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To members of the Staffing Sub-Committee: Councillors, Fagg, Hardingham and Jackson

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## AGENDA

For meeting to be held at 10.30am on Tuesday 15<sup>th</sup> February to held in the Griffin Lounge, Community Centre, Long Ashton

- 1) **Apologies for absence**  
To receive any apologies for absence and to approve the reasons given.
- 2) **Declarations of Interests and Grant of Dispensations.**  
Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). *(NB this does not preclude any later declarations).*
- 3) **Minutes of previous meetings**  
To confirm and sign the minutes of the meetings of the Staffing sub-committee held on 6<sup>th</sup> September 2021.
- 4) **Civic Pride Post**  
To consider the motion from Councillor J Ives (attached).
- 5) **Communications Post**  
To consider the recruitment of a Communications post or similar.
- 6) **Terms of Reference**  
To review the Terms of Reference to recommend to the F&GP committee for approval.
- 7) **Date of the next meeting**  
To agree the date of the next meeting.
- 8) **Exclusion of Press and Public**  
Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider staffing matters.
- 9) **Staffing matters**  
To consider the following matters:
  - (i) Update on Assistant Clerk and to agree the next stage of the process
  - (ii) Probation - Committee Clerk
  - (iii) Staff welfare