councillors for comment as the next planning meeting is after the consultation deadline. The clerk confirmed that she has had no feedback from Lambridge about the results of their housing needs survey and would follow it up.
- e. From CPRE campaign update re planning policy - It was agreed that a link to the CPRE YouTube video giving broad brush information about planning issues should be added to the PC's Facebook site.
- f. From resident re concerns about the development at Gatcombe Farm – these were noted.
- g. From resident re the PC's intention re CIL payments a reply will be sent to say that discussions and decisions about CIL payments will happen in the usual way and the PC minutes can be referred to for further information.

P18.62 - To consider and provide comments to North Somerset Council on the following planning applications affecting property in the parish

It was RESOLVED that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset District Council:

18/P/2538/FUH - 80-82 Rayens Cross Road, BS41 9DY - Proposed single storey rear extension and two storey side extension to semi-detached pair of properties. Officer - Annika Lepoittevin. The PC has no objections to this application.

18/P/2640/FUL - Lyons Court, Unit 1 & 2 Long Ashton Business Park, Yanley Lane , BS41 9LB - Change the use from office to Beauty Therapy Treatments and a Training Academy for specialist Beauty Therapy Skills. Officer – Sam Watson. The PC has no objections to this application.

Cllr Hardingham declared a non pecuniary interest in the following application and took no part in the discussion.

18/P/2798/FUL - 58 Long Ashton Road BS41 9LE - Proposed erection of 5 no. four bed town houses with integral single garages. Officer - Judith Porter. The PC are pleased to see that this site is being developed, however, it recommends refusal of the application in its current form, which it considers to be inappropriate development in the conservation area, with the following concerns:

- 5 properties on the site gives a very dense row of building which is unusual in this conservation area and is therefore thought to be overdevelopment. The PC considers that 4 would be more suitable as this would give some openness to the development.
- The PC has concerns about there being only one entrance to the development. It is thought that this, combined with the need to open a gate, could cause queuing traffic on Long Ashton Road. The PC would like to see an entrance and an exit and also believes that a gated community is inappropriate for this part of the village and that the entrance/exits should not be gated.
- There should be a pavement of a least 1metre width between the development and the highway and this should be clearly shown on future drawings.
- The properties are substantial and to preserve views across the valley should not be higher than the previous building.
- The PC would like the plans assessed to ensure that vehicles are able to enter and exit the development in a forward gear.
- The bat house at present is situated adjacent to the public footpath this should be moved further into the site so the bats are not disturbed.
- The PC was disappointed to see that more use has not been made of the opportunity for greater energy efficiency/generation options.

18/P/2803/FUL - Q E H Sports Club, Clevedon Road, BS8 3TN - Internal alterations to existing office to provide girls sports changing rooms with the associated changes to the external fenestration. Officer - Ellena Fletcher. The PC has no objections to this application.

18/P/2822/FUL - Village Hall Keedwell Hill, BS41 9DP - Extension to Clubroom to form accommodation to the rear and extension to front to form new entrance. Officer - Raheel Mahmood. The PC did not comment on this application made on behalf of the Parish Council.

18/P/2846/FUH - 118 Long Ashton Road, BS41 9LS - Split-level single-storey rear extension. Officer – Judith Porter. The PC has no objections to this application.

18/P/2893/FUH - 42 Perry Road, BS41 9FE - Single storey rear extension & internal alterations to provide additional living accommodation. Officer - Jessica Smith. The PC has no objections to this application.

18/P/2991/FUH - 2 Folleigh Drive, BS41 9JD - Proposed loft conversion over existing garage for new studio. Officer - Annika Lepoittevin. The PC has no objections to this application.

Cllr Cave having an interest in the following application left the room at 20:46.

18/P/3041/LBC - Clifton Suspension Bridge, Bridge Road, BS8 3PA - Replacement of the Leigh Woods South Footway Articulation Span. Officer – Annika Lepoittevin. The PC has no objections to this application.

Cllr Cave returned to the room at 20:48.

18/P/3000/TRCA - 128 Long Ashton Road, BS41 9LS - Lawson Cypress (T4) Fell, Tree in decline. Officer – Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

18/P/3006/TPO - Oldlands Bannerleigh Road, BS8 3PF - T1 - Bay - fell to ground level - tree has been planted too close to the wall and has exceeded appropriate area for tree. T2 - Hazel - Coppice to height 4ft above wall - to prevent from growing into crown of adjacent ash. T3 - Lawson cypress hedge - Reduce height by 6ft - to be maintained to reasonable levels T4 - Yew - remove tree by 50% (15ft). crown raise to 5ft - tree dominates area that it has been planted and access is restricted by lowest limbs. The aim is to allow access under canopy and allow sunlight into garden area. T5 - laurel hedge - trim back to previously cut points removing 1-2 ft from height. cut away from pavement to allow access - general maintenance T6 - Lime tree - Thin crown by 15%, Reduce crown by 15%(6ft) - tree has heavy regrowth from previous pruning and a light thin and reduction would allow tree to have some form back and to allow light through crown. Officer – Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

18/P/3008/TRCA - 14 Folleigh Lane, BS41 9JB - T1 - Hornbeam (multi stemmed from ground level) - remove 3 stems by wall, reduce remaining stems by 25% or 3 metres in height T2 - Laurel - fell to ground level T3 - Monterey Cypress - remove 12 low branches growing at around 2 metres to 4 metres from ground level, back to main trunk T4 - Laurel - remove main front limb back to trunk. Officer tba. The PC has no objection to this application providing the Tree Officer is in favour of the work.

18/P/3062/TPO - 9 Folleigh Lane, BS41 9JB - Lime (T1) Fell. Infected with Ganoderma applanatum and Kretzschmaria deusta significant die back within the crown. A replacement laburnum tree has been planted in the lower lawn this past winter. Officer - Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

P18.63 - To note comments made to North Somerset Council by the Clerk under delegated authority, where comments had to be submitted before this meeting.

Comments on amended plans for 18/P/2076/FUL - Gatcombe Farm, Gatcombe Lane, BS48 3QT. *“Long Ashton Parish Council is supportive of the farmers within the Parish and is keen to see that they manage to farm successfully. However, it does have concerns about this application. It notes that the proposed building is very close to one house and would like the planning officer to confirm that the distance between the two meets the guidelines. Although the PC notes that agriculture is part of the green belt it does have concerns about the impact this development will have on the openness of the greenbelt. Given the nature of the expected activities within the proposed development, the PC would expect appropriate conditions to be put in place to ensure adequate drainage to prevent run off onto Gatcombe Lane and into the stream feeding the Land Yeo. The PC would like neighbours comments to be taken into consideration when the decision is made”.* Noted. The committee agreed that as comments on the above application had not closed it would like to draw the planning officer’s attention to the officer’s report on application 16/P/1204/F where it was stated that no new agricultural buildings would be required.

P18.64 - To note North Somerset decisions on earlier planning applications, enforcement and licensing lists (circulated previously). Decisions were noted. A comment was made on the effect that the annex in the garden of 27 Glebe Road has had on the street scene and adjacent neighbour and that similar applications should be looked at very carefully.

P18.65 - Feedback from planning workshop

The chairman reported back from the meeting. Information was given about consultation on the local plan, the NPPF review and website issues. From December NDPs would be considered out of date if more than two years old but a review does not necessarily have to make major changes. Going forward NDPs will need to include housing allocation. It was also noted that funding may be available for reviewing NDPs.

P18.66 - Taylor Wimpey Plans for the Vale. The clerk has contacted Barrow Gurney and Dundry PCs re setting up a joint meeting re the Vale. Barrow Gurney PC has responded positively and Dundry will let the clerk know soon. It was agreed that a meeting with both PCs (if Dundry are interested) should be set up. Cllrs Cave, Moorcroft, Sterland, Miss Uppington and Wilkinson were appointed to attend the meeting.

P18.67 - NDP review working group Report and Infrastructure Development Plan. The working group is meeting with NSC officers on the 15th May to discuss the review.

P18.68 - Development until 2036 in and around Long Ashton. Covered previously.

P18.69 - Any other matters for information. None.

Meeting closed at 21:20

Date of the next meeting – Monday 18th June (note changed date)

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

19:00, 14th May 2018, Jubilee Pavilion

Present: - Ms S Hardingham – Chairman
Mr C Cave
Mr M Harris
Mr P Jackson
Mrs B Mackwood
Mr N Moorcroft
Mr R Sterland
Miss M Uppington
Mr A Wilkinson

Absent:
Mrs J Pullin

In Attendance: Dr Janet Turp (The Clerk), Mrs T Warren (Assistant Clerk, minutes).

F18.22 - Apologies for absence – Cllr Mrs J Pullin

F18.23 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

F18.24 - To review the applications for the 2018 Community Grant with reference to the guidelines, PC powers and number of applications and to consider how to proceed.

It was noted that under the amended rules the PC has reserved the right to not award the grants where only one or two applications for each grant have been made.

As only two applications have been received, one for the £500 grant and one for the £1,500 grant, it will be unnecessary for a public decision meeting to take place.

The two applications were discussed:

1. The Men's Shed for £500 - It was agreed that the Men's Shed project provides a useful social focus and also has a practical benefit. It was RESOLVED to award the £500 grant to Men's Shed, subject to sight of invoices to confirm the estimates provided. Proposed by Cllr Mrs Mackwood and seconded by Cllr Cave - all in favour.
2. Plastic Free Long Ashton for £1,500.00 – the application was discussed and it was agreed that, although the PC is sympathetic to the aims of Plastic Free Long Ashton, further information was needed from the applicant before the application could be fully assessed. It was noted that though the applicant would be talking with Councillors at the Annual Council Meeting about PFLA she would be invited to a F&GP meeting to discuss the grant application. It was RESOLVED to reply to the applicant that the PC was sympathetic to the application but more information is required. Proposed by Cllr Hardingham, seconded by Cllr Jackson and all were in favour.

Meeting closed at 19:19

Date of next meeting – Monday 11th June (note change of date)

LONG ASHTON PARISH COUNCIL

ANNUAL COUNCIL MEETING

19:30, 21st May 2018, Jubilee Pavilion

Present: Chairman – Mr A Wilkinson

Mr A Batt

Ms G Collins

Mr C Cave

Mr M E Harris

Ms S Hardingham

Mr P Jackson

Mr A Johnson

Mr D Johnson

Ms L Lansley

Mrs B Mackwood (from 19.36)

Mr S McQuillan

Mr N Moorcroft

Mrs J Pullin

Mr M Semple

Mr I Scoones

Mr R Sterland

Mr J Thomas

Miss M Uppington

Absent:-

Mr A Cartman

Ms S Hughes

In attendance - The Clerk, Dr Janet Turp and Mrs Tracy Warren, Assistant Clerk (minutes).

At 7:00 pm prior to the meeting, Rosie Payne spoke to Councillors about the Plastic Free Long Ashton initiative.

C18.65 - Election of Chairman

It was proposed by Cllr Cave and seconded by Cllr Jackson, that Cllr Wilkinson be appointed Chairman of the Council. There were no other nominations. This was unanimously agreed and Cllr Wilkinson duly accepted the Office of Chairman and signed the Declaration of Acceptance of Office witnessed by the Clerk.

C18.66 - Election of Vice Chairman

It was proposed by Cllr Wilkinson and seconded by Cllr Moorcroft that Cllr Sterland be appointed Vice Chairman of the Council. There were no other nominations. This was unanimously agreed and Cllr Sterland duly accepted the Office of Vice Chairman.

C18.67 - Apologies for absence

Apologies for absence were received from Cllr Kate Stowey, Ward Councillor and Mike Riggall, NSC Parish Liaison Officer.

C18.68 - Declarations of Interests and Grant of Dispensations Members

Interests to be declared during the meeting and no dispensations were requested. It was noted that it was resolved at the 2015 annual meeting to grant a dispensation to all councillors appointed to other bodies by the Parish Council, until the next Parish Council election, to speak and vote on issues relating to these bodies.

C18.69 - Exclusion of the press and public

There were no matters necessitating the exclusion of the press and public.

C18.70 To be RESOLVED: - that the Chairman and Vice-Chairman will serve as Ex-Officio members on all committees.

It was RESOLVED that the Chairman and Vice-Chairman will serve as Ex-Officio members of all committees. Proposed by Cllr Cave, seconded by Cllr Miss Uppington. All in favour.

Cllr Mrs B Mackwood joined the meeting at 19:36

C18.71 - Election of Planning Committee

- (a) The Committee's Terms of Reference were reviewed and following the addition of a sentence defining the quorum as one third of the committee, rounded up to a whole number and not less than three it was RESOLVED to adopt them. Proposed by Cllr Cave, seconded by Cllr Miss Uppington. All in favour.
- (b) It was RESOLVED to confirm that the Committee has delegated powers to deal with matters relating to its responsibilities. Proposed by Cllr Cave and seconded by Cllr Moorcroft. All in favour.
- (c) It was RESOLVED to elect the following Members to serve on the Committee for the ensuing year, proposed by Cllr Cave, seconded by Cllr Moorcroft. All in favour:

Mr A Batt	Mr A Cartman	Mr C Cave	Ms G Collins
Ms S Hardingham	Mr M Harris	Mr S Hughes	Mr A Johnson
Mr D Johnson	Mrs B Mackwood	Mr N Moorcroft	Mrs J Pullin
Mr I Scoones	Mr M Semple	Mr J Thomas	Miss M Uppington

- (d) It was RESOLVED that the Clerk be given delegated powers to deal with planning applications mid-month after inviting comment from Councillors on the Planning Committee. Proposed by Cllr Miss Uppington, and seconded by Cllr Moorcroft. All in favour.

C18.72 - Election of the Highways and Burial Ground Committee

- (a) The Committee's Terms of Reference were reviewed and following the addition of a sentence defining the quorum as one third of the committee, rounded up to a whole number and not less than three, it was RESOLVED to adopt them.
- (b) It was RESOLVED to confirm that the Committee has delegated powers to deal with matters relating to its responsibilities.
- (c) It was RESOLVED to elect the following Members to serve on the Committee for the ensuing year.

All proposed by Cllr Sterland and seconded by Cllr Batt. All in favour:

Mr A Batt	Mr A Cartman	Mr C Cave	Ms G Collins
Ms S Hardingham	Mr M Harris	Mr S Hughes	Mr P Jackson
Mr A Johnson	Ms L Lansley	Mrs B Mackwood	Mr S McQuillan
Mr N Moorcroft	Mrs J Pullin	Mr I Scoones	Mr M Semple
Mr J Thomas	Miss M Uppington		

C18.73 - Election of Finance and General Purposes Committee

- (a) The Terms of Reference of the Committee were reviewed. Cllr Hardingham pointed out that F&GP had been close to being inquorate on several occasions and it was agreed to widen the membership. The ToR were amended so that the membership will be the Chairman and Vice Chairman of the Council, the Chairman and Vice Chairman of each committee, one LACA and one Leigh Woods member, plus any other Councillors who wanted to be on the committee. The last persons to be nominated at the Annual Council Meeting. A minimum of ten members to serve on the Committee. Following appointment of the committee chairmen and vice chairmen any additional members required to be appointed will be so by the Council. The Quorum shall be one third of the committee, rounded up to a whole number and not less than three. It was RESOLVED to adopt the

amended terms of reference and to confirm that the Committee has delegated powers to deal with matters relating to its responsibilities. Proposed by Cllr Hardingham, seconded by Cllr Wilkinson, all in favour:

- (b) It was RESOLVED to elect the following Members to serve on the Committee for the ensuing year. Cllrs Mrs Pullin (LACA), Harris (Leigh Woods), Cave, Hardingham, Jackson and Semple. Proposed by Cllr Mrs Mackwood, seconded by Cllr McQuillan, all in favour:

C18.73 - Membership of working groups confirmed as follows:

- a) Website Committee. It was agreed the name of the Committee be changed to 'Community Engagement Working Group' and its members are: Cllr Collins, Harris, Lansley, Thomas, Wilkinson and the Clerk.
- b) Newsletter Group – Cllrs Lansley, Miss Uppington and the Clerk.
- c) Parish Recycling Scheme working group – It was agreed that this group be wound up having received the grant award.
- d) Village Enhancement Scheme working group – Cllrs Hardingham, Lansley, McQuillan, Mrs Pullin, Semple, Sterland and Thomas
- e) Superfast Broadband working group – Cllrs Moorcroft and Wilkinson with residents Steve Edwards and Nigel Harper.
- f) LULA working group – Cllrs Cave, Moorcroft and Thomas
- g) Parish Council Office working group – Cllrs Hardingham, Mrs Pullin, Wilkinson and the Clerk.
- h) Public Art working group – Cllrs Hardingham, Lansley and Sterland.
- i) Scout HQ working group – Cllrs Cave, Jackson, Moorcroft and Mrs Pullin.
- j) Neighbourhood Development Plan review group – Cllrs Cave, Harris, Moorcroft, Semple, Sterland, Thomas, Miss Uppington and Wilkinson.
- k) The Vale Working Group – Cllrs Cave, Moorcroft, Sterland, Miss Uppington and Wilkinson.
- l) BCFC community engagement working group – Cllrs Cave, Hardingham, Mrs Pullin, Thomas, Sterland and Wilkinson.
- m) Library working group – Cllrs Cartman, Cave, Collins, Lansley, Mrs Mackwood, Semple and McQuillan.

C18.74 - Parochial Charity

The Parish Council nominates two Trustees of the Parochial Charities. It was noted that the terms of office of Cllrs Moorcroft and Mrs Pullin continue until 2019.

C18.75 - Wildlife Trust Membership and representation

It was agreed the Council continues its membership of the Wildlife Trust, and that Cllr Sterland should remain as the Council's representative, with Cllr Lansley providing support as necessary.

C18.76 - Avon Local Councils Association (ALCA)

It was agreed to continue with membership of ALCA and to continue the subscription to LCR and to check if an online subscription is available. In the absence of any other volunteers it was agreed that Cllrs Moorcroft and Scoones will continue to be the PC's representatives.

C18.77 - Long Ashton Churchyard Trust Representatives

It was noted that the terms of office of Cllrs Cave and Mrs Pullin are still current.

C18.78 - Membership of other groups

It was RESOLVED to continue membership of:

- (a) CPRE (Campaign for the Protection of Rural England). Proposed by Cllr Cave and seconded by Cllr Sterland. Carried with one abstention.
- (b) Voluntary Action North Somerset.
- (c) Parish Councils Airport Association. Proposed by Cllr Cave, seconded by Cllr Sterland. All in favour.
- (d) Society of Local Council Clerks (for the clerk and assistant clerk). Proposed by Cllr Cave and seconded by Cllr Hardingham. All in favour.

C18.79 - Subscriptions to Zurich Insurance's Local Council Advisory Service

It was RESOLVED to discontinue this subscription as the PCs current insurance broker offers advice. Proposed by Cllr Moorcroft and seconded by Cllr Mrs Mackwood. All in favour.

C18.80 - Long Ashton Community Association Management Committee Trustees

The PC nominates two trustees of LACA and approves other nominations. The terms of office of the current PC nominees, Cllrs Cave and Mrs Pullin continue to November 2021 and December 2019 respectively.

C18.81 - Nomination to Other Bodies and roles

- a) Parish Councils Airport Association – Cllrs Moorcroft, Semple, Thomas and Wilkinson
- b) Youth Club Management Committee – Cllrs Collins and Jackson. Cllr Wilkinson thanked Cllr Hardingham for her work on the committee.
- c) Long Ashton Children's and Young Peoples Network – Cllrs Cave, Collins, and Jackson.
- d) Long Ashton Crime & Disorder Representatives (Local Action Team) – Cllrs Cave, Moorcroft and Scoones.
- e) Durnford Liaison – Cllrs Cave, Scoones and Miss Uppington. Cllr D Johnson confirmed that he would also provide support where necessary.
- f) Welcome LA - Cllr Lansley
- g) Community Resilience Liaison – Cllrs Cave, Mrs Mackwood, Moorcroft and Wilkinson
- h) Long Ashton Children's Centre – Cllr Mrs Pullin
- i) Patient Participation Group – Cllrs Moorcroft and Wilkinson.
- f) Collection and analysis of speed camera data - Cllr Sterland with support from Cllr Moorcroft as necessary.

C18.82 Direct Debit Payments

It was RESOLVED that payments may be made by variable direct debit for items such as telephone, broadband, information commission, pension payments and similar items. Proposed by Cllr Hardingham, seconded by Cllr Cave. All in favour.

C18.83 – Payment of Salaries.

It was RESOLVED that Salary payments may be made by standing order. Proposed by Cllr Moorcroft, seconded by Cllr Cave. All in favour.

C18.84 - Chairman's remarks

The chairman noted that in order for the PC to work effectively more Cllrs need to volunteer for the various roles not just to attend PC meetings. It was agreed that if anyone is interested in finding out what the various roles entail they should contact the existing role holder to find out more information.

C18.85 - Parish Council Minutes

The minutes of the Long Ashton Parish Council held on the 19th March, previously circulated, were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Miss Uppington and seconded by Cllr Harris. All in favour.

C18.86 - Matters arising for information.

Visit of PCC – It was agreed that any questions Cllrs would like to put to Ms Mountstevens should be forwarded to the Clerk by 29th May 2018.

C18.87 - Planning Committee Report (9th April). To consider and adopt.

The report of the Planning Committee of the meeting held on 9th April was adopted. Proposed by Cllr Miss Uppington, seconded by Cllr Cave. All in favour.

C18.88 - Highways and Burial Ground Committee Report (26th March)

The report of the Highways & Burial Ground Committee of the meeting held on 27th March was adopted, subject to amendment by the committee. Proposed by Cllr Mrs Mackwood, seconded by Cllr Moorcroft. All in favour.

C18.89 - Finance and General Purposes Committee Report (16th April)

- (a) The report of the Finance & General Purposes Committee of the meeting held on 16th April was adopted, subject to amendment by the committee. Proposed by Cllr Hardingham and seconded by Cllr Sterland
- (b) It was RESOLVED to adopt Standing Orders, previously circulated, as recommended by F&GP 16/4/18. Proposed by Cllr Hardingham and seconded by Cllr Mrs Mackwood.
- (c) It was RESOLVED to adopt the unchanged Financial Regulations as recommended by F&GP 16/4/18. Proposed by Cllr Hardingham and seconded by Cllr Sterland
- (d) It was RESOLVED to adopt the three year budget, previously circulated. Proposed by Cllr Hardingham and seconded by Cllr Sterland.
- (e) The Action plan was discussed. There was discussion about whether the PC should widen participatory budgeting beyond the community grant. It was noted that there is little interest shown by the public in PC matters at the moment so it was thought impracticable to make changes to the participatory budgeting offer and that the community grant is appropriate for this parish. However, there are opportunities for interested members of the public to gain a greater insight and input into how PC money is spent by joining the LACA or Youth Club Management committees which both receive substantial PC grants. The chairman and clerk will look at the extra work needed to gain the 'Quality level' of the local council award scheme. Following these discussions it was RESOLVED to agree the Action Plan. Proposed by Cllr Hardingham and seconded by Cllr Sterland.

C18.90 - Long Ashton Community Association

- (a) Cllr Mrs Pullin gave the following report

The application for extension to the Club Room is with NSC for determination. Three builders have been approached for estimated costs to build. When received, an application will be made to the fund providing body Garfield Weston. Needing public comments of support, a book is situated in the cafe and a letter of support is requested from the Youth Club and the Parish Council.

Our caretaker/handyman is leaving the village soon but will continue for a while to provide weekend cover. Re-arrangements will have to be made and an advertisement is out for someone to cover some periods.

The AGM will be held in September to allow the Treasurer to finalise the accounts and his report and to be audited. It will take a different form this year in the hope of attracting some users to the meeting. Some events to celebrate the 60th anniversary of the complex next year are already being planned with more to come.

Two people are interested in becoming trustees - if all is agreed LACA will again have its full compliment."

- (b) The appointment of Christopher Fairclough as trustee was agreed by the PC.
- (c) Letter of support for Garfield Weston grant application. It was agreed that a letter in support of the grant should be provided to be written by the Clerk.

C18.91 - Community Safety; Local Action Team report

Cllr Cave confirmed that there was no current news to report and the next PACT meeting will be on 29th May 2018 at 19:30 in the Pavilion, Keedwell Hill. Cllr Harris confirmed that a LAT was being started in Leigh Woods and he was happy to provide a report on it.

C18.92 - Youth Matters; Youth Club and Long Ashton Network Reports

Cllr Jackson thanked Cllr Hardingham for her support on the committees, welcomed Cllr Collins as the new committee member and gave the following reports:

Youth Club

I would like to echo the Chairman's thanks to Sheila for her long standing contribution to the youth club for more than 17 years, and supporting the young people in our community. And also take the opportunity to welcome Grace to the management committee.

The Thursday sessions continue to go well and have continued to provide cooking, crafts and street dance. The young people really enjoy the Street Dance and we are currently looking at taking them to a competition so that they can compete as a group. During April and May trips were made to Laserquest and Hollywood Bowl, and a further trip is being arranged to Jungle Rumble, these have been funded through a grant from the Woodward Family Trust. Two of the youth workers have recently been in to Nailsea School to talk to teachers and young people to promote the youth club.

The detached session on Wednesday evening is a good opportunity to engage with young people on the streets and discuss issues including career plans and consequences of anti-social behaviour. The presence of youth workers on the streets is a positive opportunity for young people to engage and has been a deterrence to drug usage in and around the community centre where people want to feel safe.

For the intermediate age group we are currently running a trial to establish whether this is best held on a Monday or Tuesday evening.

On fundraising, the youth club is currently discussing with LACA running a games stall at the Village Picnic to support fundraising for the youth club together with LACA and Holly Hedge. And we are in process of applying for a number of grants to support our activities.

The Youth Club Management Committee like many local organisations relies on volunteers, without which we couldn't operate and provide youth provision. In particular we are currently looking for a Treasurer to manage the accounts and ask that Councillors take a pro-active role in supporting the youth club to find a suitable volunteer.

Children and Young People's Network

On the skate park – we have proposed that a strip of land is allocated in Peel Park for use as a skate park and await further discussion with LACA and the junior football club to confirm this can be accommodated. The youth grant was launched for applications in February and three grants have been made to youth organisations in the village.

Following discussion it was noted that Youth Club Management Committee gave an annual report to F&GP in November 2017 which showed the value of youth engagement. It will be confirmed in October 2018 whether the application to the Co-op Community fund for the intergenerational project based around the teen shelter, has been successful.

C18.93 - ALCA NS Group – there was no new information to report.

C18.94 - Parish Councils Airport Association;

As no one from the PC was able to attend the recent meeting there was no report.

C18.95 - Parish Recycling Scheme working group report.

The grant of £1,050 has now been received so the working group, having achieved its goal, will now be wound up.

C18.96 - Superfast broadband working group.

Cllr Moorcroft confirmed the situation is unchanged with no further provision being offered at this time. It was noted that a substantial proportion of the village are without superfast broadband.

C18.97 - Community Engagement working group – meeting to be organised soon.

C18.98 - Scout Group HQ Working Group – No new information.

C18.99 - NDP Review Working Group; report

Cllr Sterland gave the following report on the recent meeting with NSC:

The possible changes to the NDP identified by the working group were discussed and it became clear that only minor changes will be considered to be tweaks and anything more will necessitate a full review of the NDP and formal advice from NSC on what constitutes a full review has been sought. NSC see no urgency for the decisions to be made on housing site allocation and although NSC needs to find small 'windfall' sites for 1000 homes it is not in a position to say where this need would be met or if any would be in Long Ashton. NSC will respond on the infrastructure and development plan.

A policy change to protect Community assets even after sale was discussed. NSC confirmed that some protection is offered by their policy DM68 whereby development of a building that was previously used by the community has to continue to provide some community benefit/usage.

C18.100 - Public Art Working Group; report

It is thought that all the s106 issues need to be resolved before the public art money will be paid. This PROW issue will be discussed at the next Highways meeting.

C18.101 - VES working group;

NSC has not provided the updated plans so there has been no further progress.

C18.102 Library working group; report and action

Cllr McQuillan confirmed that the group has had an initial meeting. Approximately four or five volunteers had come forward at the APM. Part of the remit of this group is to confirm whether a new library is viable and it was noted that NSC have suggested approximately 40 volunteers would be needed. Cllr Lansley confirmed she had asked the Co-op manager as to whether the basement space could be allocated to a library and it was confirmed that the Co-op board meet regularly in this space. It was agreed that the Clerk will write to Mandy Bishop to ask if NSC have approached the Co-op about using this area.

C18.103 Community Resilience

Cllr Moorcroft confirmed there are currently three snow wardens and an emergency exercise drill will be held in Weston-Super-Mare on 4th June 2018.

C18.104 Plastic Free Long Ashton; presentation discussion and actions.

Following the talk given by Rosie Payne prior to the council meeting, the PC agreed that they are happy to write the requested letter of support and a resolution would be considered at the next PC meeting.

C18.105 Annual Parish Meeting

Cllrs report feedback from the last meeting has been positive though it noted the comments about improving public participation.

C18.106 Breaking the Mould conference; feedback and how we can learn from it. Cllr Lansley explained that the conference highlighted how Frome TC have changed their way of working and in the process have managed to engage 500 public volunteers. Initiatives include a 'Share Shop' where the community can borrow items, a community fridge for those in need and a campaign with local GPs to develop 'Health Connectors' has resulted in a decrease of 17% in health referrals compared to an increase of 30% in North Somerset. There has been an agreed substantial increase in the precept for at least the last ten years.

It was agreed that this may have important lessons for the PC and will be added to the agenda for the next Council meeting.

C18.107 A Parish Council for the 2020s

The PC noted that it is not representative of all sections of the community and attendance at meetings is falling. It was agreed that in the first place there would be a meeting of all Cllrs to discuss the issues and a facilitator should lead the meeting. A working group to look at how the council could move forward, work better and to encourage community participation, taking into consideration Frome and other PC's experience, would then be set up. It was agreed that Cllr Lansley would contact Frome PC to see if they know of a suitable facilitator.

C18.108 GDPR; update, way forward and associate documentation.

The draft consent form, privacy notices and information policy, previously circulated were discussed and minor amendments made to the policy. It was RESOLVED that the amended documents be adopted. Proposed by Cllr Hardingham and seconded by Mrs Mackwood. All in favour. It was agreed that there would be an early review of the documents by F&GP.

C18.109 Minute binding

It was RESOLVED that the minutes from 2005 – 2010 be bound at an estimated cost of £30 a binder. These would then be stored in the archive at Taunton. Proposed by Cllr Hardingham and seconded by Cllr Sterland.

C18.110 Battles Over; payment of initial funds and update

Cllr Cave and Mrs Pullin, as members of the organising committee, declared an interest and took no part in the vote.

Cllr Cave confirmed plans are underway for a Drumhead service at Peel Park, including the laying of a wreath for and the naming of the 60 parishioners lost in the First World War. As a memorial, twenty bound copies of a book of remembrance commemorating these lives will be produced. One copy will be given to the PC. The total cost of the project is estimated to be £8,000. Grants and donations have been widely sought and there have been donations from Sainsbury's and Waitrose. To date £2,480 has been received which includes monies donated via the crowdfunding website. The PC has already agreed an initial grant of £1,500, and has earmarked up to £3,000 for the memorial and event. Insurance is now in place. The crowdfunding monies can only be released if the total target of £8,000 from all sources is obtained by 8th June 2018. Cllr Cave therefore asked if the full £3,000 grant can be awarded in addition to the immediate release of the approved £1,500.

It was RESOLVED that, given insurance is now in place, the grant of £1,500 be paid immediately and that it is recommended that the £3,000 grant is also awarded subject to the formal agreement of F&GP. Proposed by Cllr Scoones and seconded by Mrs Mackwood. Agreed with one abstention.

C18.111- Correspondence to consider and respond

- (a) From resident re drainage in Peel Park - It was suggested that there have been problems with the football pitches, in particular around the north touch line. LACA are taking advice as to what can be done to improve the situation but it was noted that there is only a finite sum available. Andrew Hughes, Chairman of the local junior football club stated to Cllr Cave that the football pitches are the best they play on.
- (b) From PC Faithfull – annual reports. Noted.

C18.112 - Any items for information - None

C18.113 Clerk's and assistant clerk's salaries

It was RESOLVED that the salaries be increased in line with the salary scales contained in the NALC letter with a 2% increase and these should be backdated to April 1st 2018. Proposed by Miss Uppington and seconded by Cllr Hardingham.

Meeting closed: 21:55

Date of next meeting Monday 25th June 2018

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

19:20, 4th June 2018, Jubilee Pavilion

Present: - Ms S Hardingham – Chairman

Mr C Cave

Mr P Jackson

Mrs B Mackwood

Mr N Moorcroft

Mrs J Pullin

Mr R Sterland (from 19.22)

Mr M Semple

Absent:

Mr M Harris

Miss M Uppington

Mr A Wilkinson

In Attendance: Dr Janet Turp (The Clerk), Mrs T Warren (Assistant Clerk, minutes), and 1 member of the public.

F18.25 - Apologies for absence - Received from Cllrs Harris, Miss Uppington and Wilkinson.

F18.26 - Declarations of Interests and Grant of Dispensations.

Declarations of interest were received from Cllrs Cave and Mrs Pullin who remained present in the meeting but did not vote.

19:22 Cllrs Sterland joined the meeting.

F18.27 - Appointment of Chairman for this meeting

It was proposed by Cllr Mrs Mackwood and seconded by Cllr Cave, that Cllr Hardingham be appointed Chairman of the committee for this meeting. There were no other nominations. All in favour.

F18.28 - Award of the full earmarked grant of £3,000 to the Battles Over group for the centenary of the end of WWI memorial and event.

A breakdown of costs for the proposed event and memorial has been provided and was thought reasonable. It was confirmed that the memorial book will definitely be published and is not dependent on crowdfunding success. It was RESOLVED to award the full earmarked grant of £3,000 to the Battles Over group for the centenary of the end of WWI memorial and event. Proposed by Cllr Moorcroft and Seconded by Cllr Mrs Mackwood. Agreed with one abstention.

Meeting closed at 19:28

Date of next meeting – Monday 11th June (note change of date)

LONG ASHTON PARISH COUNCIL

HIGHWAYS & BURIAL GROUND COMMITTEE MEETING

19:30 4th June 2018 - Jubilee Pavilion

Present:

Mr N Moorcroft - Chairman
Mrs B Mackwood (to 19.40)
Mr C Cave
Ms G Collins
Ms S Hardingham
Dr P Jackson
Ms L Lansley
Mr S McQuillan
Mr I Scoones
Mr M Semple
Mr R Sterland
Mrs J Pullin
Miss M Uppington (from 20:15)

Absent:

Mr A Batt
Mr A Cartman
Mr M Harris
Mrs S Hughes
Mr A Johnson
Mr J Thomas
Mr A Wilkinson

In Attendance: Dr Janet Turp (The Clerk), Mrs T Warren (Assistant Clerk, minutes) and 1 member of the public.

Hb18.43 - Election of Chairman

There were two nominations for chairman. Cllr Moorcroft was proposed by Cllr Scoones and seconded by Cllr Cave and Cllr Mrs Mackwood was proposed by Cllr Hardingham and seconded by Cllr Moorcroft.

Cllrs Mrs Mackwood and Moorcroft left the room.

Following a vote Cllr Moorcroft was elected as Chairman of the Highways and Burial Ground committee for the next municipal year or until such time as a new chairman is elected having received more than half the votes cast.

Cllrs Mrs Mackwood and Moorcroft returned to the room.

Cllr Moorcroft duly accepted the Office of Chairman. Cllr Mrs Mackwood thanked the committee for its support but felt frustrated at what she had been able to achieve because of the lack of support from North Somerset Council (NSC). Cllr Moorcroft thanked Cllr Mrs Mackwood for her sterling efforts as Chairman of the committee in the last year.

Cllr Mrs Mackwood left the meeting.

Hb18.44 - Election of vice Chairman

There were no nominations to serve as vice Chairman and it was agreed to defer this until the next meeting to give Cllrs the opportunity to consider the role. The Chairman asked younger members of the council to think about the role to help with long term planning.

Hb18.45 - Apologies for absence

Cllrs Harris and Wilkinson. Miss Uppington apologised that she would be late.

Hb18.46 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations were requested.

Hb18.47 - Minutes of the previous meeting

The minutes of the meeting held on the 26th March 2018 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

Hb18.48 - Exclusion of the press and public

There are no items on the agenda requiring exclusion of the press and public.

19.42 The meeting was adjourned to allow a member of the public to speak about road safety issues in Yanley lane.

19.46 The meeting re-started

Hb18.49 - Matters arising

- a) Hb18.26b – Tree planting; the management agreement for the SBL exchange land has not yet been received from NSC. It was agreed to ask for this information under Freedom of Information.
- b) Hb18.20 – Dog Bins; update and agreement as to how bins are to be replaced. It was noted that replacement dog bins have been received but the replacement is not easy. The bins that need replacing have been identified but the posts also need to be checked to see if they need replacing which the Chairman offered to do. Removal of the old bin in Lampton Road had been attempted but needed more robust tools, a resident will be asked to help. It was agreed to seek a contractor to replace the bins and posts.

Hb18.50 - Ashton Brook and Flood Management Update

- a. Flooding issues and to agree any action if required; It was noted that the underpass has flooded again making it six times in 18 months. This flooding was identified as a 1 in a 100 years event in the flood modelling. It has been reported to NSC. It was thought that the speed of run off from the attenuation ponds may be making this worse and that the arrangement for restricting the flow should be modified. NSC has plans to raise the ground level in the underpass but this is limited by its height. It was agreed that NSC should be pressed for this to go ahead and a site visit arranged with Alex Fear (NSC) and the Executive member. It was reported that a gravedigger thinks that the SBL has affected water levels in the burial ground. Further information would be sought.
It was noted that recent heavy rain had caused a large rip in the tarmac at the bottom of Providence Lane and drain covers to lift by the Doctor's surgery on Rayens Cross Road and in Lovelinch Gardens and that some drains were blocked on the main road.
- b. The report of the meeting with NSC to discuss the FoI response had been circulated and there were no questions. Further emails had been exchanged regarding reinstating the field levels. Alex Fear has confirmed by email that the aim is return the area to its original level, however, soil is still on the site and it was felt that the aim had not been achieved. NSC has said that the footpath posts, which point in the wrong direction, would be corrected and Cllr Moorcroft will check that they are.
- c. Response from Environment Agency to query re the flood alleviation scheme. The EA have responded to say they are unaware of the scheme. It was the understanding of the PC that planning permission had been granted, in around 2000, with the condition, imposed on the Environment Agency's insistence, that a bund and flood alleviation scheme be built. This does work to some extent as it was noted in recent heavy rainfall that the brook only rose to half of what it used to, but the design parameters are unknown. It was agreed the Clerk should write to the Environment Agency again to ask why they required the bund and flood alleviation scheme to be built and what recommendations they would have made about its construction and why they did not adopt it. The PC would also like to know why previous flood modelling ignores the bund noting the close proximity of the school and housing. It was suggested that

Greenbelt Services do not maintain this site as well as they claim to and that the bund is beginning to silt up.

Hb18.51 – Footpaths

- a. Cllr Lansley gave a working group report, confirming that work on the kissing gate at the bottom of Toboggan Hill will be carried out. The University have agreed to pay for these improvements.
- b. Peel Park footpath to agree position in light of letter from North Somerset - It was RESOLVED that the PC will no longer ask the footpath to be a permissive path and to agree that it should be designated as a Public Right of Way. Proposed by Cllr Cave and seconded by Cllr Jackson. Agreed with one abstention.
- c. Dawson Walk update and response from Greenbelt – Greenbelt have surveyed the boardwalks and they are assessing the possibility of removing them. They say they have cleared the trash screen and made arrangement to regularly review it and to do further works when water levels have receded. They noted the comments of the PC re appointment of contractors but advised that was an operational matter. It was agreed by the PC that no further action be taken at this time.
- d. Parsonage Road footpath; a response has been received from Persimmon confirming they are keen to work with the PC and requesting a copy of the model permissive path agreement.
- e. Digital footpath maps; Update from Cllr Lansley confirmed that the Seven Streams walk, which appeared in the NSC Life magazine, has been digitally mapped and will soon be available on the website.
- f. Footpath gates; Cllr Lansley confirmed that she has spoken to the landowner who needs the gates on 12/9 repaired to allow livestock movements and is willing to contribute to the repair. Other landowners will also be contacted. It was noted that there is a footpath budget that could be used to help fund gate repairs/replacement. Cllr Lansley agreed to talk to NSC and the landowners.
- g. Himalayan Balsam; It was noted that this may not be as bad as in previous years and that that reports of this can be made to the Chairman.

Hb18.52 - Burial Ground and Closed Churchyard.

- a. Children's Funeral Fund for England – the Government's plans to set up a fund so fees for children's funerals could be waived were noted and further information awaited.
- b. Report on Heaven Scent Garden. There was no formal report on the garden although Cllrs who had been in discussion with the group reported that there is declining support for the group and those remaining are struggling. It was agreed that Cllr Lansley contact them to see if further volunteers could be found and to ask the group to formally advise the PC as to what minimum input is needed, financial and manually, to allow this garden to continue. It was noted that a change in mowing procedures may help. A report should be requested for the next council meeting on 25/06/2018, so that the situation can be reviewed at the next Highways & Burial meeting on 06/08/2018. The agreement between the PC and the group states that the ground would be returned to its original state if the project failed.
- c. To discuss quote for tree work; - It was RESOLVED that the quote (GTC4595) received for work on the Walnut, Portuguese Laurel group, Lime and Oak, for £290.00 was acceptable and that the work should go ahead. Proposed by Cllr Cave and seconded by Cllr Jackson. All in favour.

20:15 - Cllr Miss Uppington joined the meeting

Hb18.53 - Road safety issues

- a. Vehicle Activated signs; Cllr Sterland presented the latest data analysis and noted that there is a fault with the date recording giving gaps in the dates. It was noted that speeds are higher at the Guide HQ than at the other end of the village. Analysis of the entry

speeds seems to support a traffic calming scheme in the village. It was agreed that cameras be left in current positions for a further two months and then moved to new locations to increase awareness of the 30mph zone. Cllr Cave will assist in moving the cameras when required.

- b. Yanley Lane – NSCs plans for Yanley Lane were discussed. Although the plans were acceptable, the cost of £9,844.69 (requiring a PC contribution of £5844.69) to raise the crossing point for pedestrians and cyclists and amend the three humps and the gateway were much higher than the cost originally suggested to the PC when it agreed to make a contribution. It was noted that the humps now required work due to their effective height being lowered by the resurfacing (by NSC) of Yanley Lane and that there was a health and safety aspect to consider with a local school close by. Sustrans paid for the Festival Way pathway and may have funds available which could be used. It was agreed that the PC is still willing to make a contribution but not at the level requested and that if funding cannot be found for the suggested design, for example from Sustrans then the PC asks that as a minimum the humps are reinstated to their original level before re-surfacing
- c. Parking in Lovelinch Gardens. A resident has concerns about parking. Inconsiderate parking means that it is often difficult to pass through Lovelinch Gardens or for the disabled bay to be used or for residents to exit from their drives which is very stressful for residents. The resident provided supporting photographs. It was agreed that the Clerk should write to NSC asking that they contact the resident and consider asking parking enforcement to monitor the site.
- d. State of Fenswood Road – Cllr Cave confirmed that this issue has been raised with NSC and he will follow it up. It was noted that residents should report issues on the NSC website to encourage areas to be investigated by NSC.

Hb18.54 - Festival Way – No items for information.

Hb18.55 - Biodiversity

Cllr Lansley noted a decrease in swallows and an increase in dead hedgehogs and asked what more could we be doing to encourage biodiversity and suggested a working group. It was noted that the NDP requires developers to conserve or improve biodiversity and having fences instead of hedges and increasing number of sports fields affects biodiversity and that this issue is raised when the PC comments on planning applications. It was also noted that there have been mowing changes to Chancellor's Park to help with biodiversity. Cllr McQuillan offered to set up a working group to link groups interested in this issue and agreed to draft a terms of reference and to report back to the PC.

Hb18.56 - Village Enhancement Scheme

Cllr Hardingham confirmed revised plans were received last week for safe crossing arrangements at Brocks Lane. These plans omit a raised table between Brocks Lane and Yeo Lane (as it would have to be placed at an angle which is difficult for buses) but tactile paving and single yellow lines remain. A 20mph speed limit in the village was discussed and this, in the retail area, is part of the long term strategy. It was agreed that a meeting of the working group will take place to review the plans and to consult with local residents and businesses, probably in the autumn.

Hb18.57 - Bristol City Council plans for Park and Ride

- a. Response from Bristol City Council to PC confirming that the PC will be kept informed and consulted about any changes – noted.
- b. News item re no solution to match day parking – noted.

Hb18.58 - Items raised at Annual Parish meeting for consideration

- a. Flooding at top of Providence Lane; Cllr Cave confirmed this issue has been raised with NSC Highways dept. Cllr Sterland also reported that this is also an issue in Longwood Lane and Cllr Cave will talk to NSC Highways about this too.
- b. Northleaze School clock- It was agreed that the Clerk will contact Knightstone Housing about the repairs to the clock and also them to trim back the hedge obscuring the information sign at the bus stop.
- c. Flooding at junction of Chestnut Road and Long Ashton Road – Cllr Cave confirmed this issue has been raised with NSC.
- d. Path opposite the doctor's surgery – It was noted that the barriers are now removed but the bamboo growing out of the pavement is still a hazard. It was agreed that the Clerk contact NSC to ask them to resolve the issue.
- e. Tree Keedwell Hill – It was noted that concerns were expressed about visibility being reduced by the tree on the bend. This will be reviewed if thought to be a problem.

Hb18.58 – Gullies. No further progress.

Hb18.59 - SBLR and MetroBus

A public meeting of the joint scrutiny panel, of which Cllr Cave is a member, is to be held on 06/06/2018 to look at the Metrobus project. Cllr Sterland asked that the cost-benefit ratio is confirmed.

Hb18.60 - Cycle Forum – No Report.

Hb18.61 - Leigh Woods - Parking issues and yellow line progress.

Cllr Cave confirmed that progress is being made and there is potential for a scheme to be put in place by the end of the year.

Hb18.62 - Correspondence

- a. From resident re response re Yanley Lane – the resident's views were noted, it was confirmed that speed surveys have been agreed to allow changes to speed limit to be considered and the Clerk will send the resident the speed reports.
- b. From resident re state of path between Fenswood and Keeds Lane – Cllr Cave confirmed that the maintenance of the path has been raised with NSC.
- c. Littering Consultation – Government consultation noted. Cllrs would reply individually if they were minded to do so.
- d. From NSC re closure of Portbury Hundred – information noted.
- e. From NSC re signage for Barrow Gurney pub – NSC have confirmed that they think it appropriate for the sign to be erected. The PC is not happy that the sign will be within Long Ashton Parish and may affect Long Ashton pub business. It was agreed that the Clerk should write NSC to say it is appalled by the decision causing visitors to be directed away from the village.
- f. From NSC confirming path extinguishment order – information noted.
- g. From resident re motorbikes on Festival Way – the presence of motorbikes was noted but was thought that this had improved recently.
- h. From resident re horses on Festival Way – It was agreed that the Clerk contact Sustrans to ask that signs be made clear that no horses are allowable, being excluded from the permissive path agreement with the landowner.
- i. From resident re bad parking and driving – the resident's concerns were notes and the Clerk will respond confirming that the PC is trying to address some of these issues through the Village Enhancement Scheme and giving details of how to contact the VES group.
- j. From resident re fly tipping and possible solution - a resident had written to the suggesting that the PC help with its removal by providing bags for volunteers to collect fly tipped rubbish and a collection point. It was agreed to respond to the resident that

although the PC understands that the suggestion is made with the best of intentions, the PC cannot endorse clearing of fly tipping waste by residents, in the absence of a full risk assessment due to the health and safety issues. However, Plastic Free Long Ashton will be organising litter picks in the village and the resident could contact them to offer his services and to remind them that if fly tipping is reported to NSC it is usually cleared quickly.

Hb18.63 - Other Items for Information

- a. Bus stop by RBL – It was noted that cars have to come to a halt in both directions when the bus is at the stop.
- b. Overgrown hedges – it was noted that hedges overgrowing onto pavements is an issue around the village and residents should be reminded to cut back hedges in the next newsletter.
- c. Bin and recycling collection days – A comment was made that the new bin collection arrangements do not seem logical. Time will be given to see if the new system works and discussed again if there are difficulties.

Hb18.64 - Letters written by clerk under delegated authority - none

Date of next meeting – 6th August 2018

21:40 - Close of meeting

Comments by resident on road safety in Yanley Lane

It was confirmed there has been much correspondence with regards to the height of the speed humps and the extension of the 30mph zone from Yanley Farm and noted that the chippings had not been swept up after re-surfacing which was delaying the re-painting of the white lines. It was noted that at least 15 dwellings and Long Ashton Business Park are in this vicinity. The PC noted that the speed surveys previously agreed by the PC had not yet been carried out and Long Ashton Business Park was now fully occupied and the cricket ground is used three – four times per week with many children using this site.

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

19:30, 11th June 2018, Jubilee Pavilion

Present: - Ms S Hardingham – Chairman

Mr C Cave

Mr N Moorcroft

Mrs J Pullin

Mr M Semple

Mr R Sterland

Miss M Uppington

Absent:

Mr M Harris

Mr P Jackson

Mr A Wilkinson

In Attendance: Dr Janet Turp (The Clerk), Mrs T Warren (Assistant Clerk, minutes).

F18.47 - Election of Chairman

It was proposed by Cllr Miss Uppington and seconded by Cllr Semple that Cllr Hardingham be appointed as Chairman of the Finance and General Purposes (F&GP) committee for the next municipal year or until such time as a new chairman is elected. There were no other nominations so Cllr Hardingham was elected as Chairman.

F18.48 - Election of vice Chairman

Cllr Harris was elected as vice Chairman of the F&GP committee, subject to his agreement, for the next municipal year or until such time as a new vice chairman is elected. There were no other nominations. Proposed by Cllr Cave, seconded by Cllr Moorcroft. All in favour.

F18.49 - Apologies for absence

Apologies were received from Cllrs Harris and Wilkinson. Cllr Semple was welcomed to the committee.

F18.50 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations were requested.

F18.51 - Minutes of previous meetings

The minutes of the meetings held on the 16th April, 14th May and 4th June had previously been circulated. It was agreed to amend the minutes of 16th April 2018 so that F.18.45 a) reads "From Tyntesfield Medical Group asking the PC to contribute to a moving LED display board for LA surgery. It was agreed that the PC was unable to meet the request as it did not meet the PC grant guidelines." Following this amendment the minutes of the three meetings were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Cave and seconded by Cllr Hardingham. All in favour.

F18.52 - Exclusion of the press and public

There were no matters necessitating the exclusion of the press and public.

F18.53 - Matters arising

- a) F18.26a - Purchase of anti – virus software. Ongoing.
- b) F18.26b - Issues around solo working. The Clerk confirmed that there is a panic alarm in her office and a draft policy is being prepared.
- c) F18.26d - Hedge at back of Paulman Gardens. Ongoing.
- d) F18.26e - Tree Protection Chancellors Park. The contractors have agreed to do the work and it should be completed soon.
- e) F18.26f - Hearing Loop. This is outstanding and will be addressed soon.
- f) F18.26i - BT broadband upgrade. This has been completed.
- g) F18.30 – Reinvestment of 12 month Triodos Bond. This has been now been reinvested as previously agreed.

- h) F18.36 – LACA. To enable the PC to consider significant provision in the budget at the end of the year, LACA needs to set out a clear vision of its proposals in a business plan as previously requested and ensure there is wide support among residents. A joint working group meeting should take place soon.

F18.54 - Payment of accounts and Payments to Council

A list of payments and receipts was presented to the meeting. It was RESOLVED to approve expenditure of £42,298.80 during April and May 2018 and to note receipts of £90,155.45 over the same period. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. All in favour.

F18.55 - Bi-monthly statement and Bank reconciliation

The bank reconciliation at 7th June 2018 and summary was presented. The total amount in all accounts is £573,193.88 including £41,600 in a long term investment. It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. All in favour.

F18.56 - Review of Expenditure against Budget – Noted.

F18.57 - Accounts for the year 2017/18

- a) The draft Internal Auditors Report for the year end 31st March 2018 was presented at the meeting and reviewed. Bishop Fleming, the auditor, made the following comments:
- they would like to see a detailed schedule of the assets covered under the insurance policy. The current insurer Hiscox, groups together similar assets but an attempt would be made to provide more detail next year.
 - that three of the PC's bank accounts have balances in excess of the Financial Services Compensation Scheme (FSCS) limit of £85,000. The committee noted that given the PC's assets are spread across five institutions, the sums over the limit are a reasonably small percentage of the amounts held, and that all the institutions are subject to the Bank Of England stress test, it was considered that the risk was at an acceptable level.
 - the asset register could be modified to clarify the value of the assets not listed on the accounts and that the PC should consider whether the total of all the assets the PC holds rather than just those included in the accounts should be included in box 9 of the annual return. This will be considered by F&GP at its next meeting.
 - the figures in the insurance schedule are not directly linked to the asset register and asks the PC to consider whether insurance cover is sufficient. The Clerk will look at this in detail and report back to the next F&GP meeting.
 - at least once a quarter, someone other than the chairman should verify bank reconciliations (for all accounts). It was agreed that at each F&GP meeting a member would be confirmed to verify the bank reconciliations for that meeting.
 - the investment in the Local Authorities Property Fund had been treated as a long term investment. The clerk confirmed that this was the advice she had been given at a finance training session.

It was RESOLVED to recommend to full council that the actions outlined above would be undertaken.

- b) Audited accounts for the year 2017/18 - The market value of the Local Authorities Property Fund investment at 31/03/2018 was £40,414.98, however, the return received to date is £1,209.00 which exceeds the initial bid/offer spread reduction. It was RESOLVED to recommend approval of the 2017/18 audited accounts to the council meeting on 25th June

- c) Annual Governance and Accounting Statements – these were considered and the Chairman thanked the Clerk for the detail included in the supporting documents. It was noted that all councillors need to consider these fully before they are approved and signed at the Council meeting on 25th June. It was RESOLVED to recommend agreement of the Annual Governance and Accounting Statements to the council meeting on 25th June.

d) It was agreed to recommend to Council that the Letter of Engagement with Bishop Fleming for Internal Audit services be signed.

The above resolutions were all proposed by Cllr Hardingham and seconded by Cllr Cave. All in favour.

F18.58 – Frequent payments; payments to suppliers.

It was RESOLVED to approve the circulated list. Proposed by Cllr Miss Uppington and seconded by Cllr Cave. All in favour.

F18.59 – Investment Strategy

The current PC Investment strategy has been amended to take account of the 2018 Statutory Guidance on Local Government Investments. It was RESOLVED to recommend the revised strategy to Council. Proposed by Cllr Cave and seconded by Cllr Moorcroft. All in favour.

F18.60 - Banking

The list of current authorised signatories for bank accounts was reviewed and agreed to be recommended to Council with no amendments.

F18.61 - Internal audit

It was agreed that the PCs internal audit arrangements and effectiveness should be reviewed, based on the ALCA checklist, by a working group consisting of the Chairman and Vice Chairman of F&GP and the Clerk.

F18.62 - Taylor Wimpey Areas - update

- a) Transfer of the Taylor Wimpey areas and lease to LACA – No update at this time.
- b) Public Art – with the outstanding s106 path designation issue being clarified, this matter should be resolved soon.
- c) Replacement of trees – It was noted that the PC has a ten year obligation, from initial planting, re the specified trees in Chancellor Park. The advice of Gordano Tree Services is being sought for recommendation on the most suitable types of trees.
- d) Playground maintenance – The Clerk has obtained a quote at £410.00 for maintenance works. It was RESOLVED that works go ahead based on this quote. Proposed by Cllr Hardingham and seconded by Cllr Cave. All in favour.

F18.63 - Parish Council office working group report. No new information

F18.64 - The new General Data Protection Regulation (GDPR)

The Clerk encouraged all councillors to use their council email addresses in light of GDPR requirements and confirmed the data audit is ongoing.

- a) Document Retention – The PCs current document retention guidance and NALC's legal topic note LTN 40 were discussed. It was agreed that the Clerk draft a document retention policy for the PC taking into account the NALC guidance.
- b) Social Media Policies – A draft policy based on the SLCC template, was discussed; the policy will apply to all types of social media use. It was confirmed that Cllrs Semple and Thomas, together with the Clerk, are permitted to post material on Facebook in the council's name. It was RESOLVED to adopt the policy. Proposed by Cllr Semple and seconded by Cllr Moorcroft. All in favour.

F18.65 - Village Enhancement Scheme: Diamond Fund Bid

The Diamond Fund, operated by the airport, is only open to applications this year and it would appear that bids were expected to a maximum of £3,000. It was agreed that, subject to further information from the airport, a grant application should be made for some aspect of the VES scheme.

F18.66 - Library closure; update.

In an initial response to the PCs enquiry about the possibility of the library computers being placed in the café LACA have expressed concern about storage, security and space. NSC has also responded about the possibility of the library computers being available for use elsewhere. It is likely that the most cost effective approach would be for the computers to be transferred but stripped of the operating system and any software. These would then need to be provided and managed by the PC or other organisation. Various options are being considered for continuing library provision; maybe one computer could be placed in the café in its own secure cabinet, NSC may have a temporary modular unit surplus to their requirements or one could be hired. Cllr Cave to look into these. The urgency of considering the way forward was stressed in order to ascertain the level of public support for any solution which might entail a substantial increase in the precept.

F18.67 - Community Grant

- a) The clerk, Cllrs McQuillan, Sterland and the chairman recently attended a meeting with Rosie Payne of PFLA (Plastic Free Long Ashton) to gain further detail on the recent community grant application. Most aspects of the grant application are in a position to go ahead except the plans for the drinking water fountain are still in a very early stage so it was RESOLVED £1,050 of the grant be paid immediately and to pay the remaining £450 when a firmer proposal is available, whether for a drinking fountain or other approved initiative. Proposed by Cllr Hardingham and seconded by Cllr Sterland. Agreed with one vote against and one abstention.
- b) Manshed application – It was noted that the equipment applied for in the grant had been purchased in advance by a member of the organisation with the expectation that these could be sold to the group if a grant was received. It was agreed that as long as evidence was produced that these had been sold to the group then the PC would still be prepared to pay the £500 grant previously agreed. Proposed by Cllr Moorcroft, seconded by Cllr Cave. Agreed with one vote against.

F18.68 - Correspondence

- a) From Vision ICT re GDPR implications and offering to upgrade the website so that it has a SSL certificate. It was agreed that as there is very little data obtained from the website an SSL certificate was not needed.
- b) From CCLA Local Authorities' Property Fund prices/yield April 2018 – noted.
- c) From CCLA Local Authorities' Property Fund prices/yield May 2018 – noted.
- d) From CCLA LAPF Fund Profile March 18 – noted.
- e) From CCLA LAPF Fund factsheet March 18 – noted.
- f) From Bishop Fleming re changes to engagement terms following GDPR. Noted and agreed.
- g) From MS Therapy Centre – thank you for grant - noted.
- h) From Wellspring Counselling Ltd – thank you for grant – noted.
- i) From NS Citizens Advice Bureau – thank you for the grant – noted.
- j) From MS Therapy Centre – thank you for the grant – noted.
- k) From St Peter's Hospice – thank you for the grant – noted.
- l) From Girl Guiding – the Guides have sent an updated thank you for the grant for LED lighting as their installation has resulted in a significant reduction in their electricity costs – noted.

F18.69 - Matters for information. It was noted that cover for the Clerk's holidays will be provided by the Assistant Clerk (to review emails and telephone calls to the Parish Office).

Meeting closed at 21:19

Date of next meeting – Monday 13th August 2018

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING

19:30, 18th June 2018, Jubilee Pavilion

Present: - Miss M Uppington – Chairman

Mr A Batt

Mr C Cave

Mr M Harris

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr M Semple

Mr R Sterland

Mr A Wilkinson

Absent:

Mr A Cartman

Ms G Collins

Ms S M Hardingham

Ms S Hughes

Mr A Johnson

Mr D Johnson

Mrs B Mackwood

Mr J Thomas

In attendance: Dr Janet Turp (the Clerk), Mrs T Warren (Assistant Clerk, minutes).

Before the meeting representatives from Linden Homes updated the committee about the changes they want to make to the Barrow Hospital site plans and a representative from Mitchell Flex explained and answered questions on the amended QEH plans.

P18.70 - Election of Chairman

It was proposed by Cllr Moorcroft and seconded by Cllr Cave that Cllr Miss Uppington be appointed as Chairman of the Planning committee for the next municipal year or until such time as a new Chairman is elected. There were no other nominations so Cllr Miss Uppington was appointed as Chairman.

P18.71- Election of Vice Chairman

It was proposed by Cllr Miss Uppington and seconded by Cllr Moorcroft that Cllr Cave be appointed as Vice Chairman of the Planning committee for the next municipal year or until such time as a new Vice Chairman is elected. There were no other nominations so Cllr Cave was appointed as Vice Chairman.

P18.72- Apologies for absence

Apologies were received from Cllrs Collins, Hardingham and Thomas

P18.73- Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations were requested.

P18.74 - Minutes of previous meeting

The minutes of the meeting held on the 14th May previously having been circulated, were confirmed as a correct record and signed by the Chairman.

P18.75 - Matters arising

- a) P18.60a Mitigation for areas affected by a general increase in the number of homes – a letter has been written to NSC in response to their assertion that this should be dealt with in the NDP confirming the PCs position is that traffic calming on rural roads must be considered before housing development starts, even if not in this parish and that budgeting for traffic calming is essential.
- b) P18.60c Feedback from meeting with Bristol City Football Club – response from BCFC to PC letter. BCFC have agreed that they can meet some of the PC requests and consider

others. The Junior Football Club is meeting with BCFC and Cllr Thomas will attend. BCFC have offered a meeting with the youth club and councillors and this will be arranged shortly.

- c) P18.60d Royal British Legion Building - NSC has granted permission to demolish the building on the condition that no demolition will take place until planning permission has been granted for redevelopment of the site
- d) P18.61 Reply to NSC letter consulting on the new local plan. It was noted that the response letter had not been sent.

P18.76 - Correspondence

- a) From Mitchell Flex re QEH sports development (18/P/2593/FUL) – amended plans. The amended plans were discussed. It was agreed that the plans and the explanations provided by Mitchell Flex have answered many of the PC's concerns about the development. However, the PC does still have some concerns and it was agreed that comments will be made to NSC stating that although many of its concerns have been addressed it still has the following outstanding concerns.
 - Biodiversity; The PC is disappointed that the opportunity hasn't been taken to really improve the biodiversity on the site. The present plans will maintain the current level but not significantly improve it. There are concerns about the high fences and the PC believes that bat sensitive fencing should be used. Wildlife habitat could be improved if the Leylandii are removed and replaced with mixed hedgerow.
 - Cllrs still have concerns about the cumulative effect of light pollution in the area; it is noted that the school are asking to be allowed to use floodlight until 19:00 – measures should be put in place to enforce this as other sites have asked for extensions of use beyond the initially conditioned time.
 - The effect of noise on neighbours, especially from the hockey pitches needs to be further addressed. The use of sound baffle rather than acoustic fencing will further reduce the noise.
- b) Planning local Newsletter. Noted and found useful.
- c) From ALCA re request to complete CIL survey. Pannal and Burn Bridge Parish Council are hoping to submit a proposal direct to Government under the Sustainable Communities Act to ask Government to make the adoption of CIL regimes by local councils mandatory and in order to gather evidence have devised a survey which was completed online during the meeting.
- d) From NSC - notice of appeal against decision to refuse the application for 13, Fenshurst Gardens (18/P/2099/FUH) – It was noted that the appeal has now been heard and dismissed mainly on the basis that the proposed front extension would have an unacceptable adverse effect on the character and appearance of the existing building, and that this would harm the street scene, contrary to relevant policy.

P18.77 - To consider and provide comments to North Somerset Council on the following planning applications affecting property in the parish.

It was RESOLVED that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset Council

18/P/2796/FUH - Pulham House, North Road, BS8 3PL - Erection of a garden shed with screening, bin storage and compost bins. Installation of 5 no. exterior lights on house and 13no. lights in garden. Officer - Ellena Fletcher. The PC has no objection to this application.

18/P/3113/FUL - 17 Clevedon Road, BS48 1NQ - Demolition of existing dwelling and construction of 1no. five bedroom dwelling. Officer – Raheel Mahmood. The PC has no objections to this application.

18/P/3116/FUH - 5 Cherry Road, BS41 9DU - Erection of a two storey side extension. Officer - Sam Watson. The PC has no objection to this application as long as materials match those

in the existing property, the requirements of the 45° test have been met (to ensure that the extension does not have an overbearing effect on 17 Keedwell Hill), and that neighbours (particular those living in 17, Keedwell Hill) are notified and their comments taken into consideration.

18/P/3147/FUH - 4 Blackcurrant Drive, BS41 9FP - Single storey rear extension with Flat roof. Officer - Jessica Smith. The PC has no objection to this application providing neighbours have been notified and their comments taken into consideration.

18/P/3333/TPO – Sancreed, Bridge Road, BS8 3PA - T1 - Holm oak - Pollard to 2.0m Officer - Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

P18.78 - To note North Somerset decisions on earlier planning applications, enforcement and licensing lists (circulated previously). Noted.

P18.79 - Taylor Wimpey Plans for the Vale; Meeting with Dundry and Barrow Gurney PCs. This meeting is due to take place at 10:30 on 21st June. Members of The Vale Working group will attend together with representatives from the other PCs. Cllr Moorcroft tendered his apologies for the meeting.

P18.80 - NDP review working group; report on meeting with NSC and Infrastructure Development Plan update.

NSC has yet to provide comments on the draft IDP.

P18.81 - Airport master Plan consultation stage 2

The document having been previously circulated was discussed. It was agreed to respond to the consultation by making the following points.

The PC does not support further increase in capacity at the Airport to 12 million passengers, the wider impact beyond the airport needs to be considered and the infrastructure is already challenged.

- The PC is firmly opposed to loss of green belt and will object if the expansion results in further encroachment into the green belt.
- Road congestion is a real and continuing problem. The SBL had only a short term benefit and the volume of traffic in Yanley Lane in particular is similar to that before the SBL was opened. There is queuing traffic on the A38 all times of the day and this will be made worse by increased passenger numbers.
- The Airport flyer bus service into Bristol does not service the local villages so the only way these residents can get to the airport is by car.
- There is a tendency for the airport to remove hedgerow and to replace it by fencing, which has a negative effect on local biodiversity.
- Greater number of passengers is likely to result in increased noise levels.
- The PC cannot see how the expansion of the airport can provide opportunities to enhance the local area

P18.82 - Development until 2036 in and around Long Ashton - No new information.

P18.83 - Any other matters for information – None.

Meeting closed at 20:51

Date of the next meeting – Monday 23rd July 2018

LONG ASHTON PARISH COUNCIL

COUNCIL MEETING

19:30, 25th June 2018, Jubilee Pavilion

Present: Chairman – Mr A Wilkinson
Mr A Batt
Mr C Cave
Ms G Collins
Ms S Hardingham
Mr P Jackson
Mr D Johnson
Ms L Lansley
Mr S McQuillan
Mr N Moorcroft
Mrs J Pullin
Mr M Semple
Mr I Scoones
Miss M Uppington

Absent:-
Mr A Cartman
Mr M E Harris
Ms S Hughes
Mrs B Mackwood
Mr A Johnson
Mr R Sterland
Mr J Thomas

In attendance - The Clerk, Dr JE Turp, Tracy Warren, Assistant Clerk (minutes), Mr M Riggall - NS Liaison Officer and two members of the public.

At 19:00 before the meeting Sue Mountstevens, the Avon and Somerset Police and Crime Commissioner, talked to Councillors about policing issues.

During public participation, a resident addressed the Council about litter in Peel Park and the Community Centre.

C18.114 - Apologies for absence LGA 1972 s85(1).

Apologies were received from Cllrs Harris, Mrs Mackwood and Sterland.

C18.115 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

C18.116 - Exclusion of the press and public

There were no matters necessitating the exclusion of the press and public

C18.117 - Chairman's remarks. None.

C18.118 - Parish Council Minutes

Copies of the minutes held on the 21st May had been circulated. Further to the amendment of the minutes so that in C18.111(a) "It was noted" was replaced by "It was suggested" and "Andrew Hughes, Chairman of the local junior football club stated to Cllr Cave that the football pitches are the best they play on" was added at the end of the paragraph, the minutes were confirmed as a correct record and signed by the Chairman.

C18.119 - Matters arising for information.

C18.111(a) It was agreed that any matters raised by the local football clubs about the pitches should be sent to LACA in the first instance.

C18.120 - Planning Committee Report (14th May).

The report of the Planning Committee of the meeting held on 14th May was adopted, proposed by Cllr Miss Uppington, seconded by Cllr Cave. All in favour. Cllr Miss Uppington added that Cllrs had recently met with the applicant for 58 Long Ashton Road and were shown first sketches for amended plans showing 4 detached dwellings giving less dense building on the site.

C18.121 - Highways and Burial Ground Committee

The report of the Highways and Burial Ground Committee of the meeting held on 4th June was adopted, subject to any alterations by the committee. Proposed by Cllr Moorcroft, seconded by Cllr Lansley. All in favour.

C18.122 - Finance and General Purposes (F&GP) Committee

- a) The reports of the Finance & General Purposes Committee of the meetings held on 14th May, 4th and 11th June were adopted, the latter subject to any alterations by the committee. Proposed by Cllr Hardingham and second by Cllr Cave. All in favour.
- b) The Internal Auditor's Report for the year end 31st March 2018 was discussed. F&GPs plan to look at the items regarding insurance, assets and the asset register were agreed. In response to a question re the Auditor's observation that three of the PC's bank accounts have balances in excess of the Financial Services Compensation Scheme (FSCS) limit of £85,000, it was confirmed that this was discussed at the F&GP meeting and as the funds are held across five institutions, which have been subject to the Bank Of England stress test, and that the sums beyond the limit are relatively low the committee agreed the risk was at an acceptable level.
- c) Annual Accounts for 2017/18. It was RESOLVED to approve and sign the annual accounts with no amendments. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. All in favour.
- d) Annual Governance Statements in part 1 of the 2017/18 Annual Return. Cllr Hardingham reminded Cllrs that each had a responsibility for the probity of the council. Each of the Governance statements was read out. No queries were raised and it was RESOLVED that the PC could answer yes to each of the questions, that part 1 of the annual return be completed and signed by the Chairman and clerk. Proposed by Cllr Hardingham and seconded by Cllr Batt.
- e) Accounting statements in part 2 of the 2017/18 Annual Return. It was RESOLVED to approve and sign the accounting statements with no amendments. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. All in favour.
- f) Letter of Engagement from Bishop Fleming; It was RESOLVED to agree the terms in the letter of Engagement from Bishop Fleming for Internal Audit services. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. All in favour.
- g) Reviewed investment strategy. Following amendment to replace the year 2017 with 2018 in the section 'Current Borrowing', it was resolved to adopt the reviewed investment strategy. Proposed by Cllr Hardingham and seconded by Cllr Miss Uppington. All in favour.
- h) Bank Signatories proposed by F&GP. It was RESOLVED to accept the list of current authorised signatories for bank accounts with no amendments. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. All in favour.

C18.123 - Long Ashton Community Association; Cllr Mrs Pullin gave the following report:

The Plaque to mark the Village Hall being built as a war memorial has now arrived. The application for the extension to the Club Room has been granted by NSC and the grant application to Garfield Weston is in the process of being completed. A bench has been provided in Peel Park at the request of residents.

Cllr Lansley reported that the community café made a profit of £18,000 last year. Cllr Mrs Pullin did not confirm this but stated that the accounts were still being looked at.

C18.124 - Community Safety - Local Action Teams – No report from either team.

C18.125 - Youth Matters

Cllr Jackson gave the following reports:

Youth Club

To start with a few words about youth work. Youth work focuses on personal and social development – the skills and attributes of young people. It is an educational process that engages with young people in a curriculum that deepens a young person's understanding of themselves, their community and the world in which they live. The activities we deliver at the Youth Club are designed to support young people to proactively bring about positive changes in their lives.

Our provider EPIC Youth has been successful in submitting a grant to the Quartet Express grant, and this will fund the street dance sessions from September for around twelve months. The youth club will support the Bark in the Park fundraising event on 7th July to support fundraising for LACA, Holly Hedge and the youth club. In addition to the regular street dance sessions on Thursday, the young people are going on a trip on 28th June to tobogganing at Mendip Outdoor Pursuits. Following a short trial we have decided to stay with the Monday session, rather than Tuesdays, although going forward we may explore some outdoor engagement with young people congregating around the rec.

The Youth Club AGM was held on 12th June, and a copy of the annual reports will be provided to Councillors together with the annual accounts.

The Youth Club Management Committee like many local organisations relies on volunteers, without which we couldn't operate and provide youth provision. The search for a new Treasurer is ongoing and I thank the Chairman and Councillors for supporting the youth club to find a suitable volunteer.

Children and Young People's Network

On the skate park – the Networks awaits feedback from LACA and the junior football club to confirm that the proposed siting can be accommodated with all parties. The Network has received an invitation from the junior cricket club to visit on a club night and this is currently being arranged.

C18.126 - ALCA NS Group

There was no report at this time. The NS branch AGM is on the 5th July.

C18.127 - Parish Councils' Airport Association

There was no report. The next meeting is on the 28th June.

C18.128 - Superfast broadband working group

There has been no change in the situation re superfast broadband provision.

C18.129 - Community Engagement/ Website working group

A meeting has yet to be held. It was noted that 148 people have liked the PC Facebook page and with sharing this increased the reach for some popular posts to 500-700 people. It

was agreed that the Clerk investigate further statistics available and circulate the weekly Facebook Page update. Cllr Batt volunteered and was appointed to this group.

C18.130 - Scout Group HQ Working Group.

Cllr Cave reported that terms for a new site have been verbally agreed.

C18.131 - NDP Review Working Group - There was nothing new to report.

C18.132 - Public Art Working Group – There was no progress to report.

C18.133 - VES working group

Cllr Hardingham gave the following report:

As noted in the Highways & Burials Ground meeting on 4th June updated plans had been received and these include a 20mph zone. A VES meeting will be held on 25th July to discuss these plans and all councillors are welcome to attend. It was noted that 20 mph zones are becoming generally more accepted and are present in an increasing number of villages. It was noted that the Police and Crime Commissioner supports such areas and that BaNES has proactively promoted them, however, NSC has been less active.

C18.134 - Library working group.

Cllr McQuillan gave the following report:

The number of volunteers has now increased to ten and a meeting is to be organised soon. Cllr Cave confirmed he is looking into the option of a portacabin to provide for a library and meeting space until such time as a permanent solution is found.

C18.135 - Community Resilience.

It was confirmed that there are three snow wardens. With respect to flood risk Bristol Water have been asked to provide plans showing changes to the inundation risk following the building of the SBL.

C18.136 – Plastic Free Long Ashton

It was RESOLVED to support Plastic Free Long Ashton and to commit to plastic free alternatives and supporting plastic free initiatives within the Parish. Proposed by Cllr Moorcroft and seconded by Cllr McQuillan with one abstention.

C18.137 - Breaking the Mould conference

Three of the questions, focussing on openness, dialogue and communication, from the workshop attended by Cllr Lansley this year, were considered as to how they relate to the PC currently. The answers will be considered at a future meeting.

C18.138 - A Parish Council for the 2020s

It was agreed that the initial whole council meeting will be held on 24th September at 19:30. A representative of Frome TC may attend to explain what they have achieved.

C18.139 - Foodbanks

It was noted that benefit changes and in particular the roll out of Universal Credit, may leave residents in potential food poverty as there are often delays in payments. There is a foodbank in Clevedon but those without transport may not be able to benefit from this and may find public transport costs prohibitive. The Long Ashton Co-op has a basket for residents to donate products and they also put food close to use-by dates aside for local foodbanks.

It was agreed that Cllr Lansley speak to the Co-op to further investigate their initiatives and to publicise the Co-op's arrangements on social media and the Newsletter and that the possible extent of the need in the in the parish be investigated to provide the information on which to base any future action. Analysis of DWP and NSC statistics could support this. Mike Riggall, NS Liaison Officer confirmed that he had access to such statistics and would report back to the Council. This will then be discussed at the next meeting.

C18.140 - Biodiversity working group

The aim of the group to bring the Parish's different environmental projects together was explained by Cllr McQuillan and it was agreed that he should go ahead and plan a meeting of all interested environmental groups.

It was noted that Chris Wilmot of Heaven Scent, had confirmed in writing to the Council that she would be ceasing her involvement with this project at the end of the season and has asked for help with the mowing of the area and paths. It was agreed to hold a meeting with Heaven Scent and the contractors who mow the burial ground to ascertain what is needed and the extra cost. This will be discussed in more detail at the next Highways meeting.

C18.141 - Mass messaging

There are times when it would be useful to be able to get information to most people in the Parish. It was noted that whilst the engagement of residents via social media could be increased, this will not reach those who do not use social media. It was agreed to put this item on the agenda for the next meeting.

C18.142 – GDPR; update and to consider the need for Cllrs to individually register with the ICO. Cllrs were reminded to use their Cllr email addresses as information is then held on the PC server and is more obvious to residents when Cllrs are acting on behalf of the Council. There is conflicting advice about the need for Cllrs to be registered with the ICO but it is thought that as long as Cllrs are always acting on behalf of the PC when processing data the individual registration is not required. M Riggall, NS Liaison Officer noted that there are only three Parish Cllrs on the ICO register.

C18.143 - Battles Over; update

Preparations for the event are progressing as planned and although the Crowdfunding target was not reached it was hoped that many of the pledges would be still be given.

C18.144 - Correspondence

- a) From Bristol Civic Society – Ashton Court Mansion update explaining what is happening to the mansion. It was agreed to share this update with residents using the PC Facebook page and notice boards.
- b) From RBL re a new war memorial. The LA RBL branch is hoping to build a new outdoor war memorial in Long Ashton and is asking for the support of the Parish Council in their endeavours to raise the funds to construct a suitable permanent memorial to the Fallen of the Parish due to enemy action. It was noted that not all names were on the memorial plaque in the church. Some sites have been earmarked for consideration. It was agreed that the Council support this initiative with a working group to be set up to further investigate. Proposed by Cllr Cave and seconded by Cllr Mrs Pullin.
- c) From resident re flags - A resident had called the clerk to express her concerns about the extended flying of the Union Flag fearing that this might give the wrong impression about the attitudes of the residents. It was agreed that the Council supports the flying of the national flag but is happy to consider flying other flags and the clerk will investigate what is permitted.

- d) From resident - proposal for Long Ashton flag. A resident has written offering to fund a Long Ashton village flag; this was further clarified by Cllr Hardingham who declared that she is related to the resident. It was agreed that the Council would support this initiative and the communications group were asked to find a design for the flag.
- e) Invitation to Birdwell celebrations - Noted
- f) Sign for Dawson Walk – It was RESOLVED that funding for a new sign be granted with the next F&GP meeting to confirm budget allocation for payment. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. All in favour.
- g) St Peters Hospice has asked if the grant given by the PC toward the purchase of a scanner can be used for other purposes as the Hospice has received more donations for the scanner than needed. This was discussed and it was RESOLVED to allow the grant to be used for other items. Proposed by Cllr Wilkinson, seconded by Cllr Cave, all in favour.
- h) From the Airport – invitation to their summer event. Noted.

C18.145 - Any items for information.

- a) It was reported that there is a shortage of volunteers for the Bark in the Park/village picnic. The site www.do.it.org was suggested as a method of advertising for volunteers.
- b) It was agreed that the Clerk should write to Sue Mountstevens, Police and Crime Commissioner, to convey the PC's appreciation of her attendance and talk to the council.

Meeting closed at 21:19

Next meeting: Monday 10th September 2018

LONG ASHTON PARISH COUNCIL PLANNING COMMITTEE MEETING

19:30, 23rd July 2018, Jubilee Pavilion

Present: - Miss M Uppington – Chairman
Mr A Cartman
Ms S M Hardingham
Mr M Harris
Mr N Moorcroft
Mrs J Pullin
Mr M Semple
Mr R Sterland
Mr A Wilkinson

Absent:
Mr A Batt
Mr C Cave
Ms G Collins
Ms S Hughes
Mr A Johnson
Mr D Johnson
Mrs B Mackwood
Mr I Scoones
Mr J Thomas

In attendance: Dr Janet Turp (the Clerk), Mrs T Warren (Assistant Clerk, minutes) and two members of the public.

P18.84 - Apologies for absence;

Apologies were received from Cllrs Cave, Collins and Scoones.

P18.85 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations were requested.

P18.86 - Minutes of previous meeting

The minutes of the meeting held on the 18th June previously having been circulated, were confirmed as a correct record and signed by the Chairman.

P18.87- Matters arising

- a. P18.75a - Mitigation for areas affected by a general increase in the number of homes – response (if any) from NSC to PC letter; a response has yet to be received.
- b. P18.75b - Feedback from meeting with Bristol City Football Club. Cllrs Hardingham, Lansley and Mrs Pullin together with a youth worker from the Youth Club met with representatives of Bristol City Football Club (BCFC). BCFC are happy to engage with the community and in particular to provide sessions for the Youth Club including areas such as career guidance, addiction and anti-racism and this is being followed up. They also offer mental health/fitness/weight programmes but this would require input from other agencies, possibly the Doctor's surgery, but there is an existing 'Kick into Shape' programme in Portishead which could be advertised for residents. The possibility of a s106 contribution towards refurbishment of the Community Centre was raised again but this will be left to the planners. BC Community Trust has talked to the Junior Football Club and arranged a 'Football Day' to be held in Peel Park on 24th July for 6 -12 year olds. A BCFC groundsman has given guidance on the football pitches and confirmed that, whilst there are improvements that could be put in place at a cost of £600, the pitches and drainage are satisfactory. It was noted that the pitch has now been hollow tined and that with the dry weather the considerable extent of the drainage can be seen in the pitches.
- c. P18.61 – It was confirmed that the NDP review group had been unable to reply to the consultation on the local plan before the closing date.

P18.88 - Correspondence

- a. From North Somerset Council (NSC) re appeal against refusal of planning permission - The Gables, Bridge Road, Leigh Woods 17/P/2476/F; Noted.

Cllr Hardingham declared a non pecuniary interest in the application below and would therefore not take part in any vote.

- b. From NSC and residents re amended plans for 18/P/2798/FUL - 58, Long Ashton Rd. The amended plans were discussed. The PC is pleased to see the reduced density of four dwellings but does still have some concerns and it was agreed that the following comments will be made to NSC:
- The PC is pleased to see the reduced density of four dwellings but would like the planning officer to consider the points made by neighbours.
 - As the site falls away quite steeply the PC would ask that the possibility of moving the development further back into the site to reduce the impact on the street scene is considered.
 - The PC is pleased to see that the entrance is now ungated but asks that it is sufficiently wide to allow vehicles to enter and exit the development at the same time
 - The access to the public footpath alongside the development and the width of the pavement in front of it would be improved if rather than a splay the footpath width was maintained at the same width along the front of the development ie the splay is removed and the boundary moved back into the development to give a straight rather than angled wall.
 - The public footpath alongside the west edge of the development is well used and the PC would like to see it restored to its original size and the plant overgrowth removed and if possible improved to make it easier to use.
 - The PC does have concerns that the proximity of the bat house to the footpath may make it vulnerable to vandalism and questions if it should be moved away from the path.
- c. From REM – re arrangements for Balloon Fiesta. It was noted that REM have taken into account issues raised by residents last year and that qualifying residents (including those in Parsonage and Glebe Roads) can apply for parking permits online. However, concern was expressed that at times the only way to get into Bristol will be via the A38.
- d. From NSC re Updated North Somerset Landscape Character Assessment SPD consultation. The PC had been unaware of this document prior to this consultation. The document is extensive and contains much technical detail classifying areas according to those features or combinations of elements that contribute to the character of the landscape, with the threats and strategies for each landscape type and occurrence assessed. It was agreed that this was a useful document that the PC should use and that although the PC did not feel able to comment on the content it was agreed that a response should be made stating the PC's support for the document and that it should be referred to when officers are considering planning applications.

P18.89 - To consider and provide comments to North Somerset Council on the following planning applications affecting property in the parish.

It was RESOLVED that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset Council:

18/P/3355/LDP - 15 Lodge Drive, BS41 9JF - Certificate of Lawful development for the proposed raised roof line of existing dormer gable to provide headroom internally (Option A). Officer - Jessica Smith. The PC has no objection to this application.

The meeting was adjourned at 20.17 for a member of the public to speak on the following application, and was reconvened at 20.18;

18/P/3358/FUL - Land Adjoining Broadlands Ridgeway Road, BS41 9ET - Erection of two detached dwelling houses with detached garages and associated parking; hard/soft landscaping; drainage and infrastructure. Officer - Raheel Mahmood. A resolution was proposed by Cllr Hardingham to require the PC to request a planning condition, similar to that granted in the previous outline permission, ensuring that a minimum width of 4.8m is maintained the entire length of the drive but was not agreed. It was therefore agreed that the PC has no objections to this application.

At 20:26 the two members of public left the meeting.

18/P/3380/FUH - 39 Long Ashton Road, BS41 9HW - Two storey side extension, rebuilding of existing single storey garage. Repair / reconstruction of existing wall adjacent to road reusing existing stone and replacing box hedging behind wall with laurel. Replace wall on west boundary of property with fence. Construct wooden bin-store. Officer – Sam Watson. The PC has no objections to this application.

18/P/3425/FUH - Gatcombe Cottage, Gatcombe Lane, BS48 3QT - Demolition of existing extension and erection of new single storey rear extension. Officer - Jessica Smith. The PC has no objections to this application as long as the information requested by Historic England is provided and they are content.

18/P/3453/FUH - 51 Glebe Road, BS41 9LJ - Single storey rear extension. Officer – Jessica Smith. The PC has no objection to this application.

18/P/3523/FUH - 27 Providence Lane, BS41 9DQ - Alteration to existing dormer windows in principal (south) elevation. Erection of single dormer window to rear (north) elevation. Officer – Jessica Smith. The PC has no objection to the alteration to the existing south elevation dormer but strongly recommends refusal of the application to erect the dormer on the rear, north elevation, as it is out of keeping with the rest of the property and will be easily visible as the property is in a prominent position on an elevated corner plot. The dormer will also overlook and have a significant impact on 52 Keedwell Hill.

18/P/3639/FUH - 61 Providence Lane, BS41 9DL - Extension of existing raised rear deck area. Officer – Jessica Smith. The PC has no objection to this application.

18/P/3682/FUH - 11 Folleigh Drive, BS41 9JD - Erection of a double garage with office studio above. Officer – Sam Watson. The PC has no objection to this application.

18/P/3482/TPO - The Penthouse 17 Ardmore, Vicarage Road, BS8 3PH - T1 - Sycamore – Fell. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work and other residents of Ardmore do not object.

18/P/3495/TRCA - 153 Long Ashton Road, BS41 9JQ - Walnut (T1) Prune clear of side elevation of adjacent property by 1m. Magnolia (T2) Remove lowest limb. Copper Plum (T3) Reduce overhang of extension by 1m. Lime (H6) Level off the row of trees in the hedge by removing approx 1-2m. Box (T7) Reduce back the crown on the north side of the tree by up to 2m to clear outbuilding roof. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/3569/TRCA - 12 Folleigh Lane, BS41 9JB - T1 - Beech - Reduce crown by 25% in height (4m) and spread (3m). T2 - Birch near pool - Fell. T3 - Oak - Reduce height by 4-

5m. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/3627/TRCA - All Saints Church Lane - Walnut (T1) Reduce height by 2m and laterally by 2m Portuguese Laurel (G2) Coppice to wall height (approx 1m from ground level) Lime (T3 red tag on tree 01328) Remove the lowest limbs back to the trunk up to a height of 1.8m Crown lift the rest of the tree to 5m (secondary laterals only) Prune clear of the shelter roof to give a minimum of 1.5m clearance. Remove epicormic growth on the trunk up to 5m. Oak (T4) Crown lift to 3m (secondary laterals only). Clearance required over public footpath. Officer – Jason Cox. As this application is on behalf of the PC it is unable to comment.

18/P/3740/TPO - T1 - 4 Broadoaks, Broad Oak, BS8 3PN - Ash – Fell. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work but would like to see a native tree planted as a replacement.

18/P/3741/TRCA - 4 Broadoaks, Broad Oak, BS8 3PN - Chamaecyparis lawsoniana fell. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work but would like to see a native tree planted as a replacement.

P18.90 -To note North Somerset decisions on earlier planning applications, enforcement and licensing lists (circulated previously). Noted.

P18.91 - Taylor Wimpey Plans for the Vale

Members of The Vale Working group have met with members of Dundry and Barrow Gurney PCs and a copy of the rebuttal document prepared by the NDP review group provided to them for comment. No comments have been received to date and it understood that Barrow Gurney PC wishes to ensure that it is reflecting its residents' views. The PC agreed to send a further letter to both PCs asking for comments on the document by 13th August 2018 otherwise it would use the document as it is.

P18.92 - NDP review working group report

The working group is still awaiting NSCs views on possible changes to the NDP and the Infrastructure Development Plan.

P18.93 - To agree to renew subscription to Planning Local

The renewal of this subscription was agreed.

P18.94 - Development until 2036 in and around Long Ashton.

No new information.

P18.95 - Any other matters for information. None.

Meeting closed at 20:57

Date of the next meeting – Monday 20th August 2018

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES

19:30, 13th August 2018, Jubilee Pavilion

Present: - Ms S Hardingham – Chairman
Mr M Harris
Mrs J Pullin
Mr M Semple
Mr R Sterland
Miss M Uppington
Mr A Wilkinson

Absent:
Mr C Cave
Mr P Jackson
Mr S McQuillan
Mr N Moorcroft

In attendance: Dr Janet Turp (The Clerk), Mrs T Warren (Assistant Clerk, minutes).

F18.70 - Apologies for absence – received from Cllrs Cave, Jackson, McQuillan and Moorcroft.

F18.71 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations had been requested.

F18.72 - Minutes of previous meetings

The minutes of the meeting held on 11th June 2018 copies having been circulated, were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Hardingham, seconded by Cllr Miss Uppington.

F18.73 - Exclusion of the press and public

There are no matters requiring the exclusion of the press and public.

F18.74 - Matters arising

- a) F18.48 - Cllr Harris confirmed that, following his election as vice chairman of the committee in his absence he was happy to agree to serve as Vice Chairman of the committee.
- b) F18.53a - Purchase of anti-virus software; this is ongoing.
- c) F18.53b - Issues around solo working – ongoing - a policy is being prepared.
- d) F18.53c - Hedge at back of Paulman Gardens; ongoing.
- e) F18.53d - Tree Protection Chancellors Park; the area around 16 trees has been cleared to protect them against trimmer damage as agreed. It was suggested, by the contractor, that matting and bark should be used to stop further growth at a cost of £19.40 per tree. It was RESOLVED to accept this quote and proceed with the work. Proposed by Cllr Harris and seconded by Cllr Wilkinson. All in favour.
- f) F18.61 - Internal Audit meeting; this will take place on 1st October.
- g) F18.65 - Village Enhancement Scheme; Diamond Fund Bid; as LACA are submitting a bid to the fund it was agreed that the PC would not submit a competing bid. An application will be made to the Police scheme which allows bids up to £5,000.
- h) F18.67 - Community Grant – payments have been made to Plastic Free Long Ashton, with a retention for further detail on the drinking fountain, and to Manshed following their confirmation that ownership of the tools would pass to the group following payment of the grant of £500.
- i) F18.64 - The drafting of the document retention policy is ongoing.

F18.75 - Payment of accounts and Payments to Council

A list of payments and receipts was presented to the meeting. It was RESOLVED to approve expenditure during June and July at £26,793.52 and to note receipts of £1,414.04 over the same period. Proposed by Cllr Hardingham and seconded by Cllr Sterland. All in favour.

F18.76 - Bi-monthly statement and Bank reconciliation

- a) Cllr Wilkinson agreed to review the submitted bank reconciliation.
- b) The bank reconciliation at 9th August 2018 and summary was presented. The total amount in all accounts is £546,108.22 including £41,600 long term investment. It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Hardingham and seconded by Cllr Harris. All in favour.

F18.77 - Review of Expenditure against Budget; the total expenditure for the year to 8th August 2018 was noted at £61,748 with net income over expenditure of £23,764.

F18.78 - Accounts for the year 2017/18

It was noted that the external auditors had acknowledged receipt of the return and the date for comments from members of the public has passed but there has been no further communication from the auditors.

F18.79 - Internal Auditors Report

- a) Adequacy of insurance cover – A report from the RFO shows that the value of insurable assets with a value of greater than £250 (the excess on the insurance) was covered by the insurance policy. The PC had previously agreed not to insure the play equipment against damage although it is covered by public liability insurance. The Insurance cover was therefore agreed to be adequate.
- b) Modification of the presentation of the asset register and what assets to be included on the annual return; it was noted that current Parish Council policy is to only list assets with a value of greater than £1,000 in the accounts and to only include these assets in box 9 (total fixed assets plus long term investments and assets) of the annual return. It was discussed whether all items on the asset register (ie those fixed assets with a value >£50) should be included in the annual return. It was noted that as items are valued in the annual return at acquisition value any recorded value would not completely represent the PC's assets but that it would be more accurate to include all items with a non trivial value. It was RESOLVED that subject to internal auditor advice, that all fixed assets with an initial acquisition value of over £50 should, in future, be included in the annual return to provide a more accurate picture of the PC's assets. Proposed by Cllr Sterland and seconded by Cllr Hardingham. All in favour. Box 9 for 17/18 will need to be restated in the next Annual Return (18/19) to reflect this.

It was also agreed that the asset register would be modified to make it clearer which items were included in the accounts, the insurance asset list and the annual return list.

F18.80 - Taylor Wimpey Areas

- a) Transfer of the Taylor Wimpey areas and lease to LACA; no update.
- b) Public Art; no update
- c) Replacement of trees; ongoing
- d) Annual Play area inspection reports; these reports had been circulated prior to the meeting. It was noted that the inspection reports showed no urgent or high risk defects in the Kings Croft or Chancellors Park play areas. Some repairs to mitigate lower risks were identified and it was agreed that these should be carried out. The clerk has already asked for a quote to remove the logs from Chancellors Park. It was RESOLVED that the Clerk takes advice as to suitable repairs on areas highlighted in

the reports and proceeds with quotes if the costs seem reasonable. Proposed by Cllr Wilkinson and seconded by Cllr Miss Uppington. All in favour.

F18.81 - Parish Council office working group report; no new information to report.

F18.82 - The new General Data Protection Regulation (GDPR)

The Clerk again encouraged all councillors to use their council email addresses in light of GDPR requirements. If there are issues with these accounts these should be raised with Vision ICT and if there are facilities that Cllrs require that are not available Cllrs should inform the clerk so they can be raised with the provider. It was agreed to add this item to the agenda for the next Council meeting.

F18.83 - Library closure

The library working group has met but a report was not yet available. It was noted that there are some volunteers already and there are non-Councillors on the working group but the public did not as yet seem very engaged. Congresbury, Redland and Clifton libraries have remained open with volunteer-run services. Though a mobile library has been promised on two afternoons a week it was suggested that the service it can offer is not as good as a fixed library. The PC is not aware of the library consultation dates having been set and no draft has been received. It was agreed that NSC be contacted re their plans for the consultation. It was agreed that the PC needs further understanding of residents' views on level of support for a library and an article should be included in the October newsletter. This will also help the PC to set the precept at an appropriate level.

F18.84 - Hearing Loop

Two companies have been approached to give advice and quotes for the provision of suitable microphones to link with the Pavilion's T-loop for council meetings.

F18.85 – LACA

Cllrs Hardingham, Sterland, Wilkinson and the Clerk will meet with LACA on the 14th August. The Chairman noted that any significant increase in the precept would need to have support from residents.

F18.86 – ELAS use for Employment Law and HR, and/or Health and safety services.

ELAS can provide the above services at £50 per month for employment law/HR advice and £73 per month for health and safety advice. It was agreed that as the PC has access to ALCA, NALC, SLCC and its insurer for advice and only employs a small number of staff that the services of ELAS were not required.

F18.87 - Repair of Village Sign

It was agreed that the offer from Mashed to volunteer to carry out repairs to the sign should be accepted on the basis that they were acting as PC volunteers for this task. It was agreed the PC would meet the cost of materials (a new post and postcrete) which is likely to be around £75.

F18.88 - Quotation to cut hedges

- a) Birdwell rec; the quote received to cut back the overhanging hedges was considered and it was agreed to obtain a further quote for comparison and for the Clerk to proceed with instructing works on the best quote. Cllr Moorcroft's advice will be sought on the extent of work required.
- b) Kings Croft; the quote received from idverde of £120.33 to trim back overgrowth at the end of Kings Croft around the dog bin was considered and it was agreed to proceed.

F18.89 - Tour of Britain race; 4th September 2018

Decoration to mark the event going through the village was considered. Although there was some support for a welcoming banner it was agreed by the majority that this wouldn't

be cost effective for the 10 minutes or so that the cyclists would be passing through the village. It was noted that the event is on the first day of term and so the schools may not be able to attend the event.

F18.90 - New vacuum cleaner for the PC office

It was noted that the existing vacuum cleaner is not in good working order. It was agreed that a replacement with a cost up to £100 could be purchased.

F18.91 - Recommendation to Council that the policy on residents identified as generating an unreasonably large volume of correspondence with the Parish Council should be implemented.

The policy was read and it was explained that it had been adopted because of pressure on the clerk's time. It was noted that this policy has never been implemented to date, however, it was noted that a large amount of correspondence has been generated recently by one resident and it was agreed that the chair would write to them to point this out. If this is not effective then the Council would implement the policy fully.

F18.92 – Correspondence

- a) From CCLA LAPF prices and dividend yield June 18; noted
- b) From CCLA Local Authorities' Property Fund June 18 factsheet and profile; noted
- c) CCLA June Market update; noted
- d) From resident re use of the swale in Peel Park as a footpath; this had been passed to LACA as they manage the area and Cllr Mrs Pullin confirmed that LACA are responding to the resident.
- e) From residents re hedge cutting in Peel Park; the residents' concerns on birds nesting in hedges which are being trimmed along the fence line between the park and Fenswood Court gardens was noted. This had also been passed to LACA and Cllr Mrs Pullin noted that a response had been sent explaining some hedges needed to be cut for health and safety reasons at this time and the other hedges were cut at the same time to minimise costs. The contractor walked the hedges prior to cutting to make sure there were no nesting birds but as these are not farm hedges the strict prohibition on cutting does not apply.
- f) From Pension Regulator re re-enrolment; under the automatic enrolment regulations re-enrolment has to be considered every three years. It was agreed that this would be done by the third anniversary of enrolment ie 1st February 2019.
- g) The 2019-2020 Local Government Finance Settlement; technical consultation document has been issued. It was noted that the document suggests that as PCs have generally not had unreasonably large increases in precept this financial year than the deferral of setting referendum principles for town and parish councils would continue. The average band D parish precept in 2018-19 nationally had increased by 4.9% (£3.02) compared to Long Ashton's increase of 2.9% with the Parish having the second lowest precept of the service villages in North Somerset. It was agreed that any significant extra expenditure would need clear support from residents before considering the PC budget in December. It was noted that the Government had previously stated that where an increase in precept was due to taking on services from a higher authority the referendum cap wouldn't apply.

F18.93 - Matters for information

Plans for the parking scheme in Leigh Woods are progressing but the cost has yet to be finalised.

Date of next meeting – Monday 22nd October 2018

Meeting Closed at 21:25

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
19:30 6th August 2018 - Jubilee Pavilion

Present:

Mr N Moorcroft - Chairman
Mr M Harris
Ms S Hardingham
Ms L Lansley
Mr S McQuillan
Mr I Scoones
Mr M Semple
Mr R Sterland
Mrs J Pullin
Miss M Uppington
Mr A Wilkinson

Absent:

Mrs B Mackwood
Mr A Batt
Mr C Cave
Mr A Cartman
Ms G Collins
Mrs S Hughes
Dr P Jackson
Mr A Johnson
Mr J Thomas

In Attendance: Dr Janet Turp (The Clerk), Mrs T Warren (Assistant Clerk, minutes) and 4 members of the public.

Hb18.64 – Apologies for absence; Cllrs Cave, Collins, Jackson and Thomas.

Hb18.65 – Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

Hb18.66 – Minutes of the previous meetings

The minutes of the meeting held on the 4th June 2018 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

Hb18.67 - Election of vice Chairman

Cllr McQuillan was elected as vice Chairman of the Highways and Burial Ground committee for the next municipal year or until such time as a new vice chairman is elected. There were no other nominations. Proposed by Cllr Moorcroft. All in favour.

Hb18.68 - Exclusion of the press and public

There were no matters necessitating the exclusion of the press and public.

It was agreed that the item on the Garden of Remembrance would be brought forward.

Hb18.69 – Garden of Remembrance;

Cllr Mrs Pullin gave the following report:

“I hadn't visited the Garden of Remembrance for a couple of years until recently when I was appalled to see how dank, dismal, dreary and uninviting it has become and this on a hot, bright strongly sunlit day. I visited at the request of some residents who are very upset at the lack of maintenance WE have allowed and because a letter written 21 months ago to this committee, complaining about the dark and muddy state, has not even been replied to despite a minute saying a meeting would be arranged with the resident and the committee chairman.

For those new to this committee perhaps I need to explain that the Garden of Remembrance was envisaged about 30 years ago as a way of interring cremated remains in an economical but beautiful space. It was dedicated in October 1992 at a time when cremations were more popular than burials, space was at a premium and our environmental thinking was ahead of most. Small shrubs were planted in the vacant areas and for many years a group of friends maintained the area, keeping it tidy. There is a shelter, with seat to allow for contemplation,

central to the plots with trees behind to give some shade, one of which is now damaging the roof of the shelter. The area covering the interred remains was to be grassed for easy maintenance, plaques are mounted on the back wall with tributes (if wished) placed on the top of the wall in line with the relevant plot. No planting in the grass is allowed.

Currently the space is completely dominated by very large overgrown trees. This month we have placed an application with NSC for pruning, removal of branches and lifting of crowns to the trees as shown on the plan. Whilst this work will alleviate the darkness of the area, this does not solve the problem of the ground. The trees have inhibited the growth of grass - in most of the areas it is just mud and where light has got to some, it is thin and patchy. Even in these hot dry conditions the ground is muddy and we know the water table is unstable in this area. The whole area needs a complete overhaul, large shrubs need severe trimming, if not complete removal in some cases and the surface of the used area needs renewing. Flowering plants have been planted into one plot and are spreading to cover other plots. Potted plants are also being left on the mud and who can argue against this with the current state of the ground? Some of the families of the current plot holders are so unhappy that there has been talk of exhumation in several plots, with justification I believe.

A suggestion has been made that the used area could be covered with a membrane topped with ornamental stones/gravel, then small tributes could be placed on individual plots. This would please some of the current plot holders and I understand they might be encouraged to group together to keep an eye on the area to maintain a tidy appearance.

It really is disgraceful that we have allowed this area to deteriorate so badly, especially so when we have spent much time appeasing a neighbour's complaint, made at the same time as the receipt of the letter mentioned earlier and when the Polish memorial adjacent to the garden is so well kept, pretty and colourful. Can we please try now, at this moment, to come to some solution and not defer this item to the next meeting?"

The meeting was adjourned at 19:40 to allow members of the public to make comment

The meeting was restarted at 19:41

It was agreed that the site is in need of improvement and tree works to alleviate darkness and allow growth of grass are in hand. It was agreed that possible solutions need to be investigated, allowing for ongoing interments. It was agreed that a working group should be set up chaired by Cllr Mrs Pullin to consult with plot owners and others, to agree the best way forward. The Clerk will write to plot owners to invite them to this working group.

19:46 the four members of public left the meeting.

Hb18.70 - Matters arising

- a) Hb18.49a – Tree planting – update and response from NSC re management agreement. It was noted that the trees planted on the SBL exchange land at the end of last season have now all died and an undertaking had been received that these would be replaced. A copy of the draft management agreement has been received and a copy of the adopted plan awaited.
- b) Hb18.49b – Dog Bins. Replacement of some of the bins will start soon.
- c) Hb18.58a – Flooding at top of Providence Lane – Cllr Cave is in current talks with NSC on this issue. Cllr Scoones noted that when the pumps are running, water overflows from the foul sewer manholes at the top of Providence Lane. It was agreed that the Clerk will write to both NSC and Wessex Water to advise them of this issue noting that the Tour of Britain will come through this area.
- d) Hb18.58b – Gunston House clock – It has been confirmed that the clock will be repaired.
- e) Hb18.58d – Path opposite the Doctors' surgery. The Clerk has written to NSC asking them to rectify the problem but no reply has yet been received. Whilst the path shows some improvement there is still bamboo growing up through the surface.

f) Hb18.62h – Horses on the Festival Way – Sustrans have erected new signage informing users that horses are not allowed on the Festival Way from Yanley Lane toward Ashton Court. This prompted a call from a member of a horse organisation asking why horses were being banned and submitting a Freedom of Information request to see the original correspondence. It was explained that horses have always been excluded as this was a condition of the permissive path agreement with the landowner. It was noted that members of the PC had tried to make it an all users path but the landowner had the final decision.

Hb18.71 - Ashton Brook and Flood Management

- a) Update on flooding issues and to agree any action if required; no update.
- b) Updated response from Environment Agency (EA) to query re the flood alleviation system - further information has been sent to the EA to help them answer the PC's questions on the bund and FAS.

Hb18.72 – Footpaths

- a) To receive working group report and discuss any proposals.

Cllr Lansley gave the following report:

- Gates parallel to bypass on LA12/5 and 12/8 are being repaired - estimated costs quoted approximately £200 ie 50/ 50 with NSC.
- Gate at railway bridge Theynes Croft – this is still broken, the landowner has been invited to have it repaired
- Gate LA12/2 – Flax Bourton – back of Coroners Court, across the railway line to Clevedon road is broken. This needs repairing because of danger to children and animals running out on to busy main road – cost will be £53 to LA – Flax Bourton will share the cost.
- Footpath Working group to meet Wednesday 8 August to cut back vegetation along Monarchs Way close to Barrow Big Wood LA12/6

b) Peel Park footpath - the PC noted correspondence from a resident unhappy that the PC wishes to retain the motorcycle inhibitors which he states do not meet the appropriate access guidelines. However, motorcycles have caused nuisance to residents bordering the park and damage in the past. It was agreed that the PC will ask to keep the existing inhibitors and noted that there have been no complaints about access. The PROW officer at NSC will start work on the agreement as her work demands allow.

- c) Parsonage Road footpath – update and to agree action.

The PC noted correspondence from Persimmon advising that their solicitors fees for sorting out the permissive path are likely to be about £1,500 along with a 'Highways Act Statement' at a further cost of £750. Persimmon's solicitors have redrafted the model agreement including the removal of Persimmon's responsibility to maintain the path during the course of agreement. These fees seemed very high and the PC have been asked to suggest what they would feel was a fair cap on the fees. It was agreed that a response would be sent stating that the model agreement is accepted by most landowners and therefore the PC cannot see why the re-draft is necessary. NSC would be asked about the Highways Act Statement and whether it is necessary. The PC agreed to suggest a cap of £750.

d) Digital footpath maps – little progress has been made as NSC graphics department have been unable to provide the expected help. It was agreed to see if routes could be plotted using NSC's Earthlight mapping system and then sent to NSC. It would be useful to understand why NSC has been unable to help.

- e) Footpath gates – see Hb18.71 (a).

f) Sign for Dawson Walk. A reply is awaited from the resident who suggested the sign about the design.

g) Path beside 58 Long Ashton Road – the footpath beside the property is being badly affected by overgrown hedges and the handrail is also overgrown. The PC noted that this is a steep, well used footpath. The landowner was advised about this and has responded acknowledging the hedge is overgrown but advising that permission will be sought from NSC to trim it back. It was agreed by the PC will reply stating that as the hedge is growing outside their property line it is

the landowners responsibility to cut it back to that line and should not need the involvement of NSC planners. It has got to the stage that this needs to be done without delay.

Hb18.73 Burial Ground and Closed Churchyard.

Cllr Scoones declared an interest in the following and took no part in the vote.

a) Heaven Scent Garden – update and to discuss revised mowing regime.

The Clerk met with the Heaven Scent group and Little Apple gardening services who maintain the grass in the rest of the area. It was suggested that some of the area could be returned to grass and if Little Apple could do the yearly strim and maintain the grass footpaths in the remaining area then the Heaven Scent group could cope with the planting and looking after the fruit bushes, which it would like to retain. A quote has been received from Little Apple at £375 for the work and to trim the hedges on the boundary. Discussion took place as to what constitutes the enhancement of biodiversity against a visually tidy area but it was agreed that it would be beneficial to biodiversity to retain some of the best features of the area and that the suggestion was a reasonable compromise. The ongoing costs would be further investigated. It was RESOLVED to accept the quote from Little Apple for the work. Proposed by Cllr Hardingham seconded by Cllr Harris. All in favour.

b) To consider increasing fees for entries in the Book of Remembrance. Due to increased costs, mainly in carriage, the present charges made by the PC for entries in the book of remembrance don't cover the cost of the entry when there is only a single entry to be added. It was RESOLVED to increase the charges, so costs are covered, as follows,

Maximum 3 lines £85.00

Maximum 5 lines £95.00

Maximum 8 lines £110.00

Proposed by Cllr Sterland and seconded by Cllr Moorcroft, all in favour:

c) Trees – the application for work on trees in the burial ground is with NSC. None of the trees are in a consecrated area so a faculty from the diocese has not been applied for. A resident has asked for branches overhanging their garden to be cut back and this is included in the application.

Hb18.74 - Road safety issues

a) Vehicle Activated signs – latest data analysis.

Reports showed that whilst the average recorded speed is within the speed limit at Hobwell Lane and about 5 mph above near the Guide HQ the daily maximum speeds can be between 60 and 80 mph. Cllr Sterland noted that the date on the Westcotec machine sometimes reverts to 1970 and he has taken advice from the manufacturer. If it continues the signs may need to be returned.

b) Yanley Lane – response from NSC.

NSC do not have the resources to approach Sustrans for funding of the Yanley Lane scheme and therefore have said that maintenance teams will be asked to rectify the height of the existing humps when resources permit. It was agreed that the PC will approach Sustrans directly and ask if they can make a contribution. Cllr Harris confirmed that the Leigh Woods has a new speed watch group which needs some further police involvement and questioned whether PC Faithfull is still our beat manager.

Hb18.75 - Festival Way.

It was noted that there are lots of brambles and the bankside needs trimming. It was agreed to contact NSC to request this area be cleared.

Hb18.76 – Biodiversity

a) To receive any relevant items for information. Cllr Lansley confirmed a draft 'Statement of Intent' is being drafted and will be shared with Cllrs prior to the next committee meeting when it will be discussed.

b) Update on working group. Cllr McQuillan confirmed that the suggestion of the group has been positively received by local organisations and he will draw up terms of reference to be considered at the next committee meeting.

Hb18.77 - Village Enhancement Scheme

Following a meeting of the VES working group, Cllr Hardingham and Cllr Sterland met with NS Highways to discuss the latest plans. NSC has confirmed that the area at the Brocks Lane junction can be marked by a different colour on the road. There are two options for a 20 mph limit the first is a simple speed limit where signs only are required which can be used if the average speed is less than 25mph or alternatively, if the average speed is higher, traffic calming measures such as build-outs would need to be used as well. To support this, two speed surveys are required to provide the necessary data at an acceptable quality at a cost of approximately £200 each. It was RESOLVED to pay NS to proceed with the speed surveys. Proposed by Cllr Hardingham, seconded by Cllr Wilkinson. All in favour.

The present scheme includes squaring off the Birdwell Lane junction to make it easier for pedestrians to cross but NSC will have to undertake an HGV tracking test to ensure that the junction would then still be usable by HGVs. The site should have a dropped kerb and tactile paving on both sides. Alternatives may be considered if the tracking tests are not supportive.

Cllr McQuillan's resignation from the working group was noted and the appointment of Cllrs Batt and Moorcroft to the group agreed.

Hb18.78 - Gullies - Progress on gully survey

All the information received to date has been compiled and sent to NSC.

Hb18.79 - SBLR and MetroBus.

It was noted that the M2 MetroBus, which replaces the 903 Park and Ride service, begins operation on 3rd September 2018. However, because of the zoning arrangement the fares are based on, passengers travelling from the Park and Ride site will experience higher fares than those travelling from Ashton Gate. Recent Bristol Post articles reported on the opening, costs and that the service would not be suitable for high numbers of people to access BCFC for Saturday afternoon matches and not available for matches at other times. It was agreed that a letter would be sent to NSC and the MetroBus operator First Bus, highlighting the PC concerns about the positioning of the zones and the effect that the increased fares will have on the use of the Park and Ride.

Hb18.80 - Cycle Forum – No report

Hb18.81 - Leigh Woods - Parking issues and yellow line progress – update.

Cllr Harris noted that the new parking scheme is progressing. Large rocks placed on a verge by a resident to protect the grass have been removed, probably by NSC.

Hb18.82 - Rubbish from the Co-op carpark and around the Millstone

- a) Co-op rubbish; Village Orderlies have noted that rubbish blows from the Co-op carpark into the road. It was agreed to write a letter to the Co-op highlighting this issue.
- b) Millstone rubbish; Cigarette waste and rubbish accumulates by the millstone on Chancellors Park. It was agreed to write a letter to the businesses on the Estune Business Park asking them to remind their staff not to litter.

Hb18.83 - Correspondence

- a) From resident re PC response to his Fol request expressing his belief that the evidence did not support traffic calming in Yanley Lane. The comments were noted.

- b) From resident suggesting a bench outside the chemist. This was agreed to be a good idea and as seating is part of the VES the suggestion would be looked at further by the working group
- c) From MetroWest re publication of the Stage 2 consultation report; noted.
- d) From resident re Balloon Fiesta road arrangements. The resident's views on the legality of the road closures and the traffic arrangements generally were noted.
- e) Invitation to NSC Policy and Scrutiny meeting; noted.
- f) From NSC Final Notice – Hollis Close; noted.
- g) From NSC Final Notice Balloon Fiesta; noted.
- h) From NSC re surface dressing programme; noted.
- i) From resident re weed clearing. The letter was discussed and the points noted. The suggestion of including weed clearing in the VES was discussed by the VES group but not thought suitable to be included although an article could be included in the newsletter.
- j) From residents re the overgrown state of the path beside 58, Long Ashton Road; the landowner has been written to.
- k) From Ironamber re footpath beside 58, Long Ashton Road; noted.
- l) From resident re overgrown hedges. It was agreed that the clerk will write to the householders in the identified properties to request that hedges are cut back.
- m) From resident re Festival Way and Lyvedon Way noting overgrown vegetation. It was agreed to write to NSC regarding the overgrowth of brambles and weeds along the Festival Way and to the resident at Lyvedon Way regarding overgrowth obstructing the pavement.

Hb18.84 - Other Items for Information

- a) Long Ashton village sign at Gatcombe; it was noted that this was leaning over and the Manshed group has offered to repair the sign if the cost of materials is met by the PC.
- b) Barrow Gurney sign. NSC has replied to the letter, explaining the PC concerns, saying that they believe the signage is justified in this case. The committee is still unhappy and it was agreed that a further letter be sent suggesting that the sign be moved further towards the junction with the A370.
- c) Fly tipping in Clarken Combe another case had been reported to NSC and removed.
- d) From resident requesting changes to the bus stop by the RBL. This was discussed and it was agreed to respond that the committee felt that the bus stop should be retained in its current position.
- e) From resident re the effect of the extension of the Southville rpz to Saturdays on Long Ashton. It was agreed to respond that the PC has discussed this and is looking for a solution but doesn't think a parking zone scheme or cones would be the solution.
- f) From resident requesting an article be put in the newsletter re hedges – it was noted that this is included in most editions.
- g) From resident re a request for a replacement bollard near Ashton Court this was noted.

Hb 18.85 - Letters written by clerk under delegated authority

To the landowner of 58, Long Ashton Road re overgrown vegetation.

Date of next meeting – 8th October 2018

Close of meeting at 21:44.

LONG ASHTON PARISH COUNCIL PLANNING COMMITTEE MEETING

19:30, 20th August 2018, Jubilee Pavilion

Present: - Miss M Uppington – Chairman

Mr A Batt

Mr C Cave

Ms S M Hardingham

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr M Semple

Mr R Sterland

Mr A Wilkinson

Absent:

Mr A Cartman

Ms G Collins

Mr M Harris

Ms S Hughes

Mr A Johnson

Mr D Johnson

Mrs B Mackwood

Mr J Thomas

In attendance: Dr Janet Turp (the Clerk), Mrs T Warren (Assistant Clerk, minutes)

P18.96 - Apologies for absence; apologies were received from Cllrs Harris and D Johnson.

P18.97 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations were requested.

P18.98 - Minutes of previous meeting

The minutes of the meeting held on the 23rd July previously having been circulated, were confirmed as a correct record and signed by the Chairman.

P18.99 - Matters arising

- a) P18.87a Mitigation for areas affected by a general increase in the number of homes – response (if any) from NSC to PC letter; the PC is yet to receive a written response. However, the officer has spoken to Cllr Cave to explain that it is only large developments that are being looked at the moment and not in sufficient detail to include the items the PC was asking for. There would be opportunity to comment on the Local Plan and Joint Local Transport Plan when these items can be raised.
- b) P18.88b Cllr Moorcroft reported that the developer believes that NSC is minded to refuse the application for 58 Long Ashton Road. Cllr Cave confirmed that he had not asked for it to be refused.
- c) Comments about the Balloon Fiesta will be considered by full Council, however, it was noted that the fiesta was in general a positive event and seemed to be managed well, though the attendance this year was reduced due to the weather and some Cllrs had received comments from residents re traffic problems. The PC expressed their sadness at the death of a pedestrian in Abbots Leigh in the early hours of Saturday morning.

P18.100 - Correspondence

- a) From the Golf Club re 17/P/5424/FUL Land to the East of QEH Sports Club Clevedon Road, asking if the PC planned to speak at the NSC planning and regulatory meeting on the application. Noted, the PC did not speak at the meeting but the decision on the application has been deferred until after a site visit has been made.
- b) From CPRE (Campaign for the Protection of Rural England) re government proposals to fast-track fracking. It was agreed that the PC will write to the local MP Dr Liam Fox, with a copy to the leader of NSC explaining the PC's position that such decisions should be part of the planning process enabling local residents' opinions to be considered.

- c) From resident re 18/P/3658/FUH and 18/P/3926/FUH; the resident's concerns about these applications were noted and included when the applications were discussed.

P18.101 - To consider and provide comments to North Somerset Council on the following planning applications affecting property in the parish

It was RESOLVED that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset Council:

18/P/3303/FUH - 4 Ridgeway Road, BS41 9EU - Formation of two front dormers and alterations to rear windows. Officer – Ellena Fletcher. The PC has no objection to this application.

18/P/3458/FUH - 13 Ridgeway Road, BS41 9EX – We wish to extend the decking a further 2m from its current extent. Officer – Jessica Smith. The PC has no objection to this application in principle but notes that the decking rises significantly from ground level and asks that neighbours are notified and their comments taken into consideration.

18/P/3658/FUH - 13 Parsonage Road, BS41 9LL - Loft conversion and extension to provide two additional bedrooms, associated internal alterations, and alterations to the existing conservatory. Officer - Annika Lepoittevin. Whilst the PC does not object to extensions in principle it strongly recommends refusal of this application which it considers to be an overdevelopment of the site. The resulting flat roofed two storey dwelling will be out of character not only with the nearby bungalows but other properties in the area and there will be a loss of amenity (including light and privacy) to adjoining properties. It will have a negative effect on the street scene and neighbours have raised objections to the development.

18/P/3714/MMA - 41 Glebe Road, BS41 9LJ - Application to vary condition 2 of to 17/P/1652/F (Erection of a side and rear dormer) to make slight changes to the windows and doors of the approved scheme. Officer – Sam Watson. The PC has no objection to this application.

18/P/3715/MMA - 5 Church Lane, BS41 9LU - Application to vary condition 2 on 17/P/0975/F (Erection of a rear extension, replacement windows and doors, wall cladding and render and the conversion of the existing garage into a workshop and home office) to amend the size and detail of the windows and make other minor external amendments. Officer - Sam Watson. The PC has no objection to this application but is surprised to see that this is considered a minor amendment given the extent of the changes including the raised ridge line on one side. The PC asks that neighbours are notified, and their comments taken into consideration.

18/P/3762/FUH - 27 Glebe Road, BS41 9LJ - Retrospective application for raised platform and balustrade to provide access to annexe. Officer - Anna Hayes. The PC objects to this application and recommends its refusal with the following concerns. The annex is built on rising ground and appears to be higher than consented – this means that the platform and balustrade are at an elevated position in respect to the road and neighbouring property and dominate the adjacent property and people sitting on the platform look out over the road. If NSC is minded to approve this application privacy screening must be provided between the annex and 1 Parsonage Road to protect the living conditions of the neighbours.

18/P/3763/LDP - 5 Catley Grove, BS41 9NH - Certificate of Lawful Development for the Proposed Loft Conversion with rear pitched roof dormers. Officer - Elliott Kelly. The PC has no reason to think that this application is not permitted development.

18/P/3806/LDP - Fenswood Farm, Wild Country Lane, BS41 9EB - Application for Certificate of Lawful Development for the proposed installation of a mezzanine floor for use as offices and research facilities. Officer - Mike Cole. The PC has no objection to this application.

18/P/3881/LDP - 31 Rayens Cross Road, BS41 9EA - A hip-to-gable roof extension/loft conversion with rear dormer to include a Juliet Balcony, window & 3x roof lights. Officer - Elliott Kelly. The PC notes that the plans sent with the application suggest that the proposed development is higher than the existing ridge line. If this is the case the application would not be permitted development and so the PC recommends refusal.

18/P/3926/FUH -13 Parsonage Road, BS41 9LL - Shed in rear garden. Officer - Annika Lepoittevin. The PC strongly objects to this retrospective application and recommends refusal with the following concerns: The shed is very large – it is tall and is the size of 3 normal garden sheds and no attempt has been made to mitigate the effect it has on the amenity of neighbouring properties. It has been built on scaffold poles elevating it and making it more obtrusive than necessary. It dominates the neighbour's garden. The shed resembles beach huts and is not suitable for a semi-rural environment – it can be seen from a near-by footpath.

18/P/3727/TRCA - 140 Long Ashton Road, BS41 9LS - Ash (T1-T2) Reduce lateral spread over the garden/lawn by 2m to full height. Reduce lateral spread over pavement by 1m back in line with boundary wall to full height. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/3760/TRCA – Greensleeves, Bridge Road, BS8 3PE - T1 - Ash – Fell. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work

18/P/3764/TPO - 12 Folleigh Lane, BS41 9JB - T1 - Beech - Reduce crown by 25% in height (4m) and spread (3m). T2 - Birch near pool - Fell. T3 - Oak - Reduce height by 4-5m. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/3785/TRCA - 24 Glebe Road, BS41 9LH - T1 - Field maple – Fell. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work. It was noted that the PC should consider the change in the street scene with removal of trees.

18/P/3891/TRCA - 63 Long Ashton Road, BS41 9HW - Catalpa (T1) Remove the two lowest limbs on the east side of the tree growing towards and into the house. Prune back the other limbs on the same side to maintain a minimum clearance of 2m. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

P18.102 - To note North Somerset decisions on earlier planning applications, enforcement and licensing lists (circulated previously). Noted.

P18.103 - 17/P/5424/FUL Land to The East of QEH Sports Club Clevedon Road Failand – update.

The PC noted that the NSC decision on the application has been deferred until a site meeting has been held. It will be considered at the Planning and Regulatory (P & R) committee meeting in September.

Cllr Hardingham reported that in the planning officer's report to the P&R committee the sections about community engagement suggested a level of engagement that the PC did not recognise and that BCFC's facilities were already being used by the Junior Football Club and this would continue. At their meeting with the PC BCFC stated that the opportunities for community use at the new facilities would be limited. It was agreed that the use of the area by the football club would be checked and that a letter would be drafted by Cllr Hardingham for the Clerk to send to the officer correcting the inaccuracies in the report. It was agreed that if community use facilities cannot be provided at the new site in line with Sport England's recommendations, then a contribution should be made to other facilities within the Parish.

The PC still has concerns about the 500 seater stadium, the volume of traffic, the effect of the fencing on bat movements and the amount of floodlighting in the area. Cllr Cave confirmed he will be attending the P & R meeting. It was noted that an earlier application for a similar stand by Bristol Grammar School had been refused.

P18.104 - Revised National Planning Policy Framework (NPPF) – to note and to raise any aspect of interest.

The new framework document was noted. Andrea Pelligram has helpfully provided very useful comments on the document and has also helpfully indexed it.

P18.105 - Taylor Wimpey Plans for the Vale; to consider the response from Dundry and Barrow Gurney PCs to the draft Vale document and to discuss and agree next step

Replies from both PCs were discussed, noting that neither PC had provided comments on the draft Vale rebuttal document nor had confirmed their consent to the statements being published under all three council names, but were happy to cooperate.

Concern was expressed that although the three PCs were not threatened by the Joint Spatial Plan as it stood this could change and the PC needs to be able to be in a position to take action as there will be pressure from developers for some development in the area and there is no certainty as to what view a planning inspector may take on an application. There was a preference to work in alliance with the other two PCs especially as there is the NS villages alliance supporting the Vale.

It was agreed that, given the length of time since the draft document was compiled, the PC should write again to the other two PCs confirming that we would like to be able to use the statements in the document to challenge Taylor Wimpey statements as they appear, under the signatures of all three councils and asking if they are happy for this to happen.

It was suggested that, to raise awareness, the PC gives information about The Vale on its stand at the Apple Day on 7th October. This will be on the Council agenda.

P18.106 - NDP review working group report

Cllr Sterland reported that no working group meeting has taken place recently but a response from NSC about possible changes to the NDP had been received. NSC will interpret the definitions of different types of changes very strictly, and only very minor changes were likely not to require inspection or a referendum on the amended plan. It was agreed that the minor changes will be made so it was seen as having been reviewed. The need for inspection or a referendum on all but the most minor changes means that it is difficult maintain the NDP as a living document. Under the new NPPF the NDP needs to be less than two year old if it is to be used to argue against developments. NSC have considered the PC's draft Infrastructure Development Plan and have not asked for any changes so it was agreed that it should be put to the next meeting of full Council for adoption.

P18.107 - Development until 2036 in and around Long Ashton. No new information.

P18.108 - Any other matters for information. None

Date of the next meeting – Monday 17th September 2018

Meeting closed at 21:12

LONG ASHTON PARISH COUNCIL

COUNCIL MEETING

19:30, 10th September 2018, Jubilee Pavilion

Present: Chairman – Mr A Wilkinson

Mr C Cave

Ms G Collins

Mr M E Harris

Mr D Johnson

Ms L Lansley

Mr S McQuillan

Mr N Moorcroft

Mrs J Pullin

Mr M Semple

Mr I Scoones

Mr R Sterland

Mr J Thomas

Miss M Uppington

Absent:-

Mr A Batt

Mr A Cartman

Ms S Hardingham

Ms S Hughes

Mr P Jackson

Mr A Johnson

Mrs B Mackwood

In attendance - The Clerk, Dr JE Turp, Tracy Warren, Assistant Clerk (minutes), one member of the public and one member of the press.

At 19:30, a representative from LULA addressed the Council about this year's Christmas lights arrangements.

C18.146 - Apologies for absence LGA 1972 s85(1).

Apologies were received from Cllrs Batt, Hardingham, Jackson, and Mr M Riggall - NS Liaison Officer.

C18.147 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

C18.148 - Exclusion of the press and public

There were no matters necessitating the exclusion of the press and public

C18.149 - Chairman's remarks; none.

C18.150 - Parish Council Minutes

Copies of the minutes held on the 25th June had been circulated. Further to the amendment of the minutes to add Cllr Jackson to and remove Cllr Sterland from the list of those present at the meeting and add Cllr Sterland to the list of those absent and in the second paragraph of minute C18.123 to delete "Cllr Lansley reported that the community café made a profit of £18,000 last year which was confirmed by Cllr Mrs Pullin and is shown in the accounts which have just been completed" and replace it with "Cllr. Lansley reported that the community cafe made a profit of £18,000 but Cllr. Pullin did NOT confirm this but stated that the accounts were still being looked at", the minutes were confirmed as a correct record and signed by the Chairman.

C18.151 - Matters arising for information

a) C18.144b - Flying of flags. It was agreed that although there was support within the PC for the flying of the Union Flag that flags other than the Union Flag should be flown at appropriate times and that although the flagpole belongs to the Royal British Legion it is situated on land leased by the PC so the PC should be involved in decisions about which flags should be flown. A letter will be written to the RBL.

- b) C18.144c – Long Ashton Flag. Information regarding design of community flags will be forwarded to the Communication working group who will meet in the first week of October.
- c) C18.123 - It was noted that the £18,000 profit ascribed to the community café at the last meeting was in fact the total surplus of £18,000 was made by LACA last year.

C18.152 - Planning Committee Reports (18th June, 23rd July and 20th August).

The reports of the Planning Committee of the meetings held on 18th June, 23rd July and 20th August were adopted. Proposed by Cllr Miss Uppington, seconded by Cllr Cave. All in favour.

Cllr Miss Uppington circulated information on the new MetroBus. Cllr Cave confirmed that the issue of increased fares applying to North Somerset was being taken up in Joint Scrutiny committee.

C18.153 - Highways and Burial Ground Committee Report (6th August)

The report of the Highways and Burial Ground Committee of the meeting held on 6th August was adopted, subject to any alterations by the committee. Proposed by Cllr Moorcroft, seconded by Cllr Cave. All in favour.

C18.154 - Finance and General Purposes Committee Report (13th August)

- a) The report of the Finance and General Purposes Committee of the meeting held on 13th August 2018 was adopted, subject to any alterations by the committee. Proposed by Cllr Harris, seconded by Cllr Sterland. All in favour.
- b) To consider invoking the High Volume Correspondence policy. It was confirmed that Cllr Hardingham has written to the resident and agreed that it was too early to decide its effect, and to defer this decision until the next Council meeting.
- c) To consider quotes for microphones (if available) and to agree with which to proceed. A quote of £498.60 + vat has been received for microphones to link with the existing T-hearing loop (it was considered unnecessary to purchase a separate receiver at a cost of £358). It was agreed that a second quote should be obtained and it was RESOLVED that the clerk could proceed with the work choosing the most appropriate quote but at no higher cost than the quote already received and that the equipment would be gifted to LACA so that it would be available to all users of the Jubilee Pavilion who need it. Proposed by Cllr Moorcroft, seconded by Cllr Cave. All in favour.

C18.155 - Long Ashton Community Association

- a) The following report was given by Cllr Mrs Pullin:
"This year the Village Picnic combined with Bark in the Park, but circumstances were against a truly successful day with the combination of very hot weather and England's World Cup Football match on that afternoon. There was a modest profit of £145. We feel that this event has run its course and we need to devise some other summer event, although next year there will be celebrations to mark the 60th anniversary of the building of the Main Hall. Ideas are being formulated by a group "Friends of LACA".

We have applied to Bristol Airport Diamond Fund for funds to provide a piece of Outdoor Gym equipment. We have a promise of some funds from the Co-op and together we could provide three pieces of equipment. By using 'Amazon Smile' you could contribute to LACA. 0.5% of any goods bought can go to the charity of your choice and LACA would be delighted if you make them your charity of choice.

We are keeping an eye on the area of bio diversity in Peel Park. The area has increased from the original plot and concern was expressed that wild seeds will be blown on to the pitch area. LACA has agreed to provide the paint needed for the Youth Club project to paint the shelter.

Unfortunately the Assistant to the Manager has resigned to give more time to her business. We have received many applications for her replacement and interviews of those shortlisted will take place this week.

The format for the AGM is changing to try to entice more people to attend. Refreshments will be served and hopefully more interaction with those attending, also two speakers will give short talks on local subjects. It would be good to see some councillors there - there has been a distinct lack in recent years. The AGM will be held next Tuesday 18th September in the Jubilee Pavilion at 7.15pm for business at 7.30pm."

- b) Appointment of Natalie Mantle as trustee. It was RESOLVED to confirm Natalie Mantle as Trustee. Proposed by Cllr Mrs Pullin, seconded by Cllr Moorcroft. All in favour. It was noted by Cllr Wilkinson that the PC is not adding value to the decision process by approving the Trustee and it was agreed that the need for PC approval of trustees should be discussed with LACA for when they next change their constitution.
- c) It was noted that there has been no progress on the Charitable Incorporated Organisation.

C18.156 - Community Safety - Local Action Team

- a) Cllr Cave noted that the previous Beat Officer Martin Faithfull has moved roles and has been replaced by Phil Rudden. Mike Jordan and Charlotte Thompson are our Police Community Support Officers (PCSO's). It was agreed that the PC invite the new officers to the next Council meeting.
- b) Cllr Cave confirmed that the Leigh Woods parking scheme is still progressing.

C18.157 - Youth Matters

- a) Youth Club Report; the following report from Cllr Jackson was read out by Cllr Collins: The Youth Club re-opened on 5th September after the summer break. From September, the junior session will move to a Monday with the older session on a Thursday evening. The detached session of engaging young people on the streets will continue on a Wednesday evening Further to discussions between the Parish Council and Bristol City Football Club on community engagement, Kathy (EPIC Youth) has had further discussions with the Bristol City Community Trust. The details of this engagement with the youth club are being worked on, and are likely to including the Community Trust engaging around nutrition and exercise to support a series of sessions.

The grant funding from Quartet Express has come through and this will fund the street dance sessions from September until approximately the end of 2019. EPIC Youth were successful in registering with Asda Community Trust through their green token system in the Bedminster store and a cheque was recently collected. The youth club supported the Bark in the Park community event and raised funding. The main fundraising event will be in the village hall on 24th November, all are welcome to support the fundraising activity. The Youth Club Management Committee like many local organisations relies on volunteers, without which we couldn't operate and provide youth provision. The search continues for a new Treasurer, and would also be pleased to hear from people to join the management committee.

- b) Children and Young People's Network_Report; A meeting was held in Peel Park on 8th September to discuss the possible site for a skate park in the community.

C18.158 - ALCA NS Group

NS branch AGM report. Cllr Scoones requested volunteers to attend the upcoming AGM on 6th October at 10:30 -12: 00.

C18.159 - Superfast broadband working group report.

Cllr Moorcroft confirmed the situation is unchanged and at a recent meeting with NSC it was confirmed that there is no expectation superfast broadband will be able to be put into the parts of the parish that do not have it.

C18.160 - Parish Councils Airport Association (PCAA)

- a) Report for information. Cllr Semple reported that at the recent meeting the expansion plans were discussed. Discussion regarding parking and access to the airport encouraged Park and Ride facilities to be put into places with bus access to neighbouring villages. Pressure is being maintained on the Airport to increase multi-storey car parking rather than develop into the Greenbelt. It was noted that only two of the planned three storeys of the car park have been built. Cllr Thomas noted the website "Bristol Airport Watch" <http://www.bristolairportwatch.org.uk> was available for ongoing information.
- b) Bristol Airports Draft Noise Reduction plan consultation. The PCAA have responded to the draft plan and it was agreed that the PC writes to endorse the PCAA comments and adds any further comments it suggests is necessary.

C18.161 - Community Engagement/ Website working group report.

The popular posting of the Birdwell 'cycle' on the Tour of Britain through the parish page was noted to have gained 25,000 likes. The group will meet in the first week of October.

C18.162 - Parish Scout Group HQ Working Group report

Cllr Cave noted that acquisition of the new site is progressing with terms having been agreed.

C18.163 - NDP Review Working Group

- a) Minor amendments to the NDP Agreement
Cllr Sterland reported that discussions with NSC confirmed that there are three levels of change:
 1. Minor wording; those that can be submitted to and amended by NSC which do not change the NDP in any significant way.
 2. Intermediate, more substantial amendments that need to be reviewed by the Inspectorate, incurring a cost to the PC and NSC.
 3. Policy changes, requiring referendum.

The working group believes that, following discussions with NSC, the minor wording changes only should be progressed. The other changes identified were not significant enough to justify the extra costs involved. However it was important to be able to show the NDP had been fully reviewed was up to date and there were no conflicts with the new Joint Spatial Plan. It was RESOLVED to request NSC that the minor changes suggested by the working group to the PC are adopted, thus showing the document has been reviewed and the NDP is re-issued so that it is seen to be up-to-date.

It was noted that the process needed to make any changes to the document means that it cannot be used as a living document and that in development terms it potentially becomes out of date. It was also RESOLVED that the clerk should write to NALC to highlight the bureaucratic process required to review NDPs and how this means that it is difficult for NDP to remain up to date and not open to challenge by developers.

Proposed by Cllr Sterland and seconded by Cllr Cave. All in favour.

- b) Draft Infrastructure Development Plan submission to NSC. It was RESOLVED that the draft be adopted by the PC and that it is submitted NSC. Proposed by Cllr Sterland and seconded by Cllr Moorcroft. All in favour.

C18.164 - Public Art Working Group report. No update

C18.165 - VES working group report

Cllr Sterland gave an update from Cllr Hardingham confirming:

- The speed survey reports have now been carried out.
- The grant for a raised crossing area has been submitted.
- Cllrs Hardingham and Sterland have met with NSC who confirmed the Brocks Lane area can be marked in a different colour and that the surface has a ten-year guarantee.
- The previous speed limit options and prices are as in the previous F&GP meeting minutes.

C18.166 - Library working group report

The core group of volunteers has grown to 29. The working group has met with the NSC library officer. The sustainability of a volunteer-led library service is still a concern, noting that the Congresbury service required 45 volunteers. Cllr Lansley agreed to share a document of Congresbury's library experiences. A good reception was received at the village market and a positive response to the recent survey with approximately 151 responses gathered so far.

NSC's consultation on the library service begins in late September but a closure date has not been given. It was agreed that the Clerk write to NSC to clarify when consultation for the library closure will take place. Cllr Wilkinson thanked the working group and Cllr Cave confirmed he has been looking into alternative accommodation for LACA and a second-hand 32 x 10 feet portacabin is approximately £2,500-£3,500. This could be an option to provide temporary library space.

C18.167 - Community Resilience; No update

C18.168 – RBL war memorial working group

- a. Cllrs Cave, Moorcroft, Mrs Pullin and Wilkinson were appointed to the working group.
- b. Cllr Collins asked that anyone interested in the re-enactment to contact her.

C18.169 - Parochial Charity

Cllr Moorcroft said that he wished to resign as trustee; however, as there were no nominations to replace him Cllr Moorcroft confirmed he will continue to attend meetings when he can, subject to other commitments. Cllr Mrs Pullin is the other PC nominated trustee.

C18.170 - Skate Park – update on present situation and to consider suitability of Peel Park for location.

The current proposal is for Peel Park to be investigated as a site for a skate park and the NDP supports provision for youth facilities which could include permanent buildings and a skate park. It was noted that there would have to be significant fundraising - the build costs of the revamped skate park facilities in Nailsea reportedly cost £120,000 – at a time when the Scouts may also be fundraising for a Scout Hut. Cllr Cave has met with Cllrs Collins and Jackson of the Youth Club Management Committee at Peel Park. It was confirmed that the skate park is proposed for the North East end of Peel Park and would still allow access for ambulances and equipment. It is thought that further work may need to be done to check that this is a viable site given restrictions due to the bund and drainage and the needs of the Junior Football Club. Cllr Jackson has investigated using the other end of Peel Park, but access is more difficult, it would be more expensive and there are Police objections. A local residents group had objected the last time a skate park was proposed in Peel Park and were likely to again.

C18.171 - Plastic Free Long Ashton

- a. PC reduction of its plastic usage; councillors endorsed the PFLA initiative. It was agreed the PC will audit its plastic usage to see if any changes can be made and also for a Cllr

to attend PFLA meetings to act as a conduit between the PC and PFLA for ideas and information dissemination. Cllr Sterland volunteered.

- b. PC involvement in the Great British Spring Clean 2019. The PC agreed to support a litter picking initiative and to link with established groups such as Transition and Plastic Free Long Ashton, to gather support for a litter picking initiative. It was agreed that five councillors should take the lead and they could then involve other organisations such as Girl Guiding and the Scouts. Cllrs Lansley, McQuillan, Semple, Sterland and Wilkinson volunteered their support. It was agreed that the Clerk write to NSC for find out what support they can provide.

C18.172 - A Parish Council for the 2020s A workshop is planned for 24th September to look at how the Council operates in the future. Workshop topics suggested to be included are community engagement, strategic issues, how the council works and encouraging election participation and how to prepare for the May 2019 elections. (The October and February newsletters could be used to generate interest in the elections.) It was agreed that the workshop should be independently facilitated and Clive Stillwell, previously a Clerk at Midsomer Norton Town Council and who is setting up the consultancy arm of the SLCC. It was RESOLVED to meet the cost of the facilitator at £337.50. Proposed by Cllr McQuillan and seconded by Cllr Semple. Four Councillors abstained from the vote.

C18.173 - Foodbank – update

Cllr Lansley reported that there is no longer a foodbank basket or a community link person at the Long Ashton Co-op but that the new manager was anticipated to take this role. The Clevedon foodbank had been available to families in the parish over the summer with meal bags being delivered. The PC has statistics of the use by parish residents.

There are particular times of need such as post-Christmas and months with 31 days as these are particularly difficult for those on benefits. It was noted that the Facebook post regarding the Clevedon Foodbank was popular and awareness needed to be continued by social media and by using local organisations that involved families such as Girl Guiding and Scouts. The PC has a list of agencies that hold emergency vouchers. Foodbank donations can be made at St Mary's Leigh Woods and All Saints church in Long Ashton (though these are for a Bristol charity).

C18.174 - Mass messaging

No new modes of communication were identified and it was agreed to continue to use social media, noticeboards and the current publications.

C18.175 - Apple Day and November Village Market

It was agreed to have a PC stand at both events. Cllrs Collins, Lansley and Sterland agreed to volunteer at the Apple Day, with Cllr Moorcroft to confirm. The Library, VES and The Vale were potential subjects.

It was agreed that current material available about The Vale did not show the extent of the proposals well and that professional help to produce good material may be required. It was RESOLVED that the clerk could spend up to £300 for this purpose. Proposed by Cllr Moorcroft and seconded by Cllr Sterland. All in favour. The VES plans drawn up by NSC are not easy to interpret but the budget available for consultation can be used to produce accessible material showing the plans.

C18.176 - Dates of meetings in 2019; the draft dates previously circulated were agreed. It was noted that elections take place on May 2nd 2019.

C18.177 - External Auditors report – No report received.

C18.179 - Battles Over – update.

Plans are progressing well. The book launch will take place on 27th September at 19:30. The film 'Agent Rose' (about Madam Peel) will be shown after the Drumhead service in the village hall. Numbers are limited and tickets will be available from the PO.

C18.180 - Balloon Fiesta - to note correspondence from residents and to agree feedback to the organisers.

- a. Cllr Cave confirmed a debrief will be held to include traffic issues and the closure of the main road into Bristol.
- b. Correspondence from residents was noted. One reported that no parking cones at the top of Theynes Croft had been relocated. It was agreed to write to the person.

C18.181 - Correspondence to consider and respond

- a. From resident re CSAS (Community Safety Accreditation Scheme); the resident suggested that this might be a suitable scheme for the PC. The scheme was discussed but thought not suitable for PC employees so will not be pursued.
- b. From Chris Head – broadband briefing; noted
- c. From resident reporting difficulties with missed recycling collections. It was noted that since the new contract has been in place there have been problems with recycling collections and this is being addressed by NSC. Cllr Cave has raised this particular case with NSC. It was agreed that residents should be encouraged to report problems directly to NSC via their website.

C18.182 – Newsletter

- a. To remind residents to report non-collections of refuse and recycling to NSC.
- b. Article encouraging people to stand for election in May 2019.
- c. Cllr Mrs Pullin requested the cover of the newsletter advertise the Battles Over.
- d. Article re Clevedon foodbank.

C18.183 - Any items for information.

- a) Staff hours. The Assistant Clerk's post was originally advertised at 8-12 hours per week and her hours will increase from 8 to 12 hours per week with effect from 1st October.
- b) Reuse event will be held at the Community Centre on 8th October.

Next meeting - Monday 19th November 2018

Meeting ended 22:03.

LONG ASHTON PARISH COUNCIL PLANNING COMMITTEE MEETING

19:30, 17th September 2018, Jubilee Pavilion

Present: - Miss M Uppington – Chairman

Mr C Cave

Mr M Harris

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr M Semple

Mr R Sterland

Mr A Wilkinson

Absent:

Mr A Batt

Mr A Cartman

Ms G Collins

Ms S M Hardingham

Ms S Hughes

Mr A Johnson

Mr D Johnson

Mrs B Mackwood

Mr J Thomas

In attendance: Dr Janet Turp (the Clerk)

P18.109 - Apologies for absence: were received from Cllrs Collins, Hardingham, D Johnson and Thomas and the assistant clerk.

P18.110 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations were requested.

P18.111 - Minutes of previous meeting

The minutes of the meeting held on the 20th August previously having been circulated, were confirmed as a correct record and signed by the Chairman.

P18.112 - Matters arising

- a) P18.99a Mitigation for areas affected by a general increase in the number of homes – response from North Somerset Council (NSC) to PC letter. The clerk has been contacted by the Manager for Strategic Transport, Policy and Development Management who confirmed that NSC are still looking at future developments at a high level and therefore not in sufficient detail to include the small scale, local mitigation that the PC is asking for. He emphasised that it was important for the PC to take part in the Local Plan and Joint Local Transport Plan consultations and to emphasise these issues then and at any other opportunity.

P18.113 - Correspondence

- a) From Flower and Hayes re advertising board. Flower and Hayes contacted the PC asking for permission to erect an advertising board opposite Wild Country Lane. They were informed that they needed to contact NSC for permission but they were interested in the PC view of the proposed sign. It was agreed to respond that the PC has no objection in principle to the board as long as it is only temporary and well maintained.
- b) From NSC requesting comments on amended plans for 18/P/3658/FUH - 13, Parsonage Road. The amended plans were considered and it was agreed to submit the following comments to NSC. The PC still recommends refusal of this application and its original comments still stand as the PC considers that the amended plans give little improvement over the original and are still unsuitable for the location. The PC shares the concerns of neighbours and supports their comments on the amended plans. If the planning officer is minded to approve this application the PC asks that the application be called in for consideration by the Planning and Regulatory committee.

- c) Pill and Easton Gordano PC copied the PC into their response to the Government consultation on the principle of granting planning permission for non-hydraulic shale gas exploration development through a permitted development right and asking other PCs to also reply. The letter the PC sent to Liam Fox about its concerns with the Government proposals will be sent as the PC's reply to the consultation.
- d) From Troy planning and Design offering planning services. It was agreed to respond that the PC already had someone who could provide these services but would keep their details on file

P18.114 - To consider and provide comments to North Somerset Council on the following planning applications affecting property in the parish

It was RESOLVED that the Clerk will submit the following comments, on applications affecting property in the parish, to North Somerset Council:

18/P/3308/FUH - 36 Keedwell Hill, BS41 9DR - Proposed porch, single storey rear extension and two storey side extension, following demolition of existing garage. Officer - Jessica Smith. The PC has no objection to this application as long as materials match those in the existing property.

18/P/3976/LDE - 27 Providence Lane, BS41 9DQ - Lawful development certificate for existing rear dormer window. Officer – Lynette Champion. The PC's comments on the original rear dormer application still apply to this application that is to say that the PC recommends refusal of the application as it is out of keeping with the rest of the property and will be easily visible as the property is in a prominent position on an elevated corner plot. The dormer will also overlook and have a significant impact on 52 Keedwell Hill. However, if the application is judged to be permitted development, the PC asks that a condition should be made to ensure that the windows are non-opening and glazed in obscured glass, as shown in the plans, to protect the living conditions of neighbours.

18/P/4029/FUH - 2 Pear Tree Avenue, BS41 9FF - Proposed Single Storey Side Extension. Officer - Ellena Fletcher. The PC has no objection to this application as long as materials match those in the existing property.

18/P/4048/FUH - 17 Heath Ridge, BS41 9EW - demolition existing garage, new side two storey extension with projecting rear ground floor extension. Officer - Ellena Fletcher. The PC has no objection to this application.

18/P/4095/FUH - 2 Highlands Road, BS41 9EN - Conversion of existing garage into kitchen dining room and utility. Single storey extension at front of property. Officer – Elliott Kelly. The PC has no objection to this application as long as materials match those in the existing property.

18/P/4054/TRCA - 117 Long Ashton Road, BS41 9JE - T1 goat willow – fell. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4056/TRCA - Browns Court, Long Ashton Business Park, Yanley Lane, BS41 9LB - Willow (T1) Reduce large limb extending over the drive back by 5m so it is in line with the fence. Re-pollard the rest of the tree back to the previous pruning points (3m); Poplar (T2) Fell dead tree midway along the drive; Lime/Poplar (G3) Crown Lift trees along the drive to 5m Ash/maple/poplar (G4) Crown lift trees around the main car park to 3m; Leyland Cypress/Ash (G5) Reduce overhang of parking spaces by 2m to the full height of the trees. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4183/TRCA - 3 Folleigh Drive, BS41 9JD - T1 willow - re-pollard by aprox 6m; T2 Amelanchier – fell. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4253/TPO - 12 Warren Close, BS41 9FB - T1 oak - prune to clear cables by up to 1m. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

P18.115 - To note North Somerset decisions on earlier planning applications, enforcement and licensing lists (circulated previously). Noted.

P18.116 - 17/P/5424/FUL Land to The East of QEH Sports Club Clevedon Road Failand . This application was considered by NSC's Planning and Regulatory (P & R) committee at its meeting on the 12th September. Cllrs Miss Uppington and Cave spoke against the application. However, the Golf Club having reached an agreement with BCFC about their concerns had withdrawn their objections to the application and it was approved.

It was agreed that in future the Junior Football Club and the Youth Club will be the points of contact for their dealings with BCFC and the PC will continue to raise other issues as appropriate. It would be useful if the JFC and Youth Club kept the PC informed about what BCFC or its community trust are doing for the groups. The PC is disappointed that not only are BCFC not minded to make a financial contribution to sports facilities within the village but that such a contribution is unlikely to be included in any s106 agreement.

P18.117 - Taylor Wimpey Plans for the Vale; to consider the response from Dundry and Barrow Gurney PCs to the draft Vale document and to discuss and agree next step

The clerk has yet to receive a response from her email to Dundry or Barrow Gurney PCs asking them to confirm they were happy for statements in the document to be used to challenge Taylor Wimpey statements as they appear under the signatures of all three councils. It was agreed that as TW are active in putting out media statements it is necessary for these to be challenged and the PC would issue rebuttal statements drawn from the document under its sole signature. All councillors should look out for items relating to The Vale in the media and inform the clerk of them. The information would be passed to Cllrs Wilkinson and Miss Uppington (or Cave in the absence of either Cllr) who would then draw up a response based on the agreed document as quickly as possible.

P18.118 - North Somerset Local Plan 2036 - Issues and Options Consultation – to agree how to reply to consultation.

The consultation on the issues and options document is open until the 10th December. It was agreed that members of the NDP review working group would draft the PC's response to the consultation for consideration at the November planning committee meeting.

P18.119 - NDP review working group report

NSC has been informed that the PC has adopted the Community Infrastructure Development Plan and has been sent a copy. They have also been sent the list of minor changes that the PC would like to make to the NDP. It was agreed that it is important that the fact the NDP has been reviewed is recorded and necessary that the process by which the amendments is understood. Although a list of the more substantial changes the PC would like to make, but are not necessary at the current time, cannot be included within the NDP itself it could be included on the PC's website.

P18.120 - Development until 2036 in and around Long Ashton. No new information.

P18.121 - Any other matters for information.

Cllr Cave informed the meeting that he had called in application 18/P/2593/FUL from QEH as he still has concerns about the impact on neighbours of the hockey pitch and floodlighting in their current location. The school have arranged a meeting with local residents and Cllrs will be welcome to attend.

Cllr Scoones has met with Wessex Water re the drains at the top of Providence Lane.

Date of the next meeting – Monday 15th October 2018

Meeting closed at 20:52

LONG ASHTON PARISH COUNCIL
HIGHWAYS & BURIAL GROUND COMMITTEE MEETING
19:30 8th October 2018 - Jubilee Pavilion

Present:

Mr S McQuillan – Vice Chairman (Acting Chair)
Mr A Batt
Mr C Cave (from 19:55)
Mrs S Hughes
Dr P Jackson
Ms L Lansley
Mrs J Pullin
Mr M Semple
Mr R Sterland
Miss M Uppington
Mr A Wilkinson

Absent:

Mr A Cartman
Ms G Collins
Ms S Hardingham
Mr M Harris
Mr A Johnson
Mrs B Mackwood
Mr N Moorcroft
Mr I Scoones
Mr J Thomas

In Attendance: Dr Janet Turp (The Clerk), Mrs T Warren (Assistant Clerk, minutes) and 5 members of the public.

Hb18.86 - Apologies for absence; Cllrs Hardingham, Harris, Moorcroft and Scoones.

Hb18.87 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

Hb18.88 - Minutes of the previous meetings

The minutes of the meeting held on the 6th August 2018 copies having been circulated, were confirmed as a correct record and signed by the Vice Chairman.

Hb18.89 - Exclusion of the press and public

There were no matters necessitating the exclusion of the press and public.

Hb18.90 - Matters arising

- a. Hb18.70a – Tree planting; North Somerset Council (NSC) have yet to receive a copy of the adopted exchange land management plan for the AVTM project. The PC noted that the MetroBus is now in service and one of the planning conditions related to the adoption of the management plan. It was agreed that the Clerk write to NSC to ask, that if they do not have a copy of the adopted management plan, what evidence do they have that the terms of the management plan and therefore the planning conditions are being met.
- b. Hb18.70b – Dog Bins; No update.
- c. Hb18.70c – Flooding at top of Providence Lane
Wessex Water have visited the site and cleared a partial blockage. Improved man hole covers will be fitted to reduce the smell from the drains.
- d. Hb18.70d – Path opposite the Doctors' surgery
NSC has replied to the PC's concerns about the safety of the path saying that they have visited the site and agrees that the footpath needs repair. This has been added to the work list but NSC is unable to give any timescales for repair. NSC's Area Officer will monitor the site to ensure it continues to be safe until works are completed. It was agreed a reply will be made stating that the PC does not believe the site to be safe, that it presents a trip hazard for the frail and elderly especially as the path is close to the Doctor's surgery. Falls are particularly dangerous for the elderly and public health work hard on fall prevention and the costs of such falls should be factored into the benefit of the work and so the works should be prioritised. The PC will also ask for sight of the evidence or risk assessment that assessed the footpath as being safe.

Hb18.91- Leigh Woods - Parking issues and yellow line progress; no update

Hb18.92 - Ashton Brook and Flood Management

- a. Update on flooding issues and to agree any action if required; no update.
- b. Updated response from Environment Agency (EA) to query re the flood alleviation scheme. It was noted that the EA have responded to confirm that as the bund is not on a main river it is not their responsibility but NSC's. The area is within Flood Zone 1. It was agreed that the PC will write again to NSC to express its concerns that issues raised previously have not been responded to and there appears to be no plan for them to be addressed. These issues include understanding the design criteria and the setting of the outfall sluice gate.

Hb18.93 – Footpaths:

- a. Working group report and discuss any proposals. Cllr Lansley gave the following report:
 - The gates LA12/5 and 12/8 parallel to the bypass have been repaired. Our contribution to costs is £200.
 - The gate at the railway bridge by Theynes Croft has now been repaired
 - The vegetation along Monarchs Way from the bypass to the A38 has been cut back where necessary.

It was noted that the Severn Streams area is muddy with bramble overgrowth. Cllr Lansley agreed to contact the owner and that the path linking Providence Lane with the Golf Course is in poor condition with hedges needing to be cut back. It was agreed that the Clerk will contact the secretary of the Golf Club to request the hedges be cut.

- b. Peel Park footpath update – Correspondence from NSC confirms this will be progressed when the workload allows.
- c. Parsonage Road footpath - correspondence from Persimmon Homes and NSC; it was noted that Persimmon have suggested costs of the order of £1500 to draw up the permissive path agreement (ppa) and an extra £750 for the Highways Act Statement. They have sent the PC a copy of their preferred ppa draft model agreement. This agreement seems to place a high burden on the PC and NSC commented that it seemed 'over the top'. NSC have pointed out that its PROW committee has given authority for the DMMO application for this path to be determined out of sequence and expect this to be done next year. It is thought that the path is currently blocked. It was RESOLVED not to proceed with the Permissive Path agreement due to the disproportionate costs involved. Proposed by Cllr Wilkinson and seconded by Cllr Sterland. All in favour.

Cllr Cave joined the meeting at 19:55 and apologised for his lateness.

- d. Footpath gates – as discussed in the footpaths report.
- e. Sign for Dawson Walk – ongoing
- f. Path beside 58 Long Ashton Road – This has now be cleared by the owners of no. 58.

Hb18.94 – Burial Ground and Closed Churchyard

- a. Heaven Scent Garden – The tidying work by Little Apple has been undertaken. It was noted that maintenance strimming and/or mowing is an ongoing cost and this will be monitored to ensure that it does not become significant.
- b. Trees – the planned work on some trees in the burial ground has been carried out.
- c. Garden of Remembrance; Cllr Mrs Pullin gave the following report:

“A further meeting has been held at the Burial Ground with 8 plot holders. The autumn morning could not have been warmer or sunnier, yet still we were disappointed to find that the area is no more tidy or welcoming than on the previous visit in late July. Some trees have been trimmed to clear the shelter roof but have made no difference to the entry of light. The 9 coppiced trees to the east of the shelter have made a difference to that area and serve to show what can be achieved to lighten the area. However coppicing

means that the area will be dark and overgrown again in time. The mud encountered previously, now has scrubby, weedy grass growing giving the ground an unkempt appearance.

We must realise that the time has come to consider an extreme overhaul of this garden, that after nearly 30 years a complete re-think is needed about the overgrown trees and shrubs currently in situ. Relatives, perfectly understandably, are increasingly distressed about the area in which they placed their loved one's remains and do not feel any comfort in visiting the plots. They would like to see a much more open area where they can sit, look at the expanse of the open space of the burial ground and churchyard and remember times past.

I can't emphasise enough how dismal and uninviting this area is and that it is now time to organise a revamp. It will not be done without a considerable cost, but money spent now will alleviate some future costs and encourage future use – as it stands now people will not consider it as a pleasant resting place.

The group has suggested three courses of action they would like the committee to consider as follows:-

- Firstly – All are in agreement that 6 trees need to be removed – to allow sunlight into the garden.

Until that happens there will be no improvement - the area will be dark, dreary, enclosed and unwelcoming. The spindly scrubby weed, now apparent, should also be removed, the area re-covered and kept tidy.

- The second suggested improvement – If removal of all trees is not an option, work will still be required to trees and shrubs. However it will still be a fairly dark area and past problems of grass and mud will remain. Therefore it is requested that a membrane covered with pebbles be put down.

- The final suggestion still includes drastic reduction of trees and removal of shrubs. Instead of a membrane and pebbles then the request is for the area to be covered in slabs which make future interments easier, as each can be lifted and replaced individually. Should this be considered as the way forward, some plot owners may contribute towards the cost of the slabs and would also like to place plaques on the slab under which their relative rest. Slabs would also allow small floral tributes to be placed on the owners' plots.

Common to all these suggestions is radical work to trees, removal of all high shrubs in the unused section as well as at both sides and in front of the shelter, to be replaced with low growing plants.

I do hope we will give careful thought and consideration to all suggestions to reach a solution acceptable to all”.

The meeting was adjourned at 20:06 to allow members of the public to speak.

The meeting was reconvened at 20:07

The PC agreed that the condition of the site was not acceptable but that a site visit was necessary so the various options could be looked at and should take place as soon as possible. The plot holders group would also be invited to attend. Preferred options could then be identified and costed. A Saturday morning site visit was suggested and Cllr Mrs Pullin will arrange a date and inform Cllrs and plot holders.

The PC noted there was an earmarked reserve for work on the burial ground needed following the memorial testing and that this could possibly be used for work on the Garden of Remembrance.

Cllr Mrs Pullin left the room 20:10

- d. Quote for monument testing received from Young Johnson - only one quote for the work has been received as the clerk could not identify another contractor to ask. It was agreed under these circumstances that one quote was acceptable as it seemed reasonable and Young Johnson did the work last time. It was RESOLVED to proceed with the Young Johnson quote of £525. Proposed by Cllr McQuillan and seconded by Cllr Wilkinson. All in favour.

Hb18.95 - Road safety issues – to discuss.

- a. Vehicle Activated signs; no data analysis is available as the signs are not recording dates accurately.
- b. To agree to the repair of the Westcotec VAS - Cllr Sterland confirmed the unit has been assessed by the manufacturer who has identified that the radar unit is faulty and a battery needs replacing. The total quote for repair with a reconditioned unit is £423.99 + VAT for the reconditioned unit or £678.99 + VAT for a new replacement.

Cllr Mrs Pullin returned 20:15

It was RESOLVED to proceed with the repair using the reconditioned unit if the repair was guaranteed for a least a year otherwise to proceed with the repair with a new unit. Proposed Cllr Cave, seconded Cllr Sterland. Agreed.

Cllr Sterland noted that the 3M unit also needs repair and would require sending back to the German manufacturer. It was RESOLVED to proceed with the repair at a cost of up to £500. If greater than this it could be done with the agreement of the Chairman and Vice Chairman. Proposed by Cllr Wilkinson and seconded by Cllr Sterland. Agreed.

- c. Yanley Lane speed monitoring results; not yet available
- d. Response from Sustrans re funding of improvements at the Festival Way crossing; Sustrans have replied saying that they do not have the resources for funding.

Hb18.96 - Festival Way

- a. To receive any relevant items for information - It was noted that the cowbridge and surrounding area are essentially unusable due to cattle excrement and mud. This is hazardous to users and in particular to school children who use the path to access the church. It was agreed that the clerk will write to the farmer to ask them to clean the area and to remind them of the hazard it presents. A burnt-out scooter has been removed from the path but soot remains.
- b. To consider suggestion of a bench for walkers - Cllr Hardingham has been approached by a resident suggesting that a bench should be provided for walkers on the Festival Way possibly near the community growing area. The PC welcomed the idea and agreed that the cost of a suitable seat/bench and location be investigated by the Clerk and will be discussed at the next meeting.

Hb18.97 - Biodiversity

- a. To consider the draft "Biodiversity Statement of Intent", to discuss any changes and to adopt. Ongoing
- b. Working group - to consider the draft terms of reference to discuss any changes and to adopt. Ongoing. Cllrs Lansley and McQuillan are to meet to draft this.
- c. To receive any relevant items for information; none

Hb18.98 - Village Enhancement Scheme (VES) working group

Cllr Sterland confirmed results from the two speed surveys undertaken show the average speed as less than 25mph so traffic calming measures, such as build-outs, are not required for a 20 mph speed limit to be applied between Providence Lane and Lovelinch Gardens. Final drawings and costings are being completed. Consultation on the scheme will now take place and will include the businesses along the main road and in particular Piccolos.

Hb18.99 - SBLR and MetroBus

a. To discuss response from NSC re concerns about MetroBus

The MetroBus team have replied to the PC concerns stating that the m2 MetroBus service is a commercial service whereas the 903 Park and Ride service was subsidised and that this explains the pricing structure. NSC also replied stating that the route was changed against their advice. The issues raised by the PC will be discussed at West of England level. Cllr Cave reported that the route and fare issues have been raised at Joint Scrutiny meetings with the four local councils.

It was agreed the PC will again write to MetroBus and NSC emphasising its concern about the pricing structure and asking for information about the MetroBus use.

b. To receive any relevant items for information; none.

Hb18.100 - Cycle Forum – Report; none

Hb18.101 - Bus stop opposite Lovelinch Gardens – to discuss ways of addressing the visibility problem.

It was noted that the position of seating in the bus shelter means that approaching buses cannot be seen and as the digital bus tracking system is not 100% accurate, bus users need to keep getting up to see if buses are coming. It was agreed that the Clerk will investigate the cost of a single seat to be placed on the interior wall nearest the Estate Agents, facing the road so oncoming buses could be seen.

Hb18.102 - Hollis Close – to discuss a response to the work carried out by North Somerset Council.

The work recently carried out to Hollis Close is not as was agreed with NSC by the community and the PC. NSC have confirmed that this work has not been carried out as agreed but there is no budget for the additional £15,000 that removal of the hump and reinstatement of the kerbs would cost. However, they would monitor the area and discuss the situation when the results are available. It was agreed that the a reply will be made to NSC to express the PC's disappointment that the time and effort put to consultation with collaboration with residents, schools to come up with a solution that appeared to be acceptable to and agreed by NSC for it all to be disregarded and noting the reputational damage done. The PC is of the view that there are significant safety concerns about the junction and that monitoring needs to take place not only during the school run at the beginning of the school year (when parents tend to be on their best behaviour) but a different times of the year and day. Cllr Cave confirmed he is seeking a meeting with the Director and Executive Member to discuss the issue and to ensure that the PC and Long Ashton residents are not ignored in future.

Hb18.103 - Correspondence - to consider listed correspondence and to note any other

a. From a resident re state of gullies in Church Lane noting that the gullies have been emptied but the mud in the road means that they will soon be blocked again. It was agreed the Clerk write to NSC to ask them to clear the debris from this road.

It was agreed to put the use of Merriots field as a Caravan site on the Planning Committee agenda.

b. From a resident reporting two incidences of Himalayan Balsam. It was agreed to write to NSC Highways, to ask them to clear the area around the Park and Ride and to report the location within Ashton Court to their estates team.

c. From a resident re alternative pedestrian route to Park and Ride – The suggestion of an improved pedestrian link from the Festival Way was noted, and though it has been previously discounted by NSC will be suggested to them.

d. From a resident re road closures for the Tour of Britain; these comments were noted.

e. From a resident expressing concerns that because of its timing the speed survey in Yanley Lane might not be representative. It was agreed to respond to confirm that their comments will be taken into account when the report is considered.

- f. From a resident re the proposed retention of motor cycle inhibitors on the footpath across Peel Park – his views were noted.
- g. From resident comments on minutes; the views of the resident on decisions re Peel Park and the Parsonage Road footpath were noted.
- h. From residents re lights. Residents reported that lights in Warren Lane and Weston Road were broken. These have now been fixed.
- i. From NSC Notice of Intent - B3129 Belmont Hill, Wraxall; noted.
- j. A resident has made a formal complaint to NSC re the Balloon Fiesta road closures and copied the PC into the communication; noted

Hb18.104 - Other Items for Information

- a. Letters written by clerk under delegated authority – Four letters have been written to residents regarding hedges.
- b. It was noted that the hedges on the north side of the Warren Lane junction with Weston Road are collapsing.
- c. Road markings at the bottom of Longwood Lane have been worn away. Cllr Cave confirmed that liaison is taking place on this and an altered entrance location.
- d. Beggar Bush Lane flooding - It was noted that action taken has not been successful.

Date of next meeting – 3rd December 2018

Meeting closed at 21:24

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

19:30, 22nd October 2018, Jubilee Pavilion

Present: Ms S Hardingham – Chairman
Mr P Jackson
Mr S McQuillan
Mr N Moorcroft
Mrs J Pullin
Mr R Sterland
Miss M Uppington

Absent:
Mr C Cave
Mr M Harris
Mr M Semple
Mr A Wilkinson

In Attendance: Dr Janet Turp (the Clerk), Mrs T Warren (Assistant Clerk, minutes).

F18.94 - Apologies for absence - were received from Cllrs Cave, Harris, Semple and Wilkinson. The chairman welcomed Cllr McQuillan to his first meeting of the committee.

F18.95 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations had been requested.

F18.96 - Minutes of previous meetings

The minutes of the meeting held on 13th August 2018 copies having been circulated, were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Miss Uppington and seconded by Cllr Mrs Pullin.

F18.97 - Exclusion of the press and public

There are no matters requiring the exclusion of the press and public.

F18.98 - Matters arising

- a) F18.74b - Purchase of anti-virus software; ongoing.
- b) F18.74c - Issues around solo working; ongoing
- c) F18.74d - Hedge at back of Paulman Gardens; The PC will write to the residents now it is an appropriate time of year to cut the hedge.
- d) F18.74e - Tree Protection Chancellors Park; completed
- e) F18.79b - Changes to asset register; the internal auditor has been asked for advice.
- f) F18.84 - Hearing Loop; following discussion of the two different systems identified it was agreed to use removable boundary microphones as suggested by Bristol Sound System at a cost of £376.18 noting the equipment will be available for all users of the Jubilee Pavilion.
- g) F18.88 – Quote to cut Birdwell Hedge; a second quote is being obtained.
- h) F18.91 – Policy on residents identified as generating an unreasonably large volume of correspondence; implementation update – Following the Chairman’s letter the level of correspondence from the resident has reduced (although it is still higher than from other residents); it will continue to be monitored and the decision whether to implement the policy will be taken at the next council meeting.

F18.99 - Payment of accounts and Payments to Council.

A list of payments and receipts had been circulated prior to the meeting. It was RESOLVED to approve expenditure during August and September 2018 of £37,797.09

and to note receipts of £79,890 over the same period. Proposed by Cllr Hardingham and seconded by Cllr Jackson. All in favour.

F18.100 - Bi-monthly statement and Bank reconciliation

- a) Cllr Moorcroft agreed to review the submitted bank reconciliation.
- b) The bank reconciliations at 30th September 2018 and summary was presented. The total amount in all accounts is £585,565.67 including £41,600 in long term investment (LAPF). It was RESOLVED to approve the bimonthly statement and bank reconciliations. Proposed by Cllr Moorcroft and seconded by Cllr Miss Uppington. All in favour.

F18.101 - Review of Expenditure against Budget

The total expenditure for the year to 17th October 2018 was noted at £101,425 (53.1% of budget) with net income over expenditure of £64,173. It was noted that there is £500 allocated in the budget for grants specifically for groups working with young people and it was confirmed that the Youth Network will manage these awards again this year. It was agreed that successful grants will be paid directly by the PC. £450 of the community grant awarded to Plastic Free Long Ashton (PFLA), identified by them for a drinking fountain, has yet to be paid and is awaiting further information from the group. Cllr McQuillan will liaise with PFLA.

F18.102 - Accounts for the year 2017/18 – Completion of the External Audit

The PC has received an unqualified external audit report. The Chairman thanked the Clerk for her work for the audit.

F18.103 - Finance Items

- a) Reinvestment of Hampshire Trust Bank Bond which matures on 15th November 2018 – it was RESOLVED that the proceeds from the current bond (£76,730.59) be reinvested in a new 12 month at 1.7% with the same bank. Proposed by Cllr Moorcroft and seconded by Cllr Jackson. All in favour.
- b) Wreath for Remembrance Day – It was RESOLVED to approve expenditure of £30 for the wreath. Proposed by Cllr Moorcroft and seconded by Cllr Mrs Pullin. All in favour.
- c) Purchase of new PC laptop – It was RESOLVED to authorise expenditure up to £350 for purchase of a new laptop and software to enable minutes to be taken directly. Proposed by Cllr Hardingham and seconded by Cllr Sterland. All in favour.

F18.104 - Review of Internal Controls/Audit checklist

The internal audit review was carried out using the checklist provided by ALCA and had been circulated before the meeting. It was noted that the checklist suggests that cheque stubs are initialled by the Cllrs signing the cheques. Previously the bank has returned the cheques; however, this will no longer happen. It was agreed that sufficient audit trail is provided as the signing Cllrs initial the invoices so that the additional process of signing cheque stubs is not required. The checklist also notes that the published Cllr contact details should enable Cllrs to be contacted directly by the public by email and/or phone. This is not currently true for all Cllrs and it was agreed to add this to the next Council meeting agenda and to further remind Cllrs to use their council email address. Councillors will also be reminded to keep their declaration of interests up to date.

F18.105 - To Review the following (circulated)

- a) Small Grant Awarding Policy – The policy was reviewed and agreed with the following addition as point 9. If an organisation is acting on behalf of other groups as a facilitator it can submit multiple applications for grants in one year providing that such grants are not in related fields or projects.

- b) Job descriptions (Clerk and as Responsible Financial Officer - RFO); these were reviewed. The Clerk job description was agreed with no changes and the RFO was agreed with an amendment to extend the control of cheques to control of cheques and/or electronic payments as appropriate.
- c) Freedom of Information – available Information guide. This document showing how the PC makes information available was agreed subject to amendments showing which information is now available on the website.
- d) Complaints Procedure Policy. This document was reviewed and agreed with no changes.
- e) Policy on residents identified as generating an unreasonably large volume of correspondence with the Parish Council - The Policy was agreed with no changes.

F18.106 – New Policies

- a) To adopt the Document Retention and Disposal Policy. The draft policy, needed to meet the requirements of GDPR, was considered and adopted following minor amendments. The Chairman thanked the Clerk for the work completed on this draft policy.
- b) Scheme of delegation; it was agreed to accept the Clerk's proposal that a single document be drafted to identify how the PC delegates its duties to committees and staff. It was noted that this will be subservient to other policies and will be added to the Councillors Pack. The draft will be circulated to the chairmen of the committees and council for comment.

F18.107 - Taylor Wimpey Areas

- a) Transfer of the Taylor Wimpey areas and lease to LACA – no update. It was agreed that the Clerk will write to NSC asking for an update on the s106 matters.
- b) Public Art – no update.
- c) Replacement of trees – ongoing
- d) Annual Play area inspection reports – update on repairs. Repairs are in hand for all items identified as a medium risk in the annual reports. The uprights on the swing in the Kings Croft area will be replaced under guarantee by Playdale but the PC would still have to pay significant installation and delivery costs so a second quote is being obtained from a local contractor. It was noted that one of the Village Orderlies visually assesses the play areas every week, an operational inspection is carried out by a contractor monthly and a detailed inspection annually.
- e) Replacement for logs in Chancellors Park play area - The logs and their pins and concrete has been removed. It was agreed that the Clerk will investigate a replacement item which is suitable for younger children.

F18.108 - Parish Council office working group report.

It was agreed to keep this under review as it will be prudent to consider long term staffing requirements.

F18.109 - General Data Protection Regulation (GDPR) – Ongoing nothing new to report.

F18.110 - Library closure

Cllr McQuillan gave a report. The library's exact closure date it is still unclear. There are about 20 people on the working group's email list with an attendance of about nine at meetings. To date there has been about 350 responses to the working group's survey with a mix of answers. It is hoped that there will be 500 survey results by the time the consultation ends and the results will be presented to the Council meeting on 19th November.

NSC is proposing a mobile library service, to meet their statutory responsibilities, the group is working to analyse the survey responses and assess what is required from volunteers to allow sustainable options to be suggested. The existing computers are old and not thought suitable for transfer. The PC has no power to run a library so any new facility would be run in association with NSC. It is thought that any books will be provided by NSC/Libraries West with the same rotation and ability to order books.

Porta-cabins are being considered as a mid-term option. The working group is liaising with LACA via Cllr Cave. One option in the long term might be a multi-use hub space to include a youth centre, storage, meeting rooms and a library. It was agreed to put the discussion of long term planning of facilities for LACA, the Youth Club and the library, on the full council agenda.

F18.111 – LACA; meeting feedback.

A joint working group meeting has taken place with LACA. The current year's finances suggest that the finances are getting onto a sustainable footing. LACA have started to look at producing a longer term strategy but this is likely to take some time. The next meeting will take place on Monday 19th November at 09:00. LACA's appeal against NSC's decision to withdraw Discretionary Relief for Business Rates was declined essentially because of its improved finances.

F18.112 - Correspondence

- a) From CCLA LAPF prices and dividend yield September 2018; the next dividend is expected to be 3.09p a return of 4.27%.
- b) CCLA Market Report August; noted
- c) CCLA Market Report September; noted
- d) From HSBC - to inform the PC that as cheques can now be banked via image scanning they are no longer able to return cashed cheques.
- e) From Hiscox re pre-Brexit changes; Hiscox are making changes to the way their business is structured to accommodate Brexit; noted.
- f) From resident re reserves; a resident has written asking the PC to have a reserves policy. The Clerk has replied confirming what information is currently available.

F18.113 – Items for information

Cllr Pullin reported that a site visit to the Garden of Remembrance had taken place when it was agreed that the area needs to be more attractive and it is likely that works to trees and shrubs will be needed. Plot holders would like to see slabs and pebbles covering the surface. Cllrs Moorcroft and Mrs Pullin will draw up some options to be discussed at the Council meeting in November.

Date of next meeting Monday 17th December 2018

Meeting closed at 21:40.

LONG ASHTON PARISH COUNCIL PLANNING COMMITTEE MEETING

19:30, 15th October 2018, Jubilee Pavilion

PRESENT: Miss M Uppington (Chairman)

Mr A Batt

Mr C Cave

Ms S Hardingham

Mrs S Hughes

Mr N Moorcroft

Mrs J Pullin

Mr I Scoones

Mr M Semple

Mr R Sterland

Mr A Wilkinson

Absent:

Mr A Cartman

Ms G Collins

Mr M Harris

Mr A Johnson

Mr D Johnson

Mrs B Mackwood

Mr J Thomas

In attendance: Dr Janet Turp (the Clerk) and Tracy Warren (Assistant Clerk, minutes)

P18.122 - Apologies for absence – were received from Cllrs D Johnson and Harris.

P18.123 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations were requested.

P18.124 - Minutes of previous meeting

The minutes of the meeting held on the 17th September had previously been circulated.

Following the correction of Cllr Scones to Scoones in P18.121 the minutes were confirmed as a correct record and signed by the Chairman.

P18.125 - Matters arising for information.

- a. P18.113b – Application 18/P/3658/FUH - 13 Parsonage Road. This application was considered by NSC's Planning and Regulatory (P & R) committee. Cllrs Miss Uppington and Cave spoke against the application and the committee voted to refuse the application.
- b. P18.116 - 17/P/5424/FUL Land to The East of QEH Sports Club Clevedon Road Failand This was also considered by the P & R committee. Despite objectors pointing out that the developer had decided to put the hockey pitch, the source of greatest noise and light nuisance close to residential properties the application was allowed. Some noise mitigation will be put in place but it is likely to be the lighting that will be the main nuisance to neighbours.
- c. P18.114 - 18/P/4029/FUH - 2 Pear Tree Avenue, BS41 9FF. This application has been refused.

P18.126 – Correspondence

NS enforcement has written explaining that GDPR has meant that it has had to change the information it provides and that this information shouldn't be shared outside the PC. Noted.

P18.127 - To consider and provide comments to North Somerset Council on the following planning applications affecting property in the parish

It was RESOLVED that the Clerk will submit the following comments on applications affecting property in the parish, to North Somerset Council:

18/P/2481/FUH - 12 Cherry Road, BS41 9DU - Replacement of existing single storey extension with a two-storey extension. Officer - Ellena Fletcher. The PC has no objection to this application as long as materials match those in the existing property.

18/P/3469/FUH - 13 Fenshurst Gardens, BS41 9AU - Proposed two storey side extension and single storey rear extension. Officer - Ellena Fletcher. The PC has no objection to this application as long as materials match those in the existing property and the access road alongside the property is not encroached upon.

18/P/3863/FUL - Estune Business Park, Wild Country Lane - Erection of 7no. Industrial Units for use as B1 (Business), B2 (General Industrial) and B8 (Storage and Distribution). Officer - Andrew Stevenson. Although the PC has no objections in principle to this site being used for employment it has some concerns about the present application. Firstly, given its proximity to residential properties, the PC does not believe the site is suitable for B2 (General Industrial) use. Also, parking is already an issue locally, there are insufficient parking spaces for the users of the existing units adjacent to this site, even with an overflow car park on the application site, cars are parked on local roads causing difficulties for residents. Loss of the overflow car park is, therefore, a significant issue. Depending on the precise use of the new units the planned parking provision may not be sufficient for the planned units.

18/P/3958/FUL - Optimists Cricket Club, Clevedon Road, BS8 3TL - Retrospective application for the importing of builder's rubble, gravel and earth to raise the level of the land to create an extension to the carparking area and associated landscaping. Officer - Julie Walbridge. Although the PC has no objection to this application due consideration should be given to the welfare of the existing trees and it should be conditioned that if any die, because of the development, they should be replaced.

18/P/3985/FUH - 45 Keedwell Hill, BS41 9DP - Erection of a two storey rear extension, solar panels to the front elevation and new pedestrian access ramp to the front garden. Officer - Jessica Smith. The PC has no objection to this application as long as materials match those in the existing property.

Cllr Scoones declared an interest in the following applications and left the room at 20:13.

18/P/4061/FUL - Gatcombe Farm, Gatcombe Lane, BS48 3QT - Conversion and part demolition of agricultural buildings (Units 1, 6, 7, 9 and 10) to create 5no. dwellings. Officer – Louise Grover

18/P/4153/LBC - Gatcombe Farm, Gatcombe Lane, BS48 3QT - Application for Listed Building Consent for conversion and part demolition of agricultural buildings (Units 1, 6, 7, 9 and 10) to create 5no. dwellings. Officer – Louise Grover

The PC notes that planning permission is already in place for a similar development; however, it has concerns about these applications. If development is allowed it should be a condition that remaining agricultural buildings should not be displaced elsewhere. To ensure that the new buildings are not taller than the existing buildings accurate height measurements of the existing buildings should be required and verified. It is possible that, as the proposed buildings are two storey, that the original footings will be insufficient and will need to be more substantial, this will require further archaeological studies and monitoring.

Cllr Scoones returned to the room at 20:24

18/P/4081/FUH - Three Gables, Valley Road, BS8 3PZ - Replacement of boundary wall with new stone wall with metal railings and entrance gates. Officer - Annika Lepoittevin. The PC has no objection to this application as long as natural stone is used for the wall.

Cllr Batt declared an interest in the following application and left the room at 20:30.

18/P/4288/FUH - 5 Lyvedon Way, BS41 9ND - Two storey side extension, loft conversion, front canopy and single storey side extension to form store. Officer - Jessica Smith. The PC has no objection to this application as long as materials match those in the existing property.

Cllr Batt returned to the room at 20:35.

18/P/4279/TRCA – Burwalls, Burwalls Road - Oak - remove the low overhanging limbs to lift the crown 2m above wall and remove dead wood, crown thin by 15%. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4317/TRCA - 63 Long Ashton Road, BS41 9HW - T1 grey willow – fell. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4330/TPO - 159 Long Ashton Road, BS41 9JQ - T3 - Indian bean tree - prune back single lateral limb extending towards the house by approximately 2.5m to suitable growth point at fork. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4332/TRCA - Dormer Cottage, Yanley Lane, BS41 9LR - T1 and T2 apple - clear from neighbour's property by up to 2m; T5 beech - reduce lateral spread on west side by up to 3m; T9 willow - re-pollard. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4385/TRCA, 159 Long Ashton Road, BS41 9JQ - T1 Norway maple - remove 2 limbs infected with mistletoe, remove significant deadwood; T2 magnolia - crown lift to 2m, thin crown by 15%; T4 bay - reduce height by 2m. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

P18.128 - To note North Somerset decisions on earlier planning applications, enforcement and licensing lists (circulated previously). Noted

P18.129 - To consider possible breach of the 28-day rule in Merriots field.

The landowner has informed the PC that there is a caravan site on the field which is certified by the Motorhome and Caravan Club and that the necessary planning requirements were completed by the club. As the PC has no record of an application it was agreed that NSC will be asked to confirm that planning consent is in place (or that it is not required) and whether if permission was given there any conditions.

P18.130 - Taylor Wimpey Plans for the Vale;

Maps showing the extent of the TW plans for the Vale were displayed at the Apple Day and generated a reasonable interest. It was noted that this could be further highlighted and it was agreed that the PC will ask permission from LACA to put up display boards in the entrance to the Village Hall and in the LACA café.

P18.131 - North Somerset Local Plan 2036 - Issues and Options Consultation

Cllr Sterland has identified those issues within the document that may affect the parish and has circulated these to the NDP review working group. He will collate the comments on this list and other aspects of the consultation from the group and will present these at the next planning meeting.

P18.132 - NDP review working group report

There has been no recent meeting. Issues around the difficulty in updating the NDP were discussed and it was agreed that the PC will write to NALC highlighting the difficulties and asking for advice or comment.

P18.133 - Development until 2036 in and around Long Ashton.

The PC noted that they have not been informed of the results of the housing needs survey carried out last year on behalf of Lambridge Place Development Ltd. It was agreed to write to Lambridge to request the results of their survey.

P18.134 - Any other matters for information.

Cllr Cave noted that pre-application advice for the field west of Warren Lane has been sought by a developer. Cllr Cave will ask to be kept informed of the application.

Meeting closed 21:13.

Date of the next meeting – Monday 12th November

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING

19:30, 12th November 2018, Jubilee Pavilion

Present: Chairman – Miss M Uppington

Mr A Batt

Mr A Cartman

Mr C Cave

Ms S Hardingham

Mr M Harris

Mr N Moorcroft

Mrs J Pullin

Mr M Semple

Mr R Sterland

Mr A Wilkinson

Absent:

Mrs S Hughes

Mr A Johnson

Mr D Johnson

Mrs B Mackwood

Mr I Scoones

Mr J Thomas

In attendance - The Clerk, Dr JE Turp, Tracy Warren, Assistant Clerk (minutes) and two members of the public.

P18.135 - Apologies for absence – were received from Cllrs D Johnson and Scoones.

P18.136 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations were requested.

P18.137 - Minutes of previous meeting

The minutes of the meeting held on the 15th October 2018 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P18.138 - Matters arising for information

- a. P18.129 - To consider possible breach of the 28 day rule in Merriots field; update on planning requirements. Information has been found confirming that the Caravan and Motorhome club can certificate five pitch touring sites without planning permission being required. It was agreed to monitor the site and write to the landowners noting that an excess number of vehicles have been seen on site and asking, that as this is the gateway to the village, if the site could be screened in some way.
- b. P18.133 - Response (if any) from Lambridge Place Development re Housing Needs Survey. Lambridge have replied that, as the information is commercially sensitive, its release to the PC will be dependent on the planning application process.
- c. 18/P/3658/FUH - 13 Parsonage Road, BS41 9LL. A resident has made a formal complaint against Cllr Miss Uppington regarding her presentation at North Somerset Council's Planning and Regulatory committee meeting. The Council Chairman has confirmed to the resident that the comments made by Cllr Miss Uppington were those reflecting the opinion of the PC. It was agreed that a letter of support for Cllr Miss Uppington will be sent to the Standards Committee noting that her comments reflected those agreed by the Planning Committee.

P18.139 - Correspondence

- a. From NSC re adoption of North Somerset Landscape Character Assessment 2018 SPD - Noted.
- b. From NSC advising of CIL payment. NSC has advised that the PC that it is due £5,411 as its share of CIL payment made to NSC but because of a mistake an overpayment

had been made which would be taken from future payments. Its expenditure will be discussed at the Council meeting.

P18.140 – Planning applications: It was agreed that the Clerk will submit the following comments on applications affecting property in the parish, to North Somerset Council:

18/P/4381/FUH - Little Bannerleigh, Bannerleigh Road, BS8 3PF - Single story extension is to provide ancillary accommodation for an elderly relative and to provide long term sustainable living with ground floor access for the current owners. In addition, to create one/two additional parking spaces for visitors to Little Bannerleigh. Officer - Annika Lepoittevin. The PC has no objection to this application providing materials match those in the existing property and that a condition is placed on any permission that the extension should not be used as a separate dwelling.

18/P/4533/FUH - 21 Ridgeway Road, BS41 9EY - Conversion of integral Garage to Office & Utility Demolition of existing central chimney. Officer - Ellena Fletcher. The PC has no objection to this application.

18/P/4547/LDP - 2 Willow Close, BS41 9DT - Demolition of original utility and erection of new single storey extension. Officer - Ellena Fletcher. The PC has no objection to this application as long as materials match those in the existing property.

18/P/4563/FUH - 10 Willow Close, BS41 9DT - Construction of a new entrance porch with pitched roof (2700mm x 1800mm). New porch to have a roof overhang for outdoor seat (1300mm x 1800mm). Existing entrance door re-positioned to accommodate new porch area and re-configuration of garden area. Officer - Jessica Smith. The PC has no objection to this application.

18/P/4569/FUH - 41 Keedwell Hill, BS41 9DP - Proposed loft conversion with extended ridge line and rear flat roof dormer. Officer – Jessica Smith. The PC has no objection to this application as long as all neighbours have been given the opportunity to comment on the application.

18/P/4681/FUH - 1 Bawns Close, BS41 9FN - Proposed Single Storey Rear Extension. Officer – Jessica Smith. The PC has no objection to this application.

Cllrs Mrs Pullin and Moorcroft declared an interest in the following application and took no part in the discussion.

18/P/4458/TRCA - The Alms Houses, Long Ashton Road, BS41 9HW - Lawson Cypress (T1-T2) Reduce the height of the trees by 2m (25%), Western Red Cedar (T4) Reduce height by 3m (30%) Lawson Cypress (T5) Reduce the height by 4m (35%), Holly (T6) Crown lift over the shed roof to maintain a minimum gap of 1.5m. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4459/TRCA - 30 Glebe Road, BS41 9LH - Apple (T1) Crown reduce by approx 1m all round. Thin by 15%. Weeping Silver Birch (T2) Reduce height of the upright stems by 1.5m to maintain weeping habit. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4556/TRCA - 7 Long Ashton Road, BS41 9HW - T1 and H2 Leyland cypress – fell. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4557/TRCA - 22A Glebe Road, BS41 9LH - T1 hazel - coppice to gutter height approx. 1.5m from ground level and remove stems leaning over extension roof; T2 fig - crown

reduce by 1.5m. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4558/TRCA - 121 Long Ashton Road, BS41 9JE - Bay, Willow, Laurel (G1) - Fell willow. Reduce laurel and bay by 3m in height; Copper Plum (T2) -Reduce by 2m in height; Laurel (T3) - Fell; Apple (T4-T5) - Reduce by 1.5m all round back to the previous pruning points. Officer - Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4581/TPO - Redwood Lodge Hotel & Country Club, Beggar Bush Lane, BS8 3TG - T209 (Thuja plicata) - fell; T216 (Pinus sp.) - fell; T222 (Thuja plicata) – fell. Officer - Jason Cox. The PC objects to this application as it believes there are insufficient reasons given to justify felling of the trees and notes that quite a few trees have been lost from the site already. The PC asks the Tree Officer to take this into account when considering this application.

18/P/4668/TRCA - 3 Long Ashton Road, BS41 9HW - Scots pine - remove two limbs overhanging neighbour's boundary. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4670/TRCA - 2 Buttercliffe Rise, Long Ashton Road, BS41 9JA - T1-T3 ash/field maple - crown lift to 3m; T4-T5 ash - crown reduce by 2m and crown lift to 2m. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4691/TRCA - Dawn Lodge, 3 Yanleigh Estate, Yanley Lane, BS41 9LP - T4 cherry and H2 laurel – fell. Officer – Jason Cox. The PC does not have the technical knowledge to determine whether the trees are causing the problem and leaves the decision to the Tree Officer.

18/P/4705/TRCA – Longmoor, 6 Church Lane, BS41 9LU - 2 x Christmas trees – fell. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4706/TPO - Penn House, Bannerleigh Road, BS8 3PF - Birch (T1) - Crown reduce by approx 20% or 2.5m to just above previous reduction points- routine maintenance trees getting too large for situation. Birch (T2) - Crown reduce by approx 20% or 2.5m to just above previous reduction points- routine maintenance trees getting too large for situation. Birch (T3) - Crown reduce by approx 20% or 2.5m to just above previous reduction points- routine maintenance trees getting too large for situation. Birch (T4) - Crown reduce by approx 20% or 2.0m and clear around power cables - getting too large for situation. Macrocarpa (T5) - crown lift to give 6m ground clearance to foliage- tree too large for situation reduction is not feasible lift will allow more light into house and garden. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

18/P/4725/TRCA - Southwood House Bannerleigh Road BS8 3PF - G1 ash – fell. Officer – Jason Cox. The PC has no objection to this application providing the tree officer is in favour of the work.

P18.141 - To note North Somerset decisions on earlier planning applications, enforcement and licensing lists (circulated previously).

Recent decisions were discussed. It was noted that the application from Gatcombe Farm, for the erection of agricultural building for livestock, fodder and machinery storage and creation of hardstanding, track and access has been withdrawn. Cllr Cave believed the applicants were looking at a more appropriate position for the building. It is understood that

pre application advice has been sought for development at 58, Long Ashton Rd. It was noted that where applications have been allowed on appeal the inspector is often unaware of local issues which can lead to a development causing local difficulties.

P18.142 - To consider and agree the Committee's Budget Requirements for 2019/20

Following discussion it was agreed that the committee did not want to increase the amount in the planning contingency reserve beyond the agreed £100,000 cap. It was RESOLVED to request that £1,000 be allocated to cover the committee's requirements when F&GP consider the budget. Proposed by Cllr Uppington and seconded by Cllr Cave. All in favour.

P18.143 - Taylor Wimpey Plans for the Vale – No update.

P18.144 - North Somerset Local Plan 2036 - Issues and Options Consultation; To discuss the circulated draft response and to agree the PC response.

The chairman thanked Cllr Sterland on behalf of the committee for his work undertaken on the draft report, which was discussed and it was agreed to adopt the response without amendment and to pass the comments to NSC.

P18.145 - NDP review working group report; no update

P18.146 - Development until 2036 in and around Long Ashton - to receive any relevant information. No update.

P18.147 - Any other matters for information.

- a. Cllr Cave reported that there Bristol Sport are considering a mixed use development on the land where the new BCFC stadium was planned. The developers have suggested a meeting with the PC and it was agreed that whoever was available from Cllrs Batt, Cave, Moorcroft, Sterland and Miss Uppington would attend.
- b. It was noted that the first bungalow on Warren Lane has been sold and it is expected that the new owner will put in a planning application to build on the plot.

Date of the next meeting – Monday 10th December 2018

Meeting closed at: 20:55

LONG ASHTON PARISH COUNCIL

COUNCIL MEETING

19:30, 19th November 2018, Jubilee Pavilion

Present: Vice Chairman – Mr R Sterland (in chair)

Mr A Cartman

Mr C Cave

Ms S Hardingham

Mr M E Harris

Mr P Jackson

Mr D Johnson

Ms L Lansley

Mr S McQuillan

Mr N Moorcroft

Mrs J Pullin

Mr M Semple

Mr I Scoones

Miss M Uppington

Absent: Mr A Wilkinson (Chairman)

Mr A Batt

Mrs B Mackwood

Ms S Hughes

Mr A Johnson

Mr J Thomas

In attendance - The Clerk, Dr JE Turp, Tracy Warren, Assistant Clerk (minutes) and 10 members of the public.

Prior to the formal meeting Mike Jordan PCSO and Jess Aston, Neighbourhood Team Inspector gave a report and a representative of LULA gave an update. The police left after their report.

The meeting opened at 19:55

C18.183 - Apologies for absence; were received from Cllrs Batt, Hughes, Thomas and Wilkinson and Mr M Riggall, NS Parish Liaison Officer.

C18.184 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested.

C18.185 - Exclusion of the press and public

No matters necessitate the exclusion of the press and public.

C18.186 - Chairman's remarks – None

C18.187 - Parish Council Minutes - The minutes of the meeting held on the 10th September having been circulated, following the amendments below were confirmed as a correct record and signed by the Chairman:

- C18.155c – “Community Interest Company” replaced with “Charitable Incorporated Organisation”
- C18.157a – the first paragraph modified to read “The details of this engagement with the youth club are being worked on and are likely to”
- C18.165 – Cllr Sterland’s name was corrected.
- C18.168a – Cllr Cave was added to the list of Cllrs on the RBL working group.
- C18.172 – The second sentence corrected to read “Workshop topics suggested to be included are community engagement, strategic issues and how the council works”

C18.188 - Matters arising for information

- a. C18.151a - Flying of flags; the initial response from the RBL was noted and the formal response awaited.
- b. C18.151b – Long Ashton Flag update. It was agreed to defer this item until the Community Engagement group has met and discussed the issue. The guidance document on community flags has been circulated.
- c. C18.154c – Microphones; these are to be fitted soon.
- d. C18.171 – Plastic Free Long Ashton (PFLA); response from NSC re litter pick – NSC noted that the Great British Spring Clean will be a popular day for equipment use and volunteer groups will have first call on equipment though NSC will pick up the collected rubbish. The working group will liaise with PFLA to confirm suitable dates for the litter pick and NSC will be contacted to see if they can contribute equipment on any of the dates. Leigh Woods have two litter picks a year which NSC support supplying pickers, sacks and determining pick-up points. It was agreed that the PC registers on the Keep Britain Tidy website as planning to take part in the Spring Clean.
- e. C18.179 - Battles over; report. The Drumhead service was a well organised, very successful event with good attendance from all generations. The seating for 500 was full with many others standing. The showing of the film of Madam Peel's life was sold out; however, the book launch was not as successful as hoped. Cllr Cave noted that there was a shortfall in the funding for the event and he asked the PC to consider providing additional funds. It was agreed to write to Mr D Addis to thank him for his efforts in organising this very successful event and it was agreed that Cllr Moorcroft would do this.

C18.189 - Planning Committee Reports

The reports of the Planning Committee of the meetings held on 17th September and 15th October were adopted. Proposed by Cllr Miss Uppington, seconded by Cllr Cave. All in favour.

C18.189 - Highways and Burial Ground

- a. The report of the Highways and Burial Ground Committee of the meeting held on 8th October was adopted, subject to any alterations by the committee. Proposed by Cllr Moorcroft, seconded by Cllr Cave. All in favour.
- b. Garden of Remembrance – Cllr Moorcroft having attended a site visit with Cllr Mrs Pullin, gave proposals for remedial work, noting the site was dark. Proposals for works included the removal of four self-seeded Ash and two self-seeded Field Maples (at the rear by walls, limb reduction on two other trees and shrubs cut to wall height. Costs of works were estimated at £2-3,000. It was agreed to consider the budget for works and the long term vision and maintenance of the site at the Highways meeting and that quotes for the work should be sought.

C18.190 - Finance and General Purposes Committee

- a. The report of the Finance and General Purposes Committee of the meeting held on 22nd October was adopted, subject to any alterations by the committee. Proposed by Cllr Hardingham, seconded by Cllr Cave. All in favour.
- b. To note External Auditors report – the unqualified auditors report was noted.

C18.191 - Long Ashton Community Association

- a. Cllr Mrs Pullin gave the following report for information:
“One meeting plus the AGM has been held since the last report. Regrettably the November meeting not being quorate, with many advance apologies, has been postponed to the end of the month. One trustee has resigned in the last week creating a vacancy. The AGM took place in September where reports were emailed to users in advance. Two speakers attended who gave short talks on the Co-op's community aid schemes and about the Village Market. Unfortunately, we attracted only the usual small number of people and very few others, but were pleased to welcome the Chairman and

Vice Chairman of the Parish Council.

The Treasurer and Manager continue to meet with representatives of the Parish Council working towards a long term strategy for the future administration of the Centre. LACA was not successful with its application to Garfield Weston to extend the Club Room but the Bristol Airport Diamond Fund allocated £500 to LACA which will be used with other monies towards the Outdoor Gym Trail. The new Manager's Assistant is settling into her role."

- b. It was RESOLVED to agree to the appointment of Chris Davis as Trustee. Proposed by Cllr Mrs Pullin, seconded by Cllr Cave. Carried with one abstention.
- c. Cllr Pullin informed the meeting that she wished to resign from her role as PC nominated trustee on LACA with immediate effect to take up a position as an ordinary LACA Trustee. It was noted that this leaves two vacancies for PC representatives. The Chairman asked Cllrs to consider putting their names forward for these positions as good links with LACA are important. As there were no immediate nominations appointment to fill the vacancies will be considered at the next Council meeting.
- d. Acquisition of a portacabin to provide meeting and storage space and/or possible use by a Library. It was agreed to discuss this with agenda item 21.

C18.192 - Community Safety - Local Action Team; reports from Long Ashton & Leigh Woods teams for information.

Cllr Cave gave a report. He is aware that the hedges at the junction of Warren Lane obstruct the view and is looking to get the issue resolved. The Leigh Woods parking scheme is progressing but is being delayed due to a general review of parking in NS, but is considered favourably. He and Cllr Thomas met with a NSC Highways officer to discuss Hollis Close and explained why parents and residents wish to reinstate the pavement edging (mainly for children's safety). The Officer suggested that if the PC funds the works, NS may consider them. Together with Cllrs McQuillan and Thomas he met with Dr Liam Fox, MP who agreed to support this issue and place an article in The NS Times. This will be discussed at the next Highways meeting.

Cllr Harris confirmed that after 18 months of trying to get it started the Leigh Woods speed watch scheme has yet to take off as the police have yet to provide the necessary training. This has been raised with PC Rudden.

C18.193 - Youth Matters Youth Club and Long Ashton Network

a. Youth Matters - Cllr Jackson gave the following reports
Youth Club;

"The junior session has now moved to a Monday evening and starting to build, with the older young people having their session on Thursday evenings. The outreach session where the youth workers are out on the streets engaging with young people continues on Wednesday evenings.

Discussions between Bristol City Community Trust and the youth club have resulted in an agreement for the football club to run a number of sessions on health and nutrition, this programme has now started on Thursday evenings and will run for six weeks culminating in a visit to Ashton Gate where the young people will get shown around the ground, its facilities, through the tunnel and onto the pitch; it is a great opportunity for the young people involved. I reported last time that street dance now has funding for the immediate future through the Quartet Express fund, and we have also been successful in the Tesco Bags for Life scheme. One of the larger community projects that the youth club was involved in was the mural painting at the end of the Club Room and looked forward to the next big community project. I'm pleased to report that the Youth Club has been successful in engaging with the Co-op Community Foundation. The plan is to undertake an intergenerational project with young

people engaging with older generations on history whilst upgrading the youth shelter. Please support this project by indicating your preference for the youth club when shopping at the Co-op.

The main fundraising event will be in the village hall on 24th November pm, all are welcome to support the fundraising activity. There will be many stalls, tombola, refreshments and a bouncy castle for children. There will be a raffle on the day, and I have tickets with me this evening if you would like to support the fundraising. Please come along and support this event on the day.

To note, that with Cllr Collin's resignation, the PC now has only one representative on the Youth Club management committee.

Children and Young People's Network;
Preparations are being made to launch this year's Youth Grant for organisations in the village."

b. Skate Park;

It was noted that the PC has received a petition containing 235 signatures gathered by a young resident in support of a skate park.

Cllr Jackson gave the following report

"I wasn't at the last full Council meeting, so would like to provide a report on the skate park. I would like to start by talking about the role that skate parks play within a community. Skate parks are not just for young people, they are used and enjoyed by adults as well and experience shows that many adults do enjoy using skate parks. We use the terms skate parks, but what we talking about here is users including roller skates, skateboards, scooters and BMX bikes. Skate parks are social spaces that nurture certain types of behaviour; they are not 'lawless' or 'chaotic.' They are models of behaviour – waiting in line, or applauding skill – that brings users together; skate parks are places that both require and teach mutual respect, discipline and togetherness, skate parks are socially inclusive places.

It should also be recognised that a great many people are not getting nearly enough exercise; we have a growing problem of obesity. Skate parks are places that teach people from a young age that exercise is not only necessary for good health, but a good thing in itself. They help promote the good health and general well-being in the community.

Far from places of lawlessness, skate parks are places where people work within codes of behaviour, and are spaces where energies are focused on positive sporting goals. A skate park plays its role in reducing and not increasing anti-social behaviour.

On location, it is well established that a skate park should be close to populated areas but not too close. In Peel Park we have a fantastic asset where recreation such as football and a skate park can exist together. From the work we've done, there is ample space in Peel Park, a relatively small strip of land around 16 metres in width, including safety run at the rec end, would be the best location in the village. Sound is a necessarily consideration in the design and siting of a skate park. Progress in the construction methods and materials in making skate parks have in the past 15 years been significant. The older wooden and metal designs are now universally replaced using sprayed concrete.

Summarising the advantages of sprayed concrete

- It provides an ideal hardwearing surface
- It will not rust, rot, decay, burn, break, or bend
- It's much quieter than steel or wood.
- It gives good traction and the least slippery when wet
- Concrete is far more durable and low maintenance than any other skatepark material

Sprayed concrete construction is also significantly quieter than older metal or wooden designs. No longer can you hear skate boards crashing down onto metal surfaces. This can be seen in recent constructions such as that in Nailsea that use sprayed concrete.

Many years ago, North Somerset Council used to apply a distance criterion in permitting skate parks. This no longer applies and designs in Weston for example are being granted at distances down to 20-25 metres, supported by the advances in construction methods and material. The location in Peel Park would in any case, result in a separation distance in the region of 50 to 60 metres from the nearest house, and this distance increases significantly for the other houses at the end of Fenswood Road. British Standard 8233 provides good guidance for acceptable levels in gardens and indicate tolerable noise levels, this equates to conversational speech and light traffic. Sound measurements of skate parks exist aplenty, which confirm that steel structures have a sound level around four times that for sprayed concrete designs. Given that the manner in which sounds dissipates over distance, and using measured sound volumes of skate parks, a good rule of thumb indicates a minimum separation distance of greater than 100 metres for a steel based construction, falling to around 40-45 metres for sprayed concrete constructions, (this being at the level at which point the sound falls below the ambient noise level). The location proposed in Peel Park meets this rule of thumb with a separation distance of greater than 50 metres from the nearest house.

This is a facility that people in the village want. In the NDP consultation, a skate park consistently came out as a need in the village. The NDP voted for by the villagers recognised this need. The Youth Club has carried out a number of consultations and found that young people, and mums and dads came along to engage. From these discussions we have established an outline design which can benefit from the slope in the land in Peel Park as you move north towards the gate leading to the Bristol University field adjacent to Peel Park. Very recently, a petition from a young person in the village attracted 235 signatures from young people and parents; 235 signatures represents a significant need expressed by the community.

I put it to the Council to support the move to the next phase, to allocate some space in Peel Park, to allow more detailed work to be undertaken. This move will show that we are listening to the needs of the community, addressing issues such as developing our community, physical activity and addressing obesity. We should assume that the skate park can be funded substantially from local fundraising. I am sure that we all want Long Ashton to be a vibrant thriving Community, and to achieve this we must listen and cater to all its residents.

I propose to Council that we set up a working group including local people and young people to progress the skate park on behalf of Council.”

Cllr Jackson noted that a skate park would be funded substantially from local fundraising with indicative costings at £60-70,000 with the Nailsea park costing £100,000 but being twice the size.

20:51 – two members of the public left the meeting.

Following discussion and highlighting of concerns that a working group would need to consider it was RESOLVED to set up a Skate Park working group. Proposed by Cllr Jackson and seconded by Cllr Miss Uppington. All in favour. Cllrs Cartman, Jackson and Semple were appointed to the group.

It was agreed that a letter should be written to the young person who gathered the petition to thank him for his hard work in collecting the signatures and informing him of the outcome of the council's discussions.

C18.194 - ALCA

- a. NS Group Report – no report
- b. ALCA AGM – Cllr Scoones was unable to attend but the minutes of the meeting were noted.

C18.195 - Parish Councils Airport Association (PCAA)

Minutes of the meeting in September had been circulated. It was agreed that a letter should be sent to the PCAA thanking it for its well-considered responses to planning applications and consultations. It was noted that the noise contours presented by the airport are based on modelling rather than measurements and that the volume of aircraft noise has increased around higher areas of the parish.

C18.196 - Superfast broadband working group report.

Cllr Moorcroft confirmed further funding from central government has been announced and will provide more information when further detail is available.

C18.197 - Community Engagement/ Website working group report

- a. To explain the Facebook weekly report – Cllr Semple confirmed as there is quite a low level of posts on the PC page a big spike in numbers will be seen with popular posts. A key metric is the number (187) of likes of the page which shows the number of users who get updates from the page.
- b. Website – at the moment the website is used primarily a vehicle to disseminate information from the PC and not as a marketing or news site for Long Ashton. It was agreed that the working group could re-draft the home page, if they wanted to, to celebrate Long Ashton. It was noted that there are currently no non council members of the Community Engagement working group.

A member of the public left the meeting at 21:13

- c. Apple Day stand - the feedback received had been circulated. It was noted that there had been no comments on The Vale but encouragement was received from the community for a 20mph limit in Long Ashton. The request for an additional dog bin will be discussed at the next highways committee meeting.

C18.198 - Scout Group HQ Working Group report

Cllr Cave confirmed that this is progressing well and a planning application is expected to be made soon.

C18.199 - NDP Review

- a. Working Group Report – no meeting has taken place but comments have been submitted on the 2036 local plan.
- b. Reply from NALC re NDP review - NALC have confirmed their receipt of request for advice on the review of the NDPs

C18.200 - Public Art Working Group report – no meeting has taken place. A reply to a letter re the status of the S106 matters is still awaited.

C18.201 - VES working group report – Cllr Hardingham confirmed that speed surveys showed a 20mph limit in the shopping area of Long Ashton is allowable with no build-outs or speed bumps required. A coloured surface will be installed at the bottom of Brocks Lane. Drawings have been received from NSC (and were circulated at the meeting) along with costings. It was noted that the survey showed that the 85th percentile speed was 25/26mph and it is hoped that the new zone will reduce average speed. The area could be extended in the future. A meeting at the working group will take place next week and businesses and residents will be consulted.

C18.202 - Library working group – report and to agree any action

Cllr McQuillan gave a report. It was noted that 350 responses have been collated so far with some paper surveys still to process. So far there have been 30 offers to volunteer regularly with a total of 118 offering to volunteer with mixed views. As expected the responses show mixed views but 90% support setting up a community library. The considerable work of non-councillors in the working group was noted.

The working group now plan to formally close the survey, process results and work out how many hours volunteer time is being offered and to look how best to involve those supporting a library. The group will assess the options, the associated costs including set-up and ongoing costs and future steps and present a report to the December F&GP meeting. It was thought that a small element of paid staff as with the LACA café would be needed. The costs of buying or renting and installation of a second hand portacabin as a short term solution on land owned by the PC are being investigated. Cllr Cave suggests costs will be about £5-6,000. Cllr McQuillan asked that a member of LACA is found to sit on the working group.

The long term solution would not be considered by the working group and this could be taken forward by the council in partnership with LACA.

It was confirmed that a second hand portacabin would need planning permission and the availability of land/second hand units may determine what size could be used. It was noted that this could possibly also be used to meet LACA's storage needs and as a meeting room.

C18.203 - Community Resilience; update.

Cllr Moorcroft confirmed he is still pursuing matters re the bund. Cllr Cave is in discussion with NSA as the Lead Flood Authority re new inundation modelling of a breach of Barrow tanks to take account of the South Bristol Link Road.

2 members of public left at 21:33

C18.204 - RBL war memorial working group - report.

Cllr Cave attended the working group in place. An architect is involved in the project with the site near the flagpole in Theynes Croft as the preferred site. The Clerk noted that there is a restriction on the use of the site and it can only be used as a car park.

C18.205 - Resignation of Councillor Collins and to note process for replacement.

It was noted that Cllr Collins resigned on 28/10/2018 due to a house move. As there is more than 6 months before the PC elections in May the normal process has to be followed and the notice of vacancy has been displayed. If a poll is called, this will take place before the end of January 2019. The Clerk will advertise the vacancy if a poll is not called.

C18.206 - Code of Conduct; this was agreed with no amendments.

C18.207 - To note Payment of Community Infrastructure Levy (CIL) by NSC and to discuss and agree how it should be spent.

A payment of £7,251.60 has been received, though this includes an overpayment of £1840.60 which will be deducted from future payments. How the money is to be spent is set out in the Long Ashton Infrastructure Delivery Plan (LAIDP) which identifies implementing the Village Enhancement Scheme and support of and making improvements to the Community Centre and sports facilities. It was agreed that its expenditure would be included in the December F&GP meeting.

C18.208 - Budget 2019/20

a. To agree items that the Council would request F&GP to include in the budget for the next financial year.

- Provision for Library as the working group suggest
- Clearing of the drainage trench at the top of the football pitch. £500.
- Initial skate park fees - £1,000

b. Community Grant – It was agreed to continue with the grant as currently offered with a maximum of £2,000 being granted with F&GP to finalise the arrangements.

C18.209 - To consider request from Police for space they can use when working in Long Ashton and to consider making the committee room available.

It was agreed that the Police can use the committee room as a base when the clerk is in the PC office.

C18.210 - A Parish Council for the 2020s

Feedback from the workshop held on the 24th September; due to the shortage of time it was agreed to defer this item the next meeting. Cllr Hardingham will circulate a draft document with suggestions as to what the clerk can expect of Cllrs and Cllrs of the clerk.

C18.211 - To consider invoking the High volume Correspondence policy.

The Clerk reported correspondence from the resident is much reduced, with just over 30 emails received since he was contacted. It was agreed that this was still quite high and Cllr Hardingham will write to him to say that the level of emails will continue to be monitored.

C18.212 - GDPR; the clerk encouraged Cllrs to use their parish council email address and asked that they tell her when they start using them. Cllrs were also reminded to check their register of interests to ensure they were still current.

C18.213 - Balloon Fiesta

- The debrief meeting is on the 4th December.
- From resident re a Judicial Review of Balloon Fiesta road closures. A resident has concerns about the legality of NSCs road closures during the balloon fiesta and has written to the PC enquiring whether it would be minded to help fund a JR to question this. It was discussed but was not thought a prudent use of public money so a response will be sent declining the offer.

C18.214 - Correspondence

- From NSC re new CEO – noted.
- From ALCA Government guidance re byelaws – noted.
- From NSC rough sleeper outreach – The process was noted.
- From Environment Agency re Flood Campaign – It was agreed to support the campaign's launch if time allowed.
- From resident suggesting the PC should have a reserves policy. This was discussed and it was agreed that the current yearly consideration of the level of reserves is sufficient so a policy was not thought to add value; however his further comments about risk assessment would be considered by F&GP.
- From CCG re Healthy Weston – It was noted that residents use Weston Hospital and it was agreed that if any Cllrs have comments they should be forwarded to the Clerk who will pass them on.
- From resident re Peel Park fence – It was noted that LACA are dealing with this issue.

C18.215 - Any items for information - none

Next meeting: Monday 21st January 2019

Meeting closed at 22:06.

Additional Notes; Meeting and talks prior to the Council Meeting

Officer Jess Aston was appointed as Neighbourhood Team Inspector in July 2018 and Mike Jordan, PCSO joined the police in June 2018.

It was confirmed the neighbourhood policing model changed on 1st October 2018 with a renewed focus on core elements of neighbourhood policing such as engagement, offender management, and problem solving.

Officers now have an overspill to the Neighbourhood control team from residents phoning 101 with an aim to get ahead of demands on policing and their causes.

The NS results are good for the team; a change in shift pattern of neighbourhood policing has occurred. The previous team from Nailsea now split into two meant previously there were half the officers and one Sergeant available with half the team being unsupervised at any time - now there is double the amount of officers and they are all supervised now having two Sergeants. It was confirmed when neighbourhood team Officers are on rest days, there will be no cover for non-urgent matters (i.e. parking); the longest wait will be 4 days due to shift rotation patterns. The control team will make assessment to go to neighbourhood team if they are low risk matters, if a matter is high risk, it will go to normal beat officers.

Questions from Cllrs and the public were addressed by the Officers as follows:

1. Anti-social behaviour; calls should be made to 101 if there is no risk to safety. If there are no other priorities and a quiet policing shift, beat team may approach but if they are not available, it will be dealt with by the neighbourhood team.
2. Issues can be logged online and will be received initially by the Beat team; go to the Avon and Somerset Police website to 'log an issue' - this avoids staying on hold on the telephone for an extended time. All police cars have Wi-Fi fitted and with mobiles; officers can check emails – can be in community a lot more (in Long Ashton 4 to 5 times that hasn't been called to area but in area)
3. Mike Jordan, PCSO covers the Leigh Woods, Flax Bourton, Dundry, and Winford areas as well as Long Ashton, with the neighbourhood team being the PCSO and the Beat Manager.
4. The spike in garage and car break-in attempts in particular burglaries to sheds and garages in July in Leigh Woods has been noted; crime statistics are available online for an area in recent months by viewing the Redwood area. In direct response to the increased crime, Leigh Woods subsequently has had a Crime Reduction event held; grants were obtained for ground anchors to chain up bikes with bike-marking and advice given. It is believed that crime has since reduced.
5. It was acknowledged by the Officers that the new roads including the SBL make it easier to access the area; offenders are often cycling in and stealing bikes, leaving the original bike behind. There were 31 crimes in the area in September including 3 burglaries. It was confirmed that the prolific offender of thefts to the Co-op thefts and other properties and who was also linked to other crimes is now in custody with a sentence of 44 weeks imprisonment and crime reducing since this imprisonment. The two problem-solving plans for the area included the custodian of this offender. The other plan is for the abandoned RBL building in Providence Lane; it was noted the building is being used to access neighbouring properties, but police are not allowed to access at this point. A further update will be given at the next meeting with the Police.

Street lighting being on as well as CCTV was confirmed by the Officers to be a deterrent but does not stop crime. High hedges and shrubbery mean an easier approach to properties by offenders and it is common to see a spike in burglaries in summer months due to doors and windows open. It was noted that whilst some footage relating to autumn break-ins has been posted online, identification cannot determine faces and residents are frustrated that crimes are happening in the early hours of the morning but responses from Police to secure items better, is causing frustration. Officers confirmed their message that prevention is the key and in the Leigh Woods and local area, a Bobby Van offers advice

on doors, locks and windows (not suppliers) and will offer to fit anchors. Vulnerable residents will be offered patrols if needed.

6. Cllr Cave confirmed the PC always values the PCSO's and their ability to engage with young but communication needs to be improved - of the three PACT meetings in a year, May and November's were cancelled by Police with no indication given that Police were not going to attend despite it being on the Police website and it is vitally important Police attend. Officer Jordan, PCSO advised that there has unfortunately been the pre-mentioned changeover with himself new to the role, he was unaware of the previous meeting and had changed shifts to attend the PC's meeting tonight.
 7. Officer Jordan, PCSO confirmed posters have been developed and will be ready in the next few weeks and Sargent Mark Raby is lead for engagement.
 8. Officer Jordan, PCSO confirmed he is willing to give his email address for contact.
-

A representative of LULA addressed the council to confirm the Christmas lights switch on will be held in Lovelinch Gardens at 4:30pm on Saturday 24th November. A Pizza van and bar will be at the event with entertainment including an Elf visit and Samba Band. A request for volunteers was made.

LONG ASHTON PARISH COUNCIL

HIGHWAYS AND BURIAL GROUND COMMITTEE MEETING

19:30, 3rd December 2018, Jubilee Pavilion

Present: Mr N Moorcroft - Chairman

Mr C Cave

Ms S Hardingham

Mr M Harris (left at 19:52)

Dr P Jackson (from 19.32)

Mr A Johnson

Ms L Lansley

Mrs J Pullin

Mr M Semple

Mr I Scoones

Mr R Sterland

Mr J Thomas

Miss M Uppington

Absent:-

Mr A Batt

Mr A Cartman

Mrs S Hughes

Mrs B Mackwood

Mr S McQuillan

Mr A Wilkinson

In attendance - The Clerk, Dr JE Turp, Tracy Warren, Assistant Clerk (minutes) and Mr Peter Ashby, Volksfest and two members of the public (one arrival at 19:37).

Before the meeting at 19:15 pm Peter Ashby from Volksfest met with Councillors to discuss the 2018 event, he left at 19.28.

It was agreed that the NS Parking consultation (agenda item 18) would be discussed after Leigh Woods issues (item 6).

Hb18.105 - Apologies for absence; were received from Cllrs Cartman, McQuillan and Wilkinson.

Hb18.106 - Declarations of Interests and Grant of Dispensations

Interests to be declared during the meeting and no dispensations were requested

Hb18.107 - Minutes of the previous meeting

The minutes of the meeting held on the 8th October 2018 copies having been circulated, were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Miss Uppington and seconded by Cllr Cave. All in favour.

Hb18.108 - Exclusion of the press and public

There were no matters necessitating the exclusion of the press and public.

Hb18.109 - Matters arising

a. Hb18.90a – Management Agreement - response from NSC to PC concerns; the letter detailing the PC's concerns about the management agreement has been passed to NSC's planning department but a response has yet to be received.

19:37 – a member of the public joined the meeting.

b. Hb18.90b – Dog Bins; no update.

c. Hb18.90d – Path opposite the Doctors' surgery; A reply has been made to NSC's letter re prioritisation of the work in the above area asking for a copy of their risk assessment but a reply has yet to be received. It was agreed to keep this item on the agenda.

- d. Hb18.103 – Response re Himalayan Balsam; Bristol Council confirmed they don't currently treat Himalayan Balsam. NSC has yet to respond re the plants by the Park and Ride.

Hb18.110 - Leigh Woods

- a. Parking issues (including parking of caravans) and yellow line progress – update. The LW parking scheme has been delayed by the NS area wide parking consultation, but it hoped that the agreed scheme will still be carried out. Three caravans in poor condition are parked in North Road with no associated cars. The police have been informed but the vans are legally parked and proceedings can only take place if people are living in them. The site is being monitored. It was noted that NSC can be contacted for parking issues.
- b. Broken notice board; It was confirmed that a contractor will be used to mend the board as it is very heavy.
- c. Overhanging shrubs; Cllr Harris will inform the Clerk of the addresses where hedges are obstructing the footpath.

Hb18.111 - NS Parking consultation – to discuss and agree response.

The PC has received a letter from the leader of NSC asking for comments from PCs about the parking issues facing their parishes. It was agreed to set up a working group to respond to the consultation. Cllrs Cave, Harris (as Chair), A Johnson, Moorcroft and Sterland were appointed to the group who will provide the response as soon as possible. Cllr Harris to arrange the meeting.

19:52 Cllr Harris left the meeting

Hb18.112 - Ashton Brook and Flood Management

- a. Update on flooding issues and to agree any action if required. It was suggested to the PC that an independent consultant is engaged to assess the design criteria of the Bund and its maintenance requirements. It was noted that Groundworks South are launching a new digital platform to work with communities that are liable to flooding and agreed that a meeting to discuss their initiatives may be helpful.
- b. Response from NSC to question about the flood alleviation scheme; NSC reiterated its earlier response and offered no timescale to look at the FAS in Theynes Croft.

Hb18.113 - Footpaths

- a. The following report was given by Cllr Lansley:
- The kissing gate on 'Toboggan Hill' (Research Centre land) has been made more accessible over the summer; a small working group have in addition installed handrails last week.
 - The path from Providence Lane to Long Ashton Golf course has been cut back and although still narrow is adequate for walkers to pass.
 - Grass cutting has taken place along the footpath known as 'Seven Streams'
 - Gate LA12/2 – Flax Bourton; a gate has been fitted onto Clevedon Road in early September 2018 - this was previously a potential hazard to the open road. Although the gate is in this parish, the cost of the work was shared with Flax Bourton PC with this PC paying £53.
 - Cllr Lansley noted the Research Station Manager has provided the materials for repairs and it was agreed that the PC should send its thanks.
- b. Peel Park footpath – The NSC PROW officer has written to enquire as to the owners of Peel Park in order to proceed.
- c. Parsonage Road footpath - update following letters to Persimmon and NSC. There has been no response the letters. The DMMO application for this path should be considered early next year.

- d. Sign for Dawson Walk; Costs for the sign were confirmed as £278 + £95 delivery and installation costs. It was RESOLVED to accept this expenditure. Proposed by Cllr Hardingham and seconded by Cllr Jackson. All in favour.
- e. Response from NSC to resident's suggestion re pedestrian route to the Park and Ride. The PROW officer pointed out that that the suggested route was not compatible with the previously agreed plan to divert the footpath to a riverside route connecting the SBL to the entrance of the P&R and that the application for this is currently being drawn up and will be out for informal consultations in due course. The PC noted that the current footpath is often unusable and the diversion will help with waterway maintenance and RESOLVED not to proceed with the resident's suggested route and to support NSC's application. Proposed by Cllr Moorcroft and seconded by Cllr Cave. All in favour.

Hb18.114 - Burial Ground and Closed Churchyard.

- a. Heaven Scent Garden – No update.
- b. Garden of Remembrance - to agree work to be carried out to improve area and to approve expenditure. Photographs of the site were viewed. Cllrs Moorcroft and Mrs Pullin outlined their proposals for works to trees and shrubs, suggesting that shrubs should be cut back and maintained to the wall height to give a better view, to allow the grass to seed and grow and provide a better environment for visitors. Cllr Mrs Pullin confirmed plot holders desire an area for tributes to be laid, suggesting slabs. However, it was agreed that this should only be considered once the effect of the tree work had been seen.

The meeting was adjourned at 20:18 to allow two members of the public who are plot holders, to speak.

The meeting was reconvened at 20:22

It was RESOLVED that the tree works can proceed at a maximum cost of £3,000 subject to two quotes being obtained. Proposed by Cllr Mrs Pullin and seconded by Cllr Lansley. It was confirmed that the specification should be copied to the clerk so a faculty can be obtained from the Diocese for the works. It was noted that all the tree work will need planning permission as the burial ground is in a conservation area and that this will take about two months. If the works are not giving permission by NSC they will not be able to take place.

Two members of the public left the meeting at 20:24

Hb18.115 - Road safety issues.

- a. Vehicle Activated signs – to discuss latest data analysis; Cllr Sterland reported that the unit by Bourton Mead appeared to be faulty and he is unable to download data from it at present. He will investigate these issues further, noting that this was not an ideal location. The second unit at the other end of the village is believed to be recording correctly.
- b. Yanley Lane - to discuss the speed monitoring results, correspondence from a resident and whether to agree to proceed with North Somerset's proposed changes. The results of the speed survey have been received from NSC and in response to the results NSC have drawn up plans for a 40 mph speed limit and a gateway. NSC would be prepared to fund 20% of the cost leaving £4,800 for the PC to fund. If the PC wanted to go ahead with the work NSC can add them to the 2019/20 programme of works. Letters have been received from a resident expressing doubt that a 40mph limit would help and also questioning the timing and location of the data collection. It was agreed to write to NSC to thank them for their proposal but to advise them that the PC did not feel that this would be the best way of answering the problems in the road and that as far as the PC is concerned the priority is to reinstate the two humps whose efficacy was reduced by the resurfacing at NSC cost and to request an additional hump.

To highlight the problems on the road a dash cam recording showing a vehicle driving dangerously through Yanley Lane near school pick up time was shown to the committee and has also been shown to a NSC Highways Officer and the police.

Hb18.116 - Hollis Close

- a. Response from NSC to the committees concerns; noted.
- b. Report on discussions held with North Somerset Council and to discuss whether the PC is prepared to fund some work.

Cllrs Cave and Thomas met with NSC Highways, but there was no acceptance of the problems by the officer. Cllrs pointed out that the lack of kerbing and tactile surfaces at crossing points made the area hazardous for vulnerable residents. Cllr Cave is continuing to pursue this with NSC. Cllr Thomas reported that Liam Fox MP has also made a site visit and has written to NSC, however, the reply he received suggests that the issues are not understood by NS and Dr Fox will write again and request a meeting with the officer. A NSC officer has suggested that if the PC want to pay for the reinstatement works it will cost about £5,000.

Hb18.117 - Festival Way

- a. To receive any relevant items for information. The PC noted that most of last year's planting around this end of the SBL has died and NSC and Forest of Avon are overseeing replanting which should be done by the end of January 2019. Residents noted that the trees used are not always indigenous species. It was noted that greater noise shielding is required to Glebe Road and Parsonage Road as the noise increase from the SBL in this area is dramatic.
- b. Bench for walkers - possible site and to agree bench/seat style.
It was agreed to seek to place a seat close to the bridge near the community allotment, facing the stream. Cllr Lansley will plot the exact site. The landowner will be asked for permission. Following discussion and a vote on seat designs it was RESOLVED to accept the quote of £430 for the 'Martindale Seat'. Proposed by Cllr Moorcroft. Carried with one abstention.

Hb18.118 - Biodiversity

- a. To consider the draft "Biodiversity Statement of Intent" to discuss any changes and to adopt; it was agreed to remove this item from the agenda as the draft would not be available for some time as the working group members are involved with the library working group.
- b. Working group - to consider the draft terms of reference to discuss any changes and to adopt. It was agreed to also remove this item from the agenda.
- c. To receive any relevant items for information - None

Hb18.119 - Village Enhancement Scheme (VES) working group

Cllr Hardingham gave the following report:

"The latest drawings and budget have been circulated. The working group will require some minor tweaks to the drawings, but are pleased that we have a workable budget figure.

We will go ahead with the consultation in January, finalise the plans in February and hopefully give the go-ahead to NS by the end of February. The plan is that the works are done in the next financial year.

Consultation with the businesses in the shopping area is important; we plan to invite them to a meeting to explain the proposals so that as much information can be available as possible.

The 20mph limit warrants a separate leaflet to the whole village so that residents are fully aware of the changes plus making this information available on Facebook and the PC website. Input from a graphic designer will be helpful. The leaflet will invite comments. A

display event will also be helpful so that residents can come and talk to us and fill in a comment sheet, perhaps in early Feb. We can give the date in the leaflet.

To put the figures together:

1. The working group will use the existing NDP budget of £1,800 on this consultation; this has previously been discussed.
2. In addition the working group would require a budget of £32,000; this includes the NS fees for preparing the drawings plus a contingency of £1,000, and the works at £29,000.
3. The scheme will also include some seating and planting using the grant of £1,050 from the recycling project.
4. The original drawings included treatment of the Wild Country Lane junction, but this was beyond our budget. However, some traffic calming would be possible; this could be some "slow" markings on the road and some countdown yellow bars, details are still to be worked up with NSC. I suggest that in view of the CIL receipt we allocate a further £1,000 for this work."

Cllr Hardingham confirmed NSC have previously agreed that NDP grant monies remaining can be used for the VES consultation and the NSC drawings fee is £2,000. It was RESOLVED to approve the proposals with works to be carried out next financial year subject to consultation and final approval at full Council. Proposed by Cllr Hardingham and seconded by Cllr Sterland. Carried with one vote against.

It was RESOLVED to allocate £1,000 for traffic calming measures at the Wild Country Lane junction. Proposed by Cllr Hardingham and seconded by Cllr Cave. All in favour.

It was noted by the PC that the yellow lines marked on some roads had disappeared either by wear or due to resurfacing, and it would be cost effective to reinstate these when the VES works or the Leigh Woods works are being carried out. NSC will be reminded of the lines that need attention.

Hb18.120 - SBLR and MetroBus

a. To discuss response from MetroBus to the PC concerns about pricing and usage. Cllr Cave discussed this at the recent Joint Scrutiny meeting and confirmed First Bus has reviewed fares and zoning so that the fares from the Park and Ride are the same as those on other parts of the route. MetroBus confirms that usage of the route has increased (compared to the old 903 route) because of the intermediate stops usage. Concern was expressed that the ticketing arrangements make it difficult for people without a bank card to use the service.

b. To receive any relevant items for information – none.

Hb18.121 - Cycle Forum – The circulated report was noted.

Hb18.122 - Bus stop opposite Lovelinch Gardens – to agree type of seat and to agree expenditure. It was RESOLVED to proceed with the single seat from Townscape at a cost of £357 proposed by Cllr Moorcroft, carried.

Hb18.123 - It was RESOLVED that the following amounts be passed to F&GP to be included in the 2019/20 budget.

- a. Bund design study to allow understanding of how the bund and penstock are meant to work – £1,500. Proposed by Cllr Sterland, seconded by Cllr Cave. All in favour.
- b. Leigh Woods – An extra £1,000 for the Leigh Woods parking scheme to add to the £9,000 in earmarked reserves for this project. Proposed by Cllr Hardingham, seconded by Cllr Cave. All in favour.
- c. Footpaths – £1,000 - Proposed by Cllr Lansley, seconded by Cllr Cave. All in favour

- d. Road safety– £5,000 for Yanley Lane and £5,000 for Hollis Close. Proposed by Cllr Hardingham, seconded by Cllr Thomas. Carried with one against.
- e. VES - £32,000 for the project, £1,050 for seating and £1,000 for traffic calming around the Wild Country Lane junction. Proposed by Cllr Hardingham, seconded by Cllr Sterland. Carried with one against.
- f. Burial ground; ongoing maintenance – it was agreed that in order that extra work can be undertaken on the garden of remembrance that the Burial Ground maintenance budget should be increased to £13,000 from £9,000. Proposed by Cllr Moorcroft and seconded by Cllr Sterland. All in favour.
- g. Commuted sum for Peel park – It was pointed out that at some point the commuted sum received to look after the Taylor Wimpey areas including Peel Park will run out and it was suggested that the PC should start to build up reserves against this. Following discussion it was agreed that there is still a considerable proportion of the sum remaining so that this was not pressing at the moment and should be considered for future years.

Hb18.124 - Review of burial fees.

It was noted these have been unchanged for some years and costs for expenditure outweigh income. Revised fees were agreed reflecting an average rise of about 5% to be applied from 1st April 2019. It was agreed that there would be no charge for the interment of any child less than 18 years old.

Hb18.125 - Correspondence

- a. From Nailsea Running Club re Ironwood race – the date of the race was noted.
- b. A relative has asked if she can plant bulbs on a plot in the closed churchyard. This was agreed. It was noted that this wouldn't be permitted in the burial ground.
- c. From resident re broken sewer; The Clerk was told of a broken sewer leaking into Ashton Brook, Wessex Water were informed and they will fix the damage and have advised the Environment Agency of the pollution incident.
- d. From resident re street lighting and the effect on crime. A letter has been received from a resident asking that, given the increase in crime levels in Long Ashton that the PC should ask NSC to requesting that the policy of lights being switched off after midnight be changed. It was agreed that a letter would be written noting the increase in crime and requesting that LED lights are used where possible.
- e. A resident has written saying that if the PC would ask NSC to tarmac the whole width of Church Lane he would be happy to clear it. It was agreed to reply that though this would be good it wouldn't be taken forward as there are more urgent priorities requiring funding.

Hb18.126 - Other Items for Information

Letters written by clerk under delegated authority. The Clerk has written one letter re an overgrown hedge.

Hb18.127 - Village Orderly and Gardener pay; to set rates to apply from April 2019

These staff are currently paid in line with the Living Wage Foundation living wage which is being increased to £9/hr for the next year. It was RESOLVED to increase wages from £8.75 to £9 per hour from April 1st 2019. Proposed by Cllr Cave, seconded by Cllr Semple. All in favour.

Date of next meeting – 28th January 2019

Meeting closed: 21:52

LONG ASHTON PARISH COUNCIL

PLANNING COMMITTEE MEETING 19:30, 10th December 2018, Jubilee Pavilion

Present: Miss M Uppington - Chairman
Mr A Batt
Mr A Cartman (until 19.47)
Mr C Cave
Ms S Hardingham
Mr M Harris
Mrs S Hughes
Mr N Moorcroft
Mrs J Pullin
Mr I Scoones
Mr M Semple
Mr R Sterland
Mr J Thomas

Absent:-
Mr A Johnson
Mr D Johnson
Mrs B Mackwood
Mr A Wilkinson

In attendance - The Clerk, Dr JE Turp, Tracy Warren, Assistant Clerk (minutes) and Cllr Lansley (until 19.47).

Before the meeting formal meeting Jamie McAllister and Cologero (Lee) Bavetta, who hope to take over the lease of the library, and Will Collins, Rackham Planning Ltd, spoke to explain their plans for the site.

19:47 Cllr Cartman, Jamie McAllister, Cologero Bavetta and Will Collins left the meeting.

P18.148 - Apologies for absence were received from Cllrs Wilkson and D Johnson.

P18.149 - Declarations of Interests and Grant of Dispensations.

Interests to be declared during the meeting and no dispensations were requested.

P18.150 - Minutes of previous meeting

The minutes of the meeting held on the 12th November 2018 copies having been circulated, were confirmed as a correct record and signed by the Chairman.

P18.151 - Matters arising for information

- a) P18.138a – Caravan park on Merriots field; a reply has yet to be received.
- b) P18.138c - Complaint against Cllr Miss Uppington – The Committee noted a response has been received from the Standards Committee confirming Cllr Miss Uppington carried out what was expected of her in her role at NSC's Planning and Regulatory committee meeting, and no further action will be taken. Cllr Miss Uppington thanked the Committee for their support.

P18.152 - Correspondence

- a) From PCAA to NSC re noise from the airport – noted.
- b) Planning Local newsletter 10 – noted.
- c) From PCAA re Bristol Airport (BA) planning application (previously circulated) – advising of the timescales for comment. The application will be discussed at the next planning meeting as the application has not yet appeared on the website. The committee notes there will be a short timescale to comment on the PCAA draft

response when received. The PC will support comments on issues around increased traffic, car parking, ground and air noise, potential loss of green belt and greenhouse gases. It was noted that there are already traffic issues on the A38 including difficulty exiting right at Yanley Lane junction, the effect of the traffic lights near to the airport, and numerous late night flights arriving in a short time span. It was agreed that development at Cardiff airport should be encouraged in the response.

- d) From NSC re new TPO for 26 Ridgeway Road - Noted.
- e) From PCAA re draft response to Joint Spatial Plan (JSP) technical Documents Nov 2018 – the response was noted and it was agreed that the PC will write in support of the PCAA comments.

P18.153 - Planning applications: It was agreed that the Clerk will submit the following comments on applications affecting property in the parish, to North Somerset Council:

18/P/4726/FUH - 1 Heath Ridge, BS41 9EW - Roof extension to the front of current dwelling, roof extension to the rear of current dwelling and proposed new entrance to undercroft of the current dwelling. Officer - Jessica Smith. The PC has no objection to this application.

18/P/4748/FUH - 22 Ryecroft Rise, BS41 9NQ - Partial demolition of garage and erection of two storey side extension and single storey rear extension. Officer – Jessica Smith. The PC has no objection to this application providing materials match those of the existing property.

18/P/4800/ELA - Electricity Substation at Vicarage Road - Proposed ground mounted substation - application for prior approval for design and external appearance. Officer - Annika Lepoittevin. The PC has some concerns about the design of the proposed substation and would like to see something more sympathetic to the conservation area and for screening to be used to lessen the visual impact on the area.

18/P/4812/LBC - 42 Weston Road, BS41 9HH - Listed Building Consent for works to the original lean-to wash house (now master bedroom) including addition of breathable organic insulation to the interior of the external wall sections of the master bedroom; Addition of timber false ceiling at the "natural line" of the current wood beams, plus installation of sheep's wool insulation above; Reinstatement of the original cast iron ventilation grill. Addition of an air brick near the apex and a ventilation grill near the base of the bricked up chimney; Replacement of the two (non-original) windows with bespoke timber frames; Removal of the modern tongue and groove boarding that lines the interior of one external wall; Replacement of the section of black plastic guttering with suitable metal guttering; Removal of the small amount of modern cement pointing repairs from the external walls and replacement with lime mortar and installation of C-cap to chimney. Officer – Annika Lepoittevin. The PC is pleased to see improvements being made to this building and has no objection to this application provided the Listed Building Officer supports the application.

18/P/4831/FUH - 2 Bourton Mead, BS41 9LZ - To remove existing window and wall below and fit a white PVCu Tilt & Turn window and Infinity Juliet Balcony. Officer - Annika Lepoittevin. The PC has no objection to this application.

18/P/4893/FUH - 7 Chestnut Road, BS41 9HR - Proposed conversion of existing attached garage & single storey rear extension to form new annexed accommodation. Officer - Ellena Fletcher. The PC has no objection to this application providing materials match those of the existing property.

18/P/4939/FUL - 1 Warren Lane, BS41 9DA - Erection of 4no. detached houses, with associated access driveway, bin store and landscaping, within an existing large garden site. Officer - Terry Karampini. The PC objects to this application and recommends its refusal with the following concerns:

- The site is at the gateway to Long Ashton and is on rising ground elevated above the road so there will be a significant visual impact at the entrance to the village and the plan is not in keeping with neighbouring properties.
- The proposal of four houses is considered inappropriate not only because of the density but also the impact on the street scene and loss of amenity for existing neighbouring properties. Three, single storey homes would be more appropriate.
- The site abuts an ancient monument and the PC requests an archaeological survey be carried out before the application is considered..
- The access into the development is close to the junction of Warren Lane with a busy main road and there are concerns about its safety.
- The bin store is located close to the junction with Weston Road and the PC has concerns about the safety of residents using it. Surface water runs down Warren Lane and will affect the bin store and the development may make the run off worse. It is noted that run-off after rainfall already silts up the drains in the area.

18/P/4703/TPO – Woodside, Bridge Road, BS8 3PA - T1 apple - fell and replant. Officer – Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

18/P/4825/TPO - Flat 2 Woodlands, Bridge Road, BS8 3PB - T1 laurel - fell; T2 holly – fell. T2 - Holly, fell, tree is interfering with wall and needs removing. Officer - Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

18/P/4867/TRCA - Fernhill House, Folleigh Lane, BS41 9JB - T1 beech – fell. Officer - Jason Cox. It is noted that the tree is not to be felled but to be crown lifted to 4m. The PC has no objection to this application providing the tree officer is in favour of the work but notes the comments from a neighbour re ownership and believes that this should be resolved.

18/P/4868/TRCA - 8A Folleigh Drive, BS41 9JD - T1 apple - crown reduce by 2m, thin crown by 20%. Officer – Jason Cox. The PC has no objection to this application providing the Tree Officer is in favour of the work.

P18.154 - To note comments made to North Somerset Council by the Clerk under delegated authority, where comments had to be submitted before this meeting.

18/P/4817/NMA - 5 Church Lane, BS41 9LU - Amendment to application 18/P/3715/MMA to allow bi-fold doors to be changed to sliding frame. Officer - Sam Watson. The committee noted that a comment, that the PC had no objection to the application, was made to NSC.

P18.155 - To note North Somerset decisions on earlier planning applications, enforcement and licensing lists (circulated previously). Noted.

P18.156 - Taylor Wimpey Plans for the Vale - No update

P18.157 - NDP review working group report: No update.

P18.158 - To consider whether the PC should have a pre application protocol.

The Committee discussed Andrea Pelligram's pre-application engagement toolkit. It was agreed that Cllr Miss Uppington would produce a draft protocol for comment at the next planning committee. This could then be passed to NSC to encourage them to notify the PC

of all pre-applications allowing early consultation.

P18.159 - Digital mapping, to note the NALC toolkit and to discuss what digital mapping may offer the PC.

The PC is has signed up to the public sector mapping agreement and is able to use NSC's digital maps and also has digital maps (of the burial ground and parish) provided by Pear Technology. These systems are not used to their full advantage at present for example GIS could be used to map trees, PC assets, gullies etc. to link with the Pear Technology map. It was agreed the Clerk will look at the toolkit in more detail and ask Pear Technology about what additional features and the costs of the GIS handsets and links and training courses and report at a future planning meeting.

P18.160 - Development until 2036 in and around Long Ashton. No update.

P18.161 - Any other matters for information

- a. Ashton Gate – The Committee noted the invitation to Cllrs to the consultation meeting on 11th December regarding proposed development on the area around the stadium.
- b. S106 monies – NSC have informed the PC that there is £48,500 of s106 money for outdoor sports facilities, play areas, improvement of public open spaces for Long Ashton that was overlooked and needs to be spent (or committed) by April 2019. Cllrs Hardingham, Sterland and the clerk will meet with NSC and LACA to discuss how the money might be spent and also to check whether there are other s106 monies outstanding.

Date of the next meeting – Monday 14th January 2019

Meeting closed at: 21:10

LONG ASHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

19:30, 17th December 2018, Jubilee Pavilion

Present: Ms S Hardingham – Chairman
Mr C Cave
Mr M Harris
Mr P Jackson
Mr S McQuillan
Mr N Moorcroft
Mrs J Pullin
Mr M Semple
Mr R Sterland
Miss M Uppington

Absent:
Mr A Wilkinson

In Attendance: Dr Janet Turp (The Clerk), Mrs T Warren (Assistant Clerk, minutes), Cllr Cartman (until 20:22) and Cllr Lansley (until 20:22).

F18.114 - Apologies for absence were received from Cllr Wilkinson.

F18.115 - Declarations of Interests and Grant of Dispensations - Interests were declared during the meeting. Dispensations were requested by Cllrs Cave and Mrs Pullin for items relating to LACA to be able to take part in discussions and vote. It was RESOLVED to grant the dispensations as there would otherwise be no one to provide the necessary information on LACA to Council. Proposed by Cllr Moorcroft and seconded by Cllr Miss Uppington. All in favour, with Cllrs Cave and Mrs Pullin taking no part in the vote. A dispensation was requested by Cllr Jackson for items relating to the Youth Club and Youth Network to enable him to take part in the discussion but not to vote. It was RESOLVED to grant this dispensation as there would otherwise be no one to provide the necessary information on the Youth Club or Youth Network to Council. Proposed by Cllr Hardingham and seconded by Cllr Cave. All in favour, with Cllr Jackson taking no part in the vote.

F18.116 – Minutes - The minutes of the meeting held on 22nd October 2018 copies having been circulated, were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. All in favour.

F18.117 - Exclusion of the press and public - There were no matters requiring the exclusion of the press and public.

F18.118 - Matters arising

- a) F18.98a - Purchase of anti-virus software; ongoing
- b) F18.98b - Issues around solo working; ongoing
- c) F18.98c - Hedge at back of Paulman Gardens; ongoing
- d) F18.98e – Changes to asset register; ongoing
- e) F18.98f – Hearing Loop; microphones are now in use
- f) F18.98g – Quote to cut Birdwell Hedge; ongoing
- g) F18.101 – PFLA Community grant; Cllr McQuillan will remind PFLA that the terms of the grant dictate it should be spent within the current financial year.
- h) F18.106 – Scheme of Delegation; ongoing

F18.119 - Library closure

It was agreed to bring forward agenda item 10 on the Library closure, to receive a report from the working group. Cllr McQuillan gave the report: The survey is now closed with approximately 550 responses. A positive response for a community-led library was received with approximately 10-12% of respondents offering to volunteer. A recent meeting suggested that Keedwell Church might be a suitable location and this is being investigated along with a portacabin on the community centre site. The long term aspiration is for the library to be located within a permanent community hub. Costings (previously circulated) have been prepared showing an initial capital cost in the region of £20,000 and an estimated maximum annual running cost of around £17,000 including allowance for one paid member of staff.

The meeting was adjourned at 19:41 to allow Cllrs Cartman and Lansley to answer questions about the information provided on the library and costs.

The meeting re-opened at 20:01

It was recognised that, although there were further investigations to be carried out as to the preferred location, if the 2019/20 budget did not allow for expenditure on setting up a community library, then the opportunity for a library in the village could be lost. It was agreed that a contingency of £2000 on the capital costs should be allowed

It was agreed to adjourn the meeting at 20.05 to allow Cllr Lansley to talk about the Community Engagement Project which she had suggested should be included in the budget.

The meeting was re-opened at 20:21

F18.120 - Payment of accounts and Payments to Council.

A list of payments and receipts was presented to the meeting. It was RESOLVED to approve expenditure during October and November at £15,066.42 and to note receipts of £7,864.50 over the same period. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. All in favour

F18.121 - Bi-monthly statement and Bank reconciliation

- a) Cllr Moorcroft agreed to review the submitted bank reconciliation.
- b) To receive and approve the Bi-monthly statement and bank reconciliation. The bank reconciliation at 11th December 2018 and summary was presented. The total amount in all accounts is £582,668.75 including £41,600 long term investment. It was RESOLVED to approve the bimonthly statement and bank reconciliation. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. All in favour.

F18.122 - Review of Expenditure against Budget.

The total expenditure for the year to the end of November was noted to be 59.1% of budget.

F18.123 - Finance Items

- a) Spending of CIL money received from NSC; £7,216 has been received of which £5,400 came from CIL payments from the Apple Tree development. It was agreed that £4,400 should be spent on the VES and £1,000 on the Wild Country Lane junction meeting the requirements of the Infrastructure Delivery Plan the remainder will be left for future works.
- b) S106 money due to Long Ashton from the Kings Nursery Development – information and plan for expenditure; An initial meeting has been held with a NSC officer to discuss

the use of the £48,592 s106 money from the Kings nursery development which has to be spent or committed by the end of March 2019. The notes of the meeting have been circulated. A further meeting will be held in mid-January and the plans for the money brought to the Council meeting in January.

Disappointment was expressed at the short timescale and it was agreed the committee will write to the Chief Executive to convey its frustration at the failure of NSCs processes to identify monies outstanding to spend in good time. Cllr Cave has spoken to the Chief Executive and requested a process to ensure this situation does not reoccur. It was noted that Leigh Woods may have approximately £1,600 outstanding to spend.

- c) Risk assessment of reserves. The PC agreed to consider this item at the next meeting when reserves are considered.
- d) It was RESOLVED to agree that the Clerk can attend the SLCC Practitioners Conference in February 2019. Proposed by Cllr Miss Uppington and seconded by Cllr Moorcroft. All in favour.

F18.124 – LACA

Regular meetings are held with LACA with the aim of monitoring finances, identifying a clear business plan and strategy and to settle the basis of the grant. At the recent meeting LACA's process for developing a strategy was discussed, together with the grant application, reduction of energy costs the skate park, library and other joint projects. The joint meetings should continue.

LACA has made a grant request of £29,500 with an additional contingency of £1,500 for VAT advice and Peel Park costs to be reimbursed. It was noted that this was less than the previous year and also included the business rates as the appeal to NSC was unsuccessful. Following discussion of the information provided detailing operational costs, income and designated reserves it was RESOLVED to agree to give the grant requested. Proposed by Cllr Moorcroft and seconded by Cllr Sterland. All in favour.

F18.125 – Youth Club

To discuss the Youth Club's grant request and to agree funding for 2019/20; It was noted that the request of £17,700 was a small increase on the previous year's grant of £17,500 and represents a 4% increase since 2012 when the service moved from a NSC to a community-based one.

The PC noted the terms of the 2018/2019 grant included a request to carry out a community project. Although a project hasn't been completed this year the Youth Club completed a mural project on the LACA café in 2017 and are seeking funds from the Co-op for an inter-generational project for 2019 based around refurbishment of the youth shelter. The PC requested advance notification on any projects being carried out.

Cllr Jackson confirmed that the Youth Club had engaged with 100 young people over the previous 12 months and typically 30-40 attend weekly over the three nights. Long Ashton's YC cost compare favourably with Flax Bourton's YC budget of £9,000 for one evening a week. . The YC had been active in fundraising and in addition to the PC grant the YC itself met £7,000 of the costs last year. The PC noted the Youth Club's benefit to the community.

20:49 Cllr Jackson left the room as he has a declared pecuniary interest.

It was RESOLVED to agree a grant of £17,700. Proposed by Cllr Harris and seconded by Cllr McQuillan. All in favour.

20:51 Cllr Jackson re-joined the meeting.

F18.126 - Grant Applications

a) To agree sum to give to the Network for youth organisation grants for 2019/20 – It was agreed that the PC will earmark £500 for youth grants in 2019/20.

b) To consider grant applications received and to agree which to fund and at what level. Following discussion of the applications received it was agreed to make £3400 available for grants in addition to the £500 for youth grants. It was RESOLVED TO make the following grant payments proposed by Cllr Cave and seconded by Cllr Miss Uppington. All in favour:

- Friends of Keeds Wood and the Brake (Cllr Sterland declared an interest in this application as a member of the group and took no part in the discussion) - £200 for the provision of first aid training with the condition that any spare spaces should be offered to members of other groups.
- Memory Café - £500
- Crime Prevention Scheme - £0. The PC agreed to cover costs of room hire as needed by the group rather than making a grant as long as the scheme has Police approval.
- Storyfest – £0. As funds are limited this year the PC did not feel it could support this application.
- Citizens Advice Bureau – £600.
- Flax Bourton Youth Club – £0. Given the level of support that the PC gives to its own Youth Club it was agreed not to support this club. It was noted that it is possible that some Flax Bourton residents attend the LA Youth Club's meetings from time to time.
- Wellspring Counselling - £300.
- MS Therapy Centre - £300.
- St Peters Hospice - £500.
- Above and Beyond - £200.
- Nailsea Community Transport - £800.

F18.127 - Community Grant; to confirm amount, timetable and any conditions that will apply, and to review application form and guidance: It was agreed that the grants should be spent within 9 months of awarding rather than by the end of the current financial year. Applications will be due in May, details will be published in June's newsletter, and the decision meeting will be in October. Following discussion and given the increase in other grants awarded it was RESOLVED to reduce the total community grant to £1,500 allowing two grants to be available at £1,000 and £500 each with the current terms and conditions amended as above. Proposed by Cllr Sterland, and seconded Cllr Cave. All in favour.

F18.128 – Budget:

The draft 2019/20 budget had been circulated to Cllrs and was discussed in detail. The precept will be based on 2660 Band D properties which is only slightly raised from last year. This has been queried with NSC as the Audley Redwood and other developments are largely occupied so it was expected to show a much larger increase. It was noted that the Tax Support Grant (£1,690 last year) has been completely removed this year and that inflation is around 3% (depending on the index chosen).

Although Cllrs supported the aims of the Community Engagement Project it was thought that these could be achieved by Cllrs without spending on a contract for these services so it was agreed not to proceed with the project at the present time, although it was recognised that there are time pressures on Cllrs and the new Council to be elected in May may have a different view. It was RESOLVED to remove this item from the budget; proposed by Cllr Moorcroft, seconded by Cllr Cave carried with 6 in favour, 3 against and 1 abstention.

It was agreed to set a budget of £284,480, to include £32,000 spend on the Village Enhancement Scheme, £11,000 on road safety schemes for Hollis Close, Yanley Lane and the Wild Country Lane junction, £10,000 for Leigh Woods parking scheme, £22,000 library set up costs and £15,000 library running costs. After allowing for income this gives £272,203 to be found. It was agreed that this would be funded by using £66,650 of earmarked reserves, £5,400 of CIL money, £28,153 from general reserves and a precept of £172,000.

It was noted that the Parish Council aims to keep 6 to 9 months expenditure as general reserves. Based on last year, 6 months expenditure is about £80,000. Using £28,153 from general reserves will leave the reserves at just above the 6 month level.

A precept of £172,000 will increase the band D payment to the parish council to £64.66 a year an increase of 8.2% or 41p a month per band D home. It was recognised that this is above the level of inflation but was thought reasonable given that the PC is taking on responsibility for the library and the consultation showed a willingness to increase the precept to pay for the library. The precept for Long Ashton residents will still be one of the lowest of the service villages.

It was RESOLVED to recommend the amended draft budget, based on a precept of £172,000, to Full Council for adoption. Proposed by Cllr Hardingham and seconded by Cllr Moorcroft. All in favour.

F18.129 – Taylor Wimpey Areas

- a) Transfer of the Taylor Wimpey areas and lease to LACA – no update
- b) Public Art – no update
- c) Replacements of trees – tree suggestions are awaited.
- d) Annual Play area inspection reports – update on repairs; a quote is still awaited for the repair of swings at Kings Croft.
- e) Replacement for logs in Chancellors Park play area; quotes are awaited for toddler play equipment.
- f) To agree to replace the bench in the Kings Croft play area. The PC noted the bench legs are rotting. It was RESOLVED to give the Clerk authority to proceed with replacing the bench at a cost of up to £300. Proposed by Cllr Hardingham and seconded by Cllr Miss Uppington. All in favour.

F18.130 – Parish Council Office; working group report; No new information.

F18.131 – General Data Protection Regulation (GDPR); No new information.

F18.132 – Battles Over

The accounts for the event are being finalised and are expected to show a shortfall. Some Cllrs were disappointed that the PC is not meeting this shortfall but PC policies do not allow grants to be awarded retrospectively and the PC had previously declined to underwrite the event. A public appeal for donations (to be made payable to “Long Ashton 11.11.18”) to meet the outstanding costs of the 11 11 18 event is to be made.

F18.133 – Correspondence

- a) From HSBC re best tariff – confirmation the PC is on the best tariff was noted.
- b) From Hampshire trust Bank - confirmation of reinvestment of the bond was noted.
- c) CCLA Market Report October – circulated and noted.
- d) CCLA Market Report November – circulated and noted.
- e) LAPF prices October LAPF prices November – circulated and noted.

- f) From LACA seeking permission for outdoor gym equipment on Peel Park; it was agreed that the PC has no objection to the placing of the equipment but that Taylor Wimpey's solicitors and NSC need to be informed as the land has not yet been transferred to the PC. It was noted that the equipment's position should not prejudice the location of a skate park.

F18.134 – Matters for information

- a) Changes to Public Sector Deposit Fund having been circulated, were noted.
- a) Office arrangements over the Christmas period; it was noted that the office is closed from Friday 21st December and re-opens on Wednesday 2nd January. Cllrs Hardingham and Moorcroft agreed to be the emergency contact numbers.
- b) Arrangements to fill the casual vacancy left by Cllr Collins resignation; notices are to be put up and the applicants to be considered at the next Council meeting.

F18.135 – To agree date for additional meeting if one is required following NS finalising of Tax Support Grant or any other relevant change or announcement. It was agreed that if an additional meeting was needed it would be held on 14th January at 19:00 before the next planning committee meeting.

Date of next meeting Monday 18th February 2019

MEETING CLOSED AT: 22:03